**REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261**
**ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS ***
**February 28, 2022 – 7:00 P.M.**
***(A live link to this meeting has been made available on the USD 261 website.)**

1.0 MEETING OPENING (No Documentation) – President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation) – Nelson Elementary School
- 1.3 President's Announcements (No Documentation)
  - Site Council Representation for Ruth Clark Elementary and Campus High Schools
- 1.4 Superintendent's Announcements (No Documentation)
  - 261derful Presentation
- 1.5 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Renewal of Skyward Software

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- 2022-2023 District Calendar - Hersh
- SPED – Estell
- ESSER III Learning Loss – Reed and Estell - PDF
- NASP PrePaRE Workshop Contract – Estell
- Summer Exploration and Enrichment Program – Reed - PDF
- Financial Audit – Schutte – PDF

6.0 ACTION ITEMS
- 6.1 Parents as Teachers Staff and Student Handbooks
- 6.2 Tri-City Day School Staff and Student Handbooks - PDF
- 6.3 Summer Exploration and Enrichment – Reed - PDF

7.0 FIRST READINGS
- 7.1 Capital Outlay – Schutte - PDF
- 7.2 Bus Purchase – Permission to Seek Bids - PDF

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – 2- Executive Sessions

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
Justification: To protect the district's right to the confidentiality of its negotiating position and the public interest.
2. Nonelected Personnel – Matters for nonelected personnel
Justification: To protect the privacy interests of an identifiable individual.

10.0 ADJOURNMENT (No Documentation)

## 1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

## 1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

## 2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

## 3.0 CONSENT AGENDA

No supporting documentation.

End of Section

**BOARD OF EDUCATION MEETING U.S.D. # 261**
**ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS***
**January 24, 2022 – 7:00 P.M.**
***The Administration Building is Under a Mask Mandate until January 28, 2022.**
**Anyone entering the Administration Building will be required to wear a mask.**
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board Vice President Tom Gibson. Six members were present.

MEMBERS PRESENT
Tom Gibson – Vice President
Dr. Susan Norton
Jennifer Bain
Greg Fenster
Kelly Ramseyer
Courtney Williams

OTHERS PRESENT
Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Associate Supt. of Business and Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Angie Estell, Director of Special Services
David Herbert, Director of IT
Adia Ludwig, Communications Director
B.J. Knudson, Executive Director of Operations
HPD Officer Case
Others

1.0 ORGANIZATION MEETING OPENING

1.1 Call to Order
Tom Gibson called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute – Haysville High School students: Gabriel Moss, Jordan Jones, Phoenix Pinon, Caylee McNeal and Rowan Law and Prairie Elementary School students: Rhemi Rooker, Kinley Jones-Reser, Klay Strait, Gessilyn Pugh, Eli McCarty and Nova Lint led the Board in the Pledge of Allegiance.

1.3 Oath of Office for new BOE members
Board of Education Clerk, Debbie Coleman, issued the Oath of Office to newly elected Board members Kelly Ramseyer and Courtney Williams.

1.4 Election of Board Officers
Mr. Gibson opened the floor for nominations for Board president.
Susan Norton nominated Tom Gibson for president.
Mr. Gibson asked if there were additional nominations.
Hearing none, a motion was made to cease nominations.
MOTION to close nominations.
(Norton/Fenster) Motion carried 6-0.
With no other nominations Mr. Gibson was elected Board President.

Newly elected Board president, Tom Gibson, opened the floor for nominations for Vice-President.
Susan Norton nominated Jennifer Bain for Vice-President.
Mr. Gibson asked if there were additional nominations.
Hearing none, a motion was made to close nominations.
MOTION to close nominations for Vice-President.
(Norton/Fenster) Motion carried 6-0.
With no other nominations, Ms. Bain was elected Vice-President.

1.5 President's Announcements (No Documentation)

- Election of Negotiations Team
  MOTION to nominate Tom Gibson and Jeremy Bennett as Board representatives and Jennifer Bain as an alternate to represent the Haysville BOE on the USD 261 Negotiations Team.
  (Norton/Fenster) Motion carried 6-0.
- Classified / Administrative Sick Leave Bank Appeal Board - Board Representation
  MOTION to approve Dr. Susan Norton for the Classified / Administrative Sick Leave Bank Board Representation.
  (Fenster/Bain) Motion carried 6-0.
- Site Council Representation for Ruth Clark Elementary School and Campus High School
  This item will be brought back to the Board at the February BOE meeting.

1.6 Superintendent's Announcements (No Documentation)

- Board Appreciation Month
  January is Board of Education appreciation month. Mr. Hersh read a proclamation of appreciation to the Board and Board members received items of appreciation from the District schools including handmade cards from District students. The Board will be recognized during the Campus High School basketball game on February 1, 2022.
- 261derful Presentation
  Superintendent Jennifer Reed presented Kelley Keais, Ruth Clark Elementary School secretary, with a 261derful certificate for her awesomeness.
  Dr. Clint Schutte presented B.J. Knudson and Freddy Robinson with the 261derful certificates for their quick actions during the maintenance emergency at Rex Elementary School.
- Joint Campus Student Council and Board of Education Breakfast will be held during the fourth quarter.
- District/Community Retreat
  Mr. Hersh shared with the Board that the District/Community Retreat is scheduled for August 3, 2022, 8:00 a.m. – 5:00 p.m.
- 7000 computers have arrived. Mr. Hersh thanked David Herbert and his team for their work on this.
- Mr. Hersh, B.J. Knudson, the HEA Leadership and elementary school representation has been working on a proposed schedule change for elementary schools. The proposed change will be a start time of 8:00 a.m. and dismissal at 4:00 p.m. This will be voted on by all District teachers.

1.7 Campus High School Student Council Report
Student Council Executive Board President Maddie Carpenter gave a short presentation to the Board on Student Council events: Winter Homecoming will be February 11th, the Gary Engels Memorial (GEM) 5K is coming up, the Polar Plunge will be held February 19, 2022 in Riggs Park, a Joint BOE/Student Council Breakfast will be held during the 2nd 9-weeks.

1.8 New and Good (No Documentation)
Jennifer Bain

- Ms. Bain, Jeremy Bennett and Mr. Hersh attended the Kansas Advocacy Network workshop in Topeka. They were able to meet with the Legislators.

Dr. Susan Norton

- Attended the Campus swim meet. Dr. Norton overhear many positive comments regarding the Glenn Crum Natatorium.
- Dr. Norton has volunteered to head up the 261 Education Foundation.

New and Good cont.

Tom Gibson

- Mr. Gibson was invited to Oatville Elementary School to speak to the students about what it means to be a Board of Education member.
- The Campus High School debate team placed 9th in State competition.
- Tom attended the Campus High School bowling team meet, which was very impressive.
- Haysville USD 261 has two Golden Apple award winners. Nelson Elementary's Cassandra Hughes and Freeman Elementary teacher Jessica Leeper. Congratulations to both Cassandra and Jessica.

1.9 Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Bain/Norton) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
Charles Grice – Mr. Grice was not present.

2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Ruth Clark received a check for $27.50 from Coca-Cola Give.

3.4 HAC Agreement – Baseball Fields
MOTION to approve the Consent Agenda as presented.
(Bain/Norton) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF
Dr. Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Williams) Motion carried 6-0.

5.0 REPORTS – Focus on Learning

- School Based Health Clinic Evaluation – Linda Long and Krista Weaver presented updates to the Board regarding the School Based Health Clinic.
  A follow up on the Clinic will be scheduled for the April BOE Meeting.

Ms. Bain left the Board Room at 8:11 p.m.
Ms. Bain returned to the Board Room at 8:12 p.m.

- Curriculum Report – Reed
  Jennifer Reed presented information to the Board regarding District curriculum.
- Overview of the Sumrner Exploration and Enrichment Program – Reed
  Ms. Reed presented information to the Board regarding the Summer Exploration and Enrichment Program scheduled for June 6 – 30, 2022. ESSER III funds will be used to finance this program.
  The Board requested that Ms. Reed follow up with the Board on the Summer Exploration and Enrichment Program in February and May.

6.0 ACTION ITEMS

None

7.0 FIRST READINGS

7.1 Parents As Teachers Staff and Student Handbooks

Ms. Emily Goetz, Parents As Teachers Coordinator, presented information to the Board regarding Parents As Teachers Staff and Student Handbooks. The only changes at this time are names and dates.

This was a first reading with no action requested from the Board.

7.2 Tri-City Day School Staff and Student Handbooks

Mr. Doug Berryman, Tri-City Day School Administrator, presented information to the Board regarding Tri-City Day School Staff and Student Handbooks. Changes to the handbooks will be calendar, staff names, titles and BOE member updates.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Flag Salute – February – Nelson
- Handbooks
- SPED Report – Estell – February
- Capital Outlay 1st Reading – Schutte
- Bus Purchase – 1st Reading in February
- Report of Administrative Evaluations – Executive Session - February
- Extension of Administrative Contracts – Executive Session – February
- Summer Exploration and Enrichment – Reed – Action Item – February
- 2022-2023 District Calendar – 1st Reading – February
- ESSAR III Learning Loss – February – Reed & Estell
- Live Streaming BOE meetings – June
- Demographic Study – Hersh – Update in February

8.2 Board Calendar

8.3 Live Streaming BOE Meetings – postponed until January 2022

9.0 EXECUTIVE SESSION – 2 Executive Sessions - 1. Negotiations and 2. Nonelected Personnel

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. Justification: To protect the District's right to the confidentiality of its negotiating position and the public interest.

2. Nonelected Personnel - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. Justification: To protect the District's right to the confidentiality of its negotiating position and the public interest.

1. Negotiations

MOTION to take a 5-minute break from 8:35 until 8:40 p.m. then go into executive session at 8:40 p.m. for 20-minutes, to return at 9:00 p.m. for the discussion of negotiations.
(Bain/Williams) Motion carried 6-0.

The Board invited Mr. Hersh, Dr. Clagg, and Dr. Schutte to join them in Executive Session.
Mr. Hersh, Dr. Clagg and Dr. Schutte joined the Board in Executive Session at 8:40 p.m.

The Board reconvened at 9:00 p.m. with six members present.

Mr. Hersh, Dr. Clagg and Dr. Schutte returned to the Board Room at 9:00 p.m.

2. Nonelected Personnel

MOTION to go into executive session at 9:00 p.m. for 15-minutes, to return at 9:15 p.m. for the discussion of nonelected personnel.
(Bain/Norton) Motion carried 6-0.

The Board reconvened at 9:15 p.m. with four members present.
(Gibson, Norton, Williams and Ramseyer)

MOTION to extend executive session for 15-minutes to return at 9:30 p.m.
(Norton/Ramseyer) Motion carried 4-0.

The Board reconvened at 9:30 p.m. with four members present.
(Gibson, Norton, Williams and Ramseyer)

MOTION to extend executive session for 15-minutes to return at 9:45 p.m.
The Board invited Mr. Hersh to join them in Executive Session.
(Norton/Williams) Motion carried 4-0.

Mr. Hersh joined the Board in Executive Session at 9:30 p.m.

The Board reconvened at 9:45 p.m. with six members present.
(Gibson, Fenster, Bain, Norton, Williams and Ramseyer)

Mr. Hersh returned to the Board Room at 9:45 p.m.

10.0 ADJOURNMENT

Meeting adjourned at 9:47 p.m.

_____

Tom Gibson, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

# 2022-2023

# PERSONNEL RESUME

**Name** Sarah Henning

**For Position As** Science Teacher

**Building** Campus High School

## Education

| Undergraduate | Date | Degree | Major |
|---|---|---|---|
| University of Kansas | 2008 | BS | Biology |

| Graduate | Date | Degree | Major |
|---|---|---|---|
| University of Missouri | 2018 | | |
| Oklahoma State University | 2015 | MS | Teaching |
| Ft. Hays State University | 2013 | MS | Biology |

| Experience | Location | Dates | Years |
|---|---|---|---|
| Science Teacher | El Dorado, KS | 2021-2022 | 1 |
| Science Teacher | Haysville, KS | 2019-2021 | 2 |
| Science Teacher | Grandview, MO | 2017-2019 | 2 |
| Science Teacher | Tulsa, OK | 2014-2017 | 4 |

**Salary Offered** $62,893 **Degree** MS+48 **Level** F

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jordyn Walock, 2nd Grade Teacher at Oatville Elementary School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jodi Gerken, Library Media Specialist at Prairie Elementary School, effective October 7, 2021.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Keely Scarboro, 3rd Grade Teacher at Prairie Elementary School, effective February 4, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Sarah Knolla, 3rd Grade Teacher at Prairie Elementary School, effective February 4, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Lisa Kreutzer, Special Education Teacher at Ruth Clark Elementary School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Michael Cox, Alternative Teacher at Haysville Middle School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Dana Monson, Library Media Specialist at Haysville Middle School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Natalie Johnson, Technology Teacher at Freeman Elementary School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: February 28, 2022

RE: Retirement

Please let this statement serve as a recommendation to the Board of Education to accept the retirement of Rhonda Dezotell, 4th Grade Teacher at Rex Elementary School, effective May 18, 2022.

CA

To: Debbie Coleman, BOE Clerk

From: Linda Long, Support Services Coordinator

Re: Large donation to USD #261

Date: 1/31/2022

USD #261 Board of Education Members,

Please accept the donation of 1124 80 count packages of hand sanitizing wipes purchased from Menards by a Wichita resident. The donor information is:

Melinda Eddington
13644 W. Highland Springs Court
Wichita, KS 67235

Mrs. Eddington was referred to USD #261 and given my name by Kansas Non-Profit Chamber President, Cindy Miles.

We are thrilled to be the recipient of such a generous donation from Mrs. Eddington.

Sincerely,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison
SBHC Clinic Coordinator

**ATTN: HAYSVILLE USD 261**

Greetings,

On June 30, 2022, the term of your Software as a Service (SaaS) agreement with Skyward will be expiring. The specific software covered under this agreement is listed on the following page.

As we continue to navigate these unusual times, our goal remains the same: to help you become more efficient and deliver a better experience for your district. Despite all the unplanned challenges that may lie ahead, you can depend on Skyward's rates to remain stable for the next three years while providing reliable, regular enhancements. Our state and federal compliance team will continue to ensure that the release of new updates to the software reflect any changes in your tracking and reporting requirements.

To aid your district budgeting, Skyward is offering a SaaS Renewal that locks in your district license fees for three years effective July 1, 2022. This amendment is an extension of the original agreement signed with Skyward and locks in a discounted rate for three more years. Please execute and return the enclosed SaaS Renewal Amendment by March 15, 2022 to protect your district's budget.

We greatly appreciate your business and look forward to continuing to support your needs for three more years.

Sincerely,
Skyward Sales Administration Department

*Selection Page follows*

**HAYSVILLE USD 261** **Selection Page**

| Product | 3-year offer* FY 2023 through FY 2025 (July 1, 2022 through June 30, 2025) | 1-year offer* FY 2023 (July 1, 2022 through June 30, 2023) |
|---|---|---|
| **Business Suite-Core Modules** | $3.79 | $4.17 |
| Fixed Assets | $0.07 | $0.08 |
| Insurance Tracking | $0.07 | $0.08 |
| Business - School Based Accounting | $1.00 | $1.10 |
| FastTrack | $1.00 | $1.10 |
| Professional Development Center - Business | $0.20 | $0.22 |
| Support - Business Suite | $2.08 | $2.28 |
| True Time | $2.00 | $2.20 |

***All rates presented are per student unless indicated as yearly.***

Our district is electing (please check selection):

_____ **Three (3) year commitment with guaranteed pricing**
If the three-year commitment is selected, please sign and return the enclosed Amendment.

_____ **One (1) year extension**
One-year extension selected by:

DISTRICT REPRESENTATIVE:

_____ _____
Signature Printed Name

_____ _____
Printed Title Date Signed

Please return this selection page and the enclosed Amendment to take advantage of the three-year commitment by **March 15, 2022** to SalesDepartment@skyward.com

** This renewal offer includes Skyward products only. Any third-party product renewals will continue to be determined by third-party vendors.*
*Student counts are gathered from corresponding state website data.*

If you have additional questions, please contact Gerald Harsley, your Skyward Account Manager, at 800-236-7274.

SKYWARD®

**AMENDMENT**
**TO**
**SAAS HOSTED LICENSE AGREEMENT**

This Amendment to SaaS Software License Agreement ("Amendment") is made and entered into effective on July 1, 2022 (the "Effective Date), by and between **Skyward, Inc.**, a Wisconsin corporation with its principal offices located at 2601 Skyward Drive, Stevens Point, Wisconsin 54482 ("Skyward"), **Integrated Systems Corporation**, a Wisconsin corporation, with its principal offices located at 10325 North Port Washington Road, Mequon, Wisconsin 53092 ("ISCorp"), and **HAYSVILLE USD 261**, a Kansas K-12 public school ("Customer").

WHEREAS Skyward, ISCorp, and Customer previously entered into a SaaS Hosted Software License Agreement (the "Agreement"); and

WHEREAS, the initial term of said agreement expires on June 30, 2022 and Skyward, ISCorp, and Customer wish to extend the term of the Agreement for an additional three (3) years.

NOW, THEREFORE, Skyward, ISCorp, and Customer hereby amend the terms and conditions of the agreement to extend the term of the Agreement for an additional three (3) calendar years commencing immediately following the expiration of the initial term. The annual per student license fee for each of the three (3) calendar years of the extended term shall be as follows:

| Product | 3-year offer* FY 2023 through FY 2025 (July 1, 2022 through June 30, 2025) |
|---|---|
| **Business Suite-Core Modules** | $3.79 |
| Fixed Assets | $0.07 |
| Insurance Tracking | $0.07 |
| Business - School Based Accounting | $1.00 |
| FastTrack | $1.00 |
| Professional Development Center - Business | $0.20 |
| Support - Business Suite | $2.08 |
| True Time | $2.00 |

***All rates presented are per student unless indicated as yearly.***

Skyward, ISCorp, and Customer hereby ratify and approve of the remaining terms and conditions of the Agreement as amended by this Amendment, and the Agreement shall continue in full force and effect, as amended by this Amendment.

Customer acknowledges commitment for the entire three (3) year term referenced above. In the event Customer voluntarily terminates the Agreement prior to the expiration of the above referenced three (3) year term, then Customer shall be responsible for the remaining license fees due to Skyward pursuant to this Amendment. Provided, however, the foregoing shall not apply in the event the Agreement is terminated by Customer as a result of a default by Skyward.

*Signature Page follows*

**HAYSVILLE USD 261**

**AMENDMENT**
**TO**
**SAAS HOSTED LICENSE AGREEMENT**

The undersigned have hereby agreed to the terms and conditions of this amendment as of the date first above written.

| CUSTOMER: | SKYWARD, INC.: |
|---|---|
| _____ | _____ |
| Signature | Signature |
| _____ | Tom King |
| Printed Name | Printed Name |
| _____ | Vice President of Sales & Marketing |
| Printed Title | Printed Title |
| _____ | 01/01/2022 |
| Date Signed | Date Signed |

INTEGRATED SYSTEMS CORPORATION

Jeff Zillner
Signature

Jeff Zillner
Printed Name

VP Operations
Printed Title

01/01/2022
Date Signed

## 4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 8

DATED: 2/28/2022

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

**PAYROLL**

| | | | | | | |
|---|---|---|---|---|---|---|
| DATE | 1/12/2022 | DIRECT DEPOSIT | 72358-73491 | Ck# | | 2,655,776.00 |
| | | WITHHOLDING | | Ck# | 78346-78374 | 1,857,592.79 |
| | | WITHHOLDING | | Ck# | 78391-78392 | 238,240.38 |

**ACCOUNTS PAYABLE**

| | | | | |
|---|---|---|---|---|
| DATE | 1/21/2022 | Manual Cks | 78547-78554 | 56,955.72 |
| | 1/24/2022 | Manual Cks | 78555 | 150.00 |
| | 1/31/2022 | Manual Cks | 78556-78565 | 45,070.27 |
| | 2/7/2022 | Manual Cks | 78597-78630 | 169,361.56 |
| | 2/8/2022 | Manual Cks | 78631 | 17,196.09 |
| | 2/18/2022 | Manual Cks | 78634-78644 | 123,715.86 |
| | 2/28/2022 | CKS | 78649-78820 | 410,920.48 |
| | | VOIDS | | (24,441.09) |

TOTAL REGISTER: 5,550,538.06

SUBMITTED BY:

TREASURER

APPROVED BY:

BOARD PRESIDENT

ATTESTED BY:

BOARD CLERK

| FUND | DESCRIPTION | BEGINNING | REVENUE | EXPENDITURE | ENDING | ENCUMBRANCES | UNENCUMBERED | OUTSTANDING LIABILITIES |
|---|---|---|---|---|---|---|---|---|
| 06 | GENERAL FUND | 2,686,998.74 | 0.00 | -2,908,114.80 | -221,116.06 | -133,700.20 | -354,816.26 | -674,537.67 |
| 07 | FEDERAL FUNDS | -480,629.22 | 355,225.00 | -874,281.38 | -999,685.60 | -14,620.16 | -1,014,305.76 | -33,869.35 |
| 08 | SUPPLEMENTAL GENERAL | 432,677.52 | 1,325,045.35 | -215,330.48 | 1,542,392.39 | -35,717.43 | 1,506,674.96 | -11,334.10 |
| 11 | AT-RISK (4 YEAR OLD) | 49,998.00 | 0.00 | -34,437.90 | 15,560.10 | -474.43 | 15,085.67 | -7,139.33 |
| 13 | AT-RISK (K-12) | 160,877.01 | 80.00 | -299,475.32 | -138,518.31 | -713.50 | -139,231.81 | -71,656.10 |
| 14 | BILINGUAL | 19,737.58 | 0.00 | -17,555.82 | 2,181.76 | 0.00 | 2,181.76 | -3,850.71 |
| 15 | VIRTUAL EDUCATION | -45,657.75 | 0.00 | -15,219.25 | -60,877.00 | 0.00 | -60,877.00 | 0.00 |
| 16 | CAPITAL OUTLAY | 22,134.83 | 865,274.27 | -63,414.85 | 823,994.25 | -191,094.45 | 632,899.80 | 0.00 |
| 18 | DRIVER TRAINING | 172,852.82 | 0.00 | 0.00 | 172,852.82 | 0.00 | 172,852.82 | 0.00 |
| 24 | FOOD SERVICE | 2,876,665.87 | 362,473.71 | -304,372.80 | 2,934,766.78 | -60,109.86 | 2,874,656.92 | -28,040.20 |
| 26 | PROFESSIONAL DEVELOPMENT | 673.07 | 0.00 | -763.46 | -90.39 | -7,297.00 | -7,387.39 | -126.80 |
| 28 | PARENTS AS TEACHERS PROGRAM | 95,966.52 | 0.00 | -37,341.94 | 58,624.58 | -696.58 | 57,928.00 | -8,448.17 |
| 30 | SPECIAL EDUCATION | 187,518.13 | 36,106.56 | -1,137,450.15 | -913,825.46 | -4,750.65 | -918,576.11 | -242,808.50 |
| 31 | CONSTRUCTION | -1,100,000.00 | 0.00 | 0.00 | -1,100,000.00 | 0.00 | -1,100,000.00 | 0.00 |
| 34 | VOCATIONAL EDUCATION | 80,970.73 | 0.00 | -66,535.50 | 14,435.23 | -5,826.02 | 8,609.21 | -15,911.60 |
| 51 | KPERS RETIREMENT CONTRIBUTIO | 0.00 | 1,752,043.83 | -1,752,043.83 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53 | CONTINGENCY RESERVE | 1,055,702.55 | 0.00 | 0.00 | 1,055,702.55 | 0.00 | 1,055,702.55 | 0.00 |
| 55 | TEXTBOOK & STUDENT MATERIAL | 86,899.51 | 13,686.79 | 548,649.17 | 649,235.47 | -6,999.44 | 642,236.03 | 0.00 |
| 62 | BOND & INTEREST #1 | 7,511,110.14 | 1,485,695.36 | 0.00 | 8,996,805.50 | 0.00 | 8,996,805.50 | 0.00 |
| 70 | ECC STATE GRANT | -22,027.38 | 3,403.88 | -6,689.24 | -25,312.74 | -393.00 | -25,705.74 | -1,851.92 |

| FUND | DESCRIPTION | BEGINNING | REVENUE | EXPENDITURE | ENDING | ENCUMBRANCES | UNENCUMBERED | OUTSTANDING LIABILITIES |
|---|---|---|---|---|---|---|---|---|
| 71 | KANSAS PRESCHOOL PILOT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 95 | PAYROLL CLEARING | 180,016.48 | 51,119.39 | -11,506.92 | 219,628.95 | -300.00 | 219,328.95 | 0.00 |
| TOTAL | | 13,972,485.15 | | -7,195,884.47 | | -462,692.72 | | -1,099,574.45 |
| | | | 6,250,154.14 | | 13,026,754.82 | | 12,564,062.10 | |

************************** End of report **************************

9000.00 Petty Cash Accts
13.026.754.82
1,099.574.45 Payroll Correction from last month
11,918,180.37 Bank Balance
11,918,180.37 General Ledger Balance

-6-

**Bank Statement Closing Date:** 01/31/2022
**Bank Cash Account:** PAY (Checking)
**Cash Account #:** ** A 9010 000 0000 000
**Reconciled:** YES **Reconciliation Date:** 02/11/2022 **Reconciled By:** Nadine Foreman
**Transitional Reconciliation:** NO **Initial Reconciliation:** NO

| | | | |
|---|---|---|---|
| **Bank Statement Balance** | | | |
| **Ending Balance Shown on this Bank Statement:** | | 13,219,389.86 | |
| **Items Not Listed on this Statement** | | | |
| **Checks:** | -1,301,209.49 | | |
| **Cash Receipts Sources:** | 0.00 | | |
| **Journal Entries Sources:** | 0.00 | | |
| **Subtotal of Skyward Sources not on Statement:** | | -1,301,209.49 | |
| **Manual Adjustments:** | | 0.00 | |
| **Adjusted Bank Statement Balance:** | | | 11,918,180.37 |
| **Ending Cash Balance as of 01/31/2022** | | | |
| **Beginning Cash Balance:** | | 12,863,910.70 | |
| **Items from Skyward Sources** | | | |
| **Accounts Payable Sources:** | -2,804,165.67 | | |
| **Cash Receipts Sources:** | 6,263,821.35 | | |
| **Journal Entries Sources:** | -1,749,610.01 | | |
| **Payroll Sources:** | -2,655,776.00 | | |
| **Subtotal of Skyward Sources:** | | -945,730.33 | |
| **Month End Balance:** | | | 11,918,180.37 |
| **Variance:** | | | 0.00 |

********** End of report **********

| FD | FD | 2021-22 Revised Budget | 2021-22 FYTD Activity | 2021-22 FYTD Unexpended Bal | Encumbered Amount | 2021-22 FYTD Unencumbered Bal | 2021-22 FYTD % |
|---|---|---|---|---|---|---|---|
| 06 | GENERAL FUND | 41,772,427.00 | 20,884,358.86 | 20,888,068.14 | 133,700.20 | 20,754,367.94 | 50.32 |
| 07 | FEDERAL FUNDS | 3,502,762.89 | 2,636,165.39 | 866,597.50 | 14,620.16 | 851,977.34 | 75.68 |
| 08 | SUPPLEMENTAL GENERAL | 13,759,887.00 | 4,972,305.77 | 8,787,581.23 | 35,717.43 | 8,751,863.80 | 36.40 |
| 11 | AT-RISK (4 YEAR OLD) | 597,662.00 | 184,439.90 | 413,222.10 | 474.43 | 412,747.67 | 30.94 |
| 13 | AT-RISK (K-12) | 8,802,450.00 | 1,642,305.81 | 7,160,144.19 | 713.50 | 7,159,430.69 | 18.67 |
| 14 | BILINGUAL | 202,829.00 | 97,818.24 | 105,010.76 | 0.00 | 105,010.76 | 48.23 |
| 15 | VIRTUAL EDUCATION | 0.00 | 60,877.00 | -60,877.00 | 0.00 | -60,877.00 | 0.00 |
| 16 | CAPITAL OUTLAY | 3,698,317.00 | 1,288,994.82 | 2,409,322.18 | 191,094.45 | 2,218,227.73 | 40.02 |
| 18 | DRIVER TRAINING | 148,600.00 | 51,693.00 | 96,907.00 | 0.00 | 96,907.00 | 34.79 |
| 24 | FOOD SERVICE | 3,945,000.00 | 1,844,984.11 | 2,100,015.89 | 60,109.86 | 2,039,906.03 | 48.29 |
| 26 | PROFESSIONAL DEVELOPMENT | 100,000.00 | 50,090.39 | 49,909.61 | 7,297.00 | 42,612.61 | 57.39 |
| 28 | PARENTS AS TEACHERS PROGRAM | 480,000.00 | 218,632.42 | 261,367.58 | 696.58 | 260,671.00 | 45.69 |
| 30 | SPECIAL EDUCATION | 13,831,723.00 | 6,039,845.18 | 7,791,877.82 | 4,750.65 | 7,787,127.17 | 43.70 |
| 31 | CONSTRUCTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 34 | VOCATIONAL EDUCATION | 850,000.00 | 335,564.77 | 514,435.23 | 5,826.02 | 508,609.21 | 40.16 |
| 51 | KPERS RETIREMENT CONTRIBUTIONS | 6,916,609.00 | 4,713,505.68 | 2,203,103.32 | 0.00 | 2,203,103.32 | 68.15 |
| 53 | CONTINGENCY RESERVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 55 | TEXTBOOK & STUDENT MATERIAL -R | 770,552.68 | 217,886.45 | 552,666.23 | 6,999.44 | 545,666.79 | 29.19 |
| 62 | BOND & INTEREST #1 | 7,554,339.00 | 6,115,806.89 | 1,438,532.11 | 0.00 | 1,438,532.11 | 80.96 |
| 70 | ECC STATE GRANT | 60,000.00 | 34,428.98 | 25,571.02 | 393.00 | 25,178.02 | 58.04 |
| 95 | PAYROLL CLEARING | 0.00 | 446,533.64 | -446,533.64 | 300.00 | -446,833.64 | 0.00 |
| | Grand Expense Totals | 106,993,158.57 | 51,836,237.30 | 55,156,921.27 | 462,692.72 | 54,694,228.55 | 48.88 |

**Number of Accounts:** 2506

********** End of report **********

# HAYSVILLE USD #261

## CASH BALANCES

## JANUARY 31, 2022

NEGATIVE UNENCUMBERED CASH BALANCES:

| | | |
|---|---|---|
| 06 | GENERAL FUNDS | Awaiting State Funds |
| 07 | FEDERAL FUNDS | Awaiting Federal Funds |
| 13 | AT-RISK (K-12) | Awaiting Federal Funds |
| 15 | VIRTUAL EDUCATION | Awaiting Federal Funds |
| 26 | PROFESSIONAL DEVELOPMENT | Awaiting Transfer of Funds |
| 30 | SPECIAL EDUCATION | Awaiting State Funds |
| 31 | CONSTRUCTION | Awaiting Transfer of Funds |
| 70 | ECC STATE GRANT | Awaiting State Funds |

| FD | T | FUNC | OBJ | BLDG | PRG | Account Level Description | 2021-22 Revised Budget | January 2021-22 Monthly Activity | 2021-22 FY Activity | Encumbered Amount | 2021-22 Available Funds |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 06 | E | 5208 | 931 | 0000 | 000 | Transfer to Supplemental Gener | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 06 | E | 5211 | 911 | 0000 | 000 | Transfer to At Risk (4 Yr. Old | 275,000.00 | 0.00 | 200,000.00 | 0.00 | 75,000.00 |
| 06 | E | 5213 | 913 | 0000 | 000 | Transfer to At Risk (K-12) | 1,075,000.00 | 0.00 | 500,000.00 | 0.00 | 575,000.00 |
| 06 | E | 5216 | 918 | 0000 | 000 | Transfer To Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 06 | E | 5226 | 926 | 0000 | 000 | Transfer to Professional Devel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 06 | E | 5228 | 928 | 0000 | 000 | Transfer To Parent Ed | 100,000.00 | 0.00 | 100,000.00 | 0.00 | 0.00 |
| 06 | E | 5230 | 930 | 0000 | 000 | Transfer To Special Education | 8,592,445.00 | 0.00 | 2,783,293.00 | 0.00 | 5,809,152.00 |
| 06 | E | 5234 | 934 | 0000 | 000 | Transfer To Vocational Ed | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 |
| 06 | E | 5251 | 951 | 0000 | 000 | Transfer to KPERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 06 | E | 5253 | 953 | 0000 | 000 | Transfer To Contingency Reser | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 08 | E | 5211 | 000 | 0000 | 000 | Transfer to At Risk (4 Yr. Old | 372,662.00 | 0.00 | 0.00 | 0.00 | 372,662.00 |
| 08 | E | 5213 | 000 | 0000 | 000 | Transfer to At Risk (K-12) | 1,982,044.00 | 0.00 | 1,000,000.00 | 0.00 | 982,044.00 |
| 08 | E | 5214 | 000 | 0000 | 000 | Transfer To Bilingual | 202,829.00 | 0.00 | 100,000.00 | 0.00 | 102,829.00 |
| 08 | E | 5226 | 000 | 0000 | 000 | Transfer to Professional Devel | 100,000.00 | 0.00 | 50,000.00 | 0.00 | 50,000.00 |
| 08 | E | 5228 | 000 | 0000 | 000 | Transfer To Parent Ed | 150,000.00 | 0.00 | 100,000.00 | 0.00 | 50,000.00 |
| 08 | E | 5230 | 000 | 0000 | 000 | Transfer To Special Ed | 5,100,000.00 | 0.00 | 1,000,000.00 | 0.00 | 4,100,000.00 |
| 08 | E | 5234 | 000 | 0000 | 000 | Transfer To Vocational Ed | 850,000.00 | 0.00 | 350,000.00 | 0.00 | 500,000.00 |
| 08 | E | 5255 | 000 | 0000 | 000 | Transfer to Textbook & Student | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30 | E | 5253 | 953 | 0000 | 000 | Transfer to Contingency Reserv | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53 | E | 5206 | 910 | 0000 | 000 | Transfer to General Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53 | E | 5206 | 930 | 0000 | 000 | Transfer to General Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53 | E | 5208 | 931 | 0000 | 000 | Transfer to Supplemental Gener | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53 | E | 5230 | 930 | 0000 | 000 | Transfer to Special Education | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Grand Expense Totals | | | | | | | 18,899,980.00 | 0.00 | 6,183,293.00 | 0.00 | 12,716,687.00 |

**Number of Accounts:** 23

********** End of report **********

## 5.0 REPORTS

No supporting documentation.

End of Section

# 2022-2023 School Calendar

Draft 1

| July 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| August 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| September 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| October 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| November 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| December 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| January 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

| February 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | | | |

| March 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

| April 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |

| May 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| June 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| | |
|---|---|
| July 4 | Fourth of July Holiday |
| Aug 1-10 | New Teacher Orientation |
| Aug 11 | District Inservice |
| Aug 12 | Building Inservice |
| Aug 15 | 1/2 Building Inservice-1/2 Work Day |
| Aug 16 | Teachers' Work Day |
| Aug 17 | 1st Day of School 1-6, 9 |
| Aug 18 | 1st Day of School 7-8, 10-12 |
| Aug 22 | 1st Day of School Kindergarten |
| Sept 5 | Labor Day Holiday |
| Sept 16 | Building Inservice **No School** |
| Oct 14 | End of 1st Nine Weeks |
| Oct 14 | 1/2 Work Day-1/2 Collaboration **No School** |
| Oct 17-21 | Parent/Teacher Conferences |
| Oct 20 | Parent/Teacher Conferences **No School** |
| Oct 21 | Conference Release Day **No School** |
| Nov 11 | Veterans Day Observed **No School** |
| Nov 23-25 | Thanksgiving Break |
| Dec 21 | End of 1st Semester |
| Dec 21 | 1/2 Collaboration/1/2 Building Inservice **No School** |
| Dec 21-Jan 3 | Winter Break for Students |
| Dec 22-Jan 2 | Winter Break for Staff |
| Jan 3 | Teachers' Work Day **No School** |
| Jan 13 | Building Inservice **No School** |
| Jan 16 | Non-Contract Day **No School** |
| Feb 13-17 | Parent/Teacher Conferences |
| Feb 16 | Parent/Teacher Conferences **No School** |
| Feb 17 | Conference Release Day **No School** |
| Feb 20 | Presidents' Day Holiday |
| March 10 | End of 3rd Nine Weeks |
| March 10 | 1/2 Work Day -1/2 Collaboration **No School** |
| March 13-17 | Spring Break **No School** |
| April 7 | Non-Contract Day **No School** |
| April 10 | Non-Contract Day **No School** |
| May 17 | Last Day of School Early Release **No Lunch** |
| May 18 | Teachers' Work Day |
| May 29 | Memorial Day Holiday |

**Graduation / Promotion Dates**

CHS -

**No School for Students indicated by double underline.**

| 9 Weeks Report Period | No. of Days | 9 Weeks Report Period | No. of Days |
|---|---|---|---|
| Aug 17-Oct 14 | 40 | Jan 4-March 10 | 42 |
| Oct 17-Dec 21 | 41 | March 20-May 18 | 41 |

BOE Mtg

1/2 Building Inservice-1/2 Work Day | Building Inservice | All Offices Closed | Parent-Teacher Conf.

1/2 Work Day-1/2 Collaboration | Teachers' Work Day | District Inservice | New Teacher Orientation

**This calendar may be altered at the discretion of the Board of Education and/or the administration.**

# 2022-2023 School Calendar

Draft 2

| July 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

| August 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| September 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| October 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |
| 31 | | | | |

| November 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | |

| December 2022 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| January 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

| February 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | | | |

| March 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | 1 | 2 | 3 |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31 |

| April 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 3 | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21 |
| 24 | 25 | 26 | 27 | 28 |

| May 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

| June 2023 | | | | |
|---|---|---|---|---|
| M | T | W | T | F |
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16 |
| 19 | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

| | |
|---|---|
| July 4 | Fourth of July Holiday |
| Aug 1-10 | New Teacher Orientation |
| Aug 11 | District Inservice |
| Aug 12 | Building Inservice |
| Aug 15 | 1/2 Building Inservice-1/2 Work Day |
| Aug 16 | Teachers' Work Day |
| Aug 17 | 1st Day of School 1-6, 9 |
| Aug 18 | 1st Day of School 7-8, 10-12 |
| Aug 22 | 1st Day of School Kindergarten |
| Sept 5 | Labor Day Holiday |
| Sept 16 | Building Inservice **No School** |
| Oct 14 | End of 1st Nine Weeks |
| Oct 14 | 1/2 Work Day-1/2 Collaboration **No School** |
| Oct 17-21 | Parent/Teacher Conferences |
| Oct 20 | Parent/Teacher Conferences **No School** |
| Oct 21 | Conference Release Day **No School** |
| Nov 21-25 | Thanksgiving Break |
| Dec 21 | End of 1st Semester |
| Dec 21 | 1/2 Collaboration/1/2 Building Inservice **No School** |
| Dec 21-Jan 4 | Winter Break for Students |
| Dec 22-Jan 2 | Winter Break for Staff |
| Jan 3 | Building Inservice **No School** |
| Jan 4 | Teachers' Work Day **No School** |
| Jan 16 | Non-Contract Day **No School** |
| Feb 13-17 | Parent/Teacher Conferences |
| Feb 16 | Parent/Teacher Conferences **No School** |
| Feb 17 | Conference Release Day **No School** |
| Feb 20 | Presidents' Day Holiday |
| March 10 | End of 3rd Nine Weeks |
| March 10 | 1/2 Work Day -1/2 Collaboration **No School** |
| March 13-17 | Spring Break **No School** |
| April 7 | Non-Contract Day **No School** |
| April 10 | Non-Contract Day **No School** |
| May 18 | Last Day of School Early Release **No Lunch** |
| May 19 | Teachers' Work Day |
| May 29 | Memorial Day Holiday |

**Graduation / Promotion Dates**

CHS -

**No School for Students indicated by double underline.**

| 9 Weeks Report Period | No. of Days | 9 Weeks Report Period | No. of Days |
|---|---|---|---|
| Aug 17-Oct 14 | 40 | Jan 4-March 10 | 42 |
| Oct 17-Dec 21 | 40 | March 20-May 18 | 42 |

BOE Mtg

| | | | |
|---|---|---|---|
| 1/2 Building Inservice-1/2 Work Day | Building Inservice | All Offices Closed | Parent-Teacher Conf. |
| 1/2 Work Day-1/2 Collaboration | Teachers' Work Day | District Inservice | New Teacher Orientation |

**This calendar may be altered at the discretion of the Board of Education and/or the administration.**

ESSER III Learning Loss
See Supporting Documentation in PDF

End of Section

To: USD 261 Board of Education

From: Angie Estell, Director of Special Education

Re: PREPaRE Workshop Contracts

Date: February 28, 2022

The PREPaRE curriculum has been developed by the National Association of School Psychologists (NASP) as part of NASP's decade-long leadership in providing evidence-based resources and consultation related to school crisis prevention and response. PREPaRE training is ideal for schools committed to improving and strengthening their school safety and crisis management plans and emergency response.

PREPaRE trains school-employed mental health professionals and other educators how to best fill the roles and responsibilities generated by their membership on school crisis response teams. PREPaRE is the only comprehensive, nationally available training curriculum developed by educators (each of whom have firsthand school crisis response experience and formal training) for educators.

All PREPaRE workshops follow a standardized curriculum and may only be conducted by an approved third edition trainer who has successfully completed the relevant training of trainers (ToT) workshop and other trainer requirements. Trainers and sponsors shall not deviate from the curriculum, which requires 1 full day for WS1 (6.5 in-person presentation/credit hours; .5 online preworkshop hours) for WS1 and 2 full days for WS2 (13 presentation/credit hours).

PREPaRE WORKSHOP 1: COMPREHENSIVE SCHOOL SAFETY PLANNING: PREVENTION THROUGH RECOVERY (Third Edition)

PREPaRE WORKSHOP 2: MENTAL HEALTH CRISIS INTERVENTIONS: RESPONDING TO AN ACUTE TRAUMATIC STRESSOR IN SCHOOLS (Third Edition)

P—Prevent and prepare for crises

R—Reaffirm physical health & welfare, and perceptions of safety & security

E—Evaluate psychological trauma risk

P—Provide interventions

a—and

R—Respond to mental health needs

E—Examine the effectiveness of crisis preparedness

School-based professionals are best utilized when they are embedded within a multidisciplinary team that engages in crisis prevention, protection, mitigation, response, and recovery. School-employed mental health professionals address the mental health issues associated with school crises and require preparedness. Through leadership meetings and learning loss committee meetings, professional learning around crisis response and recovery and addressing mental health issues is needed for our professionals involved in these areas. The descriptions of the workshops and the contracts associated with the PREPaRE training are included.

~~Compass Behavioral Health~~Haysville Public School District
1745 W. Grand
Haysville, KS 67060
T: 316.554.2200~~1111 E Spruce, Garden City, Ks 67846~~

Contact: ~~620 276 7689 ext 6111~~
Angie Estell; aestell@usd261.com~~kfisher@compassbh.org~~

# NASP PREPaRE Workshop Contract

This contract made this ~~June 28, 2019~~January 9, 2022, and will be effective the ~~September 25, 2019 through September 26, 2019~~May 31st, 2022 through June 3rd, 2022, is by and between ~~Compass Behavioral Health~~ Haysville School District and Joshua Tanguay.

Under this contract, Joshua Tanguay agrees to provide the following:

1. The training of staff members of ~~Compass Behavioral Health~~Haysville School District and anyone else that is permitted by ~~Compass~~ Haysville District on PREPaRE~~repare~~ Workshop 1 and PREPaRE Workshop 2 on ~~September 25 and 26, 2019~~June 1st through June 3rd of 2022.

~~Compass Behavioral Health~~Haysville School District shall provide and conduct the following:

1. To pay Joshua Tanguay at the rate of $500.00 per day for ~~the cost of training for the 2 days of the Prepare workshop 1.~~ the training fee. This will total $1500.00 for three days of trainings.
2. To pay federal mileage reimbursement to and from Haysville school district:~~for mileage to, from and between training sites at the rate of~~
    a. One vehicle for all trainers: 193 miles x 2-way = 386 total miles = $225.81 (58.5 cent/mile)
3. To purchase hotel accommodations for 3~~2~~ night~~s~~s ~~(~~May 31st, June 1st and June 2nd~~)~~~~starting on September 24, 2019 until September 25,2019.~~
4. To pay the federal meals per diem during duration of the contract~~m~~. Specifically, lunch and dinner as breakfast is provided at the hotel. ~~(i.e. breakfast, lunch, and dinner) during Joshua Tanguay's facilitation of the Prepare workshop 1 through September 24 26, 2019.~~
    a. Federal 2022 rates for Kansas is $64/day for three meals.
        i. Dinner (Tuesday); Lunch and Dinner (Wednesday); Lunch and Dinner (Thursday)
        ii. Rounding down = $20.00/meal = $100 total
5. Payment for all services rendered and travel accommodations will be due on ~~September 26, 2019~~ June 3rd, 2022 at the end of the PREPaRE~~Prepare~~ Workshop ~~1.~~ 2.
6. ~~Compass Behavioral Health~~Haysville School District shall provide a LCD projector and screen, ~~, a remote slide advancer,~~ lectern and table, microphone, extension cords, and a flip chart with markers at the district~~agency~~'s expense. ~~The agency~~Haysville School District shall also provide nametags for each participant and ~~copies of the Prepare Workshop 1training materials (i.e. training book, Pre- and Post tests and Workshop Evaluation forms) for each participant during each Workshop at the~~ access to all required PREPaRE Workshop 1 and Workshop 2 materials ~~agency~~the district's~~'s~~ expense.
7.

8.

Signature constitutes agreement to the stipulations outlines in this contract.

| | |
|---|---|
| Joshua Tanguay<br>NASP PREPaRE Trainer | Date |
| [NAME OF AGENCY ADMINISTRATOR]<br>[TITLE]<br>[NAME OF AGENCY] | Date |

Haysville Public School District
1745 W. Grand
Haysville, KS 67060
T: 316.554.2200
Contact: Angie Estell; aestell@usd261.com

# NASP PREPaRE Workshop Contract

This contract made this January 9, 2022, and will be effective the May 31st, 2022 through June 3rd, 2022, is by and between Haysville School District and Julie Zollinger.

Under this contract, Julie Zollinger agrees to provide the following:

1. The training of staff members of Haysville School District and anyone else that is permitted by Haysville District on PREPaRE Workshop 1 and PREPaRE Workshop 2 on June 1st through June 3rd of 2022.

Haysville School District shall provide and conduct the following:

1. To pay Julie Zollinger at the rate of $500.00 per day for the training fee. This will total $1500.00 for three days of trainings.
2. To pay federal mileage reimbursement to and from Haysville school district:
    a. One vehicle for all trainers: 193 miles x 2-way = 386 total miles = $225.81 (58.5 cent/mile)
3. To purchase hotel accommodations for 3 nights (May 31st, June 1st and June 2nd)
4. To pay the federal meals per diem during duration of the contract. Specifically, lunch and dinner as breakfast is provided at the hotel.
    a. Federal 2022 rates for Kansas is $64/day for three meals.
        i. Dinner (Tuesday); Lunch and Dinner (Wednesday); Lunch and Dinner (Thursday)
        ii. Rounding down = $20.00/meal = $100 total
5. Payment for all services rendered and travel accommodations will be due on June 3rd, 2022 at the end of the PREPaRE Workshop 2.
6. Haysville School District shall provide a LCD projector and screen, lectern and table, microphone, extension cords, and a flip chart with markers at the district's expense. Haysville School District shall also provide nametags for each participant and access to all required PREPaRE Workshop 1 and Workshop 2 materials at the district's expense.

Signature constitutes agreement to the stipulations outlines in this contract.

Julie Zollinger

_____ 1/11/2022
Julie Zollinger — Date
NASP PREPaRE Trainer

_____ _____
[NAME OF AGENCY ADMINISTRATOR] — Date
[TITLE]
[NAME OF AGENCY

Haysville Public School District
1745 W. Grand
Haysville, KS 67060
T: 316.554.2200
Contact: Angie Estell; aestell@usd261.com

# NASP PREPaRE Workshop Contract

This contract made this January 9, 2022, and will be effective the May 31st, 2022 through June 3rd, 2022, is by and between Haysville School District and Theresa M. Clark.

Under this contract Theresa M. Clark agrees to provide the following:

1. The training of staff members of Haysville School District and anyone else that is permitted by Haysville District on PREPaRE Workshop 1 and PREPaRE Workshop 2 on June 1st through June 3rd of 2022.

Haysville School District shall provide and conduct the following:

1. To pay Theresa M. Clark at the rate of $500.00 per day for the training fee. This will total $1500.00 for three days of trainings.
2. To pay federal mileage reimbursement to and from Haysville school district:
    a. One vehicle for all trainers: 193 miles x 2-way = 386 total miles = $225.81 (58.5 cent/mile)
3. To purchase hotel accommodations for 3 nights (May 31st, June 1st and June 2nd)
4. To pay the federal meals per diem during duration of the contract. Specifically, lunch and dinner as breakfast is provided at the hotel.
    a. Federal 2022 rates for Kansas is $64/day for three meals.
        i. Dinner (Tuesday); Lunch and Dinner (Wednesday); Lunch and Dinner (Thursday)
        ii. Rounding down = $20.00/meal = $100 total
5. Payment for all services rendered and travel accommodations will be due on June 3rd, 2022 at the end of the PREPaRE Workshop 2.
6. Haysville School District shall provide a LCD projector and screen, lectern and table, microphone, extension cords, and a flip chart with markers at the district's expense. Haysville School District shall also provide nametags for each participant and access to all required PREPaRE Workshop 1 and Workshop 2 materials the district's expense.

Signature constitutes agreement to the stipulations outlines in this contract.

Theresa M. Clark, LPC, SB-RPT, NCC
NASP PREPaRE Trainer

01-10-2022
Date

[NAME OF AGENCY ADMINISTRATOR]
[TITLE]
[NAME OF AGENCY

Date

Summer Exploration and Enrichment Program
See Supporting Documentation in PDF

End of Section

Financial Audit

See Supporting Documentation in PDF

End of Section

## 6.0 ACTION ITEMS

No supporting documentation.

End of Section

January 5, 2022

**Parents as Teachers 2022-2023 Student and Staff Handbook**

Changes to names and dates only.

Thank you

Emily Goetz, Coordinator

6.2 Tri-City Day School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

6.3 Summer Exploration and Enrichment Program
See Supporting Documentation in PDF

End of Section

## 7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Capital Outlay

See Supporting Documentation in PDF

End of Section

7.2 Bus Purchase – Permission to Seek Bids

See Supporting Documentation in PDF

End of Section

## 8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

| **July** |
| --- |
| Organizational Meeting |
| Budget Workshop - Scheduling |
| |
| **August** |
| Budget Workshop |
| Budget Hearing |
| Approve Budget |
| |
| **September** |
| Site Council Mmbrshp. Apprvl (C. A.) |
| |
| **October** |
| Audit Report |
| Enrollment Numbers |
| American Education Week (Dates) |
| |
| **November** |
| KASB Delegates/Voting |
| Curriculum Proposals |
| Star Polisher Awards |
| Send Invitation to Legislators for Jan. Meeting |
| School Based Health Clinic Evaluation |
| |
| **December** |
| Schedule Superintendent Evaluation |
| |
| **Yearly Activities:** |
| Joint BOE/City Meeting (a 5th Monday) |
| Crisis / Safety Report |
| Emergency Safety Intervntns.– Prsnnl. (Reports) |
| Joint BOE/Stu-Co Meeting |
| KASB State Convention |
| KASB Spring & Fall Regional Mtgs. |
| |
| |
| |
| **On Going:** |
| Policy Review (monthly) |
| Advertising Revenue (periodic) |

| **January** |
| --- |
| Supt. Evaluation/Contract (Ex. Sssn.) |
| Handbooks |
| Elect Board Negotiations Team |
| School Bd. Appreciation Mo. (Certificates) |
| Legislative Meeting |
| Election of BOE Officers |
| |
| **February** |
| Report of Admin. Evaluations (Ex. Sssn.) |
| Extension of Admin. Contracts (Ex. Sssn.) |
| Handbooks |
| Capital Outlay (1st Reading) |
| HAC Agreement re: Baseball Fields (C.A.) |
| |
| **March** |
| School Calendar Proposals |
| Handbooks |
| Temp. Summer Help |
| |
| **April** |
| Handbooks |
| Star Polisher Awards |
| Proclamation for Teacher Appreciation |
| |
| **May** |
| Handbooks |
| Graduations/Promotions (Dates) |
| Review ASA Contract – Advrtng. (Reports) |
| |
| **June** |
| Handbooks |
| Set Budget Meeting Date and Time |
| Approve Updated Wellness Policy |
| Microsoft Licenses |
| Crisis / Safety Report |
| Annual Paper Bid |
| School Dude Inspection Report… Review Means and Methods for Asset Works |
| |
| |

## 9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

## 10.0 ADJOURNMENT

No supporting documentation.

End of Section