HANDBOOK

FOR

CLUB AND ACTIVITY

SPONSORS

CAMPUS HIGH SCHOOL

2022-2023

USD 261 does not discriminate on the basis of race, color, national origin, sex, disability, military status or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:
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Philosophy of Activities

The Board of Education believes that a dynamic program of student activities is vital to the educational development of the student.

The Activity Program should provide a variety of experiences to aid in the development of favorable habits and attitudes as an integral part of the total curriculum; and it shall offer opportunities to serve the institution, to assist in the development of fellowship and goodwill, to promote self-realization and all-around growth, and encourage learning the qualities of good citizenship.

Statement of Purpose

The Purpose of the Campus High School Activity Program is:

A. To provide a positive image of the school district.

B. To strive for excellence.

C. To ensure growth and development of the individual in these areas:

1. Physical Fitness: To develop each individual to his/her highest physical fitness capacity through the development of strength, neuromuscular coordination, vigor and vitality.
2. Mental Fitness: To develop within each individual the ability to use ethical values to reason and judge rationally before making decisions.
3. Emotional Fitness: To develop within each individual the ability to control emotions in situations highly charged with tension, and to learn to sacrifice personal whims in regard for the skills and abilities of others in-group activities.
4. Recreational Fitness: To develop within each individual an understanding and appreciation of fine arts, games, sports and outdoor life, which the individual may enjoy for his/her leisure, time in life.
5. Educational Fitness: To develop in the individual the confidence to present himself/herself well to others, the ability to express his/her thoughts clearly, the desire to listen with understanding, and the knowledge to understand his/her duties and rights as a citizen.

D. To provide a laboratory that will allow students to cope with problems and handle situations similar to those encountered under conditions prevailing in the contemporary world. This laboratory should provide adequate and natural opportunities for:

1. Physical, mental, and emotional growth.
2. Acquisition and development of special skills in activities of each student's choice.
3. The development of such team play values as loyalty, cooperation, fair play, and other desirable social traits.
4. Directed leadership and supervision that stresses self-discipline, self-motivation, excellence, and the ideals of good sportsmanship that make for winning and losing graciously.
5. A focus of interests on activity programs for student body, faculty, and community that will generate a feeling of unity.
6. Achievement of initial goals as set by the school in general and the student as an individual.
7. Provisions for worthy use of leisure time in life, either as a participant or a spectator.
8. Participation by the most skilled that will enable these individuals to ascertain possibilities for future vocational pursuits.
9. Participation purely for the purpose of having fun.

E. To learn to enjoy one of the greatest heritages of youth – the privilege of competition.

F. To learn to accept the responsibilities that come with the privilege of competition.

G. To learn that the violation of a rule in a contest penalty and that this same sequence follows in the game of life.

Club/Activity Sponsors

I. Professional and Personal Relationships

A. Rapport: A sponsor must be able to develop a good rapport with any number of individuals and groups; team personnel, the student body, the professional staff (faculty, administration, maintenance, etc.), the community as a whole, spectators, officials, fellow sponsors in the conference, media representatives, and the parents of his/her students. Good rapport and an image of competency are invaluable for the sponsor.

B. Cooperation: The district expects a maximum of cheerful give and take between all individuals associated in any degree with the comprehensive program. Sponsors must work hand-in-hand with their activity coordinator, principal and other members of their staff.

C. Leadership: Diligence, enthusiasm, honesty and love for the activity are all part of a professional pride that should be exhibited by any sponsor. Personal appearance, dress, physical condition - all should be exemplary. Dressing appropriately for activities and building positive attitudes are very important.

A sponsor must be in control at all times. Language, actions and emotional displays come under very close scrutiny, both in practice and in scheduled contests. Integrity, graciousness, dignity and respect are to be cultivated – for players, officials, opponents, colleagues and the activity itself, whether winning, losing or just working out.

Every facet of discipline is the sponsor's responsibility. Individually, the sponsor becomes a model of all that the program represents - observation of school codes, training rules, rules of the game, ideals of good sportsmanship, behavior of participants throughout the season, at home and away.

II. Specific Duties

A. The role of the sponsor is to actively supervise club/organization events to maintain student safety and uphold school policy.

B. Oversee student leaders as they facilitate club events, including:
1. Organize booth for the Activity Fair at the beginning of each year.
2. Promote the membership drive (collect dues if they are charged)
3. Compile and update all membership lists throughout the year.
4. Direct and work with their officers.
5. Call and set meetings.
6. Notify members of meetings, projects, agendas, etc.
7. Communicate with the officers on any activities, projects, fund-raisers, etc.
8. Plan fund-raiser activities (see section on "Fund Raiser Guidelines").

C. Additional Duties
   1. Be present anytime a club/organization meets on school property.
   2. Show positive leadership and enthusiasm.
   3. Handle any specific needs of this particular organization.
   4. Inform the Activities Director of all club/organization functions including meetings, fund raising projects and service projects.

Club Organization

I. New Clubs

To be recognized as an "official organization", a club must:

A. Have an approved constitution presented and OK'd by the Student Council.

B. Have at least one faculty sponsor.

C. Be approved by the administrative team.

II. General

A. All clubs and class organizations will be afforded the opportunity to advertise the club at an Activity Fair. Each organization must elect officers. A list of officers, club goals, constitutions, and budget forms must be provided on the proper form to the Activities Director after the first meeting. (See forms that follow.)

B. All clubs will have at least one faculty sponsor.

C. All club activities must be approved by the administrative team in advance.

D. All clubs will be afforded the opportunity to meet on a schedule arranged by the activity office. They may meet as frequently as they want during non-school hours.

III. Class Organizations and Sponsor Responsibilities

A. All teachers will be assigned to sponsor one of the four classes. One teacher will be assigned as head sponsor.

B. The head sponsor will be responsible for organizing the group of sponsors, supervising class meetings, assignments, work with the other sponsors and communicating with the principal regarding proposed class activities.

C. The senior class will be responsible for organizing and funding football homecoming.

D. The sophomore class will be responsible for organizing and funding basketball homecoming.

E. The junior class will be responsible for organizing and funding the prom.

F. The Freshman class will be responsible for organizing and funding the back to school dance.

Club Goals

PLAN for this year...
ACCEPT this challenge
SET obtainable goals
STRIVE to achieve those goals

(Set obtainable goals and have a plan to accomplish them.)
Individual Goal: _____
_____
_____

Strategy or ways to achieve that goal:

1.
2.
3.
4.
5.

School Goal: _____
_____
_____

Strategy or ways to achieve that goal:

1.
2.
3.
4.
5.

Community Goal: _____
_____
_____

Strategy or ways to achieve that goal:

1.
2.
3.
4.
5.

Goal: _____
_____
_____

Strategy or ways to achieve that goal:

1.
2.
3.
4.
5.

Club/Class Organization Budget Report

Name of Club or Organization_____

Sponsor(s) _____
_____
_____

Officers: President _____

Vice President _____

Secretary _____

Treasurer _____

Budget

Balance at the start of year _____

Dues (amount per member) _____

Projected Expenditures

_____$_____

_____$_____

_____$_____

_____$_____

_____$_____

_____$_____

Total_____$_____

Extra Duty Information

Activity Fair Guidelines

1. Clubs and activities will have an opportunity to promote their organizations and sign up members at an Activity Fair held near the beginning of the school year.

2. Clubs may give away donuts, home baked items, pop, candy bars, etc. during the Activity Fair. Signups will be in the Activity office on a first come basis, for approval and coordination.

3. This is not a fund-raising activity so items cannot be sold. You may collect dues. See cashier to make arrangements.

Bake Sale Guidelines

1. Bake sales may be scheduled according to the wellness guide lines.

2. Set up and clean-up will be the responsibility of the club/group.

Concession Stands

CHS Gymnasium

1. At least one adult sponsor shall be present in each stand at all times.

2. Need 3-4 workers.

3. Arrive at least 45 minutes before starting time.

4. Open by 6:00 P.M. for evening with 2 games; 4:30 P.M. for 3 games.

5. Supplies will already be delivered and in the concession stand.

6. Cash box will be delivered to you by an administrator.

7. You may get ice, if needed from the ice machine in the gymnasium (ice machine located in training room).

8. Remain open through the 3rd quarter of the Boys Varsity game or after 152 lb. match in wrestling. See Athletic Director for other types of activities

9. Put cash box back in the ticket booth.

10. Clean up:
    a. Put up candy, chips, and paper products.
    b. Empty and wipe out the popcorn machine.
    c. Clean hot dog warmer.
    d. Clean nacho cheese warmer.
    e. Package left over hot dogs, buns and return to refrigerator.
    f. Wipe off table all counter tops.

g. Restock both coolers with pop.
h. Empty coffee pot.
i. Sweep the floor (don't need to mop!).
j. Turn off lights and lock doors.

NOTE: Workers may have pop and some popcorn while they work. You must pay for the candy, hot dogs and nacho chips! (Sorry, you will eat up all the profits.)

Colt Stadium

1. At least two sponsors shall be present in the stand at all times.

2. Need 10-12 workers.

3. Cash boxes will be delivered at the game.

4. Arrive at least one hour prior to the event start time.

5. Stand should open a half hour before the event begins.

6. Stand should remain open through the 3rd quarter or the majority of the event.

7. An administrator will pick up your cash box.

8. Clean up:
   a. Empty and wipe out the popcorn machine.
   b. Wipe off tables and counters.
   c. Empty coffeepot.
   d. Clean hot dog warmer.
   e. Clean nacho cheese warmer.
   f. Package left over hot dogs and freeze in refrigerator.
   g. Store buns, mustard and ketchup, candy bars and leftover/opened cheese in refrigerator.
   h. Paper products etc. are stored in locked storage.
   i. Sweep the floor.
   j. Dump the trash.
   k. Restock coolers with pop.
   l. Turn off lights and lock the door.

NOTE: Workers may have one pop and some popcorn while they work. You must pay for the candy, hot dogs and nacho chips! (Sorry, you will eat up all the profits.)

Dance Procedures

1. Request/secure your location.

2. Contact and contract your D.J. - list of possible sources can be obtained from the Activities Director. NOTE: All contracts must be signed by an administrator to be binding.

3. Attach the contract to a purchase requisition and turn it into the cashier in advance.

4. Arrange for security (at least three, one must be our security guard). The security office will find security personnel for you, but you must make arrangements three weeks in advance of the dance.

5. Turn in a purchase requisition for payment (include names of security personnel).

6. Secure your sponsors! You will need many to work all evening.
    a. Two at the front door (to check ID.'s and take money) *
    b. Two in the concession stand, if you choose to offer concessions. *
    c. Four to watch the restrooms and the doors*
    d. Four - six to roam (crowd supervision and relieve those at the other locations)*
    e. Two to take care of coat/purse check all evening—you will need to have tags for this*
    f. One administrator.

    Parents may assist in these roles

7. Check with the cashier for cash boxes (one for tickets and one for concessions). Pick up the cash boxes at the end of the day (checks for security and the DJ will be in the box).

8. Make decisions about what concessions you will provide or sell. Check with the cashier three weeks before the dance.

9. Decide and order decorations (all orders need to be submitted on a purchase requisition several months ahead of time!)

10. If you are selling tickets ahead of time, you will need to arrange for printing months in advance.

11. Plan your publicity - write announcements, make posters, etc. Have all posters and announcements approved and signed by the Activity Director before hanging in the school. Hang the posters on the walls.

12. Complete a facilities form including setup needs and a time frame to get into the building to decorate, to get in for the DJ to set up and to clean up and lock up after the dance. Include coat racks and other set up items on the facilities form.

13. Let the custodian know what time the D.J. will be arriving to open gate and door.

14. Decorate.

15. Arrive ahead of time (20-30 minutes) to tell sponsors what their duties are and get things ready.

16. Clean up afterwards - you will need to pick up trash and take down decorations.

17. Wait until the D.J. has loaded up and left. If you hire our security guard for an extra hour, he will see to this detail.

18. A sponsor needs to count the money, record it, and leave it in the cash box(s). An administrator will put it in the vault until the next day.

19. Pay attention to safety issues when setting up tables, the band, etc. Do not allow fire exits and safe passageways to be blocked.

Regulations For Use Of Theatre

1. An adult sponsor (subject to approval of the administration) is to be present any time students are in the auditorium.

2. Students or sponsors operating lighting or sound equipment belonging to the school district must be checked out on the proper operation of such equipment by the theater instructor or a designated representative. There will be a charge for the services of the theatre instructor.

3. The light loft, light cage, and scene shop are off-limits to students unless performance of their responsibilities makes it necessary that they be in one or more of those areas. This includes the area above the light cage.

4. Upon leaving the auditorium, sponsors must ensure that 1) stage and house lights are off, 2) work lights are on, 3) all doors are securely closed and locked, and 4) the three doors on the east side of the stage and scene shop are barred.

5. All painting and construction work is to be done in the scene shop or on stage. All brushes are to be cleaned immediately and tools are to be put away when finished. Care is to be taken to limit the amount of paint that reaches the stage or scene shop floor. The theater instructor will attempt to supply spike tape if it is necessary to mark the stage floor.

6. It is necessary that the stage and/or auditorium be cleaned after each use BY THE GROUP USING THAT AREA. This includes each rehearsal or work session.

7. Users of the stage are expected to have struck their sets and returned the stage to its basic condition by 8:00 AM of the next school day following their final performance unless conditions dictate otherwise. Extensions must be obtained in advance from the theater instructor.

8. Food and drink are not permitted in the auditorium during school hours and are only permitted on the apron of the stage, the pit in front of the stage, or in the lobby of the auditorium outside of the school day unless such items are props for a rehearsal or performance.

9. Any damages or losses resulting from the use of the auditorium will be charged to the organization that has reserved its use. Failure to properly clean the area following its use, which results in further cleanup by theatrical or custodial staff, will result in a clean-up charge. In the case of school organizations or clubs, charges will be deducted from budgets and/or club funds.

10. Users who fail to observe the rules listed above or other requirements set by board policy or by law may be denied future permission to use such facilities.

Field Trip Procedures

1. Secure administrative approval from the Activities Director more than ten days before the trip. When approving trips, the activities director will consider the following items:
    a. Basic Information: where, when, how many students, funding, adequate sponsorship, out of state trips require BOE approval, etc.
    b. Academic Impact: how will this benefit student learning, relation to curricular goals, etc.
    c. Scheduling flexibility: how many classes will be missed, does this event conflict with other events, etc.

2. Complete the following forms at least ten days in advance of the trip.
    a. Submit a Campus Activity Trip Notice electronically to the Activities Director.
    b. Complete the AESOP request for a substitute if you will be off campus during the contract day.
    c. Send out and collect parent permission forms (If you are a KSHSAA regulated activity, these are on file with the Activities Secretary). A sample form showing required information is available in the CHS Activities Office.
    d. If money is needed, submit an Activities Purchase Requisition to the Activities Director.
    e. Submit a Transportation Request on-line.
    f. If your event takes place outside of school hours, collect and copy emergency information forms from the Activities Secretary. These forms will have parent/guardian contact information if the CHS office staff members are not available.

3. On the day of your trip, take attendance and call the Attendance Secretary to verify attendance before leaving school grounds.

Fundraising

Fund Raising Guidelines

The purpose of fund raising is to raise money for projects and activities of an organization, club, or class to benefit student activities beyond what is allowed by the Board of Education subsidy. School organizations provide an important extracurricular opportunity to develop student leadership and involvement through the attainment of worthwhile goals designed to accomplish the organization's purpose--fund raising should not be for individual gain, membership parties, etc. The following guidelines encourage student involvement with "checks and balances" designed to provide accountability and protection for all parties handling fundraising products and monies. They also recognize the need for funds by "many" organizations operating in a limited market. There are many ways to involve students in the organization's purpose with little or no costs--Campus cleanup in the beautification, provide tutoring services, posters/recognition, etc.

1. All projects, drives, campaigns, etc. must be submitted to the Activities Director (AD) for approval on a "Fund Raising Request" form and receive approval before initiating any fund-raising attempt. The AD will screen requests with respect to the following: a) organization's need/goal, b) conflict with other school activities or fund raisers, c) type, quality, price of product, d) past experience with and expected support by the company (presorted products, return of unsold items, computer generated checkout/collection summaries for each seller and total group, etc.).

2. The organization or its executive committee working with the sponsor must vote for the fund raiser and a club purchase order must be signed by the sponsor, then turned in with a purchase requisition to the AD.

3. All income and expenditures must be processed through the club's school activity account. All funds must be placed in the school activity account and dispersed by check. Under no circumstances is any sponsor or club member to collect money and then spend it. No checks will be issued until funds are available in the club account--it is illegal to ever have an activity account with a negative balance. Most fund raising companies work with schools through pre-sales/consignment and bill the organization after products are distributed and monies are collected.

4. The sponsor is responsible for the products purchased and the monies collected. The system of accounting for the distribution of product and collection/transfer of monies should be approved by the Activities Director. The Activities Director is available to help develop an accurate accounting system with "checks and balances" to protect the sponsor, students and organization from accusations of theft/loss and to help insure the projected profit for the efforts expended. Many companies provide computer generated checkout/collection sheets that could easily be modified to provide appropriate checks and balances.

5. DISTRIBUTION OF PRODUCT: The recommended procedure is that the money is to be collected when the product is delivered. If you find you need a different procedure, please contact the A.D. in advance. Whether you use students to sort items into individual seller bags for their distribution and collection or the company provides this service, each bag should contain a listing of what items go to each customer and the amount to be collected (include 6.3% tax) from each customer and total amount to be collected for all items issued. Have one student confirm count in each bag and initial listing. Set a time, with officer help, for sellers to pick up items confirming count in bag and sign/date checkout sheet to that effect. Checkout/Collection sheet (could be sheet for each individual or summary of all sellers) should contain "Seller Name", individual "Item Count, per item Cost", "Tax", "Total Due" to be collected by seller, and sign/date "Item Receipt" column.

6. UTILIZE STUDENTS- IT'S THEIR FUNDRAISER, BUT BE PRESENT AND MONITOR THEM FOR THEIR PROTECTION. Work with the AD to help you determine the appropriate level of involvement of <u>your</u> students in handling monies for the particular fund raiser approved.

7. USE LOCKED BANK BAG/VAULT/NIGHT DEPOSIT: The cashier will issue the sponsor a lockable bank bag for safe storage of their monies from tampering while the bag is in their possession or in the vault. One key will be issued to the sponsor; the only other key will be at the bank. <u>Only the sponsor should control the key.</u> Check with the cashier for procedures--the Campus vault or night deposit or when you are not working with them. Frequent deposits or use of a different bag for daily collections is suggested versus transporting large sums of monies to and from your room. Except in the presence of the sponsor, students should not have access to the bank bag.

8. COLLECTION OF MONIES: Checkout/Collection sheet may be used to record collection of monies from students.
    a. Set time for collection of monies in your presence.
        1. Have officers accept money packets from sellers and confirm $ count in presence of seller, record date/$-amount (could give receipt to seller), return to and seal $-packet. OR
        2. If there isn't time to confirm $-amount in packet then make seller understand that records of date/CS confirms only that SEALED packet was received and that the $-amount may be confirmed later in their presence or they will be notified if there are any discrepancies when the packet is later opened and confirmed by an officer and sponsor, together.
    b. Sponsors should accept money packets from students outside of scheduled times to avoid students carrying large sums of monies around school but insist on sealed envelope procedure above. If you can't record receipt of packet at the time, record it later (a handwritten receipt to the student at the time would be appropriate).

9. BALANCING PROCEDURE: If you and your officers have worked closely on the collection of monies, then at frequent intervals (following major collections) you should set down with them and balance total monies collected against sum of "$-Packet Confirmed" amounts on the checkout/collection sheet. If balanced, then package monies, deposit monies with cashier, and band/store packets with note to indicate already balanced/deposited. The more frequently you do this procedure, the better chance you have of identifying and correcting any discrepancies.

10. RECEIPT OF MONIES FROM OFFICERS TO SPONSORS: If you were not intimately involved in the collection/confirmation of monies by your officers, then their signature confirming acceptance of collected monies leaves the responsibility with them for these monies.
    a. Either confirm the contents of each $-packet with them along with the dates and amounts on the checkout sheet and confirm the monies accepted from them by continuing with the procedures above (identify and correct discrepancies). OR
    b. Utilize the sealed-envelope procedure with them until later confirmation can be accomplished. OR
    c. Require them to provide you with a "Student Officer/Sponsor Deposit Slip" recording packaged monies and the amounts on attached empty $-packets to allow you to accept a total amount of money by signing the deposit slip--the $-packet deposit listing should be checked against the collection on the checkout/collection sheet and checked for correct addition (adding machine tape would facilitate this).
        1. Monies deposited with the cashier are to be packaged in separate denominations ($5 bills, $1 bills, quarters, etc.) with totals listed on the "Cashier Deposit Slip" form along with a listing (adding machine tape) and total of amounts of checks submitted. An electric change sorter, pre-sized coin sleeves, and adding machine are available through the cashier. It is suggested that club officers be involved in helping with this packaging, always in the presence of the sponsor. Put packaged monies, deposit sheet, and check tape in the locked bag and return it to the vault. Give the cashier the key and have her confirm your deposit and issue a receipt. This procedure will provide a check & balance between the sum of your collections from individuals and the aggregate total of monies collected--any discrepancies can then be analyzed by the most familiar with the collection process, yourself/officers.
        2. The deposit sheet will help identify the cause of any discrepancies between your submitted deposit and the cashier's count. As long as you provide security for your funds through the locked bag and vault/night deposit, you may wait until the end of your fund raiser to package monies just once (Do not hold checks for extended periods of time, you may submit "checks only" for deposit every few days. Checks are to be made out to Campus or CHS. Organization's initials should be written in upper right-hand corner in case the check is returned--see cashier for initials to use.) Small, infrequent amounts of money may be deposited directly with the cashier for an immediate receipt, but it is suggested that the locked bag/vault be used to collect a reasonable amount of money ($300-$500) from a large fund raiser before packaging and deposit. You may package and deposit monies daily if you prefer. Work with the AD and cashier on storage of monies in the vault and coordinating an appropriate deposit schedule for your fundraiser. NEVER LEAVE MONIES ON THE CASHIER'S DESK--HAND IT DIRECTLY TO HER OR USE THE BAG/VAULT/KEY SYSTEM ABOVE!

Typically, a major portion of the monies from a fundraiser will be deposited within 2 weeks of the initial delivery date of the products. The collection/deposit of the remaining monies and return of products to the company will generally be concluded within 4 weeks of the initial delivery date.

1. After every attempt has been made by the sponsor to collect money/product for fund raising from the student's name and their "outstanding obligation" into the AD along with a copy of the accounting system supporting the same. The AD will attempt to collect the obligation and transfer it to the cashier as an "outstanding obligation" (and withholding of transcript) if the AD is unable to collect.

2. Figure and collect current sales tax on all fundraising items sold--by law, it must be paid whether you collect it or not.

3. Receipt books are to be used. They may be obtained from the cashier. Receipt books must balance with deposit slips.

Fundraising Authorization Form

Name of Club or Organization _____

Sponsor(s) _____

Date submitted _____

Vendor Name _____

Description of sale _____
_____
_____

Breakfast Sale: Yes / No **Lunch Sale**: Yes / No

Item or service to be sold	Quantity to be ordered/prepared	Your cost per item	Amount charging per item

Can unsold items be returned? ____ Yes ____ No

Date project to start _____

Date project to end _____

Expenditure Of Club Funds

1. All requests for funds must be written on a Purchase Requisition form and signed by an administrator before a check can be issued. The form must be signed by the head sponsor certifying that the club has agreed to the approval of the expenditure per the club's constitution.

2. Expenditure for meals for sponsors and members must coincide with the guidelines of the Board of Education. Exceptions may be granted in the case of special club parties or banquets, but only after the club as a whole has agreed to the approval of such expenditure.

3. No checks will be issued until funds are placed in the club account.

4. Under no circumstances is any sponsor or club member to collect money and then spend it. All funds must be placed in the school activity account and dispersed by check.

Lettering

Academic Letter Guidelines

In order to recognize student success in the area of academics, Campus High School offers an academic letter for students meeting the following criteria each year:

A. Earn a 3.8 weighted GPA

B. Take a minimum of two "honors" level courses each year.

The principal must consider the student in good standing and worthy of representing Campus High School with this recognition, in addition to meeting the preceding requirements. The lamp of knowledge will be the lettering emblem. The counseling office will maintain an "academic letter worksheet" to ensure the criteria are met each year, and annually submit to the principal a list of those students achieving the criteria.

Activity Letter Guidelines

Awards may be earned in the following activities at Campus High School:

A. Academic Letter

B. Student Council

C. National Honor Society

Each activity will have a criteria to follow according to the awards given. These criteria will be drawn up by each sponsor in that particular area. (Specific criteria are listed under each activity.)

A. First Varsity Letter - Recipient Shall Receive:
    1. 6" Letter
    2. Insert emblematic of the activity

3. Service bar
4. Letter certificate

B. First Varsity Letter (in second or succeeding activity) - Recipient shall receive:
    1. Insert emblematic of the activity
    2. Letter certificate
    3. Service bar

C. Second and Succeeding Letters (in same activity) – Recipient shall receive:
    1. Service bar insert
    2. Letter certificate

I. Campus High School Lettering Policy

A. It is the view of the Campus High School faculty that a student who letters will have satisfactorily participated in the group's required activities and will exemplify achievement of a quality that merits this special recognition. All groups that have awarded letters will continue to be eligible to award letters upon review of their existing criteria. In the future, any new KSHSAA sponsored or sanctioned activity will be eligible to apply for the privilege to award letters. Finally, application for an activity to award letters must be submitted by April 1 of the prior year to the lettering committee. The lettering committee will review the application. If approved, it will be submitted to the principal for final approval. If not approved, the application (with critique) will be returned.

B. Each application for the privilege to award a CHS letter must include but need not be limited to the following criteria for lettering:
    1. Specify a significant number of hours to be spent in practice and preparation outside the school day.
    2. Identify the measurements of high quality participation in events, activities, and/or competitions.
    3. Assure significant dedication to group goals as measured by attendance, deportment, persistence and other considerations as determined by the sponsor.
    4. Require active membership in the group throughout the duration of the activity.
    5. Assure that each student will be in good standing at CHS as defined by the Principal. (Students are eligible to letter the first eight semesters of high school attendance.)
    6. Include an accurate description of requirements for lettering and a system to report and maintain records of those who have lettered.

II. Additional recommendations for process and timing of award presentation:

A. Letters to be awarded at end of the school year and beginning of the following year.

B. A review board set up initially to determine and deliberate student requests to investigate and review whether letter award is due based partially on former participation and/or promise of letter. Review board shall consist of principal, activity director, athletic director, and head of each department. To review a case five members of the review board shall be present and shall be selected by the principal.

III. Awards

Activity awards are presented to students for participation and achievement in a variety of activities.

A. A student must fulfill the requirements set by each organization in order to letter. Awards Limitation: The constitution and by-laws of the Kansas State High School Activities Association states that students may not accept any award presented by an agency or individual outside a school for achievement or participation in activities. However, a participant may be allowed to accept awards given by the school or activities association.

Special Events

Clubs may organize special events under the supervision of the club sponsor by completing a Facilities Request and submitting it to the Activities Director at least two weeks prior to the event.
If the club would like to propose a new, first-time event, they will need to complete the form below and turn it in to the Activities Director at least one month prior to the proposed event. After receiving approval for the new event, the club will need to submit a Facilities Request.

Volunteers

Parent and community volunteers contribute to the success of our activities program; therefore, we welcome volunteers, but we also want to ensure that our students are safe. All prospective volunteers need to complete the USD #261 Volunteer Application form and turn it into the CHS Activities Director prior to volunteering. Volunteers will be notified individually of approval. Sponsors can request a copy of the approved volunteer list from the activities secretary. While assisting with school activities, volunteers need to sign in and out with the school sponsor.

Activity/Event Proposal Form

Organization:_____

Activity Name & Brief Description:_____

_____

_____

Why are we doing this project?

1. _____
2. _____

Who will benefit from this project?

1. _____
2. _____

Possible Dates & Times for this event:_____

Where will this project happen?

_____

When will this project be completed & evaluated?

_____

What supplies do we need to complete this project?

_____

_____

_____

How many people will we need to help with this project? _____

_____

_____

_____

How much will this project cost approximately?

_____

_____

_____

How will you publicize this project and get people to attend or be involved?

_____

_____

_____

What challenges have you been working to avoid or overcome?_____

_____

_____

_____

Other Information:_____

_____

_____

Has your sponsor approved this project? _____

(Signature & Date)

Administrative Notes:_____

_____

_____

Administrative Approval: _____

(Signature & Date)

Club Constitutions

Club Name: **Access Team Club**

Article I: Purpose and Goals

The purpose of the Access Team club is to provide the Access Team opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising, and other promotional activities.

Article II: Sponsors

The club sponsors will be the Access Team CHS faculty who will help to coordinate club activities with the Activities Director. The sponsors are expected to be models of leadership, competence, and cooperation.

Article III: Membership

Membership in the Access team is open to any student currently enrolled in any of the courses offered by the Access program.

Article IV: Procedure to determine spending of club money

The Access teachers must complete the club purchase requisition form and submit that form with any purchase requisition before the use of club money will be approved by CHS administration.

Article V: Treasurer Appointed

A sponsor will be appointed by the Access leadership to keep financial records for the club. A report of funds by the treasurer will be given to the Access teachers at their regular scheduled meetings (at least once every two weeks.)

Article VI: Club Activities

The Access club will have an organizational meeting at the start of the school year. The purpose of the meeting will be set the club goals for the year and to determine fundraising in order to meet those goals.

Club Name: **Associates of Campus Theater**

Limited to drama students.

Preamble

We, the drama students of Campus High School, in order to form a more perfect unification; provide quality entertainment; and encourage creative minds do hereby set forth this constitution and establish a blend of Peach Valley Players and Thespians to form the new Associates of Campus Theater.

Article I: Name

The name of this organization shall be the Associates of Campus Theater of Campus High School.

Article II: Powers

The powers of the ACT shall be:

A. to entertain students, faculty, and the community to the best of our abilities;
B. to represent the fine arts and the people associated with them;
C. to make all rules about and pertaining to our organization; and
D. to plan trips and outings with the approval of the sponsor and principal.

Article III: Membership

Section 1. Limited to drama students. To become a member of the ACT, the student must be attending Campus High School. Members will be selected on account of their initiative and participation in dramatic activities. Selection will occur after every Campus High School drama production; permitting at least three selection periods every school year.

A. The student must have at least a 2.0 grade average to be admitted.
B. The student must write a letter to the executive board expressing their desire to enter the organization.
C. The student must attend all planned meetings called by the executive board, and/or sponsor.

Section 2. To become an official member of the Thespian Society, the student must meet the following guidelines set by the International Thespian Society:

A. earn fifteen Thespian points;
B. participate in at least two full-length productions or one full-length and two one-acts or four one-acts;
C. participate in at least two different areas of the theater, for example, acting and business; and
D. pay dues to be collected by the sponsor.

Article IV: Membership Revoked

Revoked membership will apply if any of the following occur:

A. failure to pay the membership fee/dues;
B. missing three or more planned meetings;
C. grade point average drops below a 2.0; or
D. disgraces the Drama Club in a professional or private manner.

Article V: Officer

Section 1. Officers of ACT shall be the President, Vice-president, Secretary, and Treasurer. Members of the executive board will include the Thespian Coordinator, two State Board members, Historian, Mascot, Sponsor, and two designated honorary members.

Section 2. All officers of ACT will be members of the Thespian Society.

Section 3. Officers will be installed at the annual ACT Banquet.

Section 4. To retain their offices, the officers must abide by the acts mentioned in the constitution.

Article VI: Duties of President

Section 1. Presides at all meetings.
Section 2. Serves as a non-voting member on all committees, except in a tie-breaking situation.
Section 3. Makes minor decisions with the approval of the sponsor, where it is impractical to call on the executive board or full club.

Article VII: Duties of Vice-President

Section 1. Take the place of the President in his absence and perform those duties assigned to him by the President.
Section 2. Help and assist the club Secretary in the event of need.

Article VIII: Duties of Secretary

Section 1. Keep minutes of each meeting and read the minutes of the previous meeting at the following meeting.
Section 2. Keep an up-to-date attendance record and membership list.
Section 3. Complete secretarial book and files should be given to the new Secretary at the close of the year.

Article IX – Duties of Treasurer

Section 1. Be responsible for all financial transactions of the club, along with the sponsor, keeping a record of expenses.
Section 2. Be prepared with the financial report at any pre-planned meetings.
Section 3. Hand down all records to the new Treasurer at the close of the year.

Article X: Duties of Thespian Coordinator

Section 1. Keep an up-to-date file on all members' Thespian points. This should be updated at the end of every production.
Section 2. Must be a member of the State Board.
Section 3. Take notes at every State Board meeting and share them with the executive board.

Article XI: Duties of Historian

Section 1. Keep a scrapbook that will be up-to-date at all times.
Section 2. Responsible for publicizing club activities to school and local mediums.
Section 3. Present the scrapbook at the annual ACT Banquet, and pass it down to the next Historian.

Article XII: Elections

Section 1. Nominations for officers will be held at the designated club meeting, towards the end of the school year.
Section 2. Officers will be announced and inducted at the annual ACT Banquet.
Section 3. All nominees must have Thespian status.

Article XIII: Amendments

Section 1. The Constitution may be amended by a majority vote of those present at a regular club meeting.
Section 2. An amendment must be voted on during the same meeting it is presented.

Article IX - Meetings

Section 1. Any person who is a member of the executive board can set up meetings.
Section 2. Regular club member may set up a special meeting through the President or Sponsor.

By-Laws

Article I: Committees

Section 1. Committees shall be organized at regular club meetings.
Section 2. The executive board will appoint the Committee Chairman.
A. The Chairman will demonstrate their capabilities to promote the ACT through this institution.
B. Failure to adequately finish a project may lead to demotion.

Article II: Public Service

ACT will be responsible for writing and performing a skit/play for the Fall Festival annually.

Article III: Lettering

To letter in theater, the student must meet all of the following guidelines:
Section 1. Show outstanding effort and leadership through school productions as well as outside commitments.
Section 2. Be involved in two out of the three yearly productions.
Section 3. Volunteer service on at least three committee projects during the school year, for example: advertisements, props, and stage crew.

Article IV: Miscellaneous

Section 1. The club shall sponsor a yearly ACT Award Banquet.
Section 2. Nominations for awards will be based on the amount of work the student achieved that school year.
Section 3. Committees will be formed to nominate the adequate parties.
Section 4. Voting for awards will be done at a designated meeting and everyone present should vote.

Club name: **Art Club**

Open to any student who is interested in art.

Article I: Name

The name of this club shall be the Campus High School Art Club.

Article II: Purpose

The purpose of this club is to allow students to express themselves through art and learn more about the different art forms.

Article III: Membership

Section 1. Membership shall be open to any student who is interested in art.
Section 2. Membership shall not be denied to any Campus High School student.

Article IV: Sponsor

Section 1. The sponsor of the art club shall be a current art teacher.
Section 2. The sponsor shall be in charge of the club and be responsible for the actions of the club on field trips and other activities.
Section 3. The sponsor shall have the ability to spend this club's funds on club-approved activities. Approval shall come from a majority vote of those members present at a club meeting. The sponsor shall also be required to answer for all club expenditures that the treasurer cannot answer for.

Article V: Elections

Section 1. Elections for the following school year shall be held at the last meeting of the preceding year.
Section 2. The nominations shall come from the floor by the members of the club.
Section 3. The offices up for election shall be president, vice president, treasurer, secretary, student council representative, and historian.
Section 4. Office positions shall be held for duration of one school year.

Article VI: Duties of Officers

Section 1. The president shall preside at the club's meetings and shall work with the sponsor in coordinating club and club activities.
Section 2. The Vice-president shall take over the president's duties when the president cannot perform these responsibilities and shall be the club's public relations officer.
Section 3. The treasurer shall keep a record of the club's expenditures and earnings.
Section 4. The secretary shall keep minutes of the club's meetings.
Section 5. The student council representative shall inform the club about student council actions that may pertain to the club and shall represent the club's interests in student council. The student council representative shall be required to follow both the rules of student council and the art club.
Section 6. The historian shall keep the newspaper and yearbook informed on the actions of the art club and shall keep a record of any art club activities.

Article VII: Meetings

Section 1. Meetings shall be held in accordance to the regulations of administrations.
Section 2. The secretary shall notify all members of meetings one week in advance of the meeting date.
Section 3. Emergency meetings can be called by the sponsor of the club or by the president. Three members of the club must attend for the meeting to be legal.

Article VIII: Attendance

Section 1. Attendance is expected by all club members. Members need to attend at least three of the pre-scheduled meetings.

Section 2. Members who miss too many meetings must have a legitimate excuse for the sponsor and the president.

Section 3. Members missing more meetings than allowed will be asked if they wish to remain in the club. They can then decide whether or not they wish to remain. If they miss another pre-arranged meeting, then their membership shall be terminated.

Article IX: Activities

Section 1. This club shall help the school by volunteering art skills towards other school organizations or activities.

Section 2. The art club may also volunteer their services to outside organizations.

Section 3. Field trips will be arranged by majority vote and approval from administration and sponsor.

Article X: Dues

Section 1. Membership for this club shall be $3.00 annually, unless otherwise changed by amendment.

Section 2. The membership fee is non-refundable, and will be required a month after the first pre-arranged meeting of the school year.

Article XI: Amendments

Section 1. Any member of this club shall make amendments to this constitution.

Section 2. The sponsor must approve proposed amendments.

Section 3. Amendments shall be adopted on a three-fourths vote by the members present at a meeting.

Club name: **AVID Club**

Article I: Purpose or goals

The purpose of the Advancement Via Individual Determination Club is to provide members opportunities to serve the club and the school. The club will help facilitate club goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher or staff member who will help to coordinate club activities with the Activities Director.

Article III: To be a member, students must do or be the following

Membership in the AVID Club is open to students participating in the AVID class.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds with approval of the sponsor and administrative team. The student leadership and sponsor must complete the "expenditure of club funds" form and submit that form with any purchase requisition before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The purpose of meetings will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Baseball Club**

Open to athletes who are participating in baseball.

Article I: Purpose or Goals

The purpose of the Baseball Club is to provide members of the Baseball Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities. Typical fund-raising goals include;

1. Buying equipment that does not fit into athletic department budget.
2. Paying for umpires used in C-Team games
3. Paying for needed or updated game management items, such as line-up cards and dugout charts.
4. Purchasing Senior Recognition awards for outgoing seniors.
5. Paying for transportation costs that exceed athletic budget (chartering busses to far away games, state tournaments).
6. Purchasing items that need to be replaced due to excessive wear. Warm-up shirts, practice clothes, etc.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Baseball team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Baseball Club is open to athletes participating in baseball competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Baseball Club will help the sponsors recruit interest in the sport at the Campus High Activity Fair. The Baseball Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. Typical fundraising projects include:

1. Sports memorabilia raffle.
2. Winter sports campus for 3rd through 8th graders.
3. T-shirt drive
4. Helping run chains for football games.
5. Hat sales.

The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **Bowling Club**

Open to athletes who are participating in bowling.

Article I: Purpose and Goals

The Purpose of the Bowling Club is to provide members of the Bowling Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fundraising and other promotional activities.

Article II: Sponsors and Future Sponsors

The club sponsor will be a coach or assistant coach of the Bowling Team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: Membership

Membership in the Bowling Club is open to athletes participating in bowling competition and members of the bowling support staff (managers, trainers, video, etc.)

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Bowling club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Bowling Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Boys Basketball Club**

Open to athletes who are participating in boys' basketball.

Article I: Purpose or goals

The purpose of the Boys Basketball Club is to provide members of the Boys Basketball Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Boys Basketball team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys Basketball Club is open to athletes participating in boys' basketball competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Boys Basketball Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Boys Basketball Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Boys/Girls State Club**

Open to students who are participating in Boy's and Girl's State.

Article I: Purpose or goals

The purpose of the Boys/Girls State Club is to provide members of the Boys/Girls State Club opportunities to serve the school by learning leadership skills.

Article II: Sponsors and future sponsors shall be the following

The club sponsor of the Boys/Girls State Club must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys/Girls State Club is open to students wanting to attend either Boys or Girls State.

Article IV: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article V: Club Activities

The Boys/Girls State Club will have one organizational meeting to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **Business Professionals of America**

A work-study program for those seniors pursuing careers as office personnel. Meets daily 4th hour. Academic credit is given for both class and work time.

Article I: Name

The name of this organization shall be the Campus Chapter of Business Professionals of America.

Article II: Purpose

A work-study program for seniors pursuing careers as office personnel. Meets daily 4th hour. Academic credit is given for both class and work time.

The purposes of this organization are:

A. to develop progressive leadership that is competent, aggressive, self-reliant, and cooperative in the field of office occupations;
B. to encourage the use of high ethical standards in business and industry;
C. to provide a beneficial environment for club activities; and
D. to gain a feeling of unity between business and society.

Article III: Organization

Section 1. The Campus Chapter of the Business Professionals of America is made up from the Office Education program at Haysville Campus High School.

Section 2. The executive council of the Campus Chapter of the Business Professionals of America shall be composed of a President, Vice-president, Parliamentarian, Secretary-Treasurer, and Reporter.

Section 3. The President of the Campus Chapter of the Business Professionals of America shall appoint chairmen of the committees established by the Executive Council.

Article IV: Membership

Section 1. The membership of the Campus Chapter of Business Professionals of America shall be of three classifications:

1. Active 2. Associate 3. Honorary

Section 2. Active Membership: Cooperative Office Education students shall be eligible for membership.

Section 3. Honorary Membership: Leaders in the fields of business, education, and government shall be rendered honorary membership when it is deemed proper by the active membership.

Article V: Officers

Section 1. Officers of the Campus Chapter of the Business Professionals of America shall consist of the President, Vice-president, Parliamentarian, and Secretary. Minor officers shall consist of the Treasurer and Reporter.

Section 2. Active members shall hold both major and minor offices of the Campus Chapter of Business Professionals of America.

Section 3. The officers of the Campus Chapter of the Business Professionals of America shall be elected by a majority vote of active members present at that meeting.

Section 4. Vacancies in offices shall be filled by special election.

Section 5. The President may call special meetings to remove an officer from office for unacceptable conduct. The officer shall be removed by a two-thirds vote of the active members.

Article VI: Meetings

Section 1. The regular meetings of the Campus Chapter of the Business Professionals of America shall be held in accordance to school policies.

Section 2. Special meetings may be called by the president and will meet at an appropriate time.

Article VII: Quorum

Section 1. Two-thirds of the active membership shall constitute a quorum.

Article VIII: Finance

Section 1. Local dues shall be determined by the Campus Chapter of the Business Professionals of America in accordance with the Kansas Business Professionals of America, and the local chapter's needs.

Article IX: Sponsors

Section 1. The sponsors of the Campus Chapter of the Business Professionals of America shall be the office Education Coordinator and/or Business instructor at Haysville Campus High School.

Article X - Amendments

Section 1. This Constitution may be amended at any regular meeting by a two-thirds vote of the Active Membership. The proposed amendments having been submitted to the president and read to the Active Members at the preceding regular meeting before being voted upon.

Section 2. By-laws may be adopted, amended, or repealed at any regular meeting by a majority vote of the Active Membership. Robert's Rules of Order, Revised, shall be used as the guide in matters not covered by this Constitution.

By-Laws

Article I: Nominating Procedure

Section 1. The officers of the Campus Chapter of the Business Professionals of America shall be elected at the second regular meeting as scheduled by school policy or by a special meeting called by the sponsors.

Section 2. A slate of candidates for an office shall be determined by a nomination committee comprised of three students from the Junior Business Professionals of America program of that school year. The faculty advisors shall advise the nominating committee as necessary.

Section 3. The slate of candidates, who meet the requirements of the Constitution of the Campus Chapter of the Business Professionals of America who meet the requirements of school policy for holding an organization's office, and who have expressed a willingness to be a candidate for an office shall be presented to the active membership for consideration for election. Any student, as long as he is qualified, may be nominated at the time of the election of the officers.

Section 4. The candidates as recommended by the nominating committee, shall be presented in writing to each of the active members no later than one day prior to the first regular or special meeting of the Campus Chapter of the Business Professionals of America.

Section 5. The election of the officers shall be conducted by a secret ballot in the following order: President, Vice-president, Parliamentarian, Secretary, Treasurer, and Reporter.

Club name: **Campus Auto Performance and Technology (C.A.P.T.)**

Article I: Name

The official name of this organization shall be the Campus Auto Performance Technology (C.A.P.T.).

Article II: Purpose

The purposes of the organization are to:

1. Foster a deep respect for performance and quality of work.
2. Unite in common bond without regard to race, sex, creed or national origin, students enrolled in classes with vocational trade, industrial, technical and health occupations objectives.
3. Provide leadership for the local organization.
4. Provide a student organization to work articulately with all student organizations.
5. Develop leadership abilities through participation in educational vocational, civic, recreational and social activities.
6. Assist students in establishing realistic occupational goals.
7. Help students attain purposeful life.
8. Create enthusiasm for learning.
9. Promote high standards in trade ethics, workmanship, scholarship and safety.
10. Develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic processes.
11. Foster a wholesome understanding of the functions of labor and management organizations and recognition of their mutual interdependence.

Article III: Organization

Section 1: Campus Auto Performance and Technology is a local club operating in accordance with a constitution powered by Campus High School Administration and Student Council.

Section 2: The administration of Campus High School shall be vested in the local advisor(s) as directed by the constitution.

Article IV: Membership

Section 1: Membership of C.A.P.T. shall consist of the total eligible members of Campus High School and students in good standing.

Section 2: A local club must have at least five officers and all student officers of Campus High School.

Section 3: The organization shall be open for membership to all students' regardless of race, sex, color, or national origin.

Section 4: Classes of membership which will be recognized by Campus High School/C.A.P.T.; any student enrolled as a full time student at Campus High School and in good standing with USD 261.

Section 5: A membership year shall be from September 1 through August 31, inclusive.

Section 6: All members must maintain a 2.5 GPA to participate in lab activities.

Article V—Local Officers

Section 1: The local officers of C.A.P.T. shall be President, Vice-President, Secretary, Reporter, Treasurer, Parliamentarian and Student Advisor.

Section 2: The local officers shall be elected at a May meeting for the following year, and shall serve from June 1 through May 31.

Section 3: Should the Presidency be vacated, the Vice-President shall succeed to the office and the Vice-presidency filled by one of the local club officers through appointment of the local advisor(s). Vacancies in any other of the local offices shall be filled by appointment by the President of C.A.P.T.

Club name: **Campus Cruisers Car Club**

Open to those students interested in fixing, renovating or just working on cars.

Article I: Purpose

The purposes of this organization are:

A. to provide a club for students with an interest in restoration of automobiles; and
B. to organize and build the trophies for the Campus Cruisers Car Show to be held in April of every year.

Article II: Obligations of the

Section 1. President - Conducts meetings, attends all functions, and appoints committees.
Section 2. Vice-president - Attends all functions and assumes president position, if president is unable.
Section 3. Secretary - Marks and tallies all votes, and makes programs for car show.

Article III: Election of Officers

Section 1. Elections will be held at the beginning of the school year.
Section 2. Officers will be elected and nominated by voice vote.

Club name: **Campus Pride**

Open to any student interested in promoting and creating pride and enthusiasm around the campus.

Article I: Purpose

The purposes of this club are:

A. to promote pride and spirit within the school and community;
B. to provide community service whenever possible; and
C. to work together with other clubs to better our school.
D. open to any student interested in promoting and creating pride and enthusiasm around the campus

Article II: Obligations of the Officers

Section 1. President - Conducts meetings, attends all functions, remains neutral on all votes, appoints committees, and will be the student council representative for this club.
Section 2. Vice-president - Attends all functions, reports committee progress to president, and assumes president position if president is unable to attend a function or meeting.
Section 3. Secretary - Keeps the minutes of the meetings, and notifies the club members of activities and meetings.
Section 4. Treasurer - Records all clubs transactions, and keeps club accounts updated.

Article III: Elections of Officers

Section 1. Elections for a school year will be held at the end of the previous school year.
Section 2. Each candidate will submit a one-page paper explaining why he/she wishes to be elected to that particular office and what he/she intends to do for the club.
Section 3. The sponsor will read the papers aloud, and the club members will vote for whichever candidate they feel will most benefit the club.
Section 4. The new term would then begin upon the completion of the school year.

Club name: **Chess Club**

Mission Statement

To involve students who are interested in chess to give players a chance to share their game experience with each other.

Article I: Purpose or goals

The purpose of the Chess Club shall be established in order to give Campus students the chance to play chess and share strategy with other chess playing students.

Article II: Sponsors

The club sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership is open for any student that knows or wants to know how to play chess. Club shirt fee is required to join club.

Article IV: Appointment of Officers

Each officer will be decided during the first club meeting of each year. President's position will be decided mutually by the club and sponsor. Other officers will be appointed by the President and Sponsor.

Article V: Obligation of Officers

Section 1: President
- A. Conduct meetings
- B. Pass down power
- C. Appoints other officers
- D. Propose any amendments
- E. Will decide who plays who

Section 2: Vice President
- A. Records progress of each game
- B. Takes place of president when absent

Section 3: Treasurer
- A. Records all money spent and received throughout the year.

Article VI: Removal of Students

Removal of ANY students will be by decision of the Sponsor and/or President—such removal will be based upon attendance, participation and behavior criteria that chess club decorum requires.

Article V: Meetings

Meetings will be held during seminar or after school and will be predetermined by the President and Sponsor.

Club name: **Circle of Friends**

Mission Statement

To inform others about the uniqueness of different abilities, as well as demonstrating appropriate social skills, and behaviors outside of the classroom.

Article I: Purpose

To pair special education students with regular education students in an organized and safe social environment. These "buddies" will participate in carious social activities throughout the school year. These activities will take place on and off campus as well as during the school hours and after school hours.

Article II: Membership

Regular Education Buddies

This club is open to all students interested in learning about and participating with students with differing abilities.

Obligations:

Section 1: Buddy must complete all trainings arranged by sponsor
Section 2: Buddy must complete and turn in all necessary paperwork in a timely manner.
Section 3: To remain active each buddy must earn a set number of points as determined by the sponsor and executive board. Points can be earned by participating in activities, and interacting with the special education student.

Special Education Buddy:

Section 1: Participation to open to all Special Education students in Life Skills Classes.
Section 2: Buddy must complete and turn in all necessary paper work in a timely manner.
Section 3: Buddy must have parent permission to participate.

Article III: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The students and sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article IV: Sponsors and Future Sponsors

The Club sponsor will be a teacher in the Life Skills classroom at Campus High School. The sponsor is expected to be a model of leadership, competence and cooperation as he/she works with the community to provide opportunities to the students.

Article V: Buddy Leader Obligations

Buddy Leader obligations are:

1. Plan activities
2. Attend inner circle meetings at the ARC
3. Send reminders of trips
4. Keep track of all member points
5. Recruiting for the following year
6. Planning in-services for the following year
7. Maintain communication with the ARC Circle of Friends director and assistants
8. Attend monthly STUCO meeting

Club name: **Colts for Christ Bible Club** (Campus Life)
Open to all students

Article I: Purpose

A. to provide a nondenominational environment in which Christians from Campus High School can meet; and
B. to promote Christian attitudes with emphasis on positive outreach and spiritual growth at Campus High School.
C. Open to all students

Article II: Membership

A. The membership will be open to all students interested in Colts for Christ.
B. Students will be allowed to sign up for the club at any time during the school year.

Article III: Budget

The budget will be made up of membership fees and fund-raisers.

A. Membership fee will be $1.00 for all who sign up in the first Semester at any time and $.50 for anyone who signs up second semester.
B. The officers will decide upon fund-raisers.

Article IV: Leadership Team and Elections

A. Colts for Christ will have a leadership team of four to six students.
B. The elections will be held in the last 9-weeks of each school year.
   1. To vote, a club member must meet the voting membership criteria.
   2. Members will be notified a week before elections if they are eligible to vote.
C. Voting Membership criteria is as follows:
   1. Attend one meeting in the past month to hold voting membership status.
   2. Payment of dues anytime during the school year.
   3. Behave appropriately at meetings and club events.
   4. If a member fails to adhere to these guidelines, membership will be revoked without refund of membership dues.
D. Leadership Team nominations will be made through a nomination process by any voting member.
   1. Anyone wishing to be a leadership team member must submit a completed application form.
   2. Candidates must sign a commitment form stating that if elected, he/she will abide by the leadership team member responsibilities or be removed from office (Article V).
   3. Sponsors may eliminate candidates based on their application and commitment forms.

Article V: Responsibilities of Leadership Team Members

A. All major decisions will be decided by a vote of the leadership team members present at the team meetings and recommendations of the sponsor.
B. Members of the leadership team will be expected to perform specific assigned duties:
   1. Set the agenda for weekly meetings and lead these meetings.
   2. Arrange speakers and activities or club meetings.
   3. Plan and implement service projects and fundraisers.
   4. Keep minutes of all meetings.
   5. Track attendance for all club activities.
   6. Record all club transactions.
   7. Keep club accounts updated.
   8. Publicize activities and meetings to the school using posters and intercom announcements.
   9. Maintain contact with the school and community regarding club activities.
   10. Send out notes to club members and officers regarding meetings, voting, special activities, etc.

C. Responsibilities of Team Members
    1. Leadership Team members must attend all team meetings. All absences must be excused by a sponsor.
    2. Team members must maintain voting membership status.
    3. Team members must be positive role models.
D. Removal of Team Members: Failure to fulfill any of the above Leadership Team responsibilities will result in the process of removal from the team.
        1. The team member will be addressed one on one about his/her failure to meet a responsibility.
        2. If the team member fails to correct the issue, the matter will be brought to a leadership team meeting.
        3. If the team member again fails to correct the issue, the team member will be removed by a majority vote of the team.

Club Name: **Creative Writing Club**

This club is open to students interested in developing their skills in creative writing, including poetry, essays, and short stories. A magazine is published each spring with samples of creative writing submitted by Campus students. Monthly writing contests are held.

Article I: Name

Section 1. The name of this club shall be the Creative Writing Club.
Section 2. The name of the publication shall be determined each year by the members of the club.

Article II: Purpose

Section 1. This organization shall be established to:
-publish student writing
-publish writing of adults in the community
-develop a further understanding toward creative writing
-improve writing abilities
-be a service to the school

Article III: Membership

Section 1. This club is open to any student of Campus High School interested in developing their skills in creative writing, including poetry, essays, and short stories. A magazine is published each spring with samples of creative writing submitted by Campus students. Monthly writing contests are held.
Section 2. All members should be present at every meeting. If a member cannot attend the sponsor should be notified. Sickness will be excused.

Article IV: Meetings

Section 1. Regular meetings shall be held as scheduled by the administrator.
Section 2. Meetings shall be held not less than once every two months, unless allowed by the administration.
Section 3. Meetings shall be conducted by parliamentary procedure at the discretion of the Editor and Assistant Editor, with the approval of the sponsor.
Section 4. Additional meetings shall be called, as by the Editor, with the approval of the sponsor.

Article V: Election

Section 1. When feasible, elections for the next school year shall be held in the fall at a regular meeting of the club.
Section 2. The Editorial Staff will serve as a committee to see election procedure.
Section 3. Any nominee must give his consent to run for office prior to his nomination.
Section 4. Any vacancies during the term of office, except that of the editor, shall be filled by a special election.

Article VI: Editorial Board

Section 1. The editorial board shall be elected as stated in Article V.
Section 2. The officers must have been club members for at least one year.
Section 3. Any officer or member who misses two consecutive meetings without an excused absence will be subject to the removal upon the approval of the sponsor and two-thirds vote of the editorial board. Students so recommended for dismissal must receive a majority vote for dismissal by the membership.
Section 4. The editorial board shall be Editor, Assistant Editor, Fiction Editor, Non-fiction Editor, Poetry Editor, and Art Editor.

Section 5. Newly elected editorial board shall assume the duties of their office at the beginning of the school year.

Article VII: Editor

Section 1. The editor shall hold no other presidency of any other Campus High School organization.
Section 2. The editor shall assume the following executive duties and responsibilities of his office:

A. preside at all meetings of the club.
B. confer with the sponsor and administration whenever necessary.
C. be an ex-officer member of all committees.
D. appoint a recorder to write minutes and answer correspondence.
E. make minor decisions for the club with the sponsor's approval when an executive board or general meeting is impartial.
F. be responsible for contacting the school and local papers before and during club activities to assume adequate news coverage.
G. correspond with members.

Article VIII: Assistant Editor

Section 1. In the case of absences by the editor, the Assistant Editor shall take over the duties of the Editor. If the absence is permanent, the Assistant Editor shall become Editor.
Section 2. The Assistant Editor shall be program chairman and will be responsible for all programs and activities. He will work in cooperation with editor, sponsor and editorial board. He may appoint a planning committee. He will submit his program agenda to the Editor and sponsor no later than two weeks prior to the next meeting when feasible.

Article I: Fiction Editor

Section 1. The Fiction Editor is a member of the editorial board and will attend all board meetings.
Section 2. The Fiction Editor will be chairman of a Fiction committee that selects fiction entries for the journal.

Article X: Non-Fiction editor

Section 1. The Non-Fiction Editor is a member of the editorial board and will attend all board meetings.
Section 2. The Non-Fiction Editor will be chairman of a nonfiction committee that will select nonfiction entries for the journal.

Article XI: Poetry Editor

Section 1. The Poetry Editor is a member of the editorial board and will attend all meetings.
Section 2. The Poetry Editor will be chairman of a poetry committee and will select poetry entries for the journal.

Article XII: Art Editor

Section 1. The Art Editor is a member of the editorial board and will attend all board meetings.
Section 2. The Art Editor will be chairman of an art committee that will select appropriate art for the journal.

Article XIII: Amendments

Section 1. The constitution will be amended by the vote of two-thirds majority of those present at a regular meeting.
Section 2. The amendment must be presented to the membership in writing, at least one week prior to adoption.

Article XIV: Removal from Office

Section 1. Club officers may be removed from office by the procedure described in Article VI, Section 3.

Section 2. Upon dismissal, the Editor shall notify, in writing, the student of his dismissal prior to the next meeting.

Section 3. Cause for dismissal shall be defined as failure to fulfill constitutional commitments, poor attendance at meetings, or lack of good standing with this school administration.

Article XV: Editorial Staff

Section 1. The Editorial Staff shall be made up of the Editor, Assistant Editor, Fiction Editor, Non-Fiction Editor, Poetry Editor, and the Art Editor. The staff will hold meetings that will represent the club when a regular meeting is impractical or when carrying out its constitutional duties.

Section 2. No editor shall hold more than one position on the staff.

Section 3. The sponsor will serve on the editorial staff in an advisory capacity.

Section 4. The duties of the editorial staff shall be to make decisions for the club whenever its function is needed in fulfilling constitutional responsibilities. The staff will present its decisions to the club.

Section 5. A quorum must exist prior to decisions of the staff. A quorum shall be defined as a majority of voting members eligible, and the presence of the sponsor.

Club name: **Cross Country Club**

Open to athletes who are participating in cross-country.

Article I: Purpose or goals

The purpose of the Boys/Girls Cross Country Club is to provide members of the Boys/Girls Cross Country Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of Boys/Girls Cross Country team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys/Girls Cross Country Club is open to athletes participating in cross-country competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Boys/Girls Cross Country Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Boys/Girls Cross Country Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Dance Club**

Article I: Name

Section I: The name of this club shall be Dance Club.

Article II: Purpose

Section I: The purpose of this club is to encourage students to learn more about dancing and in doing so learn more about ourselves and our surroundings. Also, provide the students with knowledge that will enhance the entertainment at school dances.

Article III: Membership

Section 1: Membership is open to all Campus High School students.

Article IV: Sponsor

Section 1: The sponsor of the dance club shall be a current teacher.
Section 2. The sponsor shall be in charge of the club and for the club's actions.
Section 3: The sponsor shall the authority to use the club's fund for approved activities.

Article V: Elections

Section 1: Elections for the next school year shall be held in the fall at a regular meeting.
Section 2: Nominations will be taken from the membership.
Section 3: Offices will be president, vice-president, secretary, treasurer, and a board of 10-15 students.
Section 4: The term of office will be one school year.

Article VI: Duties of Officers

Section 1: The president shall preside at all meetings and work with the sponsor in coordinating activities.
Section 2: The Vice-president shall assist the president in coordinating activities and take over the president's duties in his/her absence.
Section 3: The secretary will keep minutes of all meetings.
Section 4: The treasurer will keep records of all financial transactions.
Section 5: The board of students shall contribute ideas for dances and learn dances to provide instruction with the members of the dance club.

Article VII: Meetings

Section 1: Meetings shall be held in accordance with the regulations of the administration of Campus High School.

Article VIII: Activities

Section 1: Activities and field trips will be arranged by majority vote of members in attendance at the meeting, and then confirmed with the administration of Campus High School.

Article IX: Dues

Section 1: Membership will be $2.00 for the school year, due on or before the first meeting attended by the student.
Section 2: Dues are non-refundable.

Article X: Amendments

Section 1: Amendments shall be made by the memberships with a three-fourths vote of members in attendance at the meeting.
Section 2: The sponsor shall approve amendments.

Club name: **Electric Car Club**

Article I: Purpose or goals

The purpose of the Electric Car Club is to provide members of the Electric Car Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Electric Car team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Electric Car Club is open to students participating in electric car competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Electric Car Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair. The Electric Car Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Environmental Club**

Article I: Purpose

Section 1. The purpose of this club is to explore the natural world.
Section 2. The club will provide its members the opportunity to serve the club, the school, and the community.
Section 3. The club seeks to educate and enlighten its members through organized educational travel – locally, nationally, and internationally.

Article II: Sponsor

Section 1. The sponsor of the environmental club shall be a current science teacher who will help to coordinate club activities with the Activities Director.
Section 2. The sponsor shall be in charge of the club and be responsible for the actions of the club on field trips.
Section 3. The sponsor shall have the ability to spend the club's funds on club-approved activities. Approval shall come from a majority vote of those members present at a club meeting. The sponsor shall also be required to answer for all club expenditures for which the treasurer cannot.

Article III: Membership

Section 1. Membership to this club shall be open to any student who is currently enrolled in a science course, or has taken a science course a year prior to membership.

Article IV: Elections

Section 1. Elections for the proceeding school year shall be held at the last meeting of the school year.
Section 2. The nominations for office positions shall come from the floor by the members of the club.
Section 3. The offices up for elections shall be President, treasurer, secretary, and student council representative.
Section 4. The members who are elected to offices will be expected to pay their dues for the next year, or they will forfeit their office position.
Section 5. Office positions shall be held for the duration of one year.

Article V: Duties of the Office Positions

Section 1. The President shall preside at the club's meetings and shall work with the sponsor in coordinating club activities, and shall be the club's public relations representative.
Section 2. The treasurer shall keep track of the club's expenditures and earnings, and be required to keep a ledger of this club's expenditures and earnings.
Section 3. The secretary shall keep minutes of the club's meetings.
Section 4. The student council representative shall inform the club about student council actions that pertain to the club and shall represent the club's interest in the student council. The student council representative shall be required to obey the student council's rules as well as this club's rules.
Section 5. All officers are expected to attend all pre-arranged meetings, and to be present and participate in several of the club activities.

Article VI: Meetings and Attendance

Section 1. Members are expected to attend all of the pre-arranged meetings held three times each semester.

Section 2. Members who miss a pre-arranged bimonthly meeting shall need a legitimate reason for missing the meeting.

Section 3. A member who has missed two pre-arranged meetings shall be informed and then asked if he/she would wish to continue to participate in the science club. If the member answers no, his/her membership shall be canceled for that year, and no refund will be given on membership dues. If the member answers yes, he/she shall be informed that they cannot miss another pre-arranged bimonthly meeting, unless he/she has a legitimate excuse. If this member who has been warned about their absenteeism misses another pre-arranged bimonthly meeting, his/her membership shall be terminated, and that person be informed of the termination of their membership.

Section 4: Members are expected to be present and participate in at least one club activity each semester.

Article VII: Activities

Section 1. The club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. Based upon the goals, the sponsor and leadership will determine the structure and content of future meetings.

Section 2. This club shall be responsible for helping in the environmental lab and greenhouses.

Section 3. Field trips for this club shall be arranged and approved by a majority vote of those members present at a club meeting.

Section 4. Some activities and trips of the club will be for members that complete specific requirements. Students who do not successfully complete those requirements will not be able to participate in that activity or trip.

Section 5. Participation in the activities is voluntary. However, any obligation to these activities must be followed through on unless the sponsor is notified with a valid excuse. Failure to do so will result in the same penalty as missing regular meetings.

Article VIII: Amendments

Section 1. Any member of this club can propose amendments to this Constitution.

Section 2. The sponsor will approve proposed amendments.

Section 3. Amendments shall be adopted on a three-fourths vote of the members present at a meeting.

Club Name: **Extreme Sports Club**

This club is open to all students interested in extreme sports. This would include any sport that is not considered a "traditional" sport.

Mission Statement

To involve any student who competes or has an interest in an extreme sport. Give athletes a chance to share their experiences with others.

Article I: Name

Section 1. The name of this club will be "Campus High School Extreme Sports Club".

Article II: Purpose

Section 1. This organization shall be established in order to:
Give the students at Campus who are involved in extreme sports a club of their own to discuss extreme sports. Be of service to the community and school

Article III: Membership

Section 1. This club is open to all students At Campus High School interested in extreme sports. This would include any sport that is not considered a "traditional" sport.

Section 2. Any student wishing to join the club is required to pay a membership fee of $5 a semester.

Article IV – Obligations of Officers

A. President
   1. Conducts the meetings.
   2. Attends all functions.
   3. Is not available to vote.
   4. Appoints committees for club events.
   5. Proposes any amendments to the constitution.

B. Vice President
   1. Attends all functions.
   2. Reports committee progress to the president.
   3. Assumes the Presidents responsibilities when the President is absent.

C. Secretary
   1. Keeps minutes of all meetings.
   2. Notifies all club members of meetings and events.

D. Treasurer
   1. Records all club transactions.
   3. Keeps club account updated.

Article V – Elections of Officers

A. Elections for a 1-year term will be held at the end of every school year.
B. The sponsor can overrule an election for any grounds they find necessary.

Article VI – Removal of Officers

Section 1. Any officer failing to do their duties as described above may result in a club vote for removal of office.

Section 2. A vote of two-thirds majority will determine whether or not the officer is removed.

Section 3. The clubs sponsor or a majority vote by the officers may overrule the vote for a removal for any reason they see fit.

Article VII – Meetings

Section 1. Meetings will be held at scheduled times in which are predetermined by the President.

Section 2. Meetings shall not be held less than once every two months.

Section 3. Additional meetings will be called by the President, Vice President, and Sponsor.

Article VIII – Amendments

Section 1. Amendments will be voted on by everyone except the President.

Section 2. If two thirds the majority vote for an amendment then it will be added to the constitution.

Club Name: **Family, Career, and Community Leaders of America**

A nonprofit national vocational student organization for young men and women in family and consumer sciences education.

Article I: Name, Goal, and Purposes

Section 1. Name: The organization shall be known as Family, Career and Community Leaders of America (FCCLA).

Section 2. A nonprofit national vocational student organization for young men and women in family and consumer sciences education.

Section 3. Mission: To promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life though character development; creative and critical thinking; interpersonal communications; practical knowledge; and vocational preparation.

Section 4. Purposes

1. To provide opportunities for personal development and preparation for adult life;
2. To strengthen the function of the family as a basic unit of society;
3. To encourage democracy through cooperative action in the home and community;
4. To encourage individual and group involvement in helping achieve global cooperation and harmony;
5. To promote greater understanding between youth and adults;
6. To provide opportunities for making decisions and for assuming responsibilities;
7. To prepare for the multiple roles of men and women in today's society;
8. To promote family and consumer sciences and related occupations.

Article II: Membership and Dues

Section 1. Membership: Any student who is taking or has taken a course offered by the Family and Consumer Science Department at the middle or high school level may join as an active member. Active members shall be eligible to hold office, make motions, vote and participate in STAR Events.

Section 2. Dues: Dues will be $10.00 per year. Of those dues, $9.00 will be sent to the national headquarters. Of that amount, $7.00 will be kept by the national organization as dues and the national headquarters will forward $2.00 back to the state organization as state dues. $1.00 will be deposited in the chapter treasury as chapter dues. Dues must be paid in order to attend the second meeting of the school year.

Article III: Officers, Officer Qualifications, and Officer Duties

Section 1. Officers: The following officers will be elected each year and serve as the Executive Board: President-Elect, Secretary, Finance Officer, Public Relations Officer, STAR Events Officer, Membership Officer, Program Officer, STUCO Representative, Senior Representative, Junior Representative, Sophomore Representative, and Freshman Representative. In addition, each year the Chapter Advisor (s) will appoint an Officer-At-Large. For the 2001-2002 school year, a President will also be elected.

Section 2. Officer Qualifications:

A. President-Elect: Being elected to the office of President-Elect requires a two-year commitment, the first year as President-elect, the second year as President and must be a member of the freshman or sophomore class at the time he/she is elected. This person must have been a member for at least most of one school year prior to being elected.

B. STUCO Representative: The person serving in this capacity must have had at least most of one school years' experience in FCCLA and also in STUCO.

Section 3. Officer Duties: People elected to the offices listed above will have the following responsibilities.

A. President. The President-Elect from the previous school year will automatically become President. This person will:
   1. Conducts all meetings.
   2. Acts as an ex-officio member of all committees.
   3. Is an active member of the local chapter of FCCLA.

B. President-Elect
   1. Conducts meetings in the absence of the President.
   2. Aids the President in whatever capacity is needed.

C. Secretary
   1. Records minutes of all meetings (regular and executive board).
   2. Writes all correspondence to individuals and other organizations.
   3. Reads minutes at each meeting and has them signed by the presiding officer as read and approved/corrected.

D. Finance Officer
   1. Serves as chairperson of the finance committee, a standing committee that designs the budget each year.
   2. Keeps an accurate record of all income and expenditures.

E. Public Relations Officer
   1. Writes and submits news releases to newspapers in order to publicize chapter activities in the school and community.
   2. Serves as the chairperson of the public relations committee, a standing committee that publicizes chapter activities in the school and community.

F. STAR Events Officer
   1. Promotes member participation in STAR Events competition at the district, state, and national levels.

G. Membership Officer
   1. Serves as the chairperson of the membership committee, a standing committee that plans and conducts a membership drive.

H. Projects Officer
   1. Serves as the chairperson of the standing projects committee that plans and organizes chapter projects.

I. Senior Class Representative
   1. Represents the interests of members of the senior class.

J. Junior Class Representative
   1. Represents the interests of members of the junior class.

K. Sophomore Class Representative
   1. Represents the interests of members of the sophomore class.

L. Freshman Class Representative
   1. Represents the interests of members of the freshman class.

M. Officer-At-Large
   1. Represents members-at-large.
   2. Serves as chairperson of special committees.

Article IV: Election Procedure

Section 1. Election Procedures for President-Elect, Secretary, Finance Officer, Public Relations Officer, STAR Events Officer, Membership Officer, Projects Officer, and STUCO Representative.

A. Election of officers will be conducted during the last scheduled meeting for the school year.
B. Each person wishing to run for office must have paid dues during the current school year.

C. Each person interested in running for office will submit a resume that states the following information: name, grade in school, number of years of FCCLA membership, previous leadership experience in FCCLA, a summary of other non-FCCLA leadership experiences, and reasons why he/she thinks he/she would be a good officer.
D. Copies of résumé's submitted by officer candidates will be made available to the membership at least one week prior to the meeting when elections are to take place.
E. At the meeting in which elections is held, those members submitting resumes will be asked to answer two impromptu questions in front of the total membership. These questions will be prepared prior to the meeting by the chapter advisor(s). The subject of one question will be the FCCLA organization or leadership. The other subject for the other question will be related to a student's life experience such as how the person would handle a sample situation.
F. Members will vote by written ballot for eight candidates.
G. Those eight officer candidates elected by the membership will then meet to decide which office each will hold. If more than one officer candidate desires to hold the same office, each person desiring to hold that position will state why he/she thinks he/she would make a good officer in that position. All eight-officer candidates will then vote to decide who holds that office. In case of a tie vote, the people desiring that office will make presentations before the current year's officers who are not among the officer candidates and will vote to make the decision.

Section 2. Election of Senior, Junior, Sophomore, and Freshman Representatives.

A. Members of the current Junior, Sophomore, and Freshman class will meet as groups to elect these representatives. Members wishing to hold these offices may either submit their own names or be nominated by other members from that class. These officers will be elected at the final meeting of the school year.
B. At the first meeting of the school year, members from the freshman class will meet as a group to elect their representative. Members wishing to hold these offices may either submit their own names or be nominated by other members from that class.

Section 3. Appointment of Officer-At-Large

A. Any member wishing to be considered a candidate for Officer-At-Large will submit a resume to the chapter advisor(s) that states name, grade in school, number of years of FCCLA membership, previous leadership experience in FCCLA, a summary of other non-FCCLA leadership experiences, and reasons why he/she thinks he/she would be a good officer.
B. The chapter advisor(s) will notify the members of the choice made before the end of the current school year.

Article V: Amendments

Section 1. Amendments

These bylaws may be amended by a two-thirds vote of members present and voting with the following provision:

The proposed amendment must be circulated to all chapter members one meeting before the vote is to be taken.

Article VI: Parliamentary Authority

Section 1. Parliamentary Procedure

Robert's Rules of Order, Newly Revised shall govern the business of the FCCLA Chapter in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

Club name: **Fellowship of Christian Athletes**

Article I: Purpose of the Club

A. To present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the Christian community.
B. To use the medium of athletics as an avenue to promote positive attitudes and behavior.

Article II: Membership

A. The membership will be open to all students interested in Fellowship of Christian Athletes. *Students are not required to be athletes to join.
B. There will be a one dollar me membership fee to be an official member.
C. Students may sign-up for Fellowship of Christian Athletes and/or participate in activities at any time during the school year.
D. Students do not need to be official members to attend weekly meetings.

Article III: Officers and Elections

A. Fellowship of Christian Athletes will have a leadership team of six to eight student athletes.
B. Leadership team members will be selected by sponsors and members through an application process.
    1. Applicants must fill out the Fellowship of Christian Athletes Huddle Officer application form and Accountability Covenant.
    2. Leadership team members must be a participant in a Campus sport.
C. Selection of the leadership team will be completed during April/May of each school year.

Article IV – Responsibilities of Leadership Team

A. Leadership team members are to promote a positive Christian attitude.
B. Leadership team members will organize, plan, and promote weekly meetings, special Campus Fellowship of Christian Athletes events, state sponsored Fellowship of Christian Athletes events, fundraising, and service projects.

Article V – Removal of Leadership Team Members

A. A leadership team member may be removed at the sponsor's discretion for actions, which are in direct conflict for the philosophy of the Fellowship of Christian Athletes and/or in violation of the Accountability Covenant.

Club name: **Film Club**

Article I: Purpose or goals

We, as a group, in order to create a more prefect Film Club, will study films and scripts with the ultimate goal of making short films.

Article II: Government

President--leads club meetings, calls meeting together, oversees meeting-to meeting work.
Vice President--Liaison to faculty and other clubs.
Treasurer--Organizes funds and help organize fundraisers.
Secretary--Takes minutes of meetings and make sure the club abides by club and

1. Elections--Officials will be elected by popular vote.

Article III: Fees

Fees will be $2.50 per semester and $5 a year; there will be no refunds.

Club name: **Football Club**

Open to athletes who are participating in football.

Article I: Purpose or goals

The purpose of the Football Club is to provide members of the Football Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Football team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Football Club is open to athletes participating in football competition and members of the football support staff (mangers, trainers, video, etc.)

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Football Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Football Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **French Club**

Article I: Purpose or goals

The purpose of the French Club is to provide students with opportunities to further their education in the French language and culture.

Article II: To be a member, students must do or be the following

Membership shall be open to students at Campus High School who have an interest in the French language.

Article III: Sponsors and future sponsors shall be the following

Section 1: The sponsor of Campus French Club shall be the current French teacher.
Section 2: The sponsor shall be responsible for actions of club on field trips.
Section 3: The sponsor shall be able to spend club funds on approved activities with a majority approval.
Section 4: The sponsor shall answer for club expenditures that the secretary cannot answer for.

Article IV: Student Leadership

The selection of student leadership shall be made by ranking students in accordance to their knowledge of the French language and the amount of years they have taken the class.

Article V: Budget

In order for the club funds to be spent, there must be a majority agreement from the members of the club. The club sponsor and student leadership shall then complete the club purchase requisition form and submit said form before the use of club money can be approved by CHS.

Article VI: Activities

Section 1: The Campus French Club exists to help student that are interested in learning more about French. Also, it is available to students unable to take the French class for any reason.
Section 2: The Campus French Club shall make available tutoring or assistance in French for any students that need it.
Section 3: The Campus French Club shall participate in activities and field trips arranged and approved by the majority vote by those present at the meeting.
Section 4: The campus French club shall participate in other French language or culture related activities, such as possible making arrangements to have pen pals in French speaking countries.

Article VII: Duties

Members of the Campus French Club shall participate in meetings and any other activities, whether they are fund raising or other out of school activities.

Article VIII: Fundraising

The Campus French Club shall participate in fundraising as approved by the administrators, in accordance to necessity.

Club name: **Gamer's Club**

Mission Statement

To involve any student who has interest in tabletop games to give players a chance to share their game experiences with each other.

Article I: Name

Section 1. Gamers Club or a name decided at a later time.

Article II: Purpose

Section 1. This organization shall be established in order to: Give students at Campus High who Involved in tabletop games and/or card games a club for their won to discuss game strategy and be of service to the community and school.

Article III: Membership

Section 1. This club is open to all students interested in tabletop and card games.

Section 2. Any student wishing to join the club must pay a $5 minimum fee within the first month of joining the club per school year.

Article IV: Obligations of Officers

Section 1. President

A. Conduct meetings
B. Attends all in-school meetings and significant outside events
C. Is not available to vote except in case of a tie
D. Appoints committees for club events
E. Proposes any amendments to the constitution
F. Proposes suggestions for new games for club players

Section 2. Vice president

A. Attends all in-school meetings and significant outside events
B. Reports committee progress to the president
C. Assumes the president's responsibility when the president is absent
D. Proposes suggestions for new games for club players
E. Acts as the representative to the student council of Haysville Campus High School

Section 3. Secretary

A. Keeps minutes of all the meetings
B. Attends all meetings

Section 4. Treasurer

A. Records all club transactions and keeps an accurate receipt book.
B. Keeps club account updated
C. Works with sponsor on all money related issues

Article V: Elections of Officers

Section 1. Elections for a 1-year term will be held on the 2nd Wednesday of April every school year.

Section 2. The sponsor can overrule an election of officer with good cause.

Article VI: Removal of Officers

Section 1. Any officers failing to do their duties as described above may result in a club vote for removal from office.

Section 2. A vote of two-thirds majority will determine whether or not an officer will be removed from office.

Section 3. The club's sponsor or a majority vote by the officers may overrule the vote for a removal for any reason they see fit.

Article VII. Meetings

Section 1. Meetings will be held at scheduled times which are predetermined by the president.
Section 2. Meeting will not be held less than once every two months
Section 3. The president, vice president, and the sponsor will hold additional meetings is necessary

Article VIII: Amendments

Section 1. All members except the president will vote on amendments
Section 2. If a two-thirds majority votes for an amendment, then it will be added the constitution
Section 3. The sponsor can overrule any amendment for a good cause

Club name: **Girls Basketball Club**

Open to athletes who are participating in girls' basketball.

Article I: Purpose or goals

The purpose of the Girls Basketball Club is to provide members of the Girls Basketball Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of Girls Basketball team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Girls Basketball Club is open to athletes participating in girls' basketball competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Girls Basketball Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Girls Basketball Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **Golf Club**

Article I: Purpose or goals

The purpose of the Golf Club is to provide members of the Golf Club opportunities to serve the team and the school. The Club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The Club sponsor will be a coach or assistant coach of the Golf team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the activities director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, the students must do or be the following

Membership in the Golf Club is open to athletes participating or planning to participate on the golf team.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure for determining spending of club money

A majority of club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

Club members will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Golf Club will have on organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the activities director.

Club Name: **HHS Student Leadership Team**

Article I: Purpose and Goals

The purpose of the HHS Student Leadership team is to provide student leaders opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising, and other promotional activities.

Article II: Sponsors

The club sponsors will be HHS faculty who will help to coordinate school activities promoted and sponsored by the team. The sponsors are expected to be models of leadership, competence, and cooperation.

Article III: Membership and Selection

Membership will be determined by a selection process by faculty sponsors. This process includes an application, an essay written by the student, good academic standing/behavior, and an interview with a faculty sponsor. Students may be added during the year using this process to fill needed vacancies. No more than nine student leaders will be on the team at any one time.

Article IV: Procedure to determine spending of club money

HHS Leadership Team members and sponsors will use a fist to five voting process to approve the expenditure of funds for activities and events. A club purchase requisition form must be completed, submitted and approved before the use of club money will be approved by HHS administration.

Article V: Treasurer Appointed

A sponsor will be appointed by the Student Leadership Team to keep financial records for the club. A report of funds by the treasurer will be given to the team at their regular scheduled meetings.

Article VI: Club Activities

The Student Leadership Team will have an organizational meeting at the start of the school year. The purpose of the meeting will be set goals for the year and to determine fundraising in order to meet those goals.

Article VII: Removal

Student team members may be removed or suspended from participation by Administration and/or Sponsors for failure to maintain academic standards, behavior standards, or for lack of attendance or failure to perform duties as assigned. Removal could be temporary or permanent as determined by the Administration and Sponsors.

Club Name: **Horse Judging Team Club**

Article I: Purpose and Goals

The Purpose of the Campus Horse Judging Team is to educate students on proper conformation in equines, as well as how to judge a performance class and give reason.

Article II: Sponsors and future sponsors

The club sponsor shall be a CHS teacher with knowledge of equines.

Article III: To be a member

Membership is open to any CHS student.

Article IV: Procedure for determining student leadership

Club members shall determine leadership at the first meeting of each year.

Section 1. President/Captain will preside over meetings and lead the team in competitions. The president should be selected because of knowledge of horses and judging.
Section 2. Vice President will help the president with duties as necessary, takes over for the president if not present. In the event that the president gives up his/her position, the Vice President will take over for the remainder of the school year.
Section 3. The Secretary will keep minutes of each meeting, and also keep record of the members. The Secretary is in charge of any communications necessary, and shall help the sponsor with entering the team in competitions.
Section 4. Treasure will keep track of club funds.

Article V: Procedure to determine spending of club money

Club members may move to spend club money, but a sponsor must approve, and must seek approval from CHS administration.

Article VI: Club Activities

The Campus Horse Judging Team will meet at least once each semester. The team will also compete at horse judging competitions.

Club Name: **International Baccalaureate Club**

Open to students who are enrolled in IB courses.

Article I: Purpose

The purpose of the IB Club is to provide its members opportunities to serve the school. The club will help facilitate club goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors

The club sponsor will be the IB coordinator who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: Membership

Membership in the IB Club is open to students participating in the IB program.

Article IV: Financial Procedures

The IB coordinator will determine the expenditure of club funds. The use of club money will be approved by CHS administration.

Club Name: **Journalism**

Articles I: Duties

Section I. Duties of the Publications sponsor include, but are not limited, to the following:

A. To publish a newspaper reflecting the happenings, ideas, thoughts, and accomplishments of Campus High School students, guidelines for the newspaper will be as follows:
   1. Shall be free of profanity, vulgarity, and words that have acquired undesirable meanings.
   2. Shall contain no matter reflecting adversely upon anyone because of their color, creed, sex, ancestry, national origin, or occupation.
   3. Shall show no disrespect for law enforcement or the institution of marriage, nor the generally accepted morals of society.
   4. Shall not advocate illegal acts of any kind including the use of illegal drugs.
   5. Shall not imply approval of the use of tobacco or liquor by high school students.
   6. Shall avoid editorial material that implies that cheating is an acceptable practice.
   7. Shall avoid naming and publicizing students who run afoul of the law for any reason.
   8. Expressions of opinion in an article on controversial subjects are encouraged but shall be clearly identified by means of a byline as the opinion of the writer only.
   9. Editors and staffs shall refrain from using the school newspaper for the promotion of personal or private interests. It is not to be used for publicizing their friends undeservedly, nor to ridicule or disparage those who are not their friends.
   10. The district shall assume some responsibility for funding school newspapers.

Article II. Regulations

A. It is the policy of the Board of Education to provide adequate facilities and staff to regularly produce thorough quality journalism, a high school newspaper.
B. Regulations pertaining to Journalism activities of Campus High School are determined by the KSHSAA.
C. It is the responsibility of the teacher of newspaper to keep informed of KSHSAA rules and regulations and to so inform their students and abide by rules and regulations of Campus High School. The teacher is to supervise students that are carrying out assigned projects.
D. Journalism teachers must be certified faculty members carrying full-time teaching assignments.
E. Soliciting the sale of advertisement space in the approved high school newspaper is considered vital to journalistic training, but this soliciting is not to be done during school time without prior approval of the principal.
F. The Board of Education reserves the right to approve or reject any product or service, which is to be advertised. No beer, liquor, cigarette, or prohibited material advertisements are permitted.
G. In no case shall there be any endorsement of a product or service by the school or by any of its personnel. The Board of Education reserves the right to discontinue advertising privileges at any time in the event the advertisement is considered by the Board of Education or the principal of the school to be of bad taste, or incompatible with the standards of the school.
H. The responsibility of the materials printed and the way it is presented shall be the sole responsibility of the newspaper teachers. The teachers should proof read each article and correct it before it is printed.

Article III. Newspaper: Colt Special

A.N.P.A. Association of Newspaper Publishers – Editors

The primary function of newspapers is to communicate to the human race what its members do, feel and think. Journalism therefore, demands of its practitioners the widest range of intelligence, of

knowledge, and of experience, as well as natural and trained powers of observation and reasoning. To its opportunities as a chronicle are indissolubly linked its obligations as teacher and interpreter.

To the end of finding some means of modifying sound practice and just aspirations of American Journalism these canons are set forth:

A. RESPONSIBILITY: The right of a newspaper to attract and hold readers is restricted by nothing but consideration of public welfare. The use of a newspaper makes the share of public attention it gains, serves to determine its sense of responsibility, which it shares with every member of its staff. A journalist who uses his power for any selfish or otherwise unworthy purpose is faithless to a high trust.
B. FREEDOM OF THE PRESS: Freedom of the press is to be guarded as a vital right of mankind. It is the unquestionable right to discuss whatever does law, including the wisdom of any restrictive statute, not explicitly forbid.
C. INDEPENDENCE: Freedom for all obligations except that of fidelity to the public interest is vital.
    1. Promotion of any private interest contrary to the general welfare, for whatever reason, is not compatible with honest journalism. So-called news communication from private sources should not be published without public notice of their source or else substantiation of their claims to value as news, both in form and substance.
    2. Partisanship in editorial comment that knowingly departs from the truth violates the best spirit of American journalism. In the news columns it is subversive of a fundamental principal of the profession.
D. SINCERITY, TRUTHFULNESS, ACCURACY: Good faith with the reader is the foundation of all journalism worthy of the name.
    1. By every consideration of good faith, a newspaper is constrained to be truthful. It is not to be excused for lack of thoroughness or accuracy within its control, or failure to obtain command of these essential qualities.
    2. Headlines should be fully warranted by the contents of the articles that they surmount.
E. IMPARTIALITY: Sound practice makes clear distinction between news reports and expressions of opinions. News reports should be free from opinion or bias of any kind. This rule does not apply to so-called special articles unmistakably devoted to advocacy or characterized by a signature authorizing the writer's own conclusions and interpretations.
F. FAIR PLAY: A newspaper should not publish unofficial charges affecting reputation or moral character without opportunity given to the accused to be heard. Right practice demands the giving of such opportunity in all cases of serious accusations outside judicial proceedings.
    1. A newspaper should not invade private rights or feelings without sure warranty or public right as distinguished from public curiosity.
    2. It is the privilege as it is the duty, of newspaper to make prompt and complete correction of its own serious mistakes of fact or opinion, whatever their origin.
G. DECENCY: A newspaper cannot escape conviction of insincerity if, while professing high moral purposes, it supplies incentives to base conduct, such as are to be found in details of crime and vice, publication of which is not demonstrably for the general good. Lacking authority to enforce its canons, the journalism here represented can but express the hope that deliberate pandering to vicious instincts will encounter effective public disapproval or yield to the influence of a preponderant professional condemnation.

Article IV. Yearbook: The Yearling

A. It is the policy of the Board of Education to provide adequate facilities and staff to regularly produce thorough quality Journalism, a high school yearbook.
B. Regulations pertaining to Journalism activities of Campus High School are determined by the KSHSAA.

C. It is the responsibility of the Journalism teacher to provide necessary instruction to compile a yearbook, to meet deadlines and completion date as prescribed in the yearbook contract and to closely supervise students, even ones carrying out assigned projects.
D. It is the responsibility of the Journalism teachers to keep themselves informed of KSHSAA rules and regulations and to so inform their students.
E. Journalism teachers must be certified faculty members carrying full-time teaching assignments.
F. Soliciting the sale of advertisement space in the approved high school newspaper is considered vital to journalistic training but this soliciting is not to be done during school time without prior approval of the principal.
G. The Board of Education reserves the right to approve or reject any product or service, which is to be advertised. No beer, liquor or cigarette advertisements are permitted.
H. In no case shall there be any endorsements of a product or service by the school or by any of its personnel. The Board of Education reserves the right to discontinue advertising privileges at any time in the event the advertisement is considered by the Board of Education or the principal of the high school, to be of bad taste or incompatible with the standards of the school.

Club Name: **Kansas Future Educators of America**

Open to students interested in education as a profession.

Goals and Objectives

A. Kansas Future Educators of America shall strive to interest students in the field of education early in their school experience by providing:
    1. Information about career opportunities in education and the special competencies required; and
    2. The opportunity to participate in experiences, which develop the qualities, skills, and aptitude essential to successful teaching.
B. Kansas Future Educators of America shall place a strong emphasis on the recruitment of students with rural and/or minority backgrounds by:
    1. Encouraging participation of rural and minority students.
    2. Providing information about career opportunities in education.
C. Kansas Future Educators of America shall strive to promote excellence in students interested in the teaching profession by:
    1. Promoting high academic standards.
    2. Developing positive self-image.
    3. Demonstrating leadership capabilities.
D. Kansas Future Educators of America shall enhance the quality of the school's educational program by:
    1. Fostering a greater appreciation for teaching by improving teacher morals.
    2. Contributing to the efficiency of school operations.
E. Kansas Future Educators of America shall promote a positive image of the education profession by:
    1. Improving the attitudes of students, parents, and community toward school and teachers.
    2. Encouraging parent and community involvement in school activities.
    3. Encouraging business/school partnerships.
    4. Disseminating information about the teaching profession.
F. Kansas Future Educators of America shall strive to be positive role models for their school by:
    1. Providing services and resources to the community.
    2. Providing support services for their school and school district.
    3. Participating in professional organizations.

Preamble

Teaching and the education profession is representative of the foundation from which this nation grows and strives, and students must be made aware of the opportunities available early in their school experiences: therefore, the KANSAS FUTURE EDUCATORS OF AMERICA Chapter will be organized in the Unified School District of 261.

Article I: Name and Affiliation

Section 1. The name of this organization shall be the Campus High School Chapter of the Kansas Future Educators of America.

Section 2. The Chapter may affiliate with the National Future Educators of America. All chapters of the state unit shall be encouraged to affiliate with the National Future Educators of America.

Article II: Purpose

The purpose of this Chapter shall be to:

Section 1. Strive to interest competent young men and women in teaching as a career.

Section 2. Impart and understanding of the development and purposes of public education and an appreciation of the contributions that have been made by teachers, public schools, colleges and universities, and professional organizations to American Society.
Section 3. Provide information on professional career opportunities in education and the special competencies required.
Section 4. Provide its members with knowledge and experiences that develop qualities and aptitudes basic to successful teaching.
Section 5. Offer pre-teaching experiences that are both exploratory and developmental in nature.
Section 6. Provide opportunities for members to observe and understand the progress of public education at the local, state and national levels.
Section 7. Encourage its members to exercise their rights and privileges as citizens and to participate and accept leadership responsibilities in civic affairs.

Article III: Membership

Section 1. Membership in this Chapter shall be limited to students currently enrolled in Campus High School and shall be based upon an interest in education as a profession.
Section 2. To be eligible for membership, a student must have met the following standards:
2.5 GPA
Section 3. An eligible student interested in membership shall submit an application, be recommended for membership by two (2) teachers.
Section 4. Any member who falls below eligibility criteria shall be promptly notified. If during a designated period, established by the Chapter, the member fails to meet the standards, the Chapter Council shall review the case.
Section 5. When a member is dismissed, he/she shall be notified and the membership card returned to the Chapter Sponsor.
Section 6. If an active chapter member transfers from this school, a letter may be requested indicating the status of his/her membership and signed by the Sponsor of the Chapter.
Section 7. An active member of another Future Educators of America Chapter who enrolls in this school will be accepted for membership in this Chapter. A transfer member must maintain the membership standards of this Chapter in order to retain active membership in this Chapter.
Section 8. Membership in this organization shall not be restricted due to race, creed, ethnic origin, handicap, or sex.

Article IV: Officers and Committees

Section 1. The officers of this Chapter shall be a President, Vice President, Secretary, and Treasurer. Standing Committee chairpersons shall include Historian/ Parliamentarian, Awards and Ceremonies, Public Relations and Service, Membership, Program and Activities. The Chapter Council shall consist of the Officers and the Chapter Sponsor.
Section 2. The officers of the Chapter shall be elected by a majority vote at the last regular meeting of the school year. Vacancies occurring during the year shall be filled by a special election held at the next regular Chapter meeting.
Section 3. The President shall preside at the meetings of this Chapter.
Section 4. The Vice President shall preside in the absence of the President.
Section 5. The Secretary shall keep the official minutes of the meetings, conduct correspondence and maintain Chapter files.
Section 6. The Treasurer shall receive and disburse all funds of this Chapter and keep an accurate account of receipts and disbursements in accordance with school and district regulations. All monies must be handled through the school accounting office and expenditures made by school check. The Chapter Council shall prepare the agenda for Chapter regular meetings.
Section 7. The Chapter shall establish the following Standing Committees: Historian/Parliamentarian, Awards and Ceremonies, Public Relations and Service, Membership, Program and Activities.

Other Ad Hoc Committees may be established as needed. Chairpersons will be appointed by the Chapter president.

Article V: Sponsor

Section 1. The Chapter activities shall be subject to the approval of the Chapter Sponsor and the Principal.
Section 2. The post of Sponsor shall be voluntary.
Section 3. The Sponsor must be a full-time teacher with at least two (2) years teaching experience.
Section 4. The Sponsor or another designated adult shall be present at all Chapter meetings and activities.

Article VI: Meetings

Section 1. The regular meetings of this Chapter shall be held at least once a month during the school year on dates designated by the Chapter Council and approved by the Principal.
Section 2. The President with the approval of the Chapter Sponsor may call special meetings.
Section 3. All Chapter meetings shall be open meetings.
Section 4. The Chapter shall conduct its meeting according to Robert's Rules of Order, in all points not expressly provided for in this constitution.

Article VII: Dues

Section 1. The Chapter may establish and collect annual dues at its discretion for local operational expenses.

Article VIII: By-Laws

Section 1. The Chapter may adopt and amend By Laws to amplify sections of this constitution.

Club name: **KAY Empowered**

Mission Statement:
To maintain the high ideals of the Kansas Association of Youth (KAY) organization, to make students' personalities a positive influence in the life of Campus High School and the community, and to pass on an association which will be a challenge and inspiration to future members.

Motto:
Help us. Help you. Help Others.
Today for tomorrow.

Slogan:
Empower Colts!

Article I: Purpose

We, the youth of Kansas, interested in becoming adult citizen worthy of the democratic traditions of our country, will endeavor to fulfill the six objectives of the Kansas Association for Youth.

1. Character (Lift and Empower)
2. Health (Physical and Mental)
3. Service (School, Community, Nation, World)
4. Appreciation (Friends, All Races, Self)
5. Recreation (Relaxation, Rest, Re-creation)
6. Leadership (Citizenship and Caring)

Article II: Sponsors

The club sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: Membership

Membership is open for any student that wants:

1. To love and be loved
2. To think creatively
3. To seek the truth
4. To appreciate and respect all races
5. To enjoy fun and laughter
6. To share with my family and friends
7. To strive to be a good citizen
8. To live a healthy lifestyle
9. To give themselves to a cause
10. To take the long look
11. To help in creating new ideas
12. Participate in at least 2 projects

Article IV: Election of Officers

Each officer will be determined in spring for the following school year. Elections will be open election, held during a regularly scheduled meeting.

Article V: Obligation of Officers

Section 1:

1: President

A. Conduct meetings
B. Pass down power
C. Appoint board of directors
D. Propose amendments
E. Organize/create ideas
F. Help others create and implement ideas
G. Help set/plan events
H. Oversees rules
I. Vote only to break a tie

2: Vice President

A. Records progress of ideas
B. Help create ideas
C. Represents president when absent
D. Help sets/plan events
E. Oversees Rules

3: Secretary

A. Records information during meetings (times, dates, etc…)
B. Helps sets up events
C. Oversees rules

4: Treasurer

A. Deals with fundraising procedures
B. Records all money spent and received throughout the year

Article VI: Board of Directors: Promotions and Idea Experts

Section 1:

Board will be appointed by president, vice-president and sponsor based upon involvement in the club and the above criteria (Article III), also knowledge of the KAY program.

Section 2:

Will be comprised of one from each grade level (Freshman through Senior)

Section 3: Duties

A. Create and implement ideas
B. Help other members organize and implement ideas
C. Keep the club organized
D. Handle the promotion (Advertising, Announcements, etc…)
E. Includes a range of freshman through seniors showing immense passion and/or skill

Article VII: Removal of Students

Removal of ANY students will be by decision of the Sponsor and President—such removal will be based upon attendance, participation and behavior criteria in Article III that club decorum requires.

Article VIII: Attendance

Members should attend at least 2 meetings a month and participate in two service projects over the course of the year.

Article IX: Meetings

Meetings will be held during seminar, before or after school and will be predetermined by the President and Sponsor.

- There shall be no less than two a month.
    - Based upon what is scheduled that month

Club name: **Law Enforcement Club**

Article I: Purpose or goals

The purposes of this organization are:

A. To enhance the interest in law enforcement.
B. To let those students interested in law enforcement as a career to get a look at the law enforcement field.

Article II: Obligations of the Officers

Section 1: President--Conducts meetings, attends all functions and appoints committee.
Section 2: Vice President--Attends all functions, take over the president's duties when The president is unable.
Section 3: Secretary --Keep an up-to-date attendance record, membership list, and keep record of each meeting.

Article III: Election of Officers

Section 1: Elections will be held at the beginning of the school year.
Section 2: Officers will be elected and nominated by voice vote.

Club Name: **Link Crew Club**

We are the organization responsible for transitioning the freshman into Campus High School. Our members include: A group from the incoming sophomore class known as the A-Team, Link Leaders, and five Link Crew Commissioners.

Preamble

We, the students of Haysville Campus High School, in order to foster student interest in all phases of school; to develop leadership qualities in the students of Haysville Campus High; to promote cooperation between the students, the faculty and the administration; to create a strong school spirit; and to support high social and academic standards do hereby set forth this Constitution and establish a Link Crew to mentor the incoming freshman.

Article I: Name

The name of this organization shall be the Haysville Campus High School Link Crew.

Article II: Powers

Section 1: The roles of the Link Crew Commissioners include but are not limited to:

A. Design and order T-shirts
B. Prepare and mail invitation letter to middle school students
C. Coordinate logistics for orientation and manage activities of the A-Team
D. Coordinate logistics for academic follow-ups
E. Other duties assigned by the Coordinator

Section 2: The roles of the Link Leaders shall be:

A. To make recommendations to the commissioners and coordinators on how to handle all issues involving the freshman.
B. To raise money for the benefit of the organization.
C. To help the freshman in all academic and personal conflicts.

Article III: Membership

Section 1: The Link Crew consists of five incoming sophomores to represent the A-Team, Link Leaders, and five Link Crew Commissioners.

Article IV: Selection

Section 1: Basic requirements ***

A. 2.5 grade point average or higher
B. Fewer than 15 discipline points,
C. Less than six absences
D. Completed application form
E. Teacher evaluation

***Students applying to be Link Leaders will be scored on these criteria and the students with the top scores will be chosen as Link Leaders for the following academic year. All Link Leaders must reapply each year.

Section 2: Commission Requirements

A. Must have all basic requirements
B. Selected by the link crew coordinators
C. May be a junior or senior

Section 3: A-Team selection

A. Members will be selected by the Link Crew Coordinators

Article V: Duties of members

Section 1: A-Team
- A. To assist in freshmen orientation
- B. Any activities assigned to them by Coordinators

Section 2: Link Leaders
- A. Assist freshmen in academics and social endeavors
- B. Mentoring freshmen
- C. Representing the student body

Section 3: Commissioners
- A. To assist the Coordinator in planning and executing all activities involving the freshmen transition program.

Article VI: Removal from Link Crew

Section 1: Immediate removal
- A. Any Link Leader committing a Class A or B discipline offense will be immediately removed from his/her Link Leader position.
- B. Class A and B offenses are in the student handbook.

Section 2: Probation for Class C offenses
- A. Link Leaders committing a Class C offense will be placed on probation and will be asked to meet with the coordinators
- B. The Link Leader will lose their privilege of free seminar travel for a specified time to be determined by the coordinators.

Section 3: Repeated offenses of Conduct Code
- A. Any Link Leader who is repeatedly in violation of Class C, D, or N offenses may be removed as well.
- B. A meeting with the coordinators will take place prior to removal.

Article VII: Meeting

Section 1: The commissioner will be required to attend a meeting at least once a week.
Section 2: All Link Leaders will be required to attend a meeting at least twice a month.

Article VIII: Amendments

The Constitution may be amended by a two-thirds vote of the Link Crew. The vote shall be taken following the second reading of the proposed amendments. These readings will be to Link Members at a regular meeting session. Any member of the Link Crew may propose amendments to the Constitution.

Article IX: Ratification

This constitution shall be in effect after it has been ratified by Link Crew commissioners, Link Crew coordinators and the Principal of Haysville Campus High School.

Club name: **Mane Stage Maniacs Improv Troupe**

Mission Statement

To involve students in mind expanding comedy and acting games to improve their mental and physical acting ability.

Article I: Purpose or Goals

Give the students a chance to practice Improvisation. Show the student the importance of improv acting. Improve student's ability to think quickly. Be a service to our community and school.

Article II: Membership

Students must audition before the leaders of the club before becoming a member. Any member may be dismissed at any time. They may be dismissed for behavior problems or repetitive attendance problems.

Article IV: Obligations of Officers

A. President
   - Section 1: Conducts all meetings
   - Section 2: Attends functions
   - Section 3: Appoints comities
   - Section 4: Proposes amendments

B. Vice President
   - Section 1: Attends all functions
   - Section 2: Reports progress to president
   - Section 3: Assumes president's responsibilities if not there.

C. Secretary
   - Section 1: Keeps minutes of all meetings.
   - Section 2: Notifies members of all meetings.

D. Treasurer
   - Section 1: Records all clubs account updated.
   - Section 2: Keeps club account updated.

Article V: Election of Officers

Elections for one-year term will be held at the end of the year.

Club Name: **Modern Music Masters (Tri-M)**

Preamble

We the members of the Campus High School Music Department, in an effort to inspire music participation, create enthusiasm for scholarship, stimulate a desire to render service, and promote leadership in the music students of our school, accept this constitution for the establishment and operation of our Tri-M Music Honor Society chapter.

Article I: Chapter Name and Location

The Name of this chapter will be known as:

Tri-M Music Honor Society Chapter 902 at Campus High School.

Article II: Division

This Chapter will be a senior chapter of the Tri-M Music Honor Society. Members will be senior division members of Tri-M.

Article III: Purpose

The purpose of this chapter will be to:

- Provide an appropriate method for recognizing the musical achievements of our members.
- Strengthen our school's music program.
- Help our members fulfill their full musical potential.
- Motivate and recognize our members' musical and personal achievements, credits and grades.
- Inspire and challenge our members
- Focus public attention on our school's music program through community service.

Article IV: General Powers

The Tri-M chapter participants are limited to the powers vested to them by NAME (National Association for Music Education), the Tri-M Program Guidelines, and this Constitution.
In any matter not provided for in the Tri-M Program Guidelines, these chapter bylaws, or by local, state, or federal law, Tri-M Chapter 902 at Campus High School will act by majority vote of those present at any annual, regular, or special meeting.
As a program of Campus High School, this Tri-M chapter understands that the principal and school administration have the power to veto any local Tri-M decisions.
Only NAfME has the power to amend or revise the Tri-M Program Guidelines.

Article V: Membership

Section 1: Membership Classes

Members shall be Active, Alumni, or Honorary.

Section 2: Active Membership

A. Requirements

Candidates for active student membership shall be chosen by the chapter advisor.
Candidates for active student membership shall be chosen from any students enrolled in

Campus High School's music department. Candidates, at the time of their selection shall meet the following requirements.

- They must have enrolled in a music ensemble/class for at least one semester of the current school year at Campus High School.
- They must exhibit leadership, service, and character in their activities while at Campus High School.
- They must have maintained for the previous semester at least a B average grade or equivalent in music with at least a C average grade or equivalent in other academic subjects. (These are the minimal requirements that appear in the Tri-M Program Guidelines. The local chapter has the option to raise these minimal requirements at the discretion of the chapter advisor.)
- The member must attend at least one meeting per semester.
- The member must pay for membership insignia items.

B. Public Notice

A written description of the selection procedure shall be made available to all music students and their parents/legal guardian prior to candidate consideration. The selection procedure shall be consistent with articles of the Tri-M Program Guidelines.

C. Lapsed Membership

Members and their eligibility for Tri-M membership shall be reviewed on an annual basis to consider their continued participation in the Tri-M program. These reviews shall be done during the last 9 weeks of the school year by the chapter advisor(s). The review shall confirm the member's enrollment in a Campus High School music ensemble and/or class for at least one semester of the current school year and that the member has maintained for the previous semester at least a B average grade or equivalent in music, with at least a C average grade or equivalent in other academic subjects.
If a current member does not or cannot meet the academic or music criteria necessary to be considered a Tri-M member, his or her membership will lapse in good standing until the music and academic criteria are once again met.

The chapter advisor shall determine when a lapsed member is reinstated based upon proof that membership criteria have once again been met.

D. Dismissal

Dismissal is permanent revocation of Tri-M membership without the option of reinstatement unless overturned by an appeal.

Dismissal is warranted by flagrant violation of school rules or criminal law. A member may be dismissed without warning. A written documentation of the dismissal procedure shall be made available to interested parties.

Any member who is dismissed must surrender all Tri-M insignia items to the chapter advisor. If the member paid for the membership insignia items, the chapter will reimburse the student for the original cost of the items.

E. Dismissal Appeal

A member who is dismissed may appeal a decision. A principal of the school shall assign an impartial faculty committee of three or more to review the appeal. The same rules that would be used for a disciplinary appeal in the school district shall apply.

Section 3: Alumni Membership

Upon graduation, active members shall become alumni members. Alumni members shall have no voice or vote in chapter affairs.

Section 4: Honorary Membership

The chapter advisor may award honorary memberships in recognition of achievement and/or outstanding service rendered to the chapter in keeping with the purpose of the Tri-M Music Honor Society. Honorary membership may be awarded to guest clinicians, school officials, principals, teachers, Tri-M advisors, adults, or students with disabilities who are unable to fully meet the active member criteria. Other students are not eligible for honorary membership. Honorary members have no voice or vote in chapter affairs.

Article VI: Executive Committee

Section 1: Committee Members

The executive committee will consist of the chapter advisor and student Tri-M officers.

Section 2: Chapter Advisor

The chapter advisor shall be a teacher in the music department of Campus High School. This chapter will have co-advisors appointed by the advisor to assist with chapter operations.

Section 3: Student Officers

The Student Officers of this chapter shall include a President, Vice President, Secretary, Treasurer and a Historian.

Section 4: Quorum Requirement

A majority of officers and chapter advisor constitute a quorum.

Section 5: Nomination and Election of Officers

During a spring meeting, the president will appoint a nominating committee of three who will propose a slate of officers for the coming year and present it at the following meeting. Nominations may also be made from the floor. The candidates will be elected by a majority ballot vote. New officers for the coming year will be installed before the **Section 6: Vacancies on the Executive Committee**

Vacancies occurring on the executive committee during the school year will be filled on a temporary basis with chapter members selected by the chapter advisor. Temporary executive committee assignments are valid only until the next meeting of the chapter, when an election will be held to fill such vacancies.

Article VII: Duties of Executive Committee

Section 1: Chapter Advisor

The advisor of this chapter will act as supervisor, guide, and counselor in all matters pertaining to chapter operations. The advisor will attend all executive committee and

chapter meetings and will help officers fulfill their respective duties, including maintaining chapter records and submitting chapter fees with the proper forms.

Section 2: President

The chapter president will lead the members toward the attainment of the goals of this chapter and of the Tri-M Music Honor Society. The president will preside at all meetings of the chapter and of the executive committee. The president and the other officers will conduct the induction ceremony for new members and will hold an election to appoint new officers to preside the following year.

Section 3: Vice President

The vice president of this chapter will preside at all meetings of the chapter in the absence of the president, and it will be his or her duty to assist the president. If programs, special projects, or activities are planned in addition to the membership presentation ceremony, the vice president will also serve as program chairperson.

Section 4: Secretary

The secretary of this chapter will be responsible for all correspondence of the chapter and will keep an accurate record of attendance, minutes, and all transactions and meetings of the chapter. The secretary will also serve as social chairperson.

Section 5: Treasurer

The treasurer of this chapter will keep an accurate record of all money received and disbursed, membership fees paid to the honor society, and all membership pin emblems, cards, certificates, and insignia items secured from the national office. The treasurer will report at each meeting the receipts, disbursements, and cash balance on hand. The chapter close of the school year in which the election takes place.
advisor should make an audit of the treasurer's records at the end of each semester. The treasurer will also serve as membership chairperson.

Section 6: Historian

The chapter historian shall keep a comprehensive record of all programs presented by the chapter and its members, including pictures and news clippings; serve as publicity chairperson; and be responsible for compiling the chapter's entry for Chapter of the Year.

Article VIII: Meetings

Section 1: Planning

The executive committee will meet in advance to outline scheduled meetings.

Section 2: Times

Regular meetings during the school year shall be on days designated by the executive committee and in accordance with school policy and regulations.

Section 3: Frequency

There shall be at least 4 scheduled meetings of this chapter per year and determined by the chapter advisor.

Section 4: Voting

All members may attend scheduled meetings. No meetings may be held unless the chapter advisor is present. Only the chapter advisor and active student members have a voice or vote in chapter affairs.

Section 5: Special Meetings

The chapter president or other designated student leader may call special meetings approved by the executive committee.

Section 6: Meeting Decorum

Meetings shall be conducted according to Robert's Rules of Order, Newly Revised (Perseus Publishing) in all points not expressly provided for in the Tri-M Program Guidelines or this chapter constitution.

Article IX: Induction Ceremony

This chapter will hold at least one induction ceremony each school year as planned by the executive committee. All induction ceremonies will be held after school hours with parents, friends, school officials, faculty, members and other students in the music department invited to attend.

Article X: Constitution Ratification

Constitution must be approved by the chapter advisor and the school administration and receive a two thirds affirmative vote from chapter members to be ratified as law of the organization.

Article XI: Amendments

The chapter shall regularly review these bylaws and amend or revise them if they do not meet the current needs of the chapter. Any amendment or revision must be consistent with the Tri-M Program Guidelines.

Any member may submit minor revision drafts to the Executive Committee for consideration. A specially appointed bylaws revision committee shall draft major revisions or complete bylaw rewrites. Revision proposals must be passed by an Executive Committee majority vote to be presented to the chapter membership for a vote.

When the Executive Committee passes a revision proposal with a majority vote, that revision proposal shall be presented to the chapter in written form prior to a chapter vote for adoption as chapter law. Proposed amendments or revisions require a two-thirds affirmative vote

Article XII: Graduation Cords

Upon graduation, active members of Tri-M shall be rewarded with a pink Tri-M honor cord.

Club name: **Multi-Cultural Club**

Mission Statement

To inform others about the uniqueness of different cultures, as well as make minorities feel more welcome at Campus.

Article I: Purpose

To educate people about the many diverse Asian cultures while improving relationships between a varieties of backgrounds. We hope to promote the understanding of numerous Asian cultures as well as identify the various traditional outfits and dances among them.

Article II: Membership

Open to all students interested in learning and participating in Asian cultures.

Article III: Officers and Obligations

Section 1: President
- A. Conducts all meetings
- B. Helps plan the events
- C. Organizes activities and fundraisers
- D. Proposes amendments

Section 2: Vice President
- A. Organizes the committees
- B. Helps the president plan events
- C. Helps the president organize activities and fundraisers
- D. Assumes presidential responsibilities in his/her absence

Section 3: Secretary
- A. Notifies members of all meetings
- B. Take attendance
- C. Handles any paperwork

Section 4: Treasurer
- A. Records account updates
- B. Updates account regularly

Article IV: Election of Officers

Elections are for one-year term and will be held at the end of the school year.

Club name: **National Forensics League**

Open to those participants in speech and/or debate. Students earn points in Inter-scholastic competition and various speech activities.

Article I: Name

The name of this honor society shall be the National Forensic League of Campus High School.

Article II: Purpose

It shall be the purpose of this organization to promote the interests of interscholastic debate, oratory, and public speaking by encouraging a spirit of fellowship, and by conferring upon deserving candidates a worthy badge of distinction.

Article III: Membership

Section 1. Requirements

A. A candidate for membership must earn at least 25 credit points, at least 10 of which must be earned in competitive speaking.
B. A candidate must rank in the top 2/3 of his/her class scholastically.
    1. In special circumstances, if an applicant is denied membership because of scholastic or credit point deficiency, the principal may submit a letter of recommendation. The committee must allow two weeks for this consideration.
    2. The sponsor of the chapter may also recommend an individual to the committee.
C. A candidate must submit a letter of application to the membership committee.
    1. The letter should be approximately 100 words or more in length.
    2. The letter should contain the name of an NFL member holding the degree of excellence or higher who is willing to sponsor the candidate for membership.
D. The candidate must complete the induction ceremony.
E. The candidate must pay the national membership fee.

Section 2. Election to membership

A. Candidates are voted on individually and approved by a majority vote.
B. The high school faculty is also authorized to elect new members if the chapter without just cause declines to do so.

Section 3. Suspension/Expulsion

A. NO MEMBER MAY BE SUSPENDED OR EXPELLED WITHOUT CHARGES BEING PRESENTED AND AN OPPORTUNITY GIVEN TO REFUTE THE CHARGES IN AN OPEN NFL MEETING.
    1. Grounds for suspension shall include violation of chapter, school, or national rules to such an extent that it reflects on the chapter.
    2. The accused shall be given the opportunity to call witnesses and cross-examine witnesses against him/her.
    3. Bringing false charges against another member shall be construed as a violation of chapter rules and as such may give cause for initiation of suspension proceedings.

Article IV: Officers

Section 1. Offices and duties

A. President
    1. Will preside over meetings.
    2. Will appoint committees and other temporary offices.
    3. Will call meetings when needed.
B. Vice-president
    1. Will preside in the absence of the president.
    2. Will inform the members, the office staff, the newspapers, etc. of important NFL events.

C. Secretary
    1. Will take minutes of meetings.
D. Will maintain any membership records required by sponsor or membership. Rationale: All points recording is now done online. Treasurer
    1. Will be able to give accounting of financial status.
    2. Will be in charge of fund-raising projects.

Section 3. Election

A. Will be held each spring prior to the Speech banquet.
B. Results will be announced at the Speech banquet.
C. All members who have earned sufficient votes and who will be considered active members for the following year are eligible to vote.
D. All candidates must file in writing with chapter sponsor. Balloting will be conducted by preference ballot. The individual receiving the highest number of ballots will be elected president; the second highest will be elected vice president. The sponsor and executive board will select a secretary and a treasurer from those receiving the third- and fourth- most votes. Rationale: this is closer to what the election process is for the adult sponsors on the district and national level.
E. Voting shall be by NFL vote count.

Section 4. Recall

Officers may be recalled only upon cause, to include:

1. Conduct detrimental to the image of honesty and integrity of the chapter.
2. Misappropriation of funds.
3. Dereliction of duty, to include non-attendance of meetings.
4. Gross abuse of power.

Section 5. Succession

Should the president be temporarily or permanently unable to carry out his duties, the Vice-president shall assume the duties of the office president. Should neither be present for a regularly scheduled meeting, the secretary or treasurer (in that order) shall preside, or a temporary chairman may be elected from the floor.

1. In the event of the permanent loss of the president, the Vice-president shall assume the office of president and a new Vice-president shall be elected at the earliest opportunity.
2. Should both offices be permanently vacated, the sponsor shall serve as temporary chairman and both offices shall be filled by election at the earliest opportunity.

Article V: Standing Committees and Other Appointed Offices

Section 1. The following standing committees and appointed offices will be filled annually

A. Fund-raising committee
    1. Will consist of not less than three and no more than five persons
    2. Will be chaired by the treasurer.
    3. Will clear all fund-raising activities with the sponsor and the activities director before presentation to the chapter.
    4. Will report on fund-raising status at each regularly scheduled meeting.
B. Entertainment committee
    1. Will consist of not less than three and not more than five persons.
    2. Will be chaired by the secretary.
    3. Will clear all official NFL parties with the sponsor and activities director and will schedule locations with the appropriate persons.
    4. Will decide on a site and menu for the annual Speech banquet.
    5. Will report on status as required by the president.
C. Publicity committee
    1. Will consist of not less than one and not more than three persons.
    2. Will be chaired by the Vice-president.

3. Will be responsible for assuring that the activities of the chapter receive coverage in the available newspapers and on the daily announcements.
4. Will get the agenda for regularly scheduled meetings at least 48 hours in advance and make it public to the membership at least 24 hours in advance.
5. Will report on status as required by the president.

D. Membership committee
1. Will consist of three to seven persons with at least one representative each from the sophomore, junior, and senior classes. Rationale: seven persons is difficult to get together at the same time.
2. Duties
a. Read all letters submitted by applicants and forward them to the chapter at the next chapter meeting with a recommendation as whether or not to accept.
b. Hear from the student's sponsor, if necessary, as to the applicant's qualifications.
c. Notify the president as to when they will have items for the agenda.

E. Recruitment committee
1. Will consist of five to seven persons with at least one representative each of the freshman, sophomore, junior, and senior classes. Rationale: nine is even harder to get to meet.
2. Will be responsible for establishing good relations with the middle schools. Rationale: obvious
3. Will be responsible for communicating with middle school students to persuade people to join debate, forensics, and the NFL. Rationale: obvious

F. Sergeant-at-arms
1. There will be appointed sergeant-at-arms.
2. The sergeant-at-arms will take only such action to keep order at meetings as he/she is directed to do by the presiding officer.
3. Exceeding his/her authority shall be grounds for dismissal.
4. Directions from the presiding officer to the sergeant-at-arms may be appealed from the floor.

G. Historian
1. Will be appointed by the president.
2. Will maintain records, scrapbooks, etc. of important and/or significant events.
3. Will present the year's important and/or significant events to the club at the annual Speech banquet.

Section 2. Selection
A. The president shall present his nominees at the first meeting of the year.
B. Confirmation shall be by majority vote of the membership present at the first meeting.
C. Only the president may nominate. No nominations are to be taken from the floor.
D. The president may dismiss appointees for failure to perform duties. He must then present a replacement nominee at the next scheduled meeting.

Article VI: Meetings

Section 1. Conduct of Meetings
A. Meetings will be conducted by Robert's Rules of Order except where modified by this document.
B. Disruptions
1. Severe violations will be dealt with by the sponsor.
2. A student whose conduct is ruled out-of-order three times during one meeting will be returned to class except as covered above.
3. A student whose conduct is dealt with as provided above is subject to censure by the body.

C. The meetings will be run in accordance with an agenda to be publicized at least 24 hours prior to the meeting.

1. The agenda is to be drawn up by the executive officers and the sponsor.
2. Any member may get an item on the agenda by presenting it to the sponsor or presiding officer at least 48 hours prior to the meeting.
3. Non-agenda items will be entertained after completion of the agenda for that meeting.

Section 2. Date and Location of Regular Meetings

A. Regularly scheduled meetings shall be in accordance with the schedule drawn up the activities office, and any deviations must be approved by the activities office.
B. Date and location for meetings shall be announced at least 48 hours prior to the meeting.

Section 3. Special Meetings

A. Will be called at the discretion of the sponsor or presiding officer as needed.
B. Date and location and meeting time are to be announced as far in advance as possible.
C. Special meetings may not intrude on class time without the approval of the activities office. No excuses for tardiness or absences due to special meetings unless approved by the activities office are to be given.

Club Name: **National Honor Society**

Limited to those sophomore, junior, and senior students with recommendations from their teachers and at least a 3.5 grade point average or above.

Article I: Name and Purpose

Section 1. The name of this organization shall be the National Honor Society of Secondary Schools (NHS).

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of secondary schools.

Section 3. The NHS shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Dr., Reston VA. 22091

Article II: The National Council

Section 1. The control of this organization shall be vested in the National Council.

Section 2. The National Council shall consist of seven members appointed by the Board of Directors of the National Association of Secondary School Principals. The executive director of NASSP shall be a member ex-official of the National Council and shall serve as treasurer of NHS. The director of NASSP's Division of Student Activities shall serve as secretary of the National Council.

Section 3. The seven members shall be appointed for a three-year term.

Section 4. Four members shall constitute a quorum of the National Council.

Article III: State/Regional Organization

Section 1. Local chapters may choose to organize state or regional associations.

Section 2. Any state or regional association of National Honor Society chapters shall conform to this constitution and shall work with the NASSP Division of Student Activities in furthering the purposes of this organization.

Article IV: Local Chapters

Section 1. Secondary schools accredited by state departments of education or by accrediting agencies approved by the National Council are eligible to apply for a charter for a local chapter.

Section 2. Each chapter shall pay a one-time charter fee determined by the National Council.

Section 3. The annual chapter dues, if any, shall not exceed five dollars. The exact amount shall be determined by the executive committee of the chapter and shall be subject to the approval of the chapter membership.

Section 4. Duly chartered local chapters shall conform to this constitution as set forth by the National Council. Failure to do so may result in the loss of the charter.

Article V: The Principal

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a chapter adviser, who may serve consecutive terms.

Article VI: The Chapter Adviser

Section 1. The chapter advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions. The chapter adviser shall send the annual report to the national office.

Section 3. The chapter adviser shall regularly review each member for compliance with Society standards and obligations.

Section 4. The chapter adviser shall help the chapter officers understand and carry out their duties.

Article VII: Faculty Council

Section 1. The faculty council shall consist of five faculty members appointed annually by the principal.
Section 2. The term of the faculty council shall be one year. Members may be appointed to consecutive terms.
Section 3. The chapter adviser shall be an ex-official member of the faculty council.
Section 4. The faculty council shall meet at least once a year to select members and to consider dismissal, non-selection, and warning cases.

Article VIII: Membership

Section 1. Membership in local chapters is an honor bestowed upon a student. Selection for membership is by a faculty council and is based on outstanding scholarship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate the qualities of scholarship, leadership, service, and character.
Section 2. Membership shall be known as active and graduate. Active members shall become graduate members at graduation. Graduate members shall have no voice or vote in chapter affairs.
Section 3. The faculty council shall reserve the right to award honorary membership to school officials, principals, teachers, NHS advisers, or citizens in recognition of outstanding service rendered the school in keeping with the purpose of the National Honor Society.
Section 4. New members shall be inducted at a special ceremony.
Section 5. Members who are seniors in good standing are eligible to be nominated by their chapters to compete in the National Honor Society Scholarship Program.
Section 6. A National Honor Society member who transfers to another school and a letter from the former principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet in the new chapter's standards within one semester in order to retain membership.
Section 7. Members who resign or are dismissed are never again eligible for membership or its benefits.

Article IX: Selection of Members

Section 1. To be eligible for membership the candidate must be a member of those classes (sophomore, junior, senior) designated as eligible in the chapter bylaws. (Freshman [ninth graders] are not eligible.) Candidates must have been in attendance at the school the equivalent of one semester.
Section 2. Candidates must have a cumulative scholastic average of at least 85 percent, B, or 3.0 (on a 4.0 scale) or the equivalent standard of excellence for that school. Candidates shall then be evaluated on the basis of service, leadership, and character.
Section 3. The selection of members to the chapter shall be by a majority vote of the faculty council.
Section 4. A description of the selection procedure shall be published in an official school publication, which is widely available to all students and parents in the school. The selection procedure shall be determined by the faculty council and shall be consistent with the rules and regulations of the National Honor Society.
Section 5. The National Council and the NASSP shall not review the judgment of the faculty council regarding selection of individual members to local chapters.

Article X: Dismissal

Section 1. The faculty council in compliance with the rules and regulations of the National Honor Society shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties.
Section 2. Members who fall below the standards which were the basis for their selection shall be promptly warned in writing by the chapter adviser and given a reasonable amount of time to correct the deficiency, except that in the case of flagrant violation of school rules or civic laws a member does not necessarily have to be warned.
Section 3. The faculty council shall determine when an individual has exceeded a reasonable number of warnings.

Section 4. In all cases of impending dismissal, a member shall have a right to a hearing before the faculty council.
Section 5. A member who has been dismissed may appeal the decision of the faculty council under the same rules for disciplinary appeals in the school district.
Section 6. The National Council and the NASSP shall hear no appeals in dismissal cases.

Article XI: Chapter Officers

Section 1. The officers of the chapters, their duties, and the method of their election shall be determined by the members of the chapter and be described in the chapter bylaws.
Section 2. A majority of the votes cast shall be necessary to elect any chapter officer.
Section 3. New officers shall be installed at a special ceremony.

Article XII: Executive Committee

Section 1. The executive committee shall consist of the officers of the chapter and the chapter adviser.
Section 2. The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.
Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

Article XIII: Meetings

Section 1. Each chapter shall have regular meetings during the school year on days designated by the executive committee and in accordance with school regulations.
Section 2. The regularity of the meetings (i.e., weekly, monthly, and bimonthly) shall be designated in the chapter bylaws.
Section 3. The president may call special meetings approved by the executive committee.
Section 4. Chapters shall conduct meetings according to Robert's Rules of Order, Newly Revised in all points not expressly provided for in this constitution or the chapter bylaws.

Article XIV: Activities

Section 1. Each chapter shall determine one or more service projects for each year.
Section 2. All members shall regularly participate in these projects.
Section 3. These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.
Section 4. Each member shall have the responsibility for choosing and participating in a service project that reflects his or her particular talents and interests. This is in addition to the chapter projects to which all members contribute.
Section 5. Each chapter shall publicize its projects in a positive manner.

Article XV: Official Insignia

Section 1. This organization shall have an official emblem selected by the National Council. The emblem shall be uniform.
Section 2. The distribution of the emblem and the rules for its use shall be under the exclusive control of the National Council.
Section 3. Each active, graduate, or honorary member shall be entitled to wear this emblem.
Section 4. Any member who resigns or is dismissed shall return the emblem to the chapter adviser.
Section 5. All insignia must be procured from the national secretary of the National Honor Society, 1904 Association Dr., Reston, VA 22091. All insignia are registered in the United States Patent Office and may not be copied by anyone.
Section 6. The motto of the National Honor Society shall be Noblesse Oblige.
Section 7. The official colors of the National Honor Society shall be blue and gold.

Section 8. A graduate member may replace a lost emblem by verifying membership to the national office.

Article XVI: Amendments

Section 1. This constitution may be amended at any meeting of the National Council or by mail by an affirmative vote of four members of the National Council.

Article XVII: By-Laws

Section 1. Each chapter shall write bylaws to amplify sections of this constitution and to clarify operating procedures of the chapter. Bylaws do not need the approval of the National Council but must be consistent with this constitution.

Section 2. The bylaws shall contain information concerning the election and duties of officers, the schedule of meetings, member obligations, dues, and the like.

II. Bylaws of the Campus High Chapter of the National Honor Society

Article 1: Name and Purpose

Section 1. The name of this chapter shall be the Campus High Chapter of the National Honor Society of Secondary Schools, which appears on the chapter granted by the National Council of the National Honor Society, duly signed by the members of the National Council.

Section 2. The object of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Campus High School.

Article II: Membership and lettering

Section 1. Membership in this chapter shall be based upon scholarship, service, leadership, and character.

Section 2. Membership of this chapter shall be known as active and graduate. The graduate members have no vote. Active members become graduate members at graduation.

Section 3. To be eligible for election to membership in this chapter, the candidate must have been in attendance for a period equivalent to one semester in this school.

Section 4. Candidates eligible for election to this chapter must be members of the sophomore, junior, or senior class. Candidates eligible to election to the chapter shall have a scholarship average, based on a four-point scale, of 3.500. Applications will be sent out and a faculty committee appointed by the principal will determine acceptance. A "B" or 3.000 G.P.A. must be maintained thereafter.

Section 5. To be considered a member in good standing, a member of this chapter must do each of the following: maintain a G.P.A. of 3.000 or higher, attend at least 2 chapter meetings during the school year, and complete at least 30 hours of community service during the time period specified by the chapter advisor. Members must be considered a member in good standing in order to wear the NHS cord during the high school graduation ceremony.

Section 6. To be eligible to receive a letter for NHS, a student must be considered a member in good standing and must complete at last 60 hours of community service during the time period specified by the chapter advisor.

Article III: Election of Officers

Section 1. The election of members to this chapter of the National Honor Society shall be by a chapter council, consisting of the principal and members of the faculty; in no case should there be fewer than four teachers, who are to be chosen by the principal.

Section 2. Any member of the faculty may propose to the council the names of students eligible for membership in the chapter.

Section 3. When a member is dismissed, he must be notified in writing and his emblem and membership card returned to the adviser or principal. Notice of his dismissal must be indicated on the annual report submitted to the national secretary at the end of the school year.

Section 4. An active member of the National Honor Society who transfers from this school will be given a letter indicating the status of his membership and signed by the principal.
Section 5. An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. This transfer member must maintain the membership requirements for this chapter in order to retain his membership.

Article IV: Officers

Section 1. The officers of this chapter shall be a president, Vice-president, secretary, and treasurer.
Section 2. A majority of the votes cast shall be necessary to elect any officer of this chapter.
Section 3. It shall be the duty of the president to preside at the meetings of this chapter.
Section 4. The Vice-president shall preside in the absence of the president.
Section 5. The chapter secretary shall keep the minutes of meetings, a record of all business, and all records on file.
Section 6. The treasurer shall report all funds of the chapter and shall keep an accurate account of receipts and disbursements in accordance with school regulations.

ARTICLE V – Executive Committee

Section 1. The executive committee shall consist of four members of the chapter council and the officers of the chapter.
Section 2. The executive committee shall have general charge of the meetings and business of the chapter, but any action on the part of the executive committee may be subject to the review of the chapter.
Section 3. All accounts of the treasurer must be audited annually.

Article VI: Supervision

Section 1. The activities of this chapter shall be subject to the approval of the principal.

Article VII: Meetings

Section 1. The regular meetings of this chapter shall be held monthly during the school year on days designated by the executive committee and approved by the principal.
Section 2. The officers of the chapter shall be elected at the last regular meeting of the year.
Section 3. The president may call special meetings, approved by the executive committee.
Section 4. All meetings shall be open meetings and shall be held under the sponsorship of the principal or some member of the faculty selected by him.
Section 5. This chapter shall conduct its meetings according to Robert's Rules of Order in all points not expressly provided for in the constitution or by-laws of this chapter.

Article VIII: Emblem

Section 1. Each member of this chapter shall be entitled to wear the emblem adopted by the National Honor Society of Secondary Schools.
Section 2. Any member who withdraws or is dismissed from the chapter shall return the emblem. (See ARTICLE III, SECTION 4.)
Section 3. Each member agrees that, whether the emblem comes to him as a gift, a personal purchase, an award, or from whatever source, the title to the emblem shall rest with the chapter of which he is a member; and therefore, the emblem can, on motion of the council, be commandeered. Furthermore, each member agrees that his acceptance of the emblem shall be considered affirmation of this stipulation in regard to the title of the emblem.

Article IX: Dues

Section 1. Annual dues for each member shall be $20.00 at the time of induction. The amount shall be subject to the approval of the executive committee of the chapter.

Article X: Amendments

Section 1. This constitution may be amended by a two-thirds vote of the chapter, provided that the proposed amendment has been approved by the executive committee of the chapter and by the national secretary of the National Honor Society and that notice to members has been given at least one month prior to the meeting at which it is to be voted upon.

Article XI: Attendance

Section 1. Members must attend at last 2 of the meetings held by the NHS chapter in a given school year.

Section 2. Excused absences shall be granted because of illness/doctor appointment, death in the family, required attendance at court, or natural disaster if the member informs the advisor of the absence and meets with the advisor. Excused absences shall be granted due to other school sponsored activities or necessary work if pre-arranged with the advisor.

Section 3. Failure to attend at least 2 chapter meetings in a given school year will result in automatic suspension from the club membership and will be so noted and sent to the National Office as required.

Article XII: Scholarship

Section 1. The Campus Chapter of the National Honor Society will grant at least a minimum of one $50 scholarship each year provided the money has been earned for this purpose during the year granted.

Section 2. Any senior in the National Honor Society of the Campus Chapter shall be eligible to apply for the scholarship.

Section **3.** Application shall be made by writing a short essay stating the reasons for applying and should include achievements and need.

Section 4. Applications will be judged according to need and fulfillment of membership qualifications as judged by a committee consisting of the principal and four faculty members appointed by the principal and one highest-ranking office of the chapter who has not applied. If all officers have applied, the club will elect one of the memberships to serve. Members will be allowed self-disqualification on the grounds of bias.

Club name: **Native American Club**

Open to students interested in Native American culture.

Article I: Name

The name of this organization shall be Campus Native American Club.

Article II: Purpose

The Campus Native American Club shall seek means of providing the Indian youth of Campus High School and other Indian youth in this area with the voice, recognition, and determination which will make them able to accomplish the raising of their educational, economic, and social standards to levels, which will make it possible for them to use their talents and abilities for the betterment of their race and to enjoy and use their opportunities as students and as citizens of the community, the state, and the nation.

Article III: Objectives

A. To encourage each member and other Indian youth to seek high education. To motivate each member to secure working knowledge of present-day problems in Indian affairs as they apply to them in school, social, community, and home life.
B. To set standards of behavior that will be an example to other Indian youth in the development of individual responsibility, initiative, integrity, and self-reliance.
C. To hold at all times the highest principles of citizenship for Indian youth.
D. To act as a group and to cooperate with other such groups in aiding to safeguard and preserve the heritage and rights of American Indians.
E. To inform the general public and organizations interested in the welfare of Indian Youth of the purpose and accomplishments of the Campus Native American Club and of their projects aimed to improve the Indian situation.

Article IV: Membership

Membership in the Campus Native American Club shall have no restrictions. Open to students interested in Native American culture.

Article V: Dues

Dues shall be two dollars per school year.

Club Name: **Natural Helpers Club**

On-going support group for people who have been trained at the retreat and/or have been enrolled in the leadership class.

Preamble

We, the Natural Helpers of Campus High School, in order to develop leadership qualities, promote cooperation between students, faculty, and administration, and become a positive source of help for our friends, do hereby set forth this constitution and establish a Natural Helpers group at our school.

Article I: Name

The name of this organization shall be Natural Helpers of Haysville Campus High School.

Article II: Goals

Section 1.

A. to help others with concerns and problems by using the "helping skill";
B. to help each other with problems and concerns;
C. to be able to set limits for ourselves as to what problems are too much for us to handle and refer our friends to right professional helping source;
D. to learn to care for ourselves first by using the self-help skill and the negotiation skill; and
E. to set an example for others by using the refusal skills learned in the classroom.

Section 2. The goals of the helpers will be learned at the retreat and in the classroom and practiced thoroughly under the leadership of the instructor.

Article III: Membership

Section 1. The Natural Helpers shall consist of an Executive Board made up of five students chosen by the class and by the on-going group of helpers in the beginning of the spring semester. Members of the board shall exist under the same power.

Section 2. Natural Helpers become members through the following process:

A. A survey taken of the entire school asking each individual to name three students and two teachers in whom they feel they could confide their problems and concerns.
B. The names will be tallied and the names listed numerous times will be selected by a cross section of teachers to form a cross section of the student body.
C. Those students and faculty members selected will be invited to attend a retreat for a weekend to learn about the program and begin skill training.
D. After attending the retreat the students will spend one class hour during second semester learning and practicing skills from the program.

Section 3. Students who are Natural Helpers remain Natural Helpers in the years to follow until such time of graduation. This group will be referred to as the "on going Helpers."

Article V: Meetings

Section 1. Students in the classroom will have meetings during class time in order to talk about difficult problems and discuss serious matters.

Section 2. All Natural Helpers can attend on-going meetings once a month from previous years. The meetings will allow helpers to talk to each other about problems and also take care of themselves.

Article VI: Sponsor

Section 1. The sponsors of the group will be the classroom teacher and one counselor who have attended the retreat and received appropriate training.

Section 2. The duties of the sponsors are to keep Natural Helpers moving and growing by teaching new ideas, encouraging discussion, and leading the Helpers toward goals.
Section 3. The sponsor in the classroom is still in charge of the room, although most class time will be discussion. The members are still expected to conduct themselves according to normal classroom rules.

Article VII: Amendments

Section 1. Any amendment to this constitution shall be presented by one person and left in the classroom for one month to be overlooked by older Helpers for one month.
Section 2. The entire Helper group will vote the amendment on the following month.
Section 3. The administration and Student Council must approve all Amendments.

Article VIII: Ratification

This Constitution will be ratified according to these steps:

A. A copy will first by placed in the sponsor's classroom to be overlooked by older Helpers and Helpers in class.
B. The Constitution will be voted on by the Helpers in class along with the ongoing Helpers.
C. The Constitution will be given to the administration for approval.
D. The Constitution will be given to the Student Council for approval.

By-Laws

Each year every member of the Natural Helpers class and the ongoing Helpers will be expected to be involved in a service project according to the following guidelines:

A. The project must be providing a public service.
B. It can be made up by the student or group and approved by the sponsor.
C. An individual can do the project or groups may be formed.

Club name: **No Name Rock Club**

Article I: Purpose or goals

Section 1: The purpose of the No Name Rock Club is to provide members of the No Name Rock Club opportunities to serve the school by helping other to learn to play other instruments and other types and pieces of music.

Article II: To be a member, students must do or be the following

Section 1: Membership in No Name Rock Club is open to all students with instruments, such as guitars, drums, turn tables, etc., have technical experience (wiring, hooking up equipment, etc.) or be willing to sing.

Article III: Sponsors and future sponsors shall be the following

Section 1: The club sponsor will be a CHS faculty member who will help to coordinate club activities with the Activities Director.
Section 2: The sponsor shall be in charge of the club and all the actions.
Section 3: The sponsor has all authority to use the funds as needed.

Article IV: Elections

Section 1: Elections shall be held in the fall.
Section 2: Nominations shall come from the floor by members of the club.
Section 3: The officers will be president, vice president, secretary, treasurer, and historian.
Section 4: The term of the office will be one school year.

Article V: Duties of the Officers

Section 1: President will preside at all meetings and work with the sponsor in coordinating activities.
Section 2: The vice president shall take over the president's duties in his/hers absence.
Section 3: The treasurer will keep records of all financial transactions.
Section 4: The secretary shall keep minutes of all club's meetings.
Section 5: The historian will keep an archive of all information, activities or articles relating to the No Name Rock Club.

Article VI: Ratification

This constitution will be ratified according to the steps:
Section 1: A copy will first be placed in the sponsor's classroom to be looked over club members.
Section 2: The constitution will be voted on by the members of the club.
Section 3: The administration must approve the constitution.
Section 4: Student Council must approve the constitution.

Article VII: Procedure to determine spending of club money

Section 1: Club members must agree upon all expenditures of club funds.
Section 2: The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VIII: Club Activities

Section 1: The No Name Rock Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair.
Section 2: The No Name Rock Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals.

Club Name: **Odyssey of the Mind Team**

Open to students participating in the Odyssey of the Mind Competitions.

Article I: Purpose and Goals

A. Odyssey of The Mind Team members will have the opportunity to learn how to think divergently by exploring open-ended problems that appeal to a wide range of interests.
B. Students develop team-building skills by working in groups of as many as seven students per team.
C. Students learn to examine problems and to identify the real challenge without limiting the possible solutions and their potential success.
D. The creative-thinking process is nurtured and developed as a problem-solving tool.

Article II: Sponsor

The club sponsor/coach of the Odyssey of the Mind team must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: Membership

A. Membership is open to any CHS student.
B. There is a maximum of 7 and a minimum of 5 students per team for each of the 5 problems issued by Odyssey of the Mind. Should student interest exceed available team positions, an interview and audition will be held to select team members. The audition will consist of spontaneous and short improvisational performances.

Article IV: Removal from Membership

A. Members who fail to fulfill team commitments will be asked to meet with a sponsor and placed on a probationary status.
B. If a student continues failing to fulfill team commitments, they may be removed from team membership.

Article V: Election of Officers

A. Elections for the new school year will be held once team membership has been determined.
B. Team members will vote for whichever candidate they feel will most benefit the Odyssey of the Mind Teams.

Article VI: Obligations of the Officers

A. President
    1. Plans and conducts practice activities.
    2. Attends all functions.
    3. Confers with sponsor to ensure that all practices and fundraising meet the standards and goals of the CHS Activities program.
    4. Works to determine fundraising activities.
B. Vice President
    1. Attends all functions.
    2. Assumes president position if president is unable to attend a function or a meeting.
    3. Works to determine meeting times.
    4. Works with president to determine practice and fundraising activities.
C. Secretary
    A. Keeps minutes of all meetings.
    B. Responsible for distributing and collecting all competition forms.

D. Treasurer
    A. Records all club transactions.
    B. Keeps club account updated.
    C. Sets fundraising goals.
    D. Works to distribute and collect fundraising materials.
    E.

Article VII: Procedure to determine spending of club money:

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VIII: Club Activities

The Odyssey of the Mind team will meet initially several times for team building activities and general information. Fundraising activities will also begin. Teams will be selected and meeting times determined by December 1. Consistent practices will be set and all members will be expected to attend. Practices will increase as needed as the competition draws near. Meetings, practices and fundraising are not optional.

Club Name: **PC Gamers Club**

Article I: Purpose

Section 1. The Purpose of the PC Gamers Club is to provide an informal organization for those sharing an interest in computers and computer games and to keep our peers off addictive substances; and

Section 2. To help students whose careers might be in graphic design or game technology.

Article II: Obligations of the Officers

Section 1. President

A. Conducts meetings.
B. Attends all functions.
C. Appoints committees.
D. Confers with sponsor to ensure that all games and game products used in the club meet the standards and goals of the CHS Activities program.

Section 2. Vice President

A. Attends all functions.
B. Reports committee progress to president
C. Assumes president position if president is unable to attend a function or a meeting.

Section 3. Secretary

C. Keeps minutes of all meetings.
D. Notifies the club transactions.

Section 4. Treasurer

F. Records all club transactions.
G. Keeps club account updated.

Article III: Election of Officers

Section 1. Elections for a school year will be held at the end of the previous school year.

Section 2. Club members will vote for whichever candidate they feel will most benefit the club.

Section 3. The new term would begin upon completion of the school year.

Club name: **Photography Club**

Article I: Name

Section 1. The name of this club shall be Campus Photography Club.

Article II: Purpose

Section 1. The purpose of this club is to encourage students to learn more about the art of photography and in so doing, learn more about our surroundings and ourselves.

Article III: Membership

Section 1. Membership is open to all Campus High School students.

Article IV: Sponsor

Section 1. The sponsor of the art club shall be a current teacher.
Section 2. The sponsor shall be in charge of the club and for the club's actions.
Section 3. The sponsor shall have the authority to use the club's funds for approved activities.

Article V: Elections

Section 1. Elections for the next school year shall be held in the fall at a regular meeting.
Section 2. Nominations will be taken from the membership.
Section 3. Offices will be president, vice president, secretary, treasurer, public relations officer, and a student council representative and art club representative.
Section 4. The term of office will be one school year.
Section 5. If an officer is absent from three club or officer meetings. The officer may then be removed.
Section 6. Removal of an officer will be determined by the fellow officers and sponsor(s).
Section 7. Upon removal of an officer the officers will appoint a temporary officer until an election for the vacant space can be held.

Article VI: Duties of Officers

Section 1. The president shall preside at all meetings and work with the sponsor in coordinating activities.
Section 2. The vice-president shall take over the president’s duties in his/her absence.
Section 3. The secretary will keep the minutes and notes of all meetings.
Section 4. The treasurer will keep records of all financial affairs and transactions.
Section 5. The public relations officer will communicate with the membership and the officers.
Section 6. The student council representative shall represent the photography club in the art club and shall be a current member of the art club.
Section 7: The art club representative shall represent the photography club in the art club and shall be a current member of art cub.

Article VII: Meetings

Section 1. Meetings shall be held in accordance with the regulations of the administration of Campus High School.

Article VIII: Activities

Section 1. Activities and field trips will be arranged by majority vote of the membership, and then confirmed with the administration of Campus High School.

Article IX: Dues

Section 1. Membership will be $3.00 for the school year, due on or before the second meeting attended by the student.

Section 2. All officers must pay dues on or before the second membership meeting.

Section 3. Dues are non-refundable.

Article X: Amendments

Section 1. Amendments shall be made by the membership with a three-fourths vote of members in attendance at the meeting.

Section 2. The sponsor shall approve amendments.

Club name: **Physics Club**

Article I: Purpose or goals

The purpose of the Physics Club is to provide members of the Physics Club opportunities to serve the club and the school. The club will help facilitate club goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher of the class who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Physics Club is open to students participating in Physics class.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Physics Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair. The Physics Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Quill & Scroll**

This club's membership is restricted to high school media publication and broadcasting students at a chartered high school. Campus High School received their charter membership March 1, 1968, and students who are currently on staff of the newspaper or yearbook are eligible for nomination into Quill and Scroll if they meet eligibility standards as set by the International Organization.

Article I: Name

Section 1. The name of this organization shall be called the Quill and Scroll club.

Article II: Purpose

Section 1. The purpose of this club is to encourage and recognize individual student achievement in journalism and scholastic publication.

Section 2. To support projects that relate to journalism through business, art and photography, writing, layout design and public relations.

Section 3. To promote and enhance good journalism in the local community.

Article III: Membership

Section 1. According to the constitution of the Quill and Scroll, students must be enrolled or on staff at Campus High School, at the time of their election and meet the following requirements:

A. The must be of sophomore, junior or senior classification.
B. They must have the equivalent of a B grade average, or be in the upper third of their class in general scholastic standing, either for the year of their election for the cumulative total of all high school work.
C. They must have done superior work in some phase of journalism or school media work. They may be staffers of a magazine, newspaper, yearbook, news organization, online site or radio/television station at the school, or one conducted by an external organization.
D. They must be recommended by the supervisor or by the committee governing the media.
E. They must be approved by the Quill and Scroll Executive Director.
F. There are no annual dues. When a candidate is recommended for membership, he/she pays a one-time initiation fee of $20.00. This fee entitles the member to an official membership pin or charm, a one-year subscription to Quill and Scroll magazine and participation in the yearly activities of the Quill and Scroll Club.

Article IV: Activities

Section 1. National writing and photo contest - Quill and Scroll may submit two entries in each of 10 categories: editorial, editorial cartoon, news story, feature story, investigative reporting (individual and team), sports story, advertisement and photography (news-feature and sports). Deadline for entries is early February each year.

Section 2. Yearbook Excellence Contest - Quill and Scroll may submit two entries in each 12 categories: theme, student life, academics, clubs, sports, people, advertising, sports action photo, academic photo, feature photo, graphics and index. Deadline for entries is November 1 each year. Winners in each category of both contests receive Quill and Scroll's national Award Gold key and are eligible, as Seniors, to apply for one of the $500 Edward J. Nell Memorial Scholarships in Journalism.

Section 3. News Media Evaluations - An in-depth critique of school newspapers and yearbook.

Section 4. The Formal Induction Ceremony - Campus may have their own Formal Induction Ceremony where new initiates are recognized, speakers present the program and a reception is head following the ceremony.

Article V: Elections

Section 1. Club officer elections will be held at the last regularly scheduled meeting of the school year.

Section 2. Voting in officers will take place by nominations put forth by club members and then the vote shall be cast by the show of hands and/or a secret ballot.

Section 3. All nominees must voice their consent in accepting the nomination.

Section 4. The current president will turn over the duties of the office to the president elect immediately after the nomination is won.

Section 5. Should an officer fail to fulfill the duties of office, a letter of resignation will be asked of them by the remaining officers and a special election will take place among the club member to replace the offices of vice president, secretary and treasurer. The vice presidents shall replace presidents.

Article VI: Officers and Their Duties

Section 1. All officers will be a staff member of either the Colt Special newspaper or Yearling yearbook.

A. President - This officer will lead the club and have the following duties:
   1. call the meeting to order.
   2. read the set agenda and call for additions or corrections.
   3. address each item on the agenda, ask for committee reports, etc.

B. Vice president - Shall be second in command of club and have the following duties:
   1. take over the duties as President in the event that the President cannot preside.
   2. assist the President in all organizational activities.
   3. organize a refreshment schedule.

C. Secretary - This officer shall be on the organization record keeper and have the following duties:
   1. take roll at each of the meetings.
   2. record all minutes of each meeting.
   3. read the minutes from the previous meeting.

D. Treasurer - This officer shall keep record of all financial affairs of the club and shall collect and record all money either fundraised, donated or mandated for the club.

Club Name: **Renaissance Club**

The Renaissance Club organizes all Renaissance activities.

Preamble

We, the student steering committee of Renaissance, have set forth a number of goals. They are to strive towards academic excellence, to achieve a more perfect partnership between school and community, and to establish a commitment towards the betterment of our school.

Article I: Name

Section 1: The name of the organization shall be Renaissance Club.

Article II: Goals

Section 1: The goals of Renaissance shall be extended to, but not limited to, the students, faculty, staff, and community. These goals shall be determined by both the adult and student steering committee throughout the course of the year.

Article III: Membership

To become a member of the Student Executive Board of Renaissance of Campus High School, a student must fulfill the following:

Section 1. Membership

A. There will be seven freshmen positions, seven sophomore positions, seven junior positions, and nine senior positions.
B. Membership will not exceed 30 students.
C. After graduation, each of the open positions will be filled by current board members, and those positions left empty shall be filled by recruiting during the first semester of the new school year.

Section 2. Eligibility

A. The student must turn in an application and three teacher references.
B. While a member, the student must maintain a 2.0 G.P.A.
C. The student must complete a minimum of 10 hours of community service (5 per semester). This is subject to change each year.
D. The student must successfully complete a six-week training course provided by the adult Renaissance committee, which includes an oral interview, and a unanimous vote by the current student steering committee.
E. Each member shall attend 75% of the scheduled meetings.

Article IV: Revocation of Membership

Section 1: If a member fails to maintain all the above requirements, he/she shall be referred to the Adult Committee for review. Upon referral, the following steps will be taken:

A. The Adult Committee will review with the member the reasons or the infraction.
B. Upon the completion of the hearing, the Adult Committee will meet to determine the proper course of action, which will be one of the following:
    1. Temporary suspension (time to be determined by the Adult Committee).
    2. Suspension for the duration of the Academic Year with option to re-apply for the next school year.
    3. Expulsion with no options to re-apply at any time.

Article VI: Amending the Charter

A. Amendments to the constitution may be proposed by any member of Renaissance.
B. The proposed amendment will be read at a meeting.
C. At the next meeting, the vote shall be taken following the second reading.

D. The constitution may be amended by 2/3 vote of the Club.

Club Name: **Robotics**

Article 1: Purpose

The purpose of the Robotics club is to provide members the opportunity to participate in Robotic Competitions as well as train members in the basic understanding of robotics. The club will help facilitate team goals through coordinated fundraising and other promotional activities.

Article 2: Sponsors

The club sponsors will be a Coach as well as an Assistant Coach of the robotics team, and at least one sponsor must be a CHS facility member who will help coordinate club activities with the activities director. A club sponsor is expected to be a model of leadership, competence, and cooperation.

Article 3: Members

Membership in the Robotics club is open to any students of, participating in the Robotics Competitions. Members are required to pay dues and participate in fundraising activities. Students are required to follow all CHS rules as well as robotics competitions rules at all time.

Article 4: Procedure for demonstrating student leadership

Club sponsors will determine student leadership of the club during the first meeting of the club.

Article 5: Procedure to determine spending of club money

Club leaders must agree upon all expenditures of club funds with sponsor approval. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money so it can be approved by CHS Administration.

Article 6: Club Activities

The Robotics Club will participate in the annual CHS Activities Fair for recruitment and advertising. The Robotics Club will have an organizational meeting in the beginning of the school year. The first organization meeting will be to set club goals for the year and organize fundraising plans in order to meet club goals. Sponsors and leadership will determine the regularly scheduled meetings for the Robotics Club. The Robotics Club will participate in as many robotics competitions as it can for the school year.

Club name: **Scholars' Bowl**

Mission Statement

To provide students with a competitive environment to hone their knowledge of a wide variety of academic topics.

Article I: Purpose

The purpose of the Scholars' Bowl shall be to create enthusiasm for increasing scholastic knowledge.

Article II: Sponsors

The club sponsor must be a CHS faculty member who will help to coordinate practices and tournaments.

Article III: Members

Membership is open to any student with a 3.0 or higher unweighted, cumulative GPA or through an application process.

Article IV: Appointment of Student Leadership

Captain(s) will be decided during the first club meeting of each school year. The captain(s) will be decided mutually by the club and sponsor.

Article V: Procedure to determine spending of club money

Club members may move to spend club money, but a sponsor must approve, and must seek approval from CHS administration.

Article VI: Removal of Students

Removal of any students will be by decision of the sponsor and captain(s)—such removal will be based upon attendance, participation, and/or behavioral criteria that scholars' bowl decorum requires.

Article VII: Club Activities

The scholars' bowl team will quiz each other on a wide variety of topics during regular practice sessions and compete in tournaments with other schools.

Club name: **Science Club**

This is open to any student who is currently enrolled in a science course, has taken a science course a year prior to membership, or special circumstances mentioned below.

Article I: Name and Purpose

Section 1. The name of this club shall be the Campus High Science Club.
Section 2. The purpose of this club is to explore nature and/or scientific phenomenon.

Article II: Membership

Section 1. Membership to this club shall be open to any student who is currently enrolled in a science course, has taken a science course a year prior to membership, and science course teacher's aides.

Article III: Sponsor

Section 1. The sponsor of the science club shall be a current science teacher.
Section 2. The sponsor shall be in charge of the club and be responsible for the actions of the club on field trips.
Section 3. The sponsor shall have the ability to spend this club's funds on club-approved activities. Approval shall come from a majority vote of those members present at a club meeting. The sponsor shall also be required to answer for all club expenditures that the treasurer cannot answer for.

Article IV: Elections

Section 1. Elections for the proceeding school year shall be held at the last meeting of the school year.
Section 2. The nominations for office positions shall come from the floor by the members of the club.
Section 3. The offices up for election shall be President, Vice-president, treasurer, secretary, and student council.
Section 4. The members who are elected to offices will be expected to pay their dues for the next year or they will forfeit their office position.
Section 5. Office positions shall be held for duration of one year.

Article V: Duties of Office Positions

Section 1. The president shall preside at the club's meetings and shall work with the sponsor in coordinating club activities.
Section 2. The Vice-president shall take over the President's responsibilities when the president cannot perform these responsibilities, shall be the club's public relations representative.
Section 3. The treasurer shall keep track of the club's expenditures and earnings, and be required to keep a ledger of this club's expenditures and earnings.
Section 4. The secretary shall keep minutes of the club's meetings.
Section 5. The student council representative shall inform the club about student council actions that pertain to the club and shall represent the club's interest in the student council. The student council representative shall be required to obey the student council's rules as well as this club's rules.

Article VI: Meetings

Section 1. Meeting shall be held every two months during the school year, unless changed by amendment.
Section 2. All members shall be informed about the bimonthly meeting at least two days in advance by the secretary.
Section 3. The sponsor or the President of the club can call emergency meetings. Five members must show at an emergency meeting to make the meeting legal.

Article VII: Attendance

Section 1. Members of this club are expected to attend all of the pre-arranged bimonthly meetings.

Section 2. Members who miss a pre-arranged bimonthly meeting shall need a legitimate reason for missing the meeting.

Section 3. A member who has missed two pre-arranged bi-meetings shall be informed and be asked if he/she would wish to continue to participate in the science club. If the members answer no, his/her membership shall be canceled for that year, and no refund will be given on membership dues. If the member answers yes, he/she shall be informed that they cannot miss another pre-arranged bimonthly meeting unless, he/she has a legitimate excuse. If this member who has been warned about their absenteeism misses another pre-arranged bimonthly meeting, his/her membership shall be terminated, and that person is informed of the termination of their membership.

Article VIII: Activities

Section 1. This club shall help in the upkeep, raising, and cleaning of the cages of the animals owned by Campus High School.

Section 2. This club shall participate in the arranging, setting up, and running of the Science Olympiad at Campus High School, if it is held.

Section 3. This club shall be responsible for helping in the environmental lab.

Section 4. Field trips for this club shall be arranged and approved by a majority vote of those members present at a club meeting.

Section 5. Participation in the aforementioned activities is voluntary. However, any obligation to these activities must be followed through on unless the sponsor is notified with a valid excuse. Failure to do so will result in the same penalty as missing a bimonthly meeting.

Article IX: Dues

Section 1. Membership dues for this club shall be $3.00 annually, unless otherwise changed by amendment.

Section 2. All membership dues are non-refundable.

Section 3. Membership dues shall be paid in full within one month after the first regular bi-monthly meeting.

Article X: Amendments

Section 1. Any member of this club can make amendments to this Constitution.

Section 2. The sponsor will approve proposed amendments.

Section 3. Amendments shall be adopted on a three-fourths vote of the members present at a meeting.

Club Name: **Screamin' Stampede**

Article I: Purpose

The Purpose of the Screamin' Stampede is to promote positive enthusiasm and school spirit towards Campus High School and its athletic programs. By involving students as "official" Cheer Ambassadors it is desired that students will take pride and show involvement and support for their school and its extracurricular activities. The Screamin' Stampede will seek to maintain its programs through the collection of club dues and fundraising efforts as needed.

Article II: Membership

The Screamin' Stampede is a student club, open to ALL Campus High School students who wish to display school spirit and reflect positively upon the participants and the school. Participation in the Stampede is a privilege that can be removed and therefore behavior MUST be a positive reflection on the student and the school. The Stampede MUST work in cooperation the Campus Co-Ed Cheer/Yell Leaders. Inappropriate behavior may result in removal from the club.

Article III: Fees

Those students who choose to be a part of the Screamin' Stampede will be asked to contribute $3.00 in club dues to be used to maintain supplies needed throughout the sports seasons. These funds will be collected at the beginning of each school year.

Article IV: Elections

Elections shall be held by the students choosing to be a part of the club and have paid the membership dues within a week after the Fall Activities Fair. Nominations are open to any member of the club and shall be presented to the club by an open nomination at the first meeting after the Fall Activities Fair. Al officers shall be elected by a majority vote of those participating in the club.

Article V: Officers

The officers of the Screamin' Stampede shall be the President whose duty is to organize the student body participating in the Stampede, and coordinate efforts with the Cheer/Yell Leaders of Campus High School. The Vice-President is the designated leader in the absence of the president and will work with the president to see that items necessary for the club success are available (including but not limited to appropriate signs, school flags, face paint, and any other items in good taste to promote positive enthusiasm and school spirit). There will also be a Secretary whose task will consist of organizing and completing the list of student interested and involved in the club and working to maintain communications with active members for the success of the Screamin' Stampede, while working together with the other officers for the success of the club. The Treasurer will be responsible for keeping track of finances and the money coming in and money spent with club funds. Club members must be in agreement upon all club expenditures of club funds. All appropriate paperwork for money to be spent will be completed by the Treasurer and the club Faculty Sponsor.

Article VI: Meetings

Meetings will be held at time convenient for the majority of club participants. These meetings could be before/after school or during seminar. Regularly scheduled meetings are vital for club success and participation is strongly recommended.

Articles VII: Rules

Members of the Screamin' Stampede MUST obey all established rules of Campus High School as printed in the Student Handbook including the Code of Conduct and any additional rules as handed down by the Administrative staff of the school.

Club name: **Soccer Club**

Open to athletes who are participating in soccer.

Article I: Purpose or goals

The purpose of the Soccer Club is to provide members of the Soccer Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Boys/Girls Soccer team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys/Girls Soccer Club is open to athletes participating in soccer competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Soccer Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Soccer Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Softball Club**

Open to athletes who are participating in softball.

Article I: Purpose or goals

The purpose of the Softball Club is to provide members of the Softball Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Softball team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Softball Club is open to athletes participating in softball competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Softball Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Softball Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

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Club Name: **Spanish Club**

Mission Statement

The purpose of the Spanish Club is to provide students with the opportunities to further their education in the Spanish language, culture and experience.

Article I: Membership and Fees

Section 1: Membership shall be open to all students at Campus High School that have an interest in the Spanish language and culture.

Section 2: Any student wishing to join the club may pay a $10.00 fee within the first month of joining the club. The membership fee includes a club t-shirt.

Section 3: Roll call will be notated at every Spanish Club Meeting by the elected Secretary of the club.

Article II: Sponsors

Section 1: The sponsor shall be one of the current CHS teachers, preferably Spanish.

Section 2: The sponsor shall be able to spend club funds on approved activities or items for the club with a majority vote of the Spanish Club members.

Section 4: The sponsor shall answer for all club expenditures that differ from the treasurer's report, or the school secretary's report.

Article III: Obligations of Officers

Section 1. The President shall:

A. Conduct meetings,
B. Attend all in-school meetings and significant outside events,
C. Is not to vote, except in case of a tie,
D. Appoint committees for club events,
E. Propose any amendments to the constitution with a membership call to vote.
F. Attend all officer meetings.

Section 2. The Vice-President shall:

A. Attend all in-school meetings and significant outside events,
B. Report committees progress to the President and the club,
C. Assume the President's responsibilities when the President is absent,
D. Act as the Spanish Club Representative to the Student Council of Haysville Campus High School.
E. Attend all officer meetings

Section 3. The Secretary shall:

A. Keep the minutes of all the meetings,
B. Attend all in-school meetings.
C. Attend all officer meetings

Section 4. The Treasurer shall:

A. Record all club transactions and keep an accurate receipt book.
B. Keep club account updated via the office,
C. Work with the Sponsor on all money related issues.
D. Attend all officer meetings

Article IV: Elections of Officers

Section 1. Elections for a one school-year term will be held by the end of the month of April for the up-coming year.

Section 2. In order to run for office the member must submit in writing their reason for wanting that particular office. This paper will be read to the Club membership by the present president or sponsor, prior to vote.

Section 3. The sponsor retains the right to overrule an election of officer with a good cause.

Article V: Removal of Officers/Members

Section 1. Any officer failing to do their duties as described above may result in a club vote for the removal of that officer.

Section 2. A vote of two-thirds majority will determine whether or not an officer will be removed from that office.

Section 3. The club's sponsor – with just cause – may overrule the vote for removal.

Section 4. If a member misses two or more meetings unexcused, he/she may be terminated or put on probation till further notice. This includes officer meetings.

Article VI: Meetings

Section 1. Meetings will be held at predetermined times and scheduled via discussion with the School Secretary and /or the Club Sponsor.

Section 2. Meetings will be held at least once every two (2) weeks.

Section 3. The President, Vice-President and the Sponsor shall hold additional meetings as found necessary by one of the three mentioned above.

Article VII: Amendments

Section 1. All members except the President will vote on amendments.

Section 2. If a two-thirds majority votes for an amendment, it will be added to the constitution.

Section 3. The sponsor can overrule any amendment with a good cause.

Club name: **Special Education Vocational Club**

Open to students who are enrolled in Transition Leadership class.

Article I: Purpose or goals

To provide students with opportunities to learn about entrepreneurship and to have hands on experience in food service and catering.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher of the Transition Leadership class who will help to coordinate club activities. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Special Education Vocational Club is open to students who are enrolled in the Transition Leadership class. All members must have valid food handler's card.

Article IV: Procedure for determining student leadership

Club members will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Special Education Vocational Club will have one organizational meeting at beginning of the school year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Special Olympics Club**

A sports program developed for the Special Education students who meet the national guidelines for participation in Special Olympics. Athletes can compete in bowling, volleyball, swimming, track and field and basketball.

Article I: Purpose or goals

The purpose of the Special Olympics Club is to provide members of the Special Olympics Club opportunities to serve the team and the school. The club will help facilitate team goals through promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Special Olympics team and at least one sponsor must be a CHS faculty member or be in conjunction with CHS through another program. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Special Olympics Club is open to athletes participating in basketball, swimming, track, volleyball, and bowling. Athletes must have a current physical on file and be residents in the USD 261 school boundaries.

Article IV: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article V: Club Activities

The Special Olympics Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and athletes will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Spirit Squad**

Open to athletes who are participating in Spirit Squad.

Article I: Purpose or goals

The purpose of the Spirit Squad is to provide members of the Spirit Squad Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Spirit Squad and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Spirit Squad Club is open to athletes participating in the Spirit Squad Team.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Spirit Squad will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Spirit Squad Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **Sports Medicine Club**

Open to students who are enrolled in Sports Medicine classes.

Article I: Purpose and Goals

To provide students with opportunities to fully develop their potential through integration of knowledge and application of Sports Medicine principles.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher of the Sports Medicine Education Program who will help coordinate activities with the Activities Director and Athletic Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Sports Medicine Club members must be enrolled in a Sports Medicine pathway class or interning with the Sports Medicine program at CHS.

Article IV: Procedures to determine spending of club money

The sponsor must complete the club purchase requisition form and submit that form before the use if the club money will be approved by CHS administration.

Article V: Club Activities

The club members participate in many activities from shadowing opportunities to assisting with the CHS Athletic Training Program. College scholarships are available for promising students to further their education after high school. The activities account that is established each year is used to provide incentives for students, clothing attire for their internship, and other items as the sponsor deems necessary.

Club Name: **String Players Club**

Article I: Purpose and Goals

Section 1. The Purpose of the Strings Player Club is to provide members of the String Players members with the opportunity to serve the club and the school.

Section 2. The club will coordinate fundraising and other promotional activities to reach common club goals and needs.

Article II: Membership

Section 1. This club is open to any member enrolled in Orchestra.

Article III: Sponsor

Section 1. The sponsor of the String Players Club shall be the current Orchestra teacher.

Section 2. The sponsor shall be in charge of the club and club actions.

Section 3. The sponsor shall have the authority to use the club funds for any approved activities.

Section 4. The sponsor has the right to overrule any decision made by the Executive Board or club members.

Article IV: Officers and Duties

Section 1. President

Presides over all club meetings.
Calls necessary meetings
Appoints committees and committee leaders.
Attends all in-school and out of school functions.
Reports progress to sponsor and members.

Section 2. Vice President

Assumes the President's responsibilities when the occasion arises.
Reports progress to the president.
Attends all in-school and significant out of school functions.

Section 3. Secretary

Keeps minutes of meetings.
Attends all meetings.
Notifies all club members of meetings and events.

Section 4. Treasurer

Records all club transactions and holds an accurate receipt book.
Keeps club account updated.
Keeps club members accounts updated.
Works with sponsor on money related issues.

Article V: Election of Officers

Section 1. The offices up for election in Executive Office shall be: President, Vice President, Secretary, and Treasurer.

Section 2. Elected officials shall hold their position for one year beginning in the beginning of the school year and ending at the end of the school year.

Section 3. The sponsor can overrule an elected officer with good cause.

Article VI: Removal of Officers

Section 1. Any officer failing to complete their listed duties will be eligible to a club vote for removal from office.

Section 2. A vote of a two-thirds majority will result in the officer's removal from office.

Section 3. The club's sponsor or a majority vote by the officers may overrule the vote for removal for reason seen fit.

Section 4. Upon the removal of an officer, the remaining officers will appoint a temporary officer until an election for vacant space can be held.

Article VII: Meetings

Section 1. Meetings shall be held in accordance with the regulations of the administration of Campus High School.

Article VIII: Committees

Section 1. Committees shall be organized at regular club meetings.

Section 2. The Executive Board will appoint a committee chairperson.

Section 3. The Executive Board will have at least one member on any committee.

Section 4. The Committee Chairperson will report progress to the President and sponsor.

Article IX: Activities and Field Trips

Section 1. Activities and field trips will be decided by a majority vote of two-thirds by the members in attendance of the meeting.

Section 2. A meeting will be held with the Executive Board to set goals and make fundraising plans to meet the planned goals.

Article X: Amendments to the Constitution

Section 1. The sponsor shall approve of any changes to the amendment.

Section 2. Amendments can be proposed by any member of the String Players Club.

Section 3. Amendments to the constitution may be passed or declined with a two thirds majority vote made by the club members in attendance of the meeting.

Club name: **Students Against Destructive Decisions**

Open to any student interested in the well-being of the student population and community.

Article I: Goals

A. to help students make the decisions to better themselves and society
B. to help students help other students in realizing the danger of destructive decisions
C. to alert the community of the dangers of making a bad decision
D. to help students make better, life-changing decisions

Article II: Membership

The membership will be open to all students interested in S.A.D.D. Member fee of $1.00 is due when joining the club. All dues are annual.

Meetings will be held every other month. The officers will be meeting every other month, on the off months in the sponsor's room.

Article III: Officers and Elections

A. The elections for executive positions will be held in May for the upcoming school year. The elected officers will be in term for one school year. Members at the last meeting of the year will be the electors.
B. Officers and duties shall be as follows:
    a. Freshman Representatives:
        i. Head Representative: Activity Planning and Meeting/Field trip planning
        ii. Vice Representative: Recruitment for Concessions and new member recruitment
    b. Sophomore Representatives:
        i. Head Representative: Homecoming Float and Treasurer
        ii. Vice Representative: The making of notes for ALL SADD members
    c. Junior Representatives:
        i. Head Representative: Activity Planning and Meeting/Field trip planning
        ii. Vice Representative: Recruitment for Concessions and new member recruitment
    d. Senior Representatives:
        i. Head Representative: Respectfully address leaders and members who are not abiding by the SADD expectations and goals (make a plan with the sponsor)
        ii. Vice Representative: promotion and publicity
    e. Additional duties will be assigned as needed.

Article IV: Budget

The budget will be made up of membership fees, fundraisers and concessions. These will be decided at the beginning of each year, with the executive board.

Club name: **Student Council**

The governing body for the students. Members include: President, Vice-President, Secretary, Treasurer, two representatives from each class, four class officers from each respective class, a representative from each of the clubs/organizations, and "members at large". Also students who turn in "members at large" petitions.

Preamble

We, the students of Haysville Campus High School, in order to foster student interest in all phases of school; to develop leadership qualities in the students of Haysville Campus High; to promote cooperation between the students, the faculty and the administration; to create a strong school spirit; and to support high social and academic standards do hereby set forth this Constitution and establish a Student Council as the governing body of our school.

Article I: Name

The name of this organization shall be the Haysville Campus High School Student Council.

Article II: Powers

Section 1. The powers of the Student council shall be:

A. to represent the student body in all conflicts between the student body and the faculty and/or the administration;
B. to assist in conducting school elections such as elections of Student Council officers and members, elections of class officers, elections of Fall and Winter Sports Royalty, and Prom;
C. to assist in the planning and carrying out of assembly programs, dances, and other extracurricular activities that are of an all-school character;
D. to receive and approve all Constitutions of new clubs and revisions of Constitutions of clubs now in existence. These Constitutions shall not be in effect until approved by the Council;
E. to make all rules that are necessary and proper for carrying out all functions of the organization;
F. to act on any correspondence concerning the activities of the Council and to handle relations with other schools' student councils;
G. to make recommendations to the principal, the administration and the school board on matters of school policy and management;
H. to authorize all expenditures of more than twenty-five dollars made from the funds of the Council treasury. Smaller amounts must be reported to the Council in the list of expenditures and income for the month;
I. to raise and spend money; and
J. to submit all decisions to the sponsor and principal to be approved.

Section 2. Because the final responsibility for actions of the students lies with the principal, the principal must have the right to revoke or change any resolution passed upon by the students or their representatives. In the case that the principal should veto an act of the Council, the Administration shall put forth to the Council reasons for this veto, either in written form or by a personal appearance by the principal.

Article III: Membership

Section 1. The Student Council shall consist of the Executive Board, which shall contain President, Vice-president, Secretary, Treasurer, and two Executive Representatives from each of the three classes (sophomore, junior, and senior). The freshman class will appoint two Executive Representatives at the beginning of the school year.

Section 2. The Student Council shall also consist of the elected class officers from each of the respective classes: senior, junior, sophomore, and freshman. The classes shall elect a President, Vice-president, Secretary, and Treasurer and two Class Representatives. The freshman class will elect a leadership panel of class officers, each officer having no specific title.

Section 3. The Student Council shall consist of one representative from each officially chartered club at Haysville Campus High School. That representative shall be the club president or designee by club or sponsor.

Section 4. Clubs shall be categorized as "active" or "fundraising" in an effort to simplify the expectations of activity for clubs in student activities outside of their stated purpose.

Section 5. Any member of the student body, who has run for an official office in the Student Council the previous year and was defeated or for some other reason was unable to take office, may become a member-at-large. To become such a member the student must submit a petition signed by 50 students, three faculty members and a counselor. Such a student can become a voting member of Student Council after attending three All-StuCo meetings. The Vice President will keep a record of all visitors to the Student Council for this purpose.

Section 6. Any member of the student body can be involved in Student Council meetings and activities, but does not have any voting rights other than as a committee member at committee meetings.

Article IV: Elections

Section 1. Executive Board members of Student Council will be elected on or before the 2nd Friday in April prior to their term of service. Each candidate for office must present to the sponsor a petition signed by 50 students who are current freshman, sophomores or juniors and three faculty members. Any candidate running for the office of President or Vice-president must have at least one year of Student Council experience and be of Junior-Senior standing during the following school year. "Student Council experience shall be minimally defined as being a voting member-at-large. Each candidate running for Executive President, Executive Vice President, Executive Treasurer, Executive secretary or Executive Representative from a designated class will hold an accumulated GPA of 3.0 or better. Each candidate running for Executive President and Vice President will also have an interview for candidacy with two sponsors, a current Executive Board member not seeking re-election, and any other person appointed to the committee by the Student Council sponsor(s). Any candidate running for office status is strongly urged to attend the Kansas State High School Activities Associations' Student Council Workshop held during the summer. Newly elected officers will gain experience by working with the incumbent officers. If there is a tie between two students for the same position, there will be co-officers for that specific office.

Section 2. Senior, junior, and sophomore class officers will be elected on or before the 4th Friday in April, at least one week after the election of Executive Board members. Each

candidate for office must present to the sponsor a petition signed by 50 students from their own class, three faculty members and one counselor while also holding an cumulative GPA of 2.75 or better. They shall be elected by filing for office in their respective classes. Campaigning and election will be limited to the candidates' respective class and will be in accordance with Student Council guidelines. Upon election they shall become voting members of the Student Council. They shall hold office from May 1 until April 30 of the following school year. If there is a tie between two students for the same position, there will be co-officers for that specific office. Each candidate running for Class President and Vice President will also have an interview for candidacy with two sponsors, a current Executive Board member not seeking re-election, and any other person appointed to the committee by the Student Council sponsor(s).

Section 3. The term of office for all elected officials shall be from May 1 through April 30 or after Prom is complete for Juniors.

Section 4. There shall be one week of campaigning prior to each election period under the direction and supervision of the Student Council. The principal or his/her designee must approve all campaign material before being distributed. This is the responsibility of each individual seeking office. Campaign spending is limited to $25.00

Section 5. Freshmen Class Leadership Panel of officers shall be elected on or before the 3rd week of May at each middle school building. An election committee will provide information to 8th graders about Student Council the campaign and election process, and the duties of elected panel members at Campus. The filing process shall be the notification of the Student Council sponsor or his/her designee, and the presentation of a petition signed by 50 8th grade classmates and three teachers and one counselor while holding cumulative GPA of 2.75 or better. Elections will be conducted by the election committee at the convenience of each middle school building. Each middle school building will elect 3 representatives to the panel. The three students from each middle school building receiving the most votes will be elected to the Panel of leaders. If there is a tie between two or more students for the third panel position, all of those students will be elected. Students who completes the election process but are not elected to the panel will become “Members-at-Large”, and will receive rights set forth in Article III, section 5. Panel members elected will serve as class representative and will have voting rights in Student Council meetings. The elected Panel Members are responsible for planning the Back to School Dance.

Section 6. A student will hold only one major office in the Student Council. Executive Officers and Class Presidents are encouraged to hold no more than one other major office in a school organization.

Section 7. The chartered clubs will choose their representative and notify the Student Council (through the sponsor) of their choice by October 1 of each year or will forfeit their right to a voting membership on the Council.

Article V: Duties of Officers and Members

Section 1. The Executive President of the Student Council shall preside over all meetings and special sessions; shall call special meetings; shall appoint committees and chairpersons; shall serve as liaison between students and the administration; shall vote only in the case of a tie; shall present suggestions of the administration to the

Council; shall submit all activities, agendas, ideas and other matters to the sponsor before presentation to the Council members; shall have all activities approved by the principal or his/her designee; shall represent the Council on all public occasions, including general student assemblies; shall be present at all class meetings or delegate a representative to attend; and shall exercise all powers and authorities pertaining to the office as deemed necessary and proper.

Section 2. The Executive Vice-president shall perform the duties of the President in case of the absence of the President; shall assist the President and carry out all delegated responsibilities associated with this office; shall be liaison between the President and all committees created by the President; shall attend all School Board meetings or appoint a representative to attend the meetings and report to the councils the events of those meetings; shall maintain an attendance record of all meetings.

Section 3. The Executive Secretary of the Student Council shall keep the minutes of all Student Council meetings; shall keep a file of all official Student Council correspondence; shall do the official correspondence for the Student Council; shall have voting rights on all matters; shall act as the Public Relations committee chairperson; shall act as Parliamentarian at all Student Council meetings (abiding by Robert's Rules of Order).

Section 4. The Executive Treasurer of the Student Council shall keep a complete and accurate record and file of all financial transactions of the organization; shall release periodic reports on finances; shall give a financial report at each Student Council meeting; shall have voting rights on all matters; shall keep records of all Club and Class Treasurer's reports (to be submitted to the Student Council quarterly or upon request).

Section 5. Duties of the Class Presidents shall be to attend all meetings and activities of the Student Council; shall preside over all class meetings and activities; shall provide communication between the class and the Student Council; shall coordinate, select and supervise all committee chairpersons; shall vote on all matters.

Section 6. Duties of the Class Vice-presidents shall be to preside over all meetings and activities of the class in the absence of the President; to aid the President as required; to attend all meetings and activities of Student Council; to vote on all matters.

Section 7. Duties of the Class Secretaries shall be to attend all Student Council meetings and activities; to attend and take minutes of all official meetings of the class; to keep a written record of all class proceedings; to distribute or read minutes of the class meetings when of value to all members of the class; to uphold modified Parliamentary procedure in all class meetings as provided in Robert’s Rules of Order to vote on all matters.

Section 8. Duties of the Class Treasurers shall be to work with class sponsors and Student Council Treasurer in maintaining records of receipts and expenditures of the class; to coordinate fund raising projects of the class; to make a financial report at every regular business meeting of the class; to submit reports periodically to the Student Council Treasurer about class finances; to attend all class and STUCO meetings; to vote on all matters.

Section 9. Four representatives will be elected from the sophomore, junior, and senior classes. Two will sit as an Executive Board Representative and will report Student Council Activities to their class and vice versa. The other two representatives will service with the class officers.

Section 10. Six representatives will be elected from the freshman class and shall serve as the voice of the freshman class. Two representatives will sit as an Executive Board

Representative and will report Student Council Activities to the freshman class and vice versa.

Article VI: Removal from Office

Section 1. A Student Council member, or elected officer or representative may be removed from office for repeated failure to attend meetings (three unexcused absences); for failure to represent the group properly (by acting in a manner which is detrimental to the welfare and best interests of the school); and for failure to carry out assigned duties. Excused absences shall be defined through the following: absence from school with a legitimate excuse such as a doctor's appointment, death in the family, or others cleared by the sponsor; seminar excuses with a teacher's signature note one day prior to the meeting; other instances cleared through sponsor and Executive Board. The Student Council shall constitute the Student Court, which decides upon removal. The Student Court for Class Officer removal shall consist of the officers Class Board and the Executive Board. The Student Court for Executive Officer removal shall consist of the Executive Board. The vote is a one-half (½) to remove from office.

Section 2. The President with the approval of the Student Council shall appoint a person to fill any office that becomes vacant during the school year. The Vice-president automatically becomes President upon removal or resignation or vacancy of the President. The classes and clubs will fill by appointment such vacancies that may occur in their representation. The class or club presidents will make the appointments with the approval of other class or club officers. These vacancies must be filled within a month or the club or class will lose representation for the remainder of the school year.

Section 3. If there are STUCO and/or class officer positions not filled through the election process, the current elected officers will approve and appoint students to fill such vacancies.

Article VII: Meetings

Section 1. The Executive Board will meet at least twice each month before or after school. The Student Council shall meet twice each month on a regularly scheduled basis. Committee meetings will be called as necessary by the committee chair, President, or sponsor(s). Special meetings of the Council will be called as necessary by the President, sponsor or two-thirds vote of the membership.

Section 2. All meetings shall be open unless otherwise stated.

Article VIII: Sponsor

Section 1. If necessary, newly elected Executive Board members, in conjunction with the outgoing Board members, will select three faculty members to recommend to the principal as possible sponsors.

Section 2. With administrative approval, Student Council representatives ask a teacher to accept appointment as Student Council sponsor.

Section 3. The sponsor shall attend all meetings of the Executive Board and the Student Council; shall act as liaison between the Council and the Faculty and the Administration.

Section 4. The sponsor must recognize the importance of allowing students the opportunity to accept the responsibility of self-government.

Article IX: Committees

Section 1. Committees will be set up based upon the needs of the Council and Chairs appointed; preference will be to have upperclassmen assisted by an underclassman Chair-elect to help with continuity of activities and program.

Section 2. All committees will meet at least once per month.

Section 3. Committee Chairs are required to submit a report to the sponsor of their committee's attendance, responsibilities and actions taken.

Section 4. All purchase order requests must be submitted to the Executive Treasurer and sponsor. Receipts must be returned immediately after the event to the Executive Treasurer and/or sponsor. No purchases can be made without prior approval of the sponsor.

Article X: Amendments/Ratification

Section 1. The Constitution may be amended with a quorum present (one-half Student Council membership plus one executive officer) and a three-fourths (¾) vote is necessary for the amendments to pass. The vote shall be taken following the second of the proposed amendments. These readings will be to STUCO members at a regular meeting session. Any member of the Student Council may propose amendments to the Constitution.

Section 2. This Constitution shall be in effect after it has been ratified the majority of a quorum and the Principal of Haysville Campus High School.

By-Laws

A. Homecoming Activities and the election of Homecoming Royalty will be planned and carried out by the Senior Class Officers and the class sponsors according to the following guidelines:
   1. Homecoming activities shall include those activities, which class officers, sponsors and administrators decide to be beneficial.
   2. Homecoming King and Queen Candidates shall be elected by all members of the senior class who will vote for six males and six females respectively from a compiled list of seniors who have a **cumulative 2.75 GPA (weighted) or higher and verified participation in one or more clubs, organizations, or sports. (A club or organization is defined as a Campus related activity with a constitution on file through the activities director. "Participation" is defined by the current club sponsor. A current, updated list of senior participations will be submitted before nominations.)** (*Nominations will be finalized once involvement in at least 1 activity is verified by activities director*). The finalists shall be those six with the greatest number of votes and who are able to fulfill all components of the candidate agreement form. After a presentation in which the 12 finalists are presented to the student body, all students vote for Homecoming Queen and King during class.

B. Queen of Courts activities and the election of Queen and King of Courts shall be planned and carried out by the sophomore class officers and their class sponsors according to the following general guidelines:
   1. Queen of Courts activities shall include those events which class officers, sponsors, and administrators consider appropriate and beneficial to the student body.
   2. King and Queen of Courts shall be elected by all members of the senior class who will vote for six males and six females respectively from a compiled list of seniors who have a **cumulative 2.75 GPA or higher (weighted) and verified participation**

in one or more clubs, organizations, or sports. (A club or organization is defined as a Campus related activity with a constitution on file through the activities director. "Participation" is defined by the current club sponsor. A current, updated list of senior participations will be submitted before nominations.) (*Nominations will be finalized once involvement in at least 1 activity is verified by the activities director*). The 12 finalists will be those six males and six females with the greatest number of votes and who are able to fulfill all components of the candidate agreement form. After a presentation in which the 12 finalists are introduced to the student body, all students vote in class to select the King and Queen.

C. The Junior-Senior Prom will be coordinated by the junior class officers, sponsors and all of the junior class. They will work to earn the money necessary to carry out their plans. Prom King and Queen will be chosen in the following way: faculty members vote to pick four male and four female finalists from the senior class who are able to fulfill all components of the candidate agreement form and have an GPA of 2.75 (weighted) or higher. All juniors and seniors will vote on these finalists to choose the top male and female as Prom King and Queen. Voting will be conducted in class. The Junior Attendants will be selected by vote of the faculty. There will be four male and four female finalists for the title of Prom Prince and Prom Princess who are able to fulfill all components of the candidate agreement form and have an cumulative GPA of 2.75 (weighted) or higher. The junior class will vote in class to pick by popular vote the honored male and female respectively. Sophomore servers will be chosen from a list of sophomores by faculty members. The top four males and four females who are able to fulfill all components of the server agreement form will become servers at the Prom. It is expected that they will be the only under-class-persons (unescorted by upper-class-persons) at the Prom

D. There will be limitations upon the number of opportunities any one person might have to become a King or Queen at Haysville Campus High School. Any person may be an attendant in one Sports Court and the Prom Court. But no person may be an attendant in both the Football and the Basketball Homecoming Courts. Once crowned as King or Queen, a person is no longer eligible for candidacy in any other Court.

Lettering Requirements for Student Council

Section 1. The Student council member must meet the following participation requirements in order to letter.

A. Must gain 15 points by attending STUCO meetings, class meetings, and committee meetings (out of school meeting/planning time gains one point per hour).
B. Must serve actively on three committees for the entirety of the committee.
C. Must gain five points by participating in Student Council community service projects (up to five hours of service, one point per hour).
D. Must gain 10 points by serving as a worker on StuCo sponsored events or activities (up to 10 hour—one point per hour).
E. Must gain 5 points by attending StuCo sponsored activities.
F. Must attend at least one leadership training workshop throughout the year.
G. Must bring one student visitor to an All-StuCo Meeting.
H. The Student Council member must devote a minimum of 60 hours each year to planning, participating in, and executing Student Council activities.
I. Must bring at least one non-Student Council member to one regularly scheduled meeting.

Section 2. The advisor reserves the right to grant or refuse letters by criteria not completely determined in the above description of point earnings.

Section 3. Student Council members wishing to earn a letter will show significant Dedication to group goals as they persist throughout the year in working towards the completion of those goals.

Section 4. Student Council members who letter should strive to high quality Achievements. High quality performance in activities will depend upon the Council member gaining validation for their efforts from the adult supervisors of their projects (Student Council sponsor, class sponsor, administrator, etc.) This validation of excellent performance will be based on criteria that Council members themselves would have agreed upon with adult sponsors.

Section 5. Student Council members must maintain active membership in the Council throughout the entire year in order to letter.

Section 6. In order to letter, the Council member must be in good standing at Campus High School (as defined by the Principal).

Section 7. To letter, the Student Council member must adhere always to a code of conduct and be in good standing in a way that would bring honor to Campus High, Haysville and the Student Council.

Club Name: **Student to Student, Transfer Student Mentor Club**

We are the organization responsible for transitioning transfer students into Campus High School.

Preamble

We, the students of Haysville Campus High School, in order to foster student interest in all phases of school; to develop leadership qualities in the students of Haysville Campus High; to promote cooperation between the students, the faculty and the administration; to create a strong school spirit; and to support high social and academic standards do hereby set forth this Constitution and establish the Transfer Student Mentor program to mentor new students.

Article I: Name

The name of this organization shall be the Haysville Campus High School **Student to Student, Transfer Student Mentor Club.**

Article II: Powers

Section 1: The roles of the Leadership Council include but are not limited to:

A. Design and order T-shirts
B. Prepare and mail invitation letter to transfer students in August.
C. Coordinate logistics for orientation and manage activities of the Transfer Student Orientation.
D. Coordinate training for the Student Mentors
E. Other duties assigned by the Coordinator

Section 2: The roles of the Student Mentors shall be:

A. To make recommendations to the leadership council and coordinators on how to handle all issues involving new students.
B. To raise money for the benefit of the organization.
C. To help new students integrate into our school.

Section 3: The roles of the coordinator:

A. To oversee selection, training, meetings and activities of the transfer student mentors.
B. To assist with planning and facilitation of the Transfer Student Orientation.

Article III: Membership

Section 1: Student to Student consists of Student Mentors and the three Leadership Council Members.

Article IV: Selection

Section 1: Basic requirements ***

A. 2.0 grade point average or higher
B. Fewer than 15 discipline points
C. Less than six absences, excluding seminar
D. Completed application form
E. Teacher evaluation
F. May not be a Link Crew member

***Students applying to be Student Mentors will be scored on these criteria and the students with the top scores will be chosen as Student Mentors for the following academic year. All Student Mentors must reapply each year.

Club Name**: Super Colts**

Open to students who are enrolled in Super Colts class or students who are selected from the Super Colts head coach.

Article I: Purpose or goals

To provide students with exceptionalities an opportunity to participate and letter in soccer, basketball and cheer through the Tri- County League, while representing their school. As well as to give typically developing students an opportunity to practice leadership skills as a coach.

Article II: Sponsors and future sponsors shall be the following

The Club Sponsor will be a CHS teacher of students with ID who will help to coordinate games and club activities with the Activities Director.

Article III: To be a member

If a student wishes to be a member, they will need to permission from the club sponsor and preferably have the following:

- History of grades in good standing
- History of being a good role model
- Referral from a previous coach in the sport you would like to coach.
- Be a Junior or Senior

Or be a student who has a categorical teacher listed as their IEP case manager.

Article IV: Procedure to determine spending of club money

The sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article V: Club Activities

The Activities of the Club will consist of practicing, planning, and playing games in the Tri-County League.

Club name: **Swimming Club**

Open to athletes who are participating in swimming.

Article I: Purpose or goals

The purpose of the Boys/Girls Swimming Club is to provide members of the Boys/Girls Swimming Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Boys/Girls Swimming team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys/Girls Swimming Club is open to athletes participating in swimming competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Boys/Girls Swimming Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Boys/Girls Swimming Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Talk with Your Hands (Sign Language Club)**
Open to any student wanting to learn ASL

Article I: Name

The name of the club shall be the Campus High School Talk with Your Hands (Sign Language Club.)

Article II: Purpose

The purpose of the club is to teach students American Sign Language and how to communicate with deaf people.

Article III: Membership

Section 1. Membership will be open to any student at Campus.
Section 2. Membership will not be denied to any student.

Article IV: Sponsor

The sponsor will be a current teacher at Campus High School.

Article V: Students

Students will act in a responsible manner, and take responsibility for their actions.

Article VI: Officers

Section 1. At least one officer must be present at every meeting.
Section 2. The secretary will write the records of the meetings in a notebook.
Section 3. The student council rep will inform the club about the actions that involve the club.
Section 4. The historian will tell the yearbook and newspaper editors of club activities.

Article VII: Meetings

Meetings will be every Friday morning at 7:20 AM unless the sponsor says otherwise.

Article VIII: Attendance

Section 1: Attendance is expected of all members and at least one officer.
Section 2: If a person wishes to retire from the club they need to inform the club president or sponsor of the club.

Article IX: Amendments

Section 1: Any member can change the constitution,
Section 2: The sponsor must approve all amendments.
Section 3: All amendments must be in complete sentences.

Club name: **Technology Education Club**

Open to students who are participating in Industrial Arts classes.

Article I: Purpose or goals

The purpose of the Technology Education Club is to provide members of the Technology Education Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher of the class who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Technology Education Club is open to students participating in Industrial Arts classes.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Technology Education Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **Teens Helping Elders (THE Club)**

Open to any student who is interested in forming a companionship with or Bringing joy to the elderly residents in local nursing homes and senior centers.

Article I: Purpose

The purpose of this club is to empower passionate teen role models to provide companionship to the elderly residents in local nursing homes.

Article II: Membership

Section 1. Membership shall be open to any student at Campus High School who is interested in forming a companionship with the elderly and has fewer than twenty discipline points.
Section 2. Membership shall not be denied to any Campus High School student with fewer than twenty discipline points.

Article III: Voting Rights

Section 1. Voting rights will be given to any member that has attended at least two meetings.
Section 2. Voting rights will be terminated if and when membership is terminated.

Article IV: Sponsor

Section 1. The sponsor of THE Club shall be a current teacher.
Section 2. The sponsor shall be in charge of the club and responsible for the actions of the club.
Section 3. The sponsor shall the ability to spend this club's funds on club-approved activities. Approval shall come from a majority vote of those members present at a club meeting. The sponsor shall also be required to answer for all club expenditures.

Article V: Elections

Section 1. Elections for the following school year shall be held at the last meeting of the preceding year.
Section 2. The nominations shall come from the floor by the members of the club.
Section 3. The offices up for election shall be a President, Vice President, Secretary, Treasurer, and Advertising Panel.
Section 4. Office positions shall be held for the duration of one school year.

Article VI: Duties of Officers

Section 1. The President of THE Club shall preside at and lead the club's meetings and shall work with the sponsor in coordinating activities with the senior center and/or nursing home residents as well as fundraising activities.
Section 2. The Vice President of THE Club will be in charge of helping the President coordinate activities and fundraising activities as well as working with the sponsor and assisting the president in common duties.
Section 3. The Secretary of THE Club shall be responsible for taking roll at all meetings as well as documenting what happens and is said during meetings.
Section 4. The Treasurer of THE Club will be in charge of keeping a record of the club's expenditures and earnings.
Section 5. The Advertising Panel of THE Club, comprised of three club members, shall help advertise the club activities and fundraisers to Campus High School students and local community.

Article VII: Meetings

Section 1. Meetings shall be held in accordance to the regulations of administration.
Section 2. The Leadership Council shall notify all members of meetings one week in advance of the meeting date.

Section 3. Emergency meetings can be called by the sponsor of the club or by the Leadership Council. Three members of the club must attend for the meeting to be legal.

Article VIII: Attendance

Section 1. Attendance is expected by all club members. Members need to attend at least one of the pre-scheduled meetings or activities each month.

Section 2. Members who do not attend one meeting each month must have a legitimate excuse for the sponsor and the Leadership Council.

Section 3. Members who miss more meetings or activities than allowed will be asked if they wish to remain in the club. Then they can then decide whether or not they wish to remain. If they miss another pre-arranged meeting or activity, their membership will be terminated.

Article IX: Activities

Section 1. This club shall help the school and community by encouraging passionate teen role models to build a respectful companionship with the elderly in their community.

Section 2. The Teens Helping Elders Club (THE Club) will be given some ideas and supplies from the local nursing home and the Teens Helping Elders may also come up with additional activities for the senior center and/or local nursing home residents.

Section 3. Field trips will be arranged by majority vote and approval from administration and sponsor.

Article X: Amendments

Section 1. Any member of this club shall propose amendments to this constitution.

Section 2. The sponsor must approve proposed amendments.

Section 3. Amendments shall be adopted on a three-fourths vote by the members present at a meeting.

Article XI: Ratification

This constitution shall be in effect after it has been ratified by the club members and the Principal of Haysville Campus High School.

Club name: **Tennis Club**

Open to athletes who are participating in tennis.

Article I: Purpose or goals

The purpose of the Boys/Girls Tennis Club is to provide members of the Boys/Girls Tennis Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Boys/Girls Tennis team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys/Girls Tennis Club is open to athletes participating in tennis competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Boys/Girls Tennis Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Boys/Girls Tennis Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Title Wave, CHS Student Book Club**

Preamble

We, the students of Haysville Campus High School, in order to foster student interest in all phases of school; to develop leadership qualities in the students of Haysville Campus High; to promote cooperation between students, the faculty and the administration; to create school spirit; and to support high social and academic standards do hereby set forth this Constitution and establish Title Wave, Student Book Club to promote the enjoyment of life-long reading and learning.

Article I: Name

The name of the organization shall be Haysville Campus High School **Title Wave, Student Book Club.**

Article II: Goals

Section 1: The goals of the club will be, but are not limited to:

A. Encouraging lifelong learning and reading.
B. Making reading a social experience as well as an individual activity.
C. Encouraging critical thinking and expression of ideas and talents.

Section 2: The goals of the sponsor shall be:

A. To oversee club activities, facilitate book discussions, fundraising events, provide guidance and direction, and assist the treasurer in keeping the budget.

Article III: Membership

Section 1: Title Wave is open to open to any student enrolled in Campus High School.

Article IV: Meetings

Section 1: Club meetings will be held once a month during seminar.

Article V: Officers

Section 1: The officers of this club shall be: president, vice-president, secretary, treasurer and historian. Officers will be elected at the last meeting of the year. Elections will be won with a majority vote of present members.

Section 2: Each term of office will be one year.

Section 3: The President shall be the chief executive of the club and shall preside over all meetings and special sessions; shall call special meetings; shall appoint committees and chairpersons; shall have all activities approved by the principal; and shall exercise all powers and authorities pertaining to the office as deemed necessary and proper.

Section 4: The Vice-president shall assume the responsibilities of the president in case of the President's absence, resignation or removal from office.

Section 5: The Secretary shall take care of all correspondence and records including: recording minutes, maintaining membership records, taking roll, and completing forms necessary for conducting club business.

Section 6: The Treasurer maintains financial records and shall work with the club sponsor in keeping the blub budget.

Section 7: The Historian shall preserve the history of the club by maintaining a record of the club activities.

Article VI: Annual Dues

Each member will pay $1.00 in annual dues to join the club.

Article VII: Amendments

The Constitution may be amended by a two-thirds vote of student members. The vote shall be taken following the second reading of the proposed amendments. These readings will be to Title Wave members at a regular meeting session. Any member may propose amendments to the Constitution.

Article VIII: Ratification

This constitution shall be in effect after it has been ratified by the club members and the Principal of Haysville Campus High School.

Club name: **Track Club**

Open to athletes who are participating in track.

Article I: Purpose or goals

The purpose of the Boys/Girls Track Club is to provide members of the Boys/Girls Track Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the Boys/Girls Track team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Boys/Girls Track Club is open to athletes participating in track competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Boys/Girls Track Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Boys/Girls Track Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **Vocational Industrial Clubs of America**

A work-study program for those seniors interested in pursuing vocational careers. Meets daily 4th hour. Academic credit is given for both class and work time.

Article I: Name

The official name of this organization shall be the Kansas Association of the Vocational Industrial Clubs of America (Kansas VICA). A work-study program for those seniors interested in pursuing vocational careers. Meets daily 4th hour. Academic credit is given for both class and work time. Provisions are made for the following divisions: secondary division and post-secondary division. These divisions may be further subdivided into post-secondary day trade division, secondary day trade division, post-secondary cooperative industrial training division, secondary cooperative industrial training division and combination cooperative vocational education division.

Article II: Purposes

The purposes of this association are:

A. to unite in common bond without regard to race, sex, creed, or national origin, students enrolled in classes with vocational trade, industrial, technical, and health occupational objectives;
B. to provide a clearing house for information and activities;
C. to provide recognition and prestige through an association of local clubs;
D. to provide a vehicle, statewide in scope, for organizations to work articulately with trade, industrial, technical, and health occupations;
E. to develop leadership abilities through participation in educational vocational, civic, recreational, and social activities;
F. to foster a deep respect for the dignity of work;
G. to assist students in attaining realistic occupational goals;
H. to promote high standards in all phases of occupational endeavor;
I. to develop the ability of students to plan together, organize, and carry out worthy activities and projects through the use of the democratic processes;
J. to foster a wholesome understanding of the functions of labor and management organizations and a recognition of their mutual interdependence;
K. to create among students, faculty members, patrons of the schools, and persons in industry a sincere interest in and esteem for trade, industrial, technical, and health occupations;
L. to develop patriotism through a knowledge of our Nation's heritage and the practice of democracy; and
M. to emphasize the importance of continuous education consistent to the needs of the individual and the requirements of his chosen occupation.

Article III: Organization

Section 1. Kansas VICA is an association of local clubs of the State of Kansas operating in accordance with a charter granted by National VICA.

Section 2. The State VICA Director shall issue charters. Sections in multi-section schools will be granted affiliate charters by the state director.

Section 3. The administration of Kansas VICA shall be vested in he state director who functions at the will of the Kansas VICA Administrative Council.

Section 4. The administration of Kansas VICA shall consist of six members, one from each of the five sub-divisions and one member representing the Kansas Area Vocational Technical School Directors' Association.

Section 5. The state director shall appoint the representative of the sub-divisions for a term of one year. Members may be re-appointed for consecutive terms.

Section 6. Any member absent from three consecutive meetings shall be considered terminated. Such a vacancy shall be filled by appointment of a like member by the state director.
Section 7. Should a member of the council be unable to fulfill the term or duties of his office, the state director shall select and appoint a like member to complete the term.
Section 8. The state director shall serve as ex-official member of the board. He shall not vote, unless by proxy.
Section 9. All members of the council shall be active professional members of VICA.
Section 10. All matters for action recommended by the administration council shall be sent to the members of the student executive council no less than thirty days prior to any delegate assembly.
Section 11. All administrative council meetings shall be open for attendance by members of the student executive council.
Section 12. A state advisory council composed of leaders from education, business, and labor unions shall be appointed by the state director to provide counsel, advice and assistance to the state association in carrying out its functions. Equal representation shall be given to business and labor.

Article IV: Membership

Section 1. Membership of Kansas VICA shall consist of the total eligible members of the chartered local clubs and members shall hold the same membership status as in their respective local clubs.
Section 2. A local club must have at least seven members and all members of the state association must be members of the National Organization to qualify for a charter. The state director will make exceptions for combination programs.
Section 3. Each local club and the state association shall be open for membership to all students regardless of race, sex, color, or national origin.
Section 4. Classes of membership that will be recognized by the Kansas Association of VICA are:
ACTIVE MEMBERSHIP: Full-time preparatory students enrolled in approved vocational courses offered in trade, industrial, and technical and health occupations education meeting the requirements of the State Plan for Vocational Education.

PROFESSIONAL MEMBERSHIP: Persons associated with or participating in the professional development of VICA as approved by the state association. Such members shall include club advisors, teacher educators, and supervisors. Professional members will pay dues as established by VICA but will be ineligible to serve as national voting delegate, hold national office, or otherwise represent the state association in National VICA.

ASSOCIATE MEMBERSHIP: Lay persons associated with and contributing to the improvement and development of the organizations and vocational trade, industrial, technical and health occupations education. They are not eligible to hold office or vote.
HONORARY LIFE MEMBERSHIP: Individuals who have made significant contributions to the improvement and development of VICA and vocational trade, industrial, technical and health occupations education whose membership has been approved by the executive council upon the recommendation of a local club. Such membership shall not require payment of national dues.
Section 5. A membership year shall be from September 1 through August 31, inclusive.

THE CREED

I Believe in the Dignity of Work

I hold that mankind has advanced to his present culture through the intelligent use of his hands and mind. I shall maintain a feeling of humbleness for the knowledge and skills that I receive from craftsmen, and I shall conduct myself with dignity in the work I do.

I Believe in the American Way of Life

I know our culture of today is the result of freedom of action and opportunities won by our American forefathers, and I will uphold their ideals.

I Believe in Education

I shall endeavor to make the best use of knowledge, skills, and experience that I learn in school in order that I may become a better workman in my chosen occupation and a better citizen in my community. To this end I will continue my learning both in and out of school.

I Believe in Fair Play

I shall through honesty and fair play respect the rights of my fellowman. I shall always conduct myself in the manner of the best craftsmen in my occupation, and treat those with whom I work, as I would like to be treated.

I Believe Satisfaction is Achieved by Good Work

I feel that compensation and personal satisfaction received for my work and services will be in proportion to my creative and productive ability.

I Believe in High Moral and Spiritual Standards

I shall endeavor to conduct myself in such a manner as to set an example for my fellowman by living a wholesome life and by fulfilling my responsibilities as a citizen of my community.

Club name: **Volleyball Club**

Open to athletes who are participating in volleyball.

Article I: Purpose or goals

The purpose of the Volleyball Club is to provide members of the Volleyball Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of Volleyball team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Volleyball Club is open to athletes participating in volleyball competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Volleyball Club will help the sponsors recruit interest in the sport at the annual CHS Activity Fair. The Volleyball Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club name: **Warm Hearts Knitters**

Open to any student who knits or crochets or wishes to learn to knit or crochet.

Article I: Name

The name of this club shall be "Warm Hearts Knitters Club"

Article II: Purpose

Section 1: To provide instruction in knitting and crocheting and to expand existing handwork skills.
Section 2: To raise awareness of handwork and its cross-cultural and historical aspects.
Section 3: To support the community by providing garments for people who need them.

Article III: Membership

Section 1: Membership is open to all students who are enrolled at Campus High School.
Section 2: Membership is on an annual basis.
Section 3: A member is determined by the following:
a. Consistent attendance at regularly scheduled meetings. Consistent attendance is defined as half of the regular meetings (if weekly regular meetings, then two meetings per month or 20 per school year) or more.
b. Construction of at least one item for donation.
Section 4: Voting during any business meeting is open to any student who attends at least half of the meetings in the month preceding the vote being taken.
Section 5: Any student wishing to learn need not have membership as a goal.

Article IV: Sponsor

Section 1: The sponsor of this club must be a current CHS teacher who has knitting and/or crocheting skills.
Section 2: The sponsor is in charge of the club, in cooperation with the president of the club sets the agenda for business meetings, is responsible for the actions of the club members during meeting and production time.
Section 3: The sponsor must be present for a business meeting to occur.
Section 4: The sponsor must approve a motion to impeach an officer.

Article V: Elections

Section 1: There shall be three elected positions, president, vice-president and secretary.
Section 2: Each position will begin with verbal nominations from the floor by members of the club and then voted on with a simple raising of hand.
Section 3: Winner must have a majority of the votes of the members present.

Article VI: Responsibility of the Officer

Section 1: The President's responsibilities are to conduct business meetings after setting an agenda in cooperation with the sponsor and any other activity in support of the club as requested by the sponsor.
Section 2: The Vice-President's responsibilities are to act in the President's place or in the secretary's place in the event of an absence and any other activity in support of the club as requested by the sponsor.
Section 3: The Secretary's responsibilities are to keep accurate minutes of the business meeting, including the notation of all members present. Minutes from the previous meeting will be approved at the next meeting after a report by the secretary. The secretary is also responsible to carry out any other activity in support of the club as requested by the sponsor.
Section 4: An officer may be impeached for failing to fulfill their responsibilities as outlined and for any behavior which is detrimental to the club.

Section 5: An officer may be impeached after a motion from the floor places that motion on the next business meeting's agenda and must be approved by the sponsor. Motion to impeach must pass by three-fourths of the membership present at the meeting.

Article VII: Meetings

Section 1: Each successive business meeting will be scheduled at the meeting prior and will occur at least once per month.

Section 2: During the fall semester, Production Days will be held also at least once per month. Production Days are not intended to be business meetings. Production Days are open to non-members as well as members so long as they are work on a project.

Article VIII: Activities

Section 1: This club shall help the community by providing handmade garments to a charitable organization.

Section 2: Field trips will be scheduled only to those activities which align with the purpose of the club.

Article IX: Amendments

Section 1: Any member may propose an amendment to this constitution.

Section 2: Any proposal to amend the constitution may not be voted on in the same meeting during which the proposal is made.

Section 3: Amendments will be adopted by a minimum of three-fourths of the members of the club present at the meeting.

Section 4: Amendments must be approved by school Administration and voted on by Student Council before taking effect.

Club name: **Weight Training Club**

Article I: Purpose or Goals

The purpose of the Weight Training Club is to provide members of the Weight Training Club opportunities to serve the club and the school. The club will help facilitate goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a P.E. teacher or coach with the knowledge and training to work with weight training. The sponsor must be a CHS faculty member. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Section 1. A participating athlete in CHS Varsity Athletics (Men or Women).
Section 2. Enrolled in weight training class.
Section 3. Students who are not involved in Varsity Athletics and are not enrolled in weight training class will be inducted into the club by a unanimous majority vote by current club members.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Weight Training Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair. The Weight Training Club will have one or more organizational meetings throughout the school year and in the summer as deemed necessary. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising and events. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Article VII: Money from Fundraising Uses

Money that is raised from club fundraising will be used for the following.
Section 1. Purchasing Bench Mark T-Shirts and/or club competition clothing.
Section 2. Buying new and/or replacing dated and/or damaged equipment.
Section 3. Paying travel and competition expenses for members and club sponsors.
Any other expenditure not listed above will be voted (majority wins) on by the club members and cleared by the club sponsor before being presented to the CHS administration for approval.

Club name: **Wrestling Club**

Open to athletes who are participating in wrestling.

Article I: Purpose or goals

The purpose of the Wrestling Club is to provide members of the Wrestling Club opportunities to serve the team and the school. The club will help facilitate goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a coach or assistant coach of the wrestling team and at least one sponsor must be a CHS faculty member who will help to coordinate club activities with the Activities director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Membership in the Wrestling Club is open to athletes participating in wrestling competition.

Article IV: Procedure for determining student leadership

Club members and sponsors will determine student leadership of the club during the first meeting of the club.

Article V: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VI: Club Activities

The Wrestling Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair. The Wrestling Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director

Club name: **Young Entrepreneurs of Kansas Club**

Open to students who are enrolled in Entrepreneur class.

Article I: Purpose or goals

To provide students with opportunities to fully develop their potential through integration of the theory and practice of principled entrepreneurship.

Youth Entrepreneurs of Kansas (YEK) has its roots in a program called NFTE-Wichita, which was brought to one Wichita school in 1991, by Charles and Elizabeth Koch under the auspices of the Charles G. Koch Foundation. NFTE stands for the National Foundation for Teaching Entrepreneurship, an organization founded by a New York City businessman.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher of the Young Entrepreneurs of Kansas class who will help to coordinate club activities with the Activities Director. The sponsor is expected to be a model of leadership, competence, and cooperation.

Article III: To be a member, students must do or be the following

Today, almost all area high schools, including Campus, utilize the NFTE curriculum, and Youth Entrepreneurs of Kansas has added many facets to the program. YEK is not actually a club that students may join; rather, it is a class that Campus juniors and seniors may enroll in with permission of the instructor(s).

Article IV: Procedure to determine spending of club money

The sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article V: Club Activities

The clubs members participate in many activities from Market Day to business plan competitions. College scholarships are provided for promising students to pursue their dreams. The funding for the program comes from the Koch Foundation, as well as hundreds of other area business donors. The activity account that is established each year is used to provide incentives for students and classroom materials, as the teacher deems necessary.

Appendix of New Constitutions from 2020-2024

Club name: **Disc Golf Club**

Article I: Purpose or goals

The purpose of the Disc Golf Club is to provide members of the Disc Golf Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising and other promotional activities.

Article II: Sponsors and future sponsors shall be the following

The club sponsor will be a CHS teacher or staff member who will help to coordinate club activities with the Activities Director

Article III: To be a member, students must do or be the following

Membership in the Disc Golf Club is open to any student interested.

Article IV: Procedure for determining student leadership

Elections for the following school year shall be held at the last meeting of the preceding year. The nominations shall come from the floor by members of the club. The offices up for election shall be president, vice president, treasurer, secretary, and student council representative.

Article V: Duties of Officers

The president shall preside at the club meetings and shall work with the sponsor in coordinating club activities. The vice president shall take over the president's duties when the president cannot perform these responsibilities. The treasurer shall keep a record of the club's expenditures and earnings. The secretary shall keep minutes of the club's meetings. The student council representative shall inform the club about student council actions that may pertain to the club and shall represent the club's interests in student council.

Article VI: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds. The student leadership and the sponsor must complete the club purchase requisition form and submit that form before the use of club money will be approved by CHS administration.

Article VII: Club Activities

The Disc Golf Club will help the sponsors recruit interest in the club at the annual CHS Activity Fair. The Disc Golf Club will have one organizational meeting at the start of the year. The purpose of that meeting will be to set the club goals for the year and to settle plans for fundraising in order to meet those goals. The sponsor and leadership will determine if other meetings will be necessary and make appropriate arrangements with the Activities Director.

Club Name: **STEM Club**

Article I: Purpose and Goals

The purpose of the STEM Club is to provide the STEM Club opportunities to serve the team and the school. The club will help facilitate team goals through coordinated fund-raising, and other promotional activities, which include Science, Technology, Engineering, and Math.

Article II: Sponsors

The club sponsors will be the STEM Club Haysville faculty who will help to coordinate club activities with the Activities Director. The sponsors are expected to be models of leadership, competence, and cooperation.

Article III: Membership

Membership in the STEM Club is open to any student currently enrolled in any of the courses offered within STEM programs.

Article IV: Procedure to determine spending of club money

Club members must agree upon all expenditures of club funds with approval from the sponsor. The STEM Club sponsors then must complete the club purchase requisition form and submit that form with any purchase requisition before the use of club money will be approved by CHS administration.

Article V: Treasurer Appointed

A treasurer will be appointed by the STEM Club leadership to keep financial records for the club. A report of funds by the treasurer will be given to the STEM Club sponsor at their regular scheduled meetings (at least once every two weeks.)

Article VI: Club Activities

The STEM Club will have an organizational meeting at the start of the school year. The purpose of the meeting will be to set the club goals for the year and to determine fundraising in order to meet those goals. The club will continue to meet monthly thereafter.