REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS *
April 25, 2022 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation) – Freeman Elementary School
- 1.3 President's Announcements (No Documentation)
  - Proclamation for Teacher Appreciation
  - NSBA Recap
- 1.4 Superintendent's Announcements (No Documentation)
  - 261derful Presentation
  - Star Polisher Awards
  - Change June Meeting Date from June 20th to June 27th
  - Board Pictures (Current and Historic)
- 1.5 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Assurances for Local Education Agency (LEA) Assurances for SPED – PDF
- 3.5 KASB Membership Dues, Season Pass and the Legal Assistance Fund Contract Renewal
- 3.6 Administrative Contracts – PDF
- 3.7 Intent to Non-Renew Staff Members - PDF

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning
- District Maintenance/Operations Report – Knudson
- COVID Update – Hersh
- Cyber Security Insurance - Schutte
- Capital Outlay Update – Schutte

6.0 ACTION ITEMS
- 6.1 Elementary School Staff and Student Handbooks – Wulf - PDF
- 6.2 Temporary Summer Help – Schutte - PDF
- 6.3 Early Childhood Staffing – Estell - PDF

7.0 FIRST READINGS

- 7.1 Campus High School Staff. Student. Activities and Athletic Handbooks - PDF
- 7.2 Haysville High School Staff and Student Handbooks - PDF
- 7.3 Haysville Middle School Staff and Student Handbooks - PDF
- 7.4 Haysville West Middle School Staff and Student Handbooks - PDF
- 7.5 Substitute & Educational Support Handbooks

8.0 DISCUSSION/REPORT ITEMS

- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – If Needed - Nonelected Personnel – Administrative Evaluations and Administrative Contracts
To protect the privacy interests of an identifiable individual

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
Justification: To protect the district's right to the confidentiality of its negotiating position and the public interest.

2. Nonelected Personnel – Matters for nonelected personnel
Justification: To protect the privacy interests of an identifiable individual.

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report (Place Holder)

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

JOINT BOE/STUDENT COUNCIL MEETING U.S.D. # 261
CAMPUS HIGH SCHOOL – Room C-16
2100 W. 55TH St. So., Wichita, Kansas
7:30 A.M. – March 24, 2022

Subject to Board Approval

Board President Tom Gibson called the Joint meeting of the Board of Education of Haysville School District # 261 and the Campus High School Student Council to order in Room C-16 at Campus High School, 2100 W. 55th St. So., at 7: 30 a.m.

MEMBERS PRESENT
Tom Gibson - President
Jennifer Bain – Vice President
Greg Fenster
Dr. Susan Norton
Jeremy Bennett
Kelly Ramseyer
Courtney Williams

OTHERS PRESENT
Mr. Jeff Hersh, Superintendent
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Assistant Superintendent of Business
David Morford, Campus High School Principal
Dr. Mike Clagg, Assistant Superintendent of Personnel
Jennifer Reed, Asst. Superintendent of Learning Services
Suzette Cochran, Assistant Principal

STUDENT COUNCIL MEMBERS PRESENT

Kim Standard, Co-Sponsor
Maddie Carpenter, Executive President
Corri Hoover, Treasurer
Evan Mann, Senior Representative
Kerston Sipes, Junior Representative
Brooklyn McCoy, Sophomore Representative
Cerina Brandt
Destyni Lietzke

Wrylie Finkle, Co-Sponsor
Tori Taylor, Executive Vice President
Kayla Johnson, Secretary
Jeremiah Whitson, Senior Representative
Maleyna Walker-Briley, Junior Representative
Lilly Meier, Sophomore Representative
Jeanett Barrera

1.0 CALL to ORDER
Board President Tom Gibson called the meeting to order at 7:30 a.m.

2.0 INTRODUCTIONS
Those present introduced themselves and stated their titles.

3.0 BREAKFAST
Student Council provided a wonderful breakfast for the BOE.
Great breakfast and conversation. Wonderful morning with students.

4.0 ADJOURNMENT
The meeting adjourned at 8:45 a.m.

_____
Tom Gibson, Board of Education President

_____
Debbie Coleman, Board of Education Clerk

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
March 21, 2022 – 7:00 P.M.
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Tom Gibson. Six members were present.

MEMBERS PRESENT
Tom Gibson – President
Jennifer Bain – Vice President
Greg Fenster
Jeremy Bennett
Kelly Ramseyer
Courtney Williams

OTHERS PRESENT
Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Associate Supt. of Business and Finance
Dr. Mike Clagg, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Angie Estell, Director of Special Services
David Herbert, Director of IT
Adia Ludwig, Communications Director
Jarrod Craig, Prairie Elementary School Principal
David Morford, Campus High School Principal
Nicki McMullen, Haysville West Middle School Principal
Dr. Sherrie Frazey, Nelson Elementary School Principal
Carla Wulf, Ruth Clark Elementary School Principal
HPD Officer Ronger
Others

1.0 ORGANIZATION MEETING OPENING

1.1 Call to Order
Tom Gibson called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute – Haysville Middle School Web Crew
Isabel Stranthan, Chloe and Caleb LeGrande, Madilyn Harris, Brandy Trail, Will Groh

1.3 President's Announcements (No Documentation)
- Thank you to Officer Ronger for being at the Board Meeting.
- The Board received a "Thank You" from Make A Wish.

1.4 Superintendent's Announcements (No Documentation)
- 261derful Presentation
  Ms. Adia Ludwig presented the 261derful award to Prairie Elementary School Secretaries Jan Williams and Jerri Clagg for outstanding customer service. Dr. Mike Clagg presented the 261derful award to District Nurse Beth Schutte for being named Educator of the Year by the Kansas Learning Center for Health. Prairie teacher, Ms. Courtney Debenham, suggested Ms. Williams and Ms. Clagg for the award. Superintendent Jeff Hersh presented the 261derful award to Freeman Elementary School Crosswalk Guard Robbie Reynolds for her dedication to keeping our students safe.
- The Board / Student Council breakfast will be this Thursday, March 24th, at 7:30 a.m., in room C-16.
- The District Art Fair will be held at Campus High School March 24th and 25.
- Special BOE Meeting
  Special BOE Meeting on April 25th, from 5:30 to 6:45 p.m., for Board Development. This meeting will be held in the Administration Board Room. This will be an open meeting.
- Strategic Plan – KASB – Hersh
  Mr. Hersh shared the KASB Strategic Plan process.

1.5 Campus High School Student Council Report
Student Council Executive Board President Maddie Carpenter gave a short presentation to the Board on the following Student Council events:

- Board / Student Council breakfast – March 24th, 7:30 a.m., in room C-16
- Gem 5k – April 23rd, 9:00 a.m., at Riggs Park
- Community service week – will be April 18th – 22nd
- Elections for the 2022 – 2023 Student Council officers will be held in mid-April

1.6 New and Good (No Documentation)
No New and Good

1.7 Approve/Amend Agenda (No Documentation)
MOTION to approve the agenda as presented .
(Bain/Williams) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants
Parents As Teachers received a donation in the amount of $21.32 from the Derby Chick-Fill-A spirit night for Parents AsTeachers.
MOTION to approve the Consent Agenda as amended by editing 3.1 Previous Minutes, under 5.0 REPORTS – changing Dr. Schutte to Beth Schutte in Healthy Relationships for 9th Grade Students.
(Bennett/Ramseyer) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF
Dr. Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Bain/Bennett) Motion carried 5-1. Greg Fenster voted no.

5.0 REPORTS – Focus on Learning

- Food Service – Gina Lee
  Ms. Lee provided a brief report on the Food Service Department.
- Middle School Promotion – Maurer and McMullen
  Principals Dr. Mike Maurer and Nicki McMullen presented information to the Board regarding the middle school promotions. Dr. Maurer and Ms. McMullen recommended continuing with the drive through parade in recognition of those 8th grade students being promoted to 9th grade.
- Gallup Student Poll – Reed
  Ms. Reed reviewed the most recent results of the Gallup Student Poll.
- ESSER III Funds
  Dr. Schutte presented information to the Board regarding the ESSER III Funds and resources to assist with student learning loss.

6.0 ACTION ITEMS

6.1 Capital Outlay – Schutte
Dr. Schutte was present to answer questions from the Board.
MOTION to approve capital outlay as presented.
(Bain/Williams) Motion carried 6-0.

6.2 Bus Bids – Schutte

Dr. Schutte presented information to the Board regarding bus bids.

MOTION to approve the bus bid from Kansas Truck for two 2023, 72-passenger Blue Bird All-American buses in the amount of $267,280.00 as presented.

(Bennett/Ramseyer) Motion carried 6-0.

6.3 2022-2023 School Calendar Proposal - Hersh

Mr. Hersh was present to address questions and/or concerns regarding the 2022-2023 School Calendar proposal.

MOTION to approve Draft 2 of the 2022-2023 School Calendar proposal as presented.

(Bennett/Bain) Motion carried 5-1. Greg Fenster voted no.

7.0 FIRST READINGS

7.1 Elementary School Staff and Student Handbooks

Ms. Carla Wulf presented information to the Board regarding the Elementary School Staff and Student handbooks.

This was a first reading with no action requested from the Board.

7.2 Temporary Summer Help

Dr. Schutte presented information to the Board regarding temporary summer help. Temporary summer help is needed in the areas of summer grounds crew, paint crew, and bus cleaning crew.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Star Polisher Award – Clagg - April
- LEA (VI-B) Application for Federal Flow Through Funds – Consent Agenda - Estell - April
- KASB Membership Renewal and Legal Assistance Fund – Consent Agenda - April
- Proclamation for Teacher Appreciation – BOE President – April
- Haysville Middle School Staff and Student Handbooks – April
- Haysville West Middle School Staff and Student Handbooks - April
- Campus High School Staff, Student, Activities and Athletic Handbooks – Morford - First Reading April
- Haysville High School Staff and Student Handbooks – Foster – First Reading April
- Substitute and Educational Support Handbooks – Clagg – First Reading April
- Transportation Handbooks – Bloomer – First Reading April
- COVID Update – Schutte – April
- NSBA Recap – Attendees - April
- SAEBRS – Reports – Reed – June
- Food Service Update – Lee – May or June
- Campus High School Enrollment Schedule Update – Morford – May or June
- Foundation Update – Norton – May
- Review ASA Contract – Schutte - May
- Live Streaming BOE meetings – June
- Healthy Relationships for 9th Grade Students – June – Reed/B. Schutte

8.2 Board Calendar

9.0 EXECUTIVE SESSION – 2-Executive Sessions

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
Justification: To protect the district's right to the confidentiality of its negotiating position and the public interest.
2. Nonelected Personnel – Matters for nonelected personnel
Justification: To protect the privacy interests of an identifiable individual.

Mr. Gibson declared a 5-minute break from 8:40 p.m. to 8:45 p.m.
Six Board members returned to the Board room at 8:45 p.m.

1. MOTION to go into executive session at 8:45 p.m. for 10-minutes, to return at 8:55 p.m. for the discussion of negotiations.
(Bennett/Bain) Motion carried 6-0.

The Board invited Mr. Hersh, Dr. Clagg, and Dr. Schutte to join them in Executive Session.
Mr. Hersh, Dr. Clagg and Dr. Schutte joined the Board in Executive Session at 8:45 p.m.
Dr. Schutte returned to the Board Room at 8:55 p.m.
The Board reconvened at 8:55 p.m. with four members present.
(Gibson, Bennett, Bain and Williams)

2. MOTION go into executive session at 8:55 p.m. for 30-minutes, to return at 9:25 p.m. for the discussion of nonelected personnel.
(Bain/Bennett) Motion carried 4-0.

The Board invited Mr. Hersh and Dr. Clagg to join them in Executive Session.
Mr. Hersh and Dr. Clagg joined the Board in Executive Session at 8:55 p.m.
The Board invited Dr. Maurer to join them in Executive Session at 8:56 p.m.
Dr. Maurer returned to the Board Room at 9:10 p.m.
The Board invited Dr. Sherrie Frazey to join them in Executive Session at 9:10 p.m.
Dr. Frazey returned to the Board Room at 9:22 p.m.
The Board reconvened at 9:25 p.m. with four members present.
(Gibson, Bain, Williams and Bennett)

MOTION to extend executive session for 15-minutes to return at 9:40 p.m.
(Bain/Williams) Motion carried 4-0.

Dr. Clagg returned to the Board Room at 9:30 p.m.
The Board reconvened at 9:40 p.m. with six members present.
Mr. Hersh returned to the Board Room at 9:40 p.m.

10.0 ADJOURNMENT

Meeting adjourned at 9:45 p.m.

_____
Tom Gibson, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

2022-2023

PERSONNEL RESUME

Name Nina Graham

For Position As Social Studies Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
University of Kansas	2022	BS	Secondary Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
U.S. History/Government	Topeka, KS	2021

Salary Offered $40,319 **Degree** BS **Level** A

2022-2023

PERSONNEL RESUME

Name Brittany Noel

For Position As Special Education Teacher

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Ft. Hays State University	2022	BS	Elementary Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
4th/Special Education	Haysville, KS	2022

Salary Offered $40,319 **Degree** BS **Level** A

2022-2023

PERSONNEL RESUME

Name Jennifer Bazzelle

For Position As 5th Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State University	2009	BA	Elementary Education

Graduate	Date	Degree	Major
Southwestern College	2013	MA	Adaptive Special Education

Experience	Location	Dates	Years
Special Education Teacher	Reno Cty. Coop.	2016-2022	6

Salary Offered $52,190 **Degree** MS **Level** E

2022-2023

PERSONNEL RESUME

Name Jennifer Turner

For Position As 5th Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Ft. Hays State University	2016	BS	Elementary Education

Graduate	Date	Degree	Major
Newman University			

Experience	Location	Dates	Years
Elementary Teacher	Wichita, KS	2017-2022	5
1st Grade Teacher	Arkansas City, KS	2016-2017	1

Salary Offered $45, 804 **Degree** BS+12 **Level** E

2022-2023

PERSONNEL RESUME

Name Shelby Westerhaus

For Position As Special Education Teacher

Building Nelson Elementary School

Education

Undergraduate	Date	Degree	Major
Fort Hays State University	2014	BS	Information Systems

Graduate	Date	Degree	Major
Fort Hays State University	2020	MS	Special Education

Experience	Location	Dates	Years
Special Education Teacher	Clearwater, KS	2019-2022	3

Salary Offered $47,014 **Degree** MS **Level** B

2022-2023

PERSONNEL RESUME

Name Mary Hunt

For Position As Library Media Specialist

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Oklahoma State University	1985	BS	Elementary Education

Graduate	Date	Degree	Major
Oklahoma State University	1988	MS	Elementary Education

Experience	Location	Dates	Years
Learning Facilitator	Haysville, KS	2012-2021	9
1st Grade Teacher	Haysville, KS	2008-2012	4
Elementary Teacher	Belle Plaine, KS	1998-2008	10
Music Teacher	Belle Plaine, KS	1995-1998	3
6th Grade Teacher	Kiowa, KS	1993-1995	2
Elementary Teacher	Medicine Lodge, KS	1990-1991	1

Salary Offered $64,461.64

2022-2023

PERSONNEL RESUME

Name Brandi Eveland

For Position As Library Media Specialist

Building Haysville Middle School

Education

Undergraduate	Date	Degree	Major
Wichita State University	1995	BA	Music Education

Graduate	Date	Degree	Major
Emporia State University	2001	MS	Library Science

Experience	Location	Dates	Years
Library Media Specialist	Wichita, KS	2015-2022	7
Library Media Specialist	Derby, KS	2013-2015	2
Library Media Specialist	Valley Center, KS	2006-2007	1
Library Media Specialist	Haysville, KS	2005-2006	1
Library Media Specialist	Derby, KS	2002-2005	3

Salary Offered $60,012 **Degree** MS+12 **Level** H

2022-2023

PERSONNEL RESUME

Name Maria Matney

For Position As 2nd Grade Teacher

Building Rex Elementary School

Education

Undergraduate	Date	Degree	Major
Emporia State University	2018	BS	Elementary Education

Graduate	Date	Degree	Major

Experience	Location	Dates	Years
1st/2nd Grade Teacher	Holy Name Catholic School	2019-2022	3

Salary Offered $41,243 **Degree** BS **Level** B

2022-2023

PERSONNEL RESUME

Name Makinsey Farber

For Position As 3rd Grade Teacher

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Kansas State University	2021	BA	Elementary Education

Graduate	Date	Degree	Major

Student Teaching Experience	Location	Dates
2nd Grade Teacher	Derby, KS	2021

Salary Offered $40,319 **Degree** BS **Level** A

2022-2023

PERSONNEL RESUME

Name Olivia Redelsheimer

For Position As 3rd Grade Teacher

Building Prairie Elementary School

Education

Undergraduate	Date	Degree	Major
Kansas State University	2018	BS	Family Studies & Human Services

Graduate	Date	Degree	Major
Kansas State University	2020	MA	Teaching

Experience	Location	Dates	Years
3rd Grade Teacher	Kansas City, KS	2020-2022	2

Salary Offered $47,014 **Degree** MS **Level** B

2022-2023

PERSONNEL RESUME

Name Danny Driskill

For Position As Technology Teacher

Building Freeman Elementary School

Education

Undergraduate	Date	Degree	Major
Newman University	1995	BS	Elementary Education

Graduate	Date	Degree	Major
Baker University	2007	MA	Administration

Experience	Location	Dates	Years
H.S. Teacher	Halstead, KS	2018-2022	4
M.S./Elementary Teacher	Haysville, KS	2004-2018	14
Elementary Teacher	Mt. Hope, KS	1999-2004	5

Salary Offered $64,215 **Degree** MS **Level** L

2022-2023

PERSONNEL RESUME

Name Tiffany Brown

For Position As Special Education Learning Facilitator

Building Hemphill

Education

Undergraduate	Date	Degree	Major
Newman University	2004	BS	Elementary Education

Graduate	Date	Degree	Major
Newman University	2009	MS	Curriculum & Instruction

Experience	Location	Dates	Years
Instructional Support Teacher	Goddard, KS	2021-2022	1
Interrelated Teacher	Wichita, KS	2010-2021	11
4th Grade Teacher	Cheney, KS	2007-2010	3
Interrelated Teacher	Sedg. Cty.	2005-2007	2

Salary Offered $69,954 **Degree** MS+36 **Level** J

2022-2023

PERSONNEL RESUME

Name Jenni Carpenter

For Position As School Psychologist

Building Oatville Elementary School

Education

Undergraduate	Date	Degree	Major
Southwestern College	2019	BA	Psychology

Graduate	Date	Degree	Major
Wichita State University	2022	Educ. Spec.	School Psychology

Practicum Experience	Location	Dates
School Psychology	Goddard, KS	2021-2022

Salary Offered $50,258 **Degree** Spec **Level** A

2022-2023

PERSONNEL RESUME

Name Seth Tiger

For Position As Spanish Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Friends University	2022	BS	Elementary Education

Graduate	Date	Degree	Major
Wichita State University	2017	MA	Spanish

Student Teaching Experience	Location	Dates
4th Grade	Wichita, KS	2022

Salary Offered $45,289 **Degree** MS **Level** A

PERSONNEL RESUME

Name Corey Green

For Position As Social Studies Teacher

Building Haysville Middle School

Undergraduate	Date	Degree	Major
University of North Texas	2011	BA	History

Graduate	Date	Degree	Major

Experience	Location	Dates	Years
Social Studies Teacher	St. Peter	2017-2022	5
Social Studies Teacher	Lewisville, TX	2014-2017	3

Salary Offered $44,938 **Degree** BS **Level** F

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Sandra Garrigus, Math Teacher at Haysville Middle School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Tambra Owens, Library Media Specialist at Campus High School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Dr. Michael Maurer, Principal at Haysville Middle School, effective June 15, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Azure Henwood, Social Studies Teacher at Haysville West Middle School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ty Hamilton, Assistant Principal/Athletic Director at Haysville West Middle School, effective June 15, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Katherine Landa, Foreign Language Teacher at Campus High School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Ashley Zoglmann, ESOL Coordinator at Ruth Clark Elementary School, effective March 31, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Tiffany Butler, 5th Grade Teacher at Rex Elementary School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Vicki Scheuermann, 5th Grade Teacher at Rex Elementary School, effective May 18, 2022.

CA

TO: Board of Education

FROM: Dr. Michael Clagg
Assistant Superintendent for Personnel

DATE: April 25, 2022

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Niki Smith, Special Education Teacher at Haysville Middle School, effective May 18, 2022.

CA

4/13/2022

To: Debbie Coleman, BOE Clerk

From: Linda Long, Support/Homeless Services Coordinator

Re: Donation from Community Member

Please accept the donation of $100 check from Mrs. Larue Gorychka
209 N. James
Haysville, KS 67060

This is to be used for any student needs designated by the Support/ Homeless Services dept.

Sincerely,

Linda Long

March 24, 2022

To: Haysville USD #261 BOE

From: Linda Long, Support/Homeless Services

Re: Donation

Please accept the donation of $500 check from the Crusaders Sunday School class at Haysville United Methodist Church. The purpose of the donation is to assist with the Haysville Restore 261 clothing assistance program. The Support/Homeless Services department is partnering with several area churches and organizations to lead the refresh of the Restore location for use by Haysville district students and families.

Thank you

Linda Long

In January, Georgia O'Brien, counselor at Rex Elementary, received a grant for $500 for items for a calming and sensory area. The items were purchased through the 261 Amazon business account and will be put in place as they are received.

3.4 Assurances for Local Education Agency (LEA) Assurances fpr SPED

See Supporting Documentation in PDF

End of Section

Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/8/2022	20204

Bill To
Haysville USD 261 1745 W Grand Ave Haysville, KS 67060-1234

Quantity	Description	Rate	Amount
	Option 1		
1	Membership Renewal - USD 2022-23	12,780.06	12,780.06
	Option 2		
1	Season Pass 2022-23 (Optional)	1,750.00	1,750.00
	Membership Renewal - 2022-23 with Season Pass		14,530.06

Membership Dues July 1, 2022 through June 30, 2023

Total $14,530.06

Payments/Credits $0.00

Balance Due $14,530.06

Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/8/2022	19863

Bill To
Haysville USD 261 1745 W Grand Ave Haysville, KS 67060-1234

Quantity	Description	Rate	Amount
1	KASB Legal Assistance Fund Contract 2022-23	2,300.00	2,300.00

Be sure to submit signed Legal Assistance Fund contract with your payment.

Total	$2,300.00
Payments/Credits	$0.00
Balance Due	$2,300.00

ADOPTION AGREEMENT
and
LEGAL ASSISTANCE FUND CONTRACT

This Adoption Agreement and Legal Assistance Fund Contract is entered into this _____ day of _____, 2022 by and between the Kansas Association of School Boards Legal Assistance Fund Trust (hereinafter referred to as the "Fund") and _____(Member Name) _____ (USD No.), _____County, Kansas (hereinafter referred to as the "Participating Board").

WITNESSETH:
That in consideration of the mutual promises herein contained, the Participating Board agrees to participate in the Trust pursuant to the terms and conditions of the Agreement and Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund, which is available upon request. The Participating Board further agrees to make payment to the Fund of Two Thousand Three Hundred dollars ($2,300.00), as the legal assistance fund fee for the period of July 1, 2022, THROUGH June 30, 2023, and the Fund agrees to provide the Participating Board with the following initial consultant services:

1. Access to legal counsel through telephone or email communication;
2. Legal research;
3. Access to important court decisions and interpretation of laws affecting schools;
4. Written memoranda on specific legal questions asked by a Participating Board; and
5. Legal research resulting in a written legal opinion to the Participating Board.

The Fund and the Participating Board further agree that in consideration of the continuing consultant services as set forth herein, the Fund agrees to provide to the Participating Board, by legal counsel designated by the Trustees, as set forth in this agreement, legal research, legal representation at administrative hearings and court appearances, on-site legal services, *amicus curiae* briefs and other assistance upon request of the Participating Board, subject to the terms and conditions of the Declaration of Trust establishing the Kansas Association of School Boards Legal Assistance Fund.

_____
Board President or Director

USD or Entity No. _____, _____County, KS.

_____
Clerk

_____
Kansas Association of School Boards
Legal Assistance Fund

Upon adoption return to: ***Kansas Association of School Boards Legal Assistance Fund***
1420 SW Arrowhead Road, Topeka, Kansas 66604-4024

3.6 Administrative Contracts

No Supporting Documentation

End of Section

3.7 Intent to Non-Renew Staff Members

See Supporting Documentation in PDF

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	1,030,990.80	3,616,835.00	-3,832,931.48	814,894.32	-183,602.28	631,292.04	0.00
07	FEDERAL FUNDS	-492,849.74	8,000.00	-160,392.19	-645,241.93	-40,613.96	-685,855.89	0.00
08	SUPPLEMENTAL GENERAL	1,761,365.49	95,010.53	-600,020.47	1,256,355.55	-22,198.53	1,234,157.02	0.00
11	AT-RISK (4 YEAR OLD)	75,450.95	0.00	-35,617.47	39,833.48	-340.29	39,493.19	0.00
13	AT-RISK (K-12)	54,661.90	400,190.00	-304,195.58	150,656.32	-693.11	149,963.21	0.00
14	BILINGUAL	78,529.47	0.00	-28,027.22	50,502.25	0.00	50,502.25	0.00
15	VIRTUAL EDUCATION	-76,096.25	0.00	-15,219.25	-91,315.50	0.00	-91,315.50	0.00
16	CAPITAL OUTLAY	1,110,545.83	69,829.60	-86,984.84	1,093,390.59	-211,207.08	882,183.51	0.00
18	DRIVER TRAINING	209,768.82	5,790.00	-1,176.89	214,381.93	0.00	214,381.93	0.00
24	FOOD SERVICE	3,137,938.89	375,213.32	-290,881.50	3,222,270.71	-28,306.36	3,193,964.35	0.00
26	PROFESSIONAL DEVELOPMENT	17,399.89	0.00	-4,729.71	12,670.18	0.00	12,670.18	0.00
28	PARENTS AS TEACHERS PROGRAM	20,085.74	38,629.00	-38,244.87	20,469.87	-715.45	19,754.42	0.00
30	SPECIAL EDUCATION	871,848.56	949,927.35	-1,155,446.09	666,329.82	-1,635.47	664,694.35	0.00
31	CONSTRUCTION	-1,100,000.00	0.00	0.00	-1,100,000.00	0.00	-1,100,000.00	0.00
34	VOCATIONAL EDUCATION	145,333.29	0.00	-67,860.13	77,473.16	-26,667.86	50,805.30	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	665,080.37	13,788.71	-6,006.04	672,863.04	-12,959.33	659,903.71	0.00
62	BOND & INTEREST #1	8,996,805.50	103,743.67	0.00	9,100,549.17	0.00	9,100,549.17	0.00
70	ECC STATE GRANT	-18,407.63	3,619.16	-6,721.36	-21,509.83	-145.78	-21,655.61	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	263,322.24	51,505.60	-8,301.57	306,526.27	-182.29	306,343.98	0.00
TOTAL		17,807,476.67	5,732,081.94	-6,642,756.66	16,896,801.95	-529,267.79	16,367,534.16	0.00

9 600.00 Petty Cash
16,887,801.95 Bank Balance
16,887,801.95 General Ledger Balance
- 0 -

Bank Statement Closing Date: 03/31/2022
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: NO **Reconciliation Date:** **Reconciled By:**
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		17,095,875.67	
Items Not Listed on this Statement			
Checks:	-208,073.72		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-208,073.72	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			16,887,801.95

Ending Cash Balance as of 03/31/2022

Beginning Cash Balance:		17,798,476.67	
Items from Skyward Sources			
Accounts Payable Sources:	-2,723,031.30		
Cash Receipts Sources:	4,431,878.26		
Journal Entries Sources:	-1,983.21		
Payroll Sources:	-2,617,538.47		
Subtotal of Skyward Sources:		-910,674.72	
Month End Balance:			16,887,801.95

Variance: 0.00

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2021-22 Revised Budget	March 2021-22 Monthly Activity	2021-22 FY Activity	Encumbered Amount	2021-22 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	275,000.00	0.00	200,000.00	0.00	75,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	1,075,000.00	0.00	500,000.00	0.00	575,000.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	8,592,445.00	913,606.00	3,696,899.00	0.00	4,895,546.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	100,000.00	0.00	0.00	0.00	100,000.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	372,662.00	0.00	100,000.00	0.00	272,662.00
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	1,982,044.00	400,000.00	1,900,000.00	0.00	82,044.00
08	E	5214	000	0000	000	Transfer To Bilingual	202,829.00	0.00	202,829.00	0.00	0.00
08	E	5226	000	0000	000	Transfer to Professional Devel	100,000.00	0.00	100,000.00	0.00	0.00
08	E	5228	000	0000	000	Transfer To Parent Ed	150,000.00	0.00	100,000.00	0.00	50,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	5,100,000.00	0.00	4,000,000.00	0.00	1,100,000.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	850,000.00	0.00	550,000.00	0.00	300,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							18,899,980.00	1,313,606.00	11,449,728.00	0.00	7,450,252.00

Number of Accounts: 23

********** End of report **********

FD	FD	2021-22 Revised Budget	2021-22 FYTD Activity	2021-22 FYTD Unexpended Bal	Encumbered Amount	2021-22 FYTD Unencumbered Bal	2021-22 FYTD %
06	GENERAL FUND	41,772,427.00	26,985,182.48	14,787,244.52	183,602.28	14,603,642.24	65.04
07	FEDERAL FUNDS	3,490,762.89	3,077,987.72	412,775.17	40,613.96	372,161.21	89.34
08	SUPPLEMENTAL GENERAL	13,759,887.00	9,740,005.14	4,019,881.86	22,198.53	3,997,683.33	70.95
11	AT-RISK (4 YEAR OLD)	597,662.00	260,166.52	337,495.48	340.29	337,155.19	43.59
13	AT-RISK (K-12)	8,802,450.00	2,253,763.68	6,548,686.32	693.11	6,547,993.21	25.61
14	BILINGUAL	202,829.00	152,326.75	50,502.25	0.00	50,502.25	75.10
15	VIRTUAL EDUCATION	0.00	91,315.50	-91,315.50	0.00	-91,315.50	0.00
16	CAPITAL OUTLAY	3,698,317.00	2,242,223.13	1,456,093.87	211,207.08	1,244,886.79	66.34
18	DRIVER TRAINING	148,600.00	52,869.89	95,730.11	0.00	95,730.11	35.58
24	FOOD SERVICE	3,945,000.00	2,457,775.86	1,487,224.14	28,306.36	1,458,917.78	63.02
26	PROFESSIONAL DEVELOPMENT	100,000.00	87,329.82	12,670.18	0.00	12,670.18	87.33
28	PARENTS AS TEACHERS PROGRAM	480,000.00	295,416.13	184,583.87	715.45	183,868.42	61.69
30	SPECIAL EDUCATION	13,831,723.00	8,431,937.26	5,399,785.74	1,635.47	5,398,150.27	60.97
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	850,000.00	472,526.84	377,473.16	26,667.86	350,805.30	58.73
51	KPERS RETIREMENT CONTRIBUTIONS	6,916,609.00	4,713,505.68	2,203,103.32	0.00	2,203,103.32	68.15
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	874,833.37	226,168.09	648,665.28	12,959.33	635,705.95	27.33
62	BOND & INTEREST #1	7,554,339.00	6,115,806.89	1,438,532.11	0.00	1,438,532.11	80.96
70	ECC STATE GRANT	60,000.00	48,388.66	11,611.34	145.78	11,465.56	80.89
95	PAYROLL CLEARING	0.00	464,978.66	-464,978.66	182.29	-465,160.95	0.00
	Grand Expense Totals	107,085,439.26	68,169,674.70	38,915,764.56	529,267.79	38,386,496.77	64.15

Number of Accounts: 2506

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Elementary Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

6.2 Temporary Summer Help

See Supporting Documentation in PDF

End of Section

6.3 Early Childhood Staffing

See Supporting Documentation in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Campus High School Staff, Student, Activities and Athletic Handbooks

See Supporting Documentation in PDF

End of Section

7.2 Haysville High School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

7.3 Haysville Middle School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

7.4 Haysville West Middle School Staff and Student Handbooks

See Supporting Documentation in PDF

End of Section

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: April, 2022

RE: Updated Substitute Handbook for the 2022-2023 school year.

The following addition/changes to the Substitute Handbook are presented for your approval.

Page 3 – Add to Employment Requirements, last paragraph: If you have a change of address or phone number, please submit your request through Skyward. If you wish to be removed from the substitute list, please contact the Personnel Office at 554-2200.

TO: Board of Education

FROM: Dr. Michael Clagg, Assistant Superintendent for Personnel

DATE: April, 2022

RE: Updated Educational Support Personnel Handbook for the 2022-2023 school year.

The following changes made to the Educational Support Personnel Handbook are presented for your approval.

Page 11 – Remove D: Professional Standards Certificate (Secretarial/Clerical)
(district no longer participates in)

Page 11 – Rename E: Para 3 change to Para 1, Para 4 change to Para 2, and Para 5 change to Para 3.
(to coincide with the grade level on the classified pay scale that the employee is placed)

Page 17 - Add to Sick Leave Bank, 1., end of first sentence: or at their open enrollment

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items
No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Workshop
Budget Hearing
Approve Budget
September
Site Council Mmbrshp. Apprvl (C. A.)
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
November
KASB Delegates/Voting
Curriculum Proposals
Star Polisher Awards
Send Invitation to Legislators for Jan. Meeting
School Based Health Clinic Evaluation
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Star Polisher Awards
Proclamation for Teacher Appreciation
May
Handbooks
Graduations/Promotions (Dates)
Review ASA Contract – Advrtng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Microsoft Licenses
Crisis / Safety Report
Annual Paper Bid
School Dude Inspection Report… Review Means and Methods for Asset Works

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section