BUDGET HEARING - ADMINISTRATION BUILDING – BOARD ROOM
1745 W. GRAND AVE., HAYSVILLE, KANSAS - August 18, 2014 – 7:00 P.M.

1.0 BUDGET HEARING (No Documentation)
- 1.1 Open Budget Hearing (No Documentation)
- 1.2 Approval of Budget (No Documentation)
- 1.3 Adjourn Budget Hearing (No Documentation)

REGULAR MEETING USD # 261
ADMINISTRATION BUILDING BOARD ROOM - 1745 W. GRAND AVE., HAYSVILLE, KANSAS
AUGUST 18, 2014 – 7:00 P.M.

1.0 MEETING OPENING (No Documentation)
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
  - 1.3.1 Discussion of Placement of Treasurer's Report
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 New and Good (No Documentation)
- 1.6 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Treasurer's Report / Bills – PDF

4.0 REPORTS – Focus on Learning

5.0 FIRST READINGS
- 5.1 Policy Review - PDF
  - CGI – Administrator Evaluation
  - EBB – Safety
  - GACC – Recruitment and Hiring
  - GAT – Staff Use of Communication Devices
  - GBQA – Reduction of Teaching Staff

6.0 ACTION ITEMS
- 6.1 Policy Approval
  - Guidelines for Animals on District Property
- 6.2 Truancy Officer – New Position
- 6.3 Transportation Handbook
- 6.4 Graphic Design Textbook Request
- 6.5 Bond Refinancing

7.0 DISCUSSION/REPORT ITEMS
- 7.1 Schools for Fair Funding Report
- 7.2 Future Agenda Items
- 7.3 Board Calendar

8.0 EXECUTIVE SESSION – If Needed

9.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No Supporting Documentation

End of Section

1.2 Flag Salute

No Supporting Documentation

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 New and Good

No supporting documentation.

End of Section

1.6 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons / District Personnel

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No Supporting Documentation

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
BOARD ROOM - CENTRAL OFFICE - 1745 WEST GRAND
HAYSVILLE, KANSAS
July 21, 2014 -7:00 P.M.

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, 1745 W. Grand, Haysville, Kansas, at 7:00 p.m., by Board President Susan Walston.
Five Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Susan Walston	Dr. John Burke, Superintendent of Schools
Glenn Crum	Debbie Coleman, Clerk of the Board
Greg Fenster	Dr. Clint Schutte, Assistant Supt. of Finance
Pat Lemmons	Dr. Michael Clagg, Asst. Supt. of Personnel
Paige Crum	Teresa Tosh, Asst. Supt. of Learning Services
Misty Harding (arrived at 7:05 p.m.)	David Herbert, Director of Information Services
	Becky Cezar, Director of Special Services
	Galen Davis, Executive Director of Maintenance
	Others

1.0 REORGANIZATION MEETING OPENING

1.1 Call to Order
Susan called the meeting to order at 7: 00 p.m. with five members present.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)

1.3.1 Discussion of Placement of Treasurer's Report
This item was tabled until the August BOE meeting.

- Susan and Dr. Burke attended the KASB Legislative Session report in Wichita.
- Susan asked Dr. Burke to talk about the Chamber presentation of a check to the Haysville Education Foundation.
  Dr. Burke informed the Board that the Haysville Education Foundation was presented with a $5,000.00 check from Shelter Insurance for a winning essay written by Susan Armstrong on the attributes of living in Haysville.
  Susan thanked Susan Armstrong for writing the essay and Shelter Insurance for the presentation of the check.
- Susan welcomed everyone back from summer break.

1.4 Superintendent's Announcements (No Documentation)

- Refunding of Bonds
  Mr. Chuck Boully of George K. Baum & CO presented information to the Board regarding the refunding of bonds.
- Dr. Burke attended the City of Haysville's Fourth of July festivities where he was awarded with a plaque for Citizen of the Year.

1.5 New and Good (No Documentation)

- Teresa Tosh informed the Board that the District has acquired approximately $90,000.00 worth of curriculum materials from a neighboring district at no charge to USD 261.

In order to prevent detaining guest presenters Ms. Walston allowed line items 7.10 Capital Outlay – CHS D-Building Change Order to be presented at this time.

7.10 Capital Outlay – CHS D-Building Change Order

Mr. Ed Fredrick and Mr. Ron Brown of Buckley Roofing and Mr. Pat Fredrick of Tremco presented information to the Board regarding the roof at Campus on building D.

Board member Pat Lemmons asked to go on record stating that he does not like the sag in the roof on building D and would like a second opinion.

MOTION to approve the change order as presented by Buckley Roofing.
(Lemmons / G. Crum) Motion carried 6-0.

1.6 Approve / Amend Agenda (No Documentation)
Ms. Walston added Flexible Benefits Plan to the Consent Agenda at 4.8.
7.11 Resolution Providing for the Adoption of an Omnibus and 7.12 Resolution Authorizing the Offering for Sale of General Obligation Refunding Bonds were added to 7.0 ACTION ITEMS.
MOTION to approve the agenda as amended by **adding 4.8 Flexible Benefits Plan under 4.0 CONSENT AGENDA, 7.11 Resolution Providing for the Adoption of an Omnibus and 7.12 Resolution Authorizing the Offering for Sale of General Obligation Refunding Bonds added to 7.0 ACTION ITEMS.**
(P. Crum / G. Crum) Motion carried 6-0.

2.0 BOARD REORGANIZATION - PDF
Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

2.1 Election of Board Officers
Ms. Walston opened the floor for nominations for Board president.
Glenn Crum nominated Susan Walston for president.

Ms. Walston asked if there were additional nominations.
Hearing none, a motion was made that nominations cease.
(P. Crum / G. Crum) Motion carried 6-0.

Due to no other nominations Susan Walston was elected Board president.

Newly elected Board president Susan Walston opened the floor for nominations for vice-president.

Misty Harding nominated Paige Crum for vice-president.

Susan Walston asked if there were additional nominations.
Hearing none, a motion was made that nominations cease.
(Harding / G. Crum) Motion carried 6-0.

Due to no other nominations Paige Crum was elected Board vice-president.

7.11 and 7.12 were moved to this time to allow a vote so Mr. Boully would not have to stay through the Board meeting.

7.11 Resolution Providing for the Adoption of an Omnibus
MOTION to approve the Resolution Providing for the Adoption of an Omnibus.
(Fenster / P. Crum) Motion carried 6-0.

7.12 Resolution Authorizing the Offering for Sale of General Obligation Refunding Bonds
MOTION to approve the Resolution Authorizing the Offering for Sale of General Obligation Refunding Bonds.
(Lemmons / Fenster) Motion carried 6-0.

2.2 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2014-2015 will be held on the third Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

Exceptions would be the following designated dates:

- January 26th rather than January 19th (Non-Contract Day)
- February 23rd rather than February 16th (President's Day)
- March 23rd rather than March 16th (Spring Break)
- May 11th rather than May 18th (Promotion)

MOTION to approve the Designated Regular Meeting Date, Time and Place as presented. (Lemmons / P. Crum) Motion carried 6-0.

2.3 Personnel Appointments and Resolutions

2.3.1	Clerk of the Board	Debra M. Coleman
2.3.2	Deputy Clerk of the Board	Liz Hames
2.3.3	Treasurer of the Board	Dr. Clint Schutte
2.3.4	Assistant Treasurer of the Board	Nadine Foreman
2.3.5	Custodian of District Office Records	Dr. Clint Schutte
	a. Custodian of Early Childhood Program	Program Administrator
	b. Parents As Teachers Program	Program Administrator
	c. Custodian of Oatville Elementary Office Records	Building Principal
	d. Custodian of Rex Elementary Office Records	Building Principal
	e. Custodian of Nelson Elementary Office Records	Building Principal
	f. Custodian of Freeman Elementary Office Records	Building Principal
	g. Custodian of Ruth Clark Elementary Office Records	Building Principal
	h. Custodian of Prairie Elementary School Office Records	Building Principal
	i. Custodian of Haysville Middle School Office Records	Building Principal
	j. Custodian of Haysville West Middle Schl. Office Records	Building Principal
	k. Custodian of Campus High School Office Records	Building Principal
	l. Custodian of Haysville High School	Assistant Building Principal in Charge of HHS
	m. Custodian of Tri-City Day School	Building Administrator
2.3.6	Representative for Title Projects	Teresa Tosh
2.3.7	Attorney for the Board of Education	Foulston & Siefkin
2.3.8	KPERS Designated Agent	Dr. Clint Schutte
2.3.9	Freedom of Information Officer	Coord. Community Relations
2.3.10	Food Service/Lunch Agreement Representative	Director of Food Service
2.3.11	Hearing Officer for Free & Reduced Meal Application Appeals	Dr. Clint Schutte
2.3.12	Attendance Officer	
	a. Early Childhood Program	Becky Cezar
	b. Attendance Officer for Parents As Teachers	Becky Cezar
	c. Attendance Officer for Oatville Elementary	Building Principal
	d. Attendance Officer for Rex Elementary	Building Principal
	e. Attendance Officer for Nelson Elementary	Building Principal
	f. Attendance Officer for Freeman Elementary	Building Principal
	g. Attendance Officer for Ruth Clark Elementary	Building Principal
	h. Attendance Officer for Prairie Elementary	Building Principal
	i. Attendance Officer for Haysville Middle School	Building Principal / Building Assistant Principals
	j. Attendance Officer for Haysville West Middle Schl.	Building Principal / Building Assistant Principals
	k. Attendance Officer for Campus High School	Building Principal / Building Assistant Principals

l.	Attendance Officer for Haysville High School	Assistant Building Principal in Charge of HHS
m.	Attendance Officer for Tri-City Day School	Building Administrator
2.3.13	Title VI Coordinator	Asst. Supt. of Personnel
2.3.14	504 Coordinator	Asst. Supt. of Personnel
2.3.15	Coordinator for Homeless Children	Linda Long
2.3.16	Resolutions	Agenda Topics 2.3.16.1 – 2.3.16.11

RE: Comments and Recommendations of the superintendent.
The superintendent suggests the below resolutions for agenda topics 2.3.16.1 – 2.3.16.11.

2.3.16.1 **1116-Hour School Year** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2013-2015 school year."

2.3.16.2 **Surety Bond for District Treasurer and High School and Middle School Principals** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.3.16.3 **Official Newspaper** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Wichita Eagle and the Haysville Sun-Times as the official newspaper publications of the district for the 2014-2015 school year."

2.3.16.4 **Participation in Federal Programs** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs to include Title I and II."

2.3.16.5 **Early Payment of Bills** –
"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Dr. John Burke, superintendent of schools, and Dr. Clint Schutte, assistant superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.3.16.6 **Official Depository of Funds** –
Please see the attached resolution example.

2.3.16.7 (a & b) **Rescinding Policy Statement and Adoption of New Board Policies** –
Please see Exhibit # 2.3.16.7 a & b for supporting information.

2.3.16.8 **Waiver of GAAP Resolution** –
Please see the attached resolution example.

2.3.16.9 **Home Rule Resolution** –
Please see the attached resolution example.

2.3.16.10 **Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution** -
Please see the attached resolution example.

2.3.16.11 **Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution**-
Please see the attached resolution example.

MOTION to approve 2.3.1 through 2.3.16.11 as presented.
(Harding / P. Crum) Motion carried 5-1. Greg Fenster voted no.

2.3.17 Appointment of Board Member(s) / KASB Governmental Relations Network
MOTION to appoint Paige Crum as the KASB Governmental Relations Network representative.
(Harding / Fenster) Motion carried 6-0.

2.3.18 Haysville Forward Representative

MOTION to appoint Pat Lemmons with Susan Walston as the alternate representative.
(Harding / Fenster) Motion carried 6-0.

2.3.19 CIS Representative

MOTION to appoint Misty Harding as the CIS Representative.
(P. Crum / Lemmons) Motion carried 6-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

3.1 Hearing of Scheduled District Patrons/District Personnel - None

3.2 Remarks/Comments from District Visitors - None

4.0 CONSENT AGENDA

4.1 Previous Minutes

4.2 Routine Personnel - Additional Personnel information was distributed to the Board for approval.

4.3 Gifts and Grants

4.4 Treasurer's Report / Bills

4.5 Schools for Fair Funding Dues

4.6 KASB Membership Dues

4.7 KASB Legal Assistance Fund

4.8 Flexible Benefits Plan

MOTION to approve the consent agenda as amended by **adding 4.8 Flexible Benefits Plan under 4.0 CONSENT AGENDA.**
(P. Crum / G. Crum) Motion carried 4-2. Pat Lemmons and Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

5.1 Mitigation Plan Report

Galen Davis presented information regarding the Sedgwick County Emergency Management Mitigation Plan.
This item appears at 7.9 under Action Items.

5.2 Fresh Benies Report

Dr. Clint Schutte gave a brief overview of the new benefits program the District will be asking for Board approval on at line item 7.8.

5.3 CHS D-Building Roof Report – **This report was given after 1.5 New and Good.**

6.0 FIRST READINGS

6.1 Policy Review

Guidelines for Animals on District Property
Dr. Burke presented information to the Board regarding Guidelines for Animals on District Property.
This was a first reading with no action requested from the Board.

6.2 Truancy Officer – New Position

Dr. Mike Clagg Dr. Clint Schutte presented information to the Board regarding a new Truancy Officer position.
This was a first reading with no action requested from the Board.

6.3 Transportation Handbook

There were no changes to the Transportation Handbook.
This was a first reading with no action requested from the Board.

6.4 Graphic Design Textbook Request

Teresa Tosh presented information to the Board regarding the Graphic Design Textbook request.
This was a first reading with no action requested from the Board.

Susan Walston called a 5-minute break from 8:55 p.m. – 9:00 p.m.
Six Board members returned to the Board table at 9:00 p.m.

7.0 ACTION ITEMS

7.1 Police Approval

JCABB – Searches of Students
JCABB-R – Searches of Students
JCAC – Interrogation and Investigation
Dr. Burke was present to answer questions from the Board.
MOTION to approve JCABB – Searches of Students, JCABB-R – Searches of Students and JCAC – Interrogation and Investigation as presented.
(Harding / G. Crum) Motion carried 6-0.

7.2 Strategic Plan

Dr. Burke was present to answer questions from the Board regarding the Strategic Plan.
MOTION to approve the Strategic Plan as presented.
(G. Crum / Lemmons) Motion carried 5-1. Greg Fenster voted no.

7.3 Rehired-Retired Teacher Work Agreement

Dr. Mike Clagg was present to answer questions from the Board regarding the Rehired-Retired Teacher Work Agreement.
MOTION to approve the Rehired-Retired Teacher Work Agreement as presented.
(Lemmons / P. Crum) Motion carried 6-0.

7.4 Pre-K ELA Materials

Teresa Tosh was present to answer questions from the Board regarding the Pre-K ELA Materials.
MOTION to approve the Pre-K ELA Materials as presented.
(Harding / G. Crum) Motion carried 6-0.

7.5 3-Year Old Grade Card

Teresa Tosh was present to answer questions from the Board regarding the 3-Year Old Grade Card.
MOTION to approve the 3-Year Old Grade Card as presented.
(P. Crum / Harding) Motion carried 6-0.

7.6 Kindergarten Grade Card Changes

Teresa Tosh was present to answer questions from the Board regarding the Kindergarten Grade Card Changes.
MOTION to approve the Kindergarten Grade Card Changes as presented.
(G. Crum / Lemmons) Motion carried 6-0.

7.7 Capital Outlay Resolution

Dr. Clint Schutte presented information to the Board regarding the Capital Outlay Resolution.
MOTION to approve Capital Outlay Resolution as presented.
(G. Crum / Lemmons) Motion carried 5-1. Greg Fenster voted no.

7.8 FRESH Benies Employee Benefits Program – PDF

Dr. Clint Schutte presented information to the Board regarding the FRESH Benies Employee Benefits Program.
MOTION to approve the FRESH Benies Employee Benefits Program as presented.
(P. Crum / G. Crum) Motion carried 5-1. Greg Fenster voted no.

7.9 Mitigation Plan Resolution

Galen Davis presented information to the Board regarding the Mitigation Plan Resolution.
MOTION to approve the Mitigation Plan Resolution as presented.
(G. Crum / Lemmons) Motion carried 6-0.

7.10 Capital Outlay – CHS D-Building Change Order

This item was voted on and approved after 1.4 Superintendent's Announcements.

7.11 Resolution Providing for the Adoption of an Omnibus

This item was voted on and approved after 2.1.

7.12 Resolution Authorizing the Offering for Sale of General Obligation Refunding Bonds

This item was voted on and approved after 2.1.

8.0 DISCUSSION/REPORT ITEMS

8.1 Schools for Fair Funding Report
No Report

8.2 Future Agenda Items

- Policy Review and Approval
- Focus on Learning Report
- All First Readings moved to Action Items
- Food Service Report
- Safe Room at Ruth Clark
- Building Reports
- Class Numbers
- Appoint two Board members to modify the Superintendent's evaluation form
- Personnel Plan
- IB Report
- Budget Hearing on August 4, 2014. Action will be requested to publish the Budget.
- Report from Freeman on Unused Floor Space

8.4 Board Calendar
No changes.

9.0 EXECUTIVE SESSION – No Executive Session

10.0 ADJOURNMENT
Meeting adjourned at 9:15p.m.

_____
Susan Walston, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

BUDGET REVIW U.S.D. # 261
BOARD ROOM – CENTRAL OFFICE – 1745 W. GRAND
HAYSVILLE, KANSAS
August 4, 2014 – 7:00 P.M.

Subject to Board Approval

The Budget Review meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order in the Board Room, at 1745 W. Grand, Haysville, Kansas, at 7:00 p.m. by Board President Susan Walston. Five Board members were present.

MEMBERS PRESENT
Susan Walston
Glenn Crum (arrived at 7: 06 p.m.)
Pat Lemmons
Forest Hummel
Paige Crum
Misty Harding

OTHERS PRESENT
Dr. John Burke, Superintendent of Schools
Clint Schutte, Asst. Supt. of Finance
Debbie Coleman, Board Clerk

1.0 BUDGET REVIEW

1.1 Open Budget Review Meeting

Ms. Walston opened the meeting at 7:00 p.m. with five members present. Susan turned the meeting over to Dr. Schutte.

1.2 Discussion of 2014-15 Budget

Dr. Clint Schutte presented information to the Board regarding the 2014-15 budget.

MOTION to publish the Resolution for the proposed 2014-15 budget with a 7.012 mill decrease Capital Outlay budget as recommended by administration.
(P. Crum / Hummel) Motion carried 6-0.

Budget Hearing will be held at 7:00 p.m. on Monday, August 18, 2014.

1.3 Adjournment

Meeting adjourned at 7:57 p.m.

_____

Susan Walston, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Samantha Sexton

For Position As Special Education Teacher

Building Haysville Middle School

Education	Date	Degree	Major
Undergraduate			
Ft. Hays State University	2014	BS	Elementary Education
Graduate			

Student Teaching Experience	Location	Dates
1st Grade	Haysville, KS	2014

Salary Offered $36,590 **Degree** BS **Step** 1 (180 Days)

CA

PERSONNEL RESUME

Name Laura Johnson

For Position As Kindergarten Teacher

Building Rex Elementary School

Education	Date	Degree	Major
Undergraduate			
Southwestern College	2011	BA	Elementary Education
Graduate			

Teaching Experience	Location	Dates	Years
Kindergarten Teacher	Garden City, KS	2011-2012	1

Salary Offered $37,864 **Degree** BS **Step** 2 (182 days)

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: August 18, 2014

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Roxanne Brotsky, Parents As Teachers Coordinator, effective December 19, 2014.

CA

Ruth Clark Elementary
1900 W. 55th
Wichita, KS 67217

To: Haysville Board of Education
From: Janie Sowell, Ruth Clark Elementary secretary
Re: check
Date: July 30, 2014

To Whom It May Concern:

Our school received a check from Sonic Restaurants, Tuesday, July 29, 2014 in the amount of $77.41. We are requesting approval and acceptance of this check.

Thank You,

Janie Sowell
Ruth Clark Elementary
1900 W. 55th St. So.
Wichita, KS 67217

HAYSVILLE USD #261

RESOLUTION#: 2

DATED: 8/18/2014

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	7/12/2014	DIRECT DEPOSIT 16456-16832 Ck#	1210-1212	438,954.46
		WITHHOLDING	80445-80473	373,857.46
		WITHHOLDING		

ACCOUNTS PAYABLE

DATE	7/10/2014	Manuals	53502	2,600.00
	7/23/2014	Manuals	53518-53532	14,915.91
	7/28/2014	Manuals	53533	478.00
	8/1/2014	Manuals	53534-53539	31,629.62
	8/7/2014	Manuals	53540-53564	59,549.53
	8/12/2014	Manuals	53565-53566	21,327.49
	8/18/2014	Cks	53567-53760	1,107,773.58

TOTAL REGISTER: 2,051,086.05

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Accounting Cycle: FY14-15; Bank: INTRUST BANK, N.A. -; Bank Account: 1110260100 -; Statement Date: 07/31/2014

	Bank Reconciliation	+ Outstanding	= ExpectedGL	- ActualGL	= Difference
Beginning Balance	$ 18,865,460.79	+ $ 1,380,610.89	= $ 20,246,071.68	- $ 20,246,071.68	= $ 20,246,071.68
Deposits/Debits	$ 5,917,615.53	+ $ (3,445,935.00)	= $ 2,471,680.53	- $ 2,473,994.11	= $ (2,313.58)
Withdrawals/Credits	$ (3,922,855.87)	+ $ 1,176,918.74	= $ (2,745,937.13)	- $ (2,748,250.71)	= $ 2,313.58
Total	**$ 20,860,220.45**	**$ (888,405.37)**	**$ 19,971,815.08**	**$ 19,971,815.08**	**$ 20,246,071.68**
				$ 9,500.00	
				$ 19,981,315.08	Bank Balance
				$ 19,981,315.08	General Ledger Balance

Accounting Cycle: FY14-15; Beginning Period: Period 01 (07/01/2014 - 07/31/2014); Ending Period: Period 01 (07/01/2014 - 07/31/2014); Show Prior Year Expense: Yes; Prior Year Ending Balance for Beginning Balance: Yes; Include Transactions after the Last Period: None; Exclude Closing Entries: No

Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Available	Liabilities
06	GENERAL FUND	$ 982,538.38	$ 999,523.00	$ (574,057.70)	$ (454,864.93)	$ 953,138.75	$ 183,248.49	$ (212,648.12)	$ -
07	FEDERAL FUNDS	$ 79,462.31	$ 846.00	$ (3,299.22)	$ -	$ 77,009.09	$ 7,847.57	$ (10,300.79)	$ -
08	SUPPLEMENTAL GENERAL	$ 963,748.57	$ 2,210.00	$ (131,737.10)	$ -	$ 834,221.47	$ 49,604.21	$ (179,131.31)	$ -
11	AT-RISK (4 Year Old)	$ 493,593.18	$ -	$ (327.73)	$ -	$ 493,265.45	$ 481.56	$ (809.29)	$ -
13	AT-RISK (K-12)	$ 1,327,422.74	$ 160.00	$ (34,085.55)	$ -	$ 1,293,497.19	$ 76.21	$ (34,001.76)	$ -
16	CAPITAL OUTLAY	$ 2,705,429.87	$ 1,570.30	$ (15,356.65)	$ -	$ 2,691,643.52	$ 147,268.03	$ (161,054.38)	$ -
18	DRIVER TRAINING	$ 367,608.43	$ -	$ (32,226.85)	$ -	$ 335,381.58	$ -	$ (32,226.85)	$ -
24	FOOD SERVICE	$ 1,980,526.07	$ 38,030.34	$ (38,130.22)	$ -	$ 1,980,426.19	$ 7,221.15	$ (7,321.03)	$ -
26	PROFESSIONAL DEVELOPI	$ 327,245.02	$ -	$ (3,825.00)	$ -	$ 323,420.02	$ 11,949.73	$ (15,774.73)	$ -
28	PARENTS AS TEACHERS P	$ 71,736.27	$ -	$ (231.92)	$ -	$ 71,504.35	$ -	$ (231.92)	$ -
30	SPECIAL EDUCATION	$ 3,079,265.07	$ 49.20	$ (111,216.66)	$ -	$ 2,968,097.61	$ 9,411.31	$ (120,578.77)	$ -
34	VOCATIONAL EDUCATION	$ 647,096.80	$ -	$ -	$ -	$ 647,096.80	$ -	$ -	$ -
51	KPERS Retirement Contribut	$ -	$ 1,228,989.96	$ (1,228,989.96)	$ -	$ -	$ -	$ -	$ -
55	TEXTBOOK & STUDENT MA	$ 840,681.94	$ 180,822.64	$ (6,994.58)	$ -	$ 1,014,510.00	$ 26,964.44	$ 146,863.62	$ -
70	ECC STATE GRANT	$ (16,636.71)	$ -	$ (893.14)	$ (2,105.43)	$ (19,635.28)	$ 89.27	$ (3,087.84)	$ -
71	ALL DAY KINDERGARDEN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
95	PAYROLL CLEARING	$ 196,393.41	$ 13,197.41	$ (101,312.81)	$ -	$ 108,278.01	$ -	$ (88,115.40)	$ -
Subtotal of Year: Current		**$ 14,046,111.35**	**$ 2,465,398.85**	**$ (2,282,685.09)**	**$ (456,970.36)**	**$ 13,771,854.75**	**$ 444,161.97**	**$ (718,418.57)**	**$ -**
06	GENERAL FUND	$ -	$ -	$ (454,864.93)	$ 454,864.93	$ -	$ 514,584.31	$ (514,584.31)	$ -
07	FEDERAL FUNDS	$ -	$ -	$ -	$ -	$ -	$ 62,927.35	$ (62,927.35)	$ -
08	SUPPLEMENTAL GENERAL	$ -	$ -	$ -	$ -	$ -	$ 533,757.17	$ (533,757.17)	$ -
16	CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ 19,427.08	$ (19,427.08)	$ -
70	ECC STATE GRANT	$ -	$ -	$ (2,105.43)	$ 2,105.43	$ -	$ 15,653.09	$ (15,653.09)	$ -
Subtotal of Year: Prior		**$ -**	**$ -**	**$ (456,970.36)**	**$ 456,970.36**	**$ -**	**$ 1,146,349.00**	**$ (1,146,349.00)**	**$ -**
Total		**$ 14,046,111.35**	**$ 2,465,398.85**	**$ (2,739,655.45)**	**$ -**	**$ 13,771,854.75**	**$ 1,590,510.97**	**$ (1,864,767.57)**	**$ -**

Ending Balance	$ 13,771,854.75	
Bilingual	$ 260,771.18	
Contingency	$ 2,972,592.55	
Bond and Inters	$ 2,976,096.60	
	$ 19,981,315.08	Ending Balance for July 2014

Cycle: FY14-15; 1st Detail Element: Fund; 1st Detail Level: Lowest; 2nd Detail Element: Source; 2nd Detail Level: Lowest; 3rd Detail Element: None; 3rd Detail Level: None; 4th Detail Element: None; 4th Detail Level: None; 5th Detail Element: None; 5th Detail Level: None; Filter: ([Fund] >= '06') AND ([Source] Between '0111' AND '5253') ; 1st Subtotal Element: None; 1st Subtotal Rollup Level: None; 2nd Subtotal Element: None; 2nd Subtotal Rollup Level: None; 3rd Subtotal Element: None; 3rd Subtotal Rollup Level: None; 4th Subtotal Element: None; 4th Subtotal Rollup Level: None; 5th Subtotal Element: None; 5th Subtotal Rollup Level: None; Begin Date: 7/1/2014; End Date: 7/31/2014; Subtotal on Account Type: No; Include Encumbrances: No

REVENUE REPORT

Fund	Source	Actuals (July 2014)	Adopted Budget	Current Budget	Actuals (YTD)	Available	% of Budget
06 - GENERAL FUND	3110 - General State Aid	$ (999,523.00)		$ -	$ (999,523.00)	$ 999,523.00	
07 - FEDERAL FUNDS	1300 - Tuition	$ (846.00)		$ -	$ (846.00)	$ 846.00	
08 - SUPPLEMENTAL GENERAL	1912 - User Charges	$ (1,915.00)		$ -	$ (1,915.00)	$ 1,915.00	
08 - SUPPLEMENTAL GENERAL	1950 - Services Provided Other LEA's	$ (295.00)		$ -	$ (295.00)	$ 295.00	
13 - AT-RISK (K-12)	1315 - Tuition From Individuals (Summer	$ (160.00)		$ -	$ (160.00)	$ 160.00	
16 - CAPITAL OUTLAY	1510 - Interest on Investments	$ (704.82)		$ -	$ (704.82)	$ 704.82	
16 - CAPITAL OUTLAY	1990 - Miscellaneous	$ (865.48)		$ -	$ (865.48)	$ 865.48	
24 - FOOD SERVICE	1611 - Student Sales - School Lunch Proc	$ (1,500.00)		$ -	$ (1,500.00)	$ 1,500.00	
24 - FOOD SERVICE	1621 - Adult Meal Sales	$ (163.98)		$ -	$ (163.98)	$ 163.98	
24 - FOOD SERVICE	1630 - Special Functions	$ (240.65)		$ -	$ (240.65)	$ 240.65	
24 - FOOD SERVICE	4550 - Child Nutrition Aid (Food Service)	$ (36,125.71)		$ -	$ (36,125.71)	$ 36,125.71	
30 - SPECIAL EDUCATION	4570 - Medicaid (through SRS's contracto	$ (49.20)		$ -	$ (49.20)	$ 49.20	
51 - KPERS Retirement Contributions	3221 - KPERS	$ (1,228,989.96)		$ -	$ (1,228,989.96)	$ 1,228,989.96	
55 - TEXTBOOK & STUDENT MATERIAL	1310 - Tuition From Individuals	$ (437.50)		$ -	$ (437.50)	$ 437.50	
55 - TEXTBOOK & STUDENT MATERIAL	1740 - Fees	$ (53,185.23)		$ -	$ (53,185.23)	$ 53,185.23	
55 - TEXTBOOK & STUDENT MATERIAL	1912 - User Charges	$ (836.00)		$ -	$ (836.00)	$ 836.00	
55 - TEXTBOOK & STUDENT MATERIAL	1942 - Textbook Rentals	$ (126,288.91)		$ -	$ (126,288.91)	$ 126,288.91	
55 - TEXTBOOK & STUDENT MATERIAL	1990 - Miscellaneous	$ (75.00)		$ -	$ (75.00)	$ 75.00	
95 - PAYROLL CLEARING	1900 - Other Revenue From Local Source	$ (13,197.41)		$ -	$ (13,197.41)	$ 13,197.41	
Total		**$ (2,465,398.85)**	**$ -**	**$ -**	**$ (2,465,398.85)**	**$ 2,465,398.85**	

3.4 Treasurer's Report / Bills

See Supporting Documentation in PDF

End of Section

4.0 REPORTS

No supporting documentation.

End of Section

5.0 FIRST READINGS

No supporting documentation.

End of Section

5.1 Policy Review

See Supporting Documentation in PDF

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Policy Approval

See Supporting Documentation in PDF

End of Section

USD 261 EDUCATIONAL SUPPORT STAFF
POSITION DESCRIPTION

POSITION TITLE: **Truancy Officer**

SUPERVISOR: Principal

PAYMENT RATE: According to Educational Support Staff Salary Schedule

QUALIFICATIONS:

1. High School diploma or equivalent.
2. Maintain current TB testing as required by Health Department regulations. (after employment offer is made).

ESSENTIAL FUNCTIONS:

1. Make parent/guardian contacts and home visits.
2. Transport student to school as needed.
3. Make agency contacts.
4. Coordinate with school resource officer's.
5. Counsel students and write behavior plans.
6. Maintain a high level of confidentiality regarding student and staff information in order to remain in compliance with legal requirements and to maintain a professional work environment.
7. Perform other duties as assigned for the purpose of ensuring the efficient and effective functioning of the working unit.

PHYSICAL REQUIREMENTS/ ENVIRONMENTAL CONDITIONS:

Physical and emotional ability required to work at a high-intensive environment.

TERMS OF EMPLOYMENT:

At will

PERFORMANCE REVIEW:

Performance effectiveness evaluated in accordance with Kansas Statutes and Board of Education Policy.

APPROVED: 00/00/0000

Haysville USD #261
Transportation

To: Board of Education

From: B.J. Knudson

Date: 8/12/2014

Re: Transportation Handbook

Please review the change on page three, number 4. (**Bold print** and *Italic*) of the Transportation Handbook. It was changed to ensure that Bus Aides will receive an annual physical examination.

I) EMPLOYMENT

A) Qualifications / Disciplinary Action

Drivers and Aides must be in possession of all qualifying documents when aiding, driving a bus, mini-bus or van and shall comply with each of the following:

1. Pass a pre-employment drug test and be on a random drug testing program,
2. Have a Motor Vehicle Report (MVR) ran every year.
   A. Kansas regulations state that any employer of either a school bus driver or any other person driving a school motor vehicle for student transportation shall not employ, re-employ or retain any person as a school bus driver, or allow a person to drive any school motor vehicle for student transportation, if the person's driving record indicates the person has been convicted of :
      1. Hit and run driving as described in K.S.A. 8-1602.
      2. Driving while intoxicated or under the influence of drugs as described in K.S.A. 1990 Supp. 8-1567.
      3. Vehicular homicide as described in K.S.A. 21-3405.
      4. Reckless driving as described in K.S.A. 1990 Supp. 8-1566.
      5. Revoked or suspended license as described in K.S.A. 1990 Supp. 8-254 and 8-255.
   B. Drivers are required to notify the transportation supervisor in writing, of any and all traffic violations within 10 days of conviction. The following guidelines will be used for moving violations:
      1. One (1) moving violation in the previous thirty-six (36) month period will be "**A written warning**."
      2. Two (2) moving violations in the previous thirty-six (36) month period will be "**A three (3) day suspension without pay**."
      3. Three (3) moving violations in the previous thirty-six (36) month period will be "**A termination or step down to an aide position if available**."
3. Maintain a valid CDL license with passenger and school bus endorsement.
   A. Violation of vehicle traffic laws while driving a school vehicle used for the transportation of school students, will result in immediate suspension without pay and possible termination upon conviction.
4. ***Drivers are required to*** pass a D.O.T. physical examination every two years or the minimum requirement. ***Bus Aides are required to pass an annual physical examination.***
5. Take a state certified First Aid/CPR/AED every two years.
6. Take the online safety training and the annual training for "Blood borne Pathogens."
7. Take a state certified Driver Improvement Program class every three years.
8. Attend a one-hour mandatory safety meeting once a month. Must watch video within one week. Unable to drive or aide if you fail to view video.
9. Be at least 21 years of age, 20 for van, and have one year driving experience. Must be 18 or older to be an aide.

USD 261
HAYSVILLE

Teresa Tosh, Assistant Superintendent
Learning Services
Email: ttosh@usd261.com

1745 W. Grand
Haysville, Kansas 67060
Office: (316) 554-2205
Fax: (316) 554-2230

To: USD 261 BOE and Dr. Burke

From: Teresa Tosh, Asst. Superintendent for Learning Services

Re: Graphic Design Textbook Request

Date: July 14, 2014

History/Relevance: During the Fine Arts Adoption, the team wasn't able to find a book to best meet the needs of the Graphic Design course at Campus High School.

What: We are asking for approval to purchase a class set of the book Communicating through Grapic Design and the teacher resource materials for this course.

Why: This text would meet the needs of the course from basic to advanced levels and will support the work of our Career Pathways.

Where: The text would be used in the Graphic Design course at Campus High School.

When: These books would be in our classrooms beginning in the 2014-2015 school year.

How: Once books are approved, we will work with the teacher to provide training if necessary.

Who: This proposal will allow us to provide current resources in this course.

How much: The total is $3,046.50. The preliminary order from www.davisart.com is attached.

If you have any questions, please contact me at ttosh@usd261.com or 554-2205.

Thank you for your consideration!

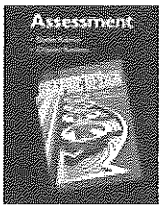
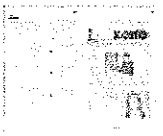
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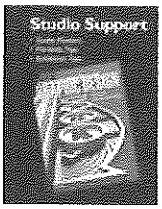
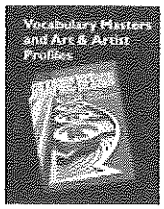
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Update

		Quantity	Retail Price	Price
	**Student Book** (Print Book) In Stock ISBN: 0871929880 988-4	45 Update Delete	$2832.75	$2832.75
	**Assessment Masters** (Miscellaneous) In Stock ISBN: 0871929929 992-1	1 Update Delete	$25.95	$25.95
	**Overhead Transparencies** (Miscellaneous) In Stock ISBN: 0871929902 990-7	1 Update Delete	$49.95	$49.95

	**Studio Support Masters** (Miscellaneous) In Stock ISBN: 0871929910 991-4	1 Update Delete	$25.95	$25.95
	**Teacher's Edition** (Print Book) In Stock ISBN: 0871929899 989-1	1 Update Delete	$85.95	$85.95
	**Vocabulary Masters and Art & Artist Profiles** (Miscellaneous) In Stock ISBN: 0871929937 993-8	1 Update Delete	$25.95	$25.95
		Subtotal	**$3046.50**	**$3046.50**

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Unified School District No. 261

Sedgwick County, Kansas (Haysville)
General Obligation Refunding Bonds
Series 2014

Debt Service Comparison

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
11/01/2014	115,250.00	650,560.00	765,810.00	770,144.38	4,334.38
11/01/2015	839,700.00	-	839,700.00	899,168.76	59,468.76
11/01/2016	840,900.00	-	840,900.00	901,728.76	60,828.76
11/01/2017	851,800.00	-	851,800.00	907,753.76	55,953.76
11/01/2018	847,200.00	-	847,200.00	906,656.26	59,456.26
11/01/2019	92,400.00	-	92,400.00	138,906.26	46,506.26
11/01/2020	92,400.00	-	92,400.00	138,906.26	46,506.26
11/01/2021	1,562,400.00	-	1,562,400.00	1,618,906.26	56,506.26
11/01/2022	1,558,300.00	-	1,558,300.00	1,619,156.26	60,856.26
11/01/2023	103,000.00	-	103,000.00	156,562.50	53,562.50
TOTAL	**$6,903,350.00**	**$650,560.00**	**$7,553,910.00**	**$8,057,889.46**	**$503,979.46**

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	465,264.69
Net PV Cashflow Savings @ 1.696%(Bond Yield)	465,264.69
Accrued Interest Credit to Debt Service Fund	3,366.67
Contingency or Rounding Amount	341.24
Net Present Value Benefit	$468,972.60
Net PV Benefit / $5,975,000 Refunded Principal	7.849%
Net PV Benefit / $6,035,000 Refunding Principal	7.771%

Refunding Bond Information

Refunding Dated Date	9/01/2014
Refunding Delivery Date	9/09/2014

7.0 DISCUSSION / REPORT ITEMS

No supporting documentation.

End of Section

7.1 Schools for Fair Funding

No supporting documentation.

End of Section

7.2 Future Agenda Items

No supporting documentation.

End of Section

Haysville BOE Calendar		
July		January
Organizational Board Meeting		Superintendent's Evaluation/Contract
Budget Workshop		Notice of Items for Negotiations
		Elect Board Negotiations Team
August		February
Budget Hearing		Report of Admin. Evaluations
Approve Budget		Extension of Admin. Contracts
September		March
Enrollment Numbers		Curriculum Proposals
Summer Program Reports		School Calendar Proposals
Building Tours		
October		April
Special Education Plan		Teacher Non-Renewal Discussion
Building Tours		Capital Outlay Lists
Audit Report		Personnel Plan
November		May
KASB Delegates/voting		Handbooks
BOE Retreat/Goal Setting/Evaluation		Summer Work Requests
		Graduations/Promotions
December		June
Schedule Superintendent's Evaluation		Handbooks
		Set Budget Meeting Date and Time
Yearly Activities		On Going Activities
Joint BOE/CITY Meeting (5th Mon.)		Policy Review (Monthly)
Crisis/Safety Report		
Drug Prevention Report		
Joint BOE/StuCo Meeting		
Audit Report to Board		
KASB State Convention		
KASB Spring/Fall Regional Mtgs.		

8.0 EXECUTIVE SESSION

No Supporting Documentation

End of Section

9.0 ADJOURNMENT

No supporting documentation.

End of Section