REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS *
January 23, 2023 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation) – Oatville Elementary School
- 1.3 Election of Board Officers
- 1.4 President's Announcements (No Documentation)
  - Elect Board Negotiations Team
- 1.5 Superintendent's Announcements (No Documentation)
  - 261derful Presentation
  - School Board Appreciation Month
- 1.6 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.7 New and Good (No Documentation)
  - Haysville Education Foundation
- 1.8 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Resolution Regarding a Change of Treasurer for USD 261
- 3.5 Approve/Amend Consent Agenda (No Documentation)

4.0 TREASURER'S REPORT / BILLS – PDF

5.0 REPORTS – Focus on Learning

6.0 ACTION ITEMS
- 6.1 KASB Board Policy Section(s) – G - PDF
- 6.2 Strategic Plan - PDF
- 6.3 New Class Proposals – Reed - PDF
- 6.4 Bid Approval for Heating and Air Units - Knudson

7.0 FIRST READINGS
- 7.1 Absentee Policy – Reed - PDF
- 7.2 KASB Board Policy Section(s) - H - PDF
- 7.3 Superintendent Policy Regarding Travel Percentage and Per Diem – Hersh - PDF
- 7.4 Pre-K Classroom Numbers – Reed - PDF
- 7.5 Permission to Seek Bids for a 72 Passenger Bus and Handicapped Accessible Bus – Knudson - PDF

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – Non-Elected Personnel - To protect the privacy interests of an identifiable individual.
1. Non-Elected Personnel – Superintendent Goals
2. Personnel Matter

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 Election of Board Officers

No supporting documentation.

End of Section

1.4 President's Announcements

No supporting documentation.

End of Section

1.5 Superintendent's Announcements

No supporting documentation.

End of Section

1.6 Campus High School Student Council Report

No supporting documentation.

End of Section

1.7 New and Good

No supporting documentation.

End of Section

1.8 Approve/Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
December 19, 2022 – 5:30 P.M.
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 5:30 p.m., by Board President Tom Gibson. Six members were present in person. One member was present via speaker phone.

MEMBERS PRESENT
Tom Gibson, President
Jennifer Bain – Vice President
Courtney Williams
Kelly Ramseyer - participated via phone
Dr. Susan Norton
Jeremy Bennett
Greg Fenster

OTHERS PRESENT
Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Dr. Clint Schutte, Associate Supt. of Business and Finance
Gillian Macias, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Dr. Angie Karraker, Director of Special Services
David Herbert, Director of IT
Adia Ludwig, Communications Director
Carla Wulf, Ruth Clark Elementary School Principal
B.J. Knudson, Executive Director of Operations
Freddy Robinson, Director of Facilities
Others

1.0 ORGANIZATION MEETING OPENING

1.1 Call to Order
Tom Gibson called the meeting to order at 5:30 p.m. with six members present in person and one member present via speakerphone.

1.2 Flag Salute – The following Ruth Clark Elementary School students led the Board in the Pledge of Allegiance: Jasmyne Edwards, Astra Calderon, Renee Jones, Lakin Busher, Leelan Morse, Taybor Mwankusye, Kynlee Strait, Hayden Cassity, Kaleb Haddley, D'Angelo Fierros, Paislee McMahon.

1.3 President's Announcements (No Documentation)

- Mr. Gibson attended the Haysville Middle School Band Concert and Vocal Music Concert.
- Haysville Middle School student, Declan Thomas, participated in the John Phillip Sousa State Middle School Honor Band.
- Haysville Middle School performed with the Friends University Hand Bell Choir. HMS Assistant Principal, Dawn Blue was the conductor. The soloists did a great job.
- Tom visited Rex while they decorated cookies.
- Nelson teacher, Angela Bose received the Treat the Teacher award from Good Day Kansas. She was awarded a $250.00 Amazon gift card and a box of supplies from Credit Union of America.
- The following Haysville Middle School wrestlers participated in the Patriot League Meet:
  - Brady Tauer. 1st 180lbs
  - Dominic Trujillo 1st. 115lbs
  - Aiden Weaver. 1st. 215lbs
  - Christian March. 3rd 134lbs
  - Ashtyn Mcfeaters 3rd 110lbs
  - Kandan Shelinbarger 3rd 165lbs

1.4 Superintendent's Announcements (No Documentation)

- 261derful Presentation
  Retiree's Dave Morford - Campus High School Principle, Connie Jones - Nelson Elementary School Custodian, Kenny Stroh – Transportation Mechanic were recognized for their service to USD 261. Shana Ricke with Golden Plains Credit Union was recognized for the donations made to PAT.
- Mr. Hersh announced that January is Board Appreciation Month. Board members will be recognized at the Campus Basketball game on January 6, 2023.
- The Board was invited to attend the Joint District Site Council and PTO meeting at HWMS, on January 11, 2023, at 6:30 p.m.
- Mr. Hersh discussed the Legislative Platform regarding Special Education Funding.

1.5 Campus High School Student Council Report – Place Holder
Student Council member, Lilly Meier, gave a short presentation to the Board on the following Student Council events: The Powder Puff Game made $ 1006.00, the Cocoa Cram had a great turn out, and the gift cards for Winter Wishes are ready to go.

1.6 New and Good (No Documentation)

- Greg Fenster took Senator Dan Kerschen on a District tour showcasing the Stompin Grounds Coffee Shop, Valley State Bank and the automotive and construction classes. They talked about classroom challenges, AVID, IB and the recess initiative.
- Jennifer Bain
  Thank you to Tom Gibson for playing Santa at the special needs support group.
- Dr. Norton thanked all who helped select the grant winners for the Education Foundation.
- Tom Gibson took Representative Cyndi Howerton on a tour of the Campus High School Coffee Shop; the student ran bank and the FACS classes. They also toured Ruth Clark Elementary School and the School Based Health Clinic.
- Jennifer Bain will take Representative Tom Kessler on a District Tour on Wednesday of this week.

1.7 Approve/Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Norton/Bennett) Motion carried 7-0. Ramseyer voting via speakerphone.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 EXECUTIVE SESSION – Negotiations

Negotiations - To discuss employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
To protect the District's right to the confidentiality of its negotiating position and the public interest.

MOTION to go into executive session at 6:10 p.m. for 10-minutes, to return at 6:20 p.m. for the discussion of Negotiations.
(Gibson/Bain) Motion carried 7-0. Ramseyer voting via speakerphone.

The Board invited Mr. Hersh, Dr. Schutte and Ms. Gillian Macias to join them in Executive Session at 6:10 p.m.

Four members of the Board reconvened at 6:20 p.m.
(Gibson, Williams, Norton and Bennett)
Mr. Hersh, and Gillian Macias also returned to the Board Room at 6:20 p.m. with the Board.

MOTION to return to Executive Session for 10-minutes to return at 6:30 p.m.
(Gibson/Williams) Motion carried 4-0.

Mr. Hersh, Dr. Schutte and Ms. Gillian Macias returned to Executive Session at 6:20 p.m.

Mr. Hersh, Dr. Schutte and Ms. Gillian Macias returned to the Board Room at 6:30 p.m.

Six members of the Board reconvened in person at 6:30 p.m. Board member Kelly Ramseyer returned at 6:30 p.m. via speakerphone

MOTION to approve the 2022-2023 Negotiated Agreement for certified staff as presented at a cost of $1,274,803.
(Bain/Ramseyer)

Mr. Bennett asked if the percent of yes votes was known. Mr. Hersh informed Mr. Bennett that the information had not been shared.

Motion carried 7-0. Ms. Ramseyer voted via speakerphone.

MOTION to approve the increase in salary and benefits to all classified staff as presented.
This is a 4.6% increase with a cost of $509,865.
(Bain/Norton) Motion carried 7-0. Ms. Ramseyer voted via speakerphone.

MOTION to approve the increase in salary and benefits to all administrative staff as presented.
This is a 4.6% increase and a cost of $144,406.
(Bain/Bennett) Motion carried 7-0. Ms. Ramseyer voted via speakerphone.

3.0 EXECUTIE SESSION cont.
EXECUTIVE SESSION – Non-Elected Personnel
Non-Elected Personnel - To protect the privacy interests of an identifiable individual.

MOTION to go into executive session at 6:35 p.m. for 30-minutes, to return at 7:05 p.m. for the discussion of Non-Elected Personnel.
(Gibson/Bennett) Motion carried 7-0. Ms. Ramseyer voted via speakerphone.

The Board invited Mr. Hersh to join them in Executive Session at 6:35 p.m.

Ms. Ramseyer left the meeting at 6:56 p.m.

Mr. Hersh returned to the Board Room at 7:05 p.m.

Six members of the Board reconvened at 7:05 p.m.

No action taken.

Mr. Gibson declared a 2-minute break at 7:05 p.m.

Six members of the Board returned at 7:07 p.m.

4.0 CONSENT AGENDA
- 4.1 Previous Minutes
- 4.2 Routine Personnel
- 4.3 Gifts and Grants
  - Prairie Elementary School received a donation of children's books for classrooms and the library from Tim and Amy Mills.
  - Tri-City Day School received a $123.00 donation from NuWay Burgers.
  - Nelson Elementary School received a donation of $250.00 from the Campus High School Alumni Class of 1970.
  - Nelson Elementary School received two turkeys, with a dollar value of $40.00, for the school's Thanksgiving luncheon from Ashley Garner and Connie Wingeart.
  - Nelson Elementary School received a donation of pulled pork, with a dollar value of $100.00, for the school's Christmas party from Greg and Becky Thompson.
  - Food Service received a grant from the USDA Food and Nutrition Service in the amount of $137,682.59 for Supply Chain Assistance.
  - Food Service received donations for Angel Funds in the amounts of $10.00 - Rex, $247.00 - Prairie, $53.00 - Prairie, $250.00 - Freeman, $50.00 - Oatville from anonymous donors and $200.00 ($20.00 per building) from Susan Plikuhn.
  - Parents As Teachers received a donation of 53 books from the Haysville Retired Teachers group.
  - Nelson Elementary School received a donation of 24 pencil boxes valued at $23.88 from Joyce Purdie.
  - Nelson Elementary School received bike valued at $129.99 from Cassidy Rainwater.
  - Parents As Teachers received a donation of diapers and wipes from The Friends of PAT.
- 4.4 City of Haysville / USD 261 Plagens Carpenter Sports Complex Agreement

MOTION to approve the Consent Agenda as presented.
(Bain/Bennett) Motion carried 6-0.

5.0 TREASURER'S REPORT / BILLS – PDF

Dr. Clint Schutte presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Williams) Motion carried 5-1. Greg Fenster voted no.

6.0 REPORTS – Focus on Learning

No Reports

7.0 ACTION ITEMS

7.1 Middle School Chromebook Purchase

Mr. Herbert was present to answer questions from the Board regarding the Middle School Chromebook Purchase.
MOTION to approve purchasing approximately 1400 Middle School Chromebooks at an approximate total cost $ 560,000.00 as presented.
(Norton/Bain) Motion carried 6-0.

7.2 New Teacher Laptop Purchase

Mr. Herbert was present to answer questions from the Board regarding the New Teacher Laptop Purchase.
MOTION to approve purchasing approximately 515 New Teacher Laptops at an approximate total cost of $373,375.00 as presented.
(Norton/Bennett) Motion carried 6-0.

7.3 KASB Board Policy Sections E and F

Mr. Hersh was present to answer questions from the Board regarding the KASB Board Policy Sections E and F.
MOTION to approve KASB Board Policy Sections E and F as presented.
(Bain/Norton) Motion carried 6-0.

7.4 Permission to Seek Bids for Heating and Air Units in the new Print Shop Area

B.J. Knudson presented information to the Board and requested permission to seek bids for heating and air units for the new Print Shop area to be located at Campus High School.
MOTION to approve seeking bids for heating and air units for the new Print Shop area to be located at Campus High School as presented.
(Norton/Bennett) Motion carried 6-0.

8.0 FIRST READINGS

8.1 KASB Board Policy Section – G

Mr. Hersh presented information to the Board regarding KASB Board Policy Section G.
This was a first reading with no action requested from the Board.

8.2 Strategic Plan

Mr. Hersh presented information to the Board regarding the Strategic Plan.
This was a first reading with no action requested from the Board.

8.3 New Class Proposals - Reed

Ms. Reed presented information to the Board regarding New Class Proposals for Campus High School. The two classes proposed were Military History and Introduction to eSports.
Mr. Dravis presented information on Military History and Mr. Willig presented information to the Board regarding Introduction to eSports.
This was a first reading with no action requested from the Board.

9.0 DISCUSSION/REPORT ITEMS

9.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Board Policy Update – On Going Until Completed
- Flag Salute – Oatville Elementary School – January
- Election of Board Officers – January
- Elect Board Negotiations Team - January
- School Board Appreciation Month – January
- Universal Free Breakfast Update – Reports - Lee – January
- Superintendent's Goals for 2nd Semester – Hersh - January
- Superintendent's Policy Regarding Travel Percentage and Perdiem – Hersh - January
- Campus High School EMT Curriculum Proposal – First Reading – Reed – January
- Summer Explore and Learning – Reed – Report - January
- Absentee Policy – Reed – January
- School Based Health Clinic Evaluation Update – January
- Pre-K Class Size – Reed – Report - January
- Special Board Meeting for Board Self Evaluation - February
- School Liaison Report – April or May

9.2 Board Calendar

10.0 ADJOURNMENT

Meeting adjourned at 8:22 p.m.

_____

Tom Gibson, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Steven Williams

For Position As Interim Director of Business and Finance

Building Administration

Education

Undergraduate	Date	Degree	Major
Fort Hays State University	1981	BS	Business Administration

Graduate	Date	Degree	Major

Experience	Location	Dates
Chief Financial Officer	Lee's Summit, MO	2020-2021
Director of Finance	Maize, KS	1997-2020

Salary Offered $75,000

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Cynthia Sherman, SPED Teacher at Campus High School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Kim Newby, Debate/Forensics Teacher at Campus High School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Susan Callaway-Clouse, Science Teacher at Campus High School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Connie Schaef, Science Teacher at Campus High School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Jan Ward, Math Teacher at Haysville Middle School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Nichole Burns, SPED Teacher at Tri-City Day School, effective January 27, 2023.

In alignment with BOE policy and per the Negotiated Agreement as stated in Article IX, Professional Rights and Responsibilities; Section A: Rights and Responsibilities; Paragraph 6: The certified staff member is subject to a penalty of $2000.00 for early termination of contract. This penalty is payable to USD 261.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: January 17, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Lauren Jensen, Nurse at Haysville Middle School, effective January 31, 2023.

CA

Division of Environment
Curtis State Office Building
1000 SW Jackson St., Suite 400
Topeka, KS 66612-1367

Kansas
Department of Health
and Environment

Phone: 785-296-1535
Fax: 785-559-4264
www.kdheks.gov

Janet Stanek, Secretary

Laura Kelly, Governor

1/11/2023

USD 261

Re: Notice of award for project support from the KS Clean Diesel Program

Greetings:

Thank you for applying for the Kansas Clean Diesel opportunity from the Kansas Department of Health and Environment (KDHE). **This letter serves as notice that your district has been selected for an award.** Once all project requirements are met your district will be reimbursed up to 25 percent of eligible projects costs. Project requirements include the following:

1. Providing a copy of the W9 for your district to the KDHE program manager
2. Bid/Quote gathering and submitting to the KDHE program manager
3. Written agreement implementation, followed by ordering project equipment
4. Project verification process including providing photos of old bus/buses and new bus/buses
5. Submitting paid invoice to KDHE

The KDHE program manager, Kathleen Waters will be your main contact during all phases of the project. Please watch your e-mail closely for information and deadlines.

Sincerely,

Kathleen Waters

Kathleen Waters
Kansas Dept of Health and Environment
1000 SW Jackson Street
Topeka, KS 66612

785-296-1575
kathleen.waters@ks.gov

USD#261-Haysville Food Service Department
132 Stewart Door #15
Haysville,KS 67600
(316)554-2219

Haysville Food Service Department
132 Stewart Door#15
Haysville,KS 67060

To: Haysville Board of Education
From: Gina Lee, Food Service Director

Re: Donation

To Whom It May Concern:

December 12, 2022: Food Service Department received a $50.00 check for the Angel Fund account at Rex Elementary from an anonymous donor.

December 13, 2022: Food Service Department received a $25.00 check & $100.00 check for the Angel Fund account at Rex Elementary from an anonymous donor.

December 16, 2022: Food Service Department received $5.00 cash for the Angel Fund account at Rex Elementary from an anonymous donor.

December 16, 2022: Food Service Department received $20.00 cash for the Angel Fund account at Rex Elementary from an anonymous donor.

December 19 2022: Food Service Department received $60.00 cash for the Angel Fund account at Freeman Elementary from an anonymous donor.

January 5, 2023: Food Service Department received $50.00 cash for the Angel Fund account at Freeman Elementary from an anonymous donor.

January 5, 2023: Food Service Department received $100.00 check for the Angel Fund account at Freeman Elementary from an anonymous donor.

January 10, 2023: Food Service Department received $100.00 cash for the Angel Fund account at Campus High School from an anonymous donor.

January 10, 2023: Food Service Department received a $300.00 check for the Angel Fund account at Rex Elementary from an anonymous donor.

January 11, 2023: Food Service Department received a $30.00 check for the Angel Fund account at Ruth Clark Elementary from an anonymous donor.

January 11, 2023: Food Service Department received a $80.00 cash for the Angel Fund account at Freeman Elementary from an anonymous donor.

Thank You,

Gina Lee
Food Service Department

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 01/05/2023

To Whom It May Concern:

Ruth Clark received a check for $1300.00 from PTO. They are helping purchase books from the Read to Them program (One School One Book). With One School, One Book, you select a book and each student in your school receives a copy to read at home as a family. At school, students celebrate and explore the novel with their classmates. This essential strategy reinforces reading instruction, increases parental involvement, bridges the home-school connection, and builds a true community of readers.

Thank You,

Heather Nichols
Ruth Clark Elementary

Ruth Clark PTO
President-Stacee Hendrickson
1900 W. 55th Street So
Wichita, KS 67217

Haysville Middle School
316-554-2251
900 W. Grand
Haysville, KS 67060

Mark Foster
Principal
Samantha Glover
Assistant Principal
Dawn Blue
Assistant Principal/
Athletic Director

December 20th, 2022

To: Debbie Coleman, BOE Clerk
From: Mark Foster, HMS Principal

RE: Donations from Credit Union of America (Grants) & Donation from Make-A-Fort

1. **Credit Union of America is Awarding Grants to Jessica Karr ($500.00) and Shawn Becker ($500) for use in classroom projects.**

2. **The HMS Structured Learning Room received a donation of a Make-A-Fort Explorer Kit valued at $94.99.**

Credit Union of America
5055 S. Broadway
Wichita, KS 67216

Make A Fort
PO Box 708
Andover, KS 67002

We are requesting acceptance of both of these donations. Thank you.

BEACH FAMILY Foundation

P.O. Box 567
Derby, KS 67037-0567

BeachFamilyFoundation.org

BOARD of DIRECTORS

Jane Beach Hipp
President

Grady Boulier
Secretary

Steve L. Hipp
Treasurer

Betsy Bloxham

December 14, 2022

Haysville Parents as Teachers
Emily Goetz
134 Steward Dr
Haysville KS 67060

Dear Emily Goetz,

I am pleased to announce that the Beach Family Foundation has approved your grant request to provide a book to for each family visit and purchase a big book easel to use for large groups in the amount of $5,000.

The board enjoyed reading about your organization and thought the request is very worthwhile for the community and I look forward to visiting with you in the coming year to see the program in action.

Sincerely,

Grady Boulier
Secretary

encl: check for $5,000
Grant Agreement Letter

BEACH FAMILY Foundation

P. O. Box 567
Derby, KS 67037-0567

GRANT AGREEMENT LETTER

December 14, 2022

Dear Emily Goetz,

In response to your grant request for 2022, the Directors of The Beach Family Foundation have approved a grant in the amount of $5,000, to Haysville Parents as Teachers, subject to our receipt of this signed Grant Agreement Letter.

CONDITIONS:

(1) The grant is to be used solely to provide a book to for each family visit and purchase a big book easel to use for large groups as detailed in your proposal.

(2) Grantee warrants and represents that its receipt of this grant will not adversely affect the Grantee's status as a department in the Haysville School District.

(3) Grantee will furnish to The Beach Family Foundation any information concerning any change or proposed change in the Grantee's tax-exempt status.

(4) If Grantee's tax-exempt status changes, The Beach Family Foundation reserves the right to require that all remaining grant funds be immediately returned.

(5) Any funds not used or committed for the specific purpose of the grant within the specified term of the request, must be returned to the Beach Family Foundation unless otherwise authorized in writing.

(6) Grantee must provide a written report as soon as possible after the close of the grant period describing conclusions, progress, and/or status of grant objectives, including how funds were expended to attain the objective.

(7) The Beach Family Foundation desires that all resources of your organization be dedicated to accomplishing your philanthropic purposes. Accordingly, Grantee agrees not to recognize the Foundation, its directors or staff with certificates, plaques, or similar mementoes.

Please signify your agreement to the foregoing terms and conditions by having a duly authorized officer sign and return this letter of the grant agreement.

Very truly yours,

Grady Boulier
Grady Boulier
Secretary

Accepted by: Emily Goetz Date: 12/15/22

Title: Coordinator

USD 261
HAYSVILLE SCHOOLS

Mr. Jarrod Craig
Principal
Prairie Elementary

7101 S. Meridian
Haysville, KS 67060
Office: (316)-554-2350
Fax: (316)-554-2357

Date: 12-14-22

To the USD 261 Haysville School Board,

Please accept the donation of Love and Logic DVD's + Books to be used for positive resources for teachers, parents + classrooms

from:

Tim + Amy Mills
3735 W Angel St
Wichita, Ks 67217

We are very grateful for their support for Prairie Elementary School and the Haysville School System!

Secretary, Prairie Elementary School

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From: Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donation from Mr. Charlie Martin
Date: 01/03/2023

To Whom It May Concern:

Homeless Services/Foster Care received a donation of 24 boxes of various office and school supplies for District families from the Mr. Charlie Martin.

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

Charlie Martin
124 Springwood Drive
Derby, KS 67037

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From: Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donation from Credit Union of America
Date: 01/03/2023

To Whom It May Concern:

Homeless Services/Foster Care received a donation of $1000 for District families from the Credit Union of America.

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

Nate Reisig
PO Box 47528
Wichita, KS 67201

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From:Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donation from Sedgwick County Sheriff's Office
Date: 11/30/2022

To Whom It May Concern:

Homeless Services/Foster Care received two donations of $250 for District families. The total value is $500

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

Betty McCutcheon
328 Western
Haysville, KS 67060

Melinda Fike/Gary McCutcheon
PO Box 4158
Sunriver, OR 97707

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From:Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donation from Sedgwick County Sheriff's Office
Date: 12/13/2022

To Whom It May Concern:

Homeless Services/Foster Care received a donation of 81 holiday food boxes for District families at an approximate value of $100 per box. The total value is approximately $8100.

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

Sergeant Robert Hephner
141 W. Elm
Wichita, KS 67203

2.2.17.6

RESOLUTION

BE IT RESOLVED by the Board of Education of Unified School District No. 261, (Haysville) Sedgwick County, State of Kansas, that all banks in Sedgwick County be designated as official depositories and that the following bank be and is hereby designated as depository bank for Unified School District No. 261 funds for the budget year beginning July 1, 2022, and ending June 30, 2023:

Intrust Bank

and

BE IT RESOLVED that withdrawals from all accounts of Unified School District No. 261 now carried with the within named bank, shall be made by check signed by the following duly elected officers of the Board of Education, Tom Gibson , President, and countersigned by Steve Williams, the Interim Treasurer of USD 261, and Debra M. Coleman, Clerk of the Board of Education.

BE IT FURTHER RESOLVED, that such signatures of any officer may be affixed mechanically in facsimile, provided that such facsimile signatures shall be valid only when used on standard Unified School District No. 261 check forms, and provided that the facsimile signature shall correspond to the specimen thereof, submitted and certified to the bank by the Clerk of the Board of Education of Unified School District No. 261 to execute, and to the bank to accept, signatures as provided above, and that any action consistent with this Resolution is hereby ratified and confirmed.

ADOPTED: January 23, 2023.

ATTEST: UNIFIED SCHOOL DISTRICT NO. 261
(HAYSVILLE) SEDGWICK COUNTY, KANSAS

_____ BY: _____

CLERK **PRESIDENT**

3.5 Approve / Amend Consent Agenda

See Supporting Documentation in PDF

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 7

DATED: 1/23/2023

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE 12/12/2022	DIRECT DEPOSIT	Ck#	84842-85973	2,593,307.44
	WITHHOLDING	Ck#	1444-1445	1,377.22
	WITHHOLDING	Ck#	81086	1,808,041.25
	WITHHOLDING	Ck#	81119-81121	237,158.80

ACCOUNTS PAYABLE

DATE 12/20/2022	Manual Cks	81307-81320	79,125.17
12/21/2022	Manual Cks	81321	33,957.74
1/6/2023	Manual Cks	81322-81336	157,485.07
1/10/2023	Manual Cks	81337	39,445.10
1/13/2023	Manual Cks	81371-81379	60,408.36
1/23/2023	CKS	81380-81561	391,704.42
	VOIDS		(77,413.48)
		TOTAL REGISTER:	5,324,597.09

SUBMITTED BY: Nadine Freeman
ASST. TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	458,245.87	4,385,625.03	-4,358,730.25	485,140.65	-59,188.28	425,952.37	0.00
07	FEDERAL FUNDS	-2,497,116.92	2,337,336.59	-168,351.66	-328,131.99	-31,577.92	-359,709.91	0.00
08	SUPPLEMENTAL GENERAL	707,712.29	109,882.94	-441,565.34	376,029.89	-22,708.04	353,321.85	0.00
11	AT-RISK (4 YEAR OLD)	29,944.71	25,000.00	-42,729.09	12,215.62	-808.23	11,407.39	0.00
13	AT-RISK (K-12)	40,073.19	150,177.50	-164,949.96	25,300.73	-84.52	25,216.21	0.00
14	BILINGUAL	39,531.26	0.00	-17,636.36	21,894.90	0.00	21,894.90	0.00
15	VIRTUAL EDUCATION	22,616.00	0.00	-13,692.00	8,924.00	0.00	8,924.00	0.00
16	CAPITAL OUTLAY	551,402.31	63,954.46	-134,037.66	481,319.11	-278,741.14	202,577.97	0.00
18	DRIVER TRAINING	116,687.27	0.00	0.00	116,687.27	0.00	116,687.27	0.00
24	FOOD SERVICE	3,327,085.98	421,124.51	-292,723.87	3,455,486.62	-17,482.99	3,438,003.63	0.00
26	PROFESSIONAL DEVELOPMENT	32,360.67	0.00	-7,098.44	25,262.23	0.00	25,262.23	0.00
28	PARENTS AS TEACHERS PROGRAM	53,539.67	5,000.00	-38,514.28	20,025.39	-235.39	19,790.00	0.00
30	SPECIAL EDUCATION	45,801.12	1,372,808.35	-1,220,322.51	198,286.96	-1,761.82	196,525.14	0.00
31	CONSTRUCTION	-1,100,000.00	0.00	0.00	-1,100,000.00	0.00	-1,100,000.00	0.00
34	VOCATIONAL EDUCATION	314,161.60	0.00	-55,467.91	258,693.69	-1,015.00	257,678.69	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	826,672.23	6,304.65	-34,700.89	798,275.99	-3,175.62	795,100.37	0.00
62	BOND & INTEREST #1	9,389,264.03	72,960.50	0.00	9,462,224.53	0.00	9,462,224.53	0.00
70	ECC STATE GRANT	-31,135.10	0.00	0.00	-31,135.10	0.00	-31,135.10	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	142,306.82	48,328.31	-10,138.64	180,496.49	0.00	180,496.49	0.00
TOTAL		13,524,855.55	8,998,502.84	-7,000,658.86	15,522,699.53	-416,778.95	15,105,920.58	0.00

-9000.00 Petty Cash Account +
15,513,699.53 General Ledger Balance
15,513,699.53 Bank Balance
-0-

nf 1-10-23
jw 1-10-23

Bank Statement Closing Date: 12/31/2022
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 01/09/2023 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		15,793,902.23	
Items Not Listed on this Statement			
Checks:	-280,202.70		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-280,202.70	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			15,513,699.53

Ending Cash Balance as of 12/31/2022

Beginning Cash Balance:		13,519,250.98	
Items from Skyward Sources			
Accounts Payable Sources:	-3,070,331.15		
Cash Receipts Sources:	7,663,536.33		
Journal Entries Sources:	-4,061.97		
Payroll Sources:	-2,594,694.66		
Subtotal of Skyward Sources:		1,994,448.55	
Month End Balance:			15,513,699.53

Variance: 0.00

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2022-23 Revised Budget	December 2022-23 Monthly Activity	2022-23 FY Activity	Encumbered Amount	2022-23 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	200,000.00	0.00	0.00	0.00	200,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	7,057,714.00	0.00	0.00	0.00	7,057,714.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	6,404,270.00	1,248,597.00	2,601,245.00	0.00	3,803,025.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	325,000.00	25,000.00	175,000.00	0.00	150,000.00
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	2,366,096.00	150,000.00	750,000.00	0.00	1,616,096.00
08	E	5214	000	0000	000	Transfer To Bilingual	168,415.00	0.00	100,000.00	0.00	68,415.00
08	E	5215	000	0000	000	Transfer to Virtual	125,000.00	0.00	50,000.00	0.00	75,000.00
08	E	5226	000	0000	000	Transfer to Professional Devel	100,000.00	0.00	100,000.00	0.00	0.00
08	E	5228	000	0000	000	Transfer To Parent Ed	225,000.00	0.00	0.00	0.00	225,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	5,100,000.00	0.00	850,000.00	0.00	4,250,000.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	950,000.00	0.00	500,000.00	0.00	450,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							23,121,495.00	1,423,597.00	5,226,245.00	0.00	17,895,250.00

Number of Accounts: 24

********** End of report **********

FD	FD	2022-23 Revised Budget	2022-23 FYTD Activity	2022-23 FYTD Unexpended Bal	Encumbered Amount	2022-23 FYTD Unencumbered Bal	2022-23 FYTD %
06	GENERAL FUND	43,748,669.00	17,749,849.72	25,998,819.28	59,188.28	25,939,631.00	40.71
07	FEDERAL FUNDS	4,390,993.00	1,418,813.71	2,972,179.29	31,577.92	2,940,601.37	33.03
08	SUPPLEMENTAL GENERAL	14,556,384.00	4,841,673.23	9,714,710.77	22,708.04	9,692,002.73	33.42
11	AT-RISK (4 YEAR OLD)	525,000.00	162,784.38	362,215.62	808.23	361,407.39	31.16
13	AT-RISK (K-12)	9,314,531.00	728,624.27	8,585,906.73	84.52	8,585,822.21	7.82
14	BILINGUAL	168,415.00	78,105.10	90,309.90	0.00	90,309.90	46.38
15	VIRTUAL EDUCATION	109,536.00	41,076.00	68,460.00	0.00	68,460.00	37.50
16	CAPITAL OUTLAY	4,118,725.00	1,105,927.28	3,012,797.72	278,741.14	2,734,056.58	33.62
18	DRIVER TRAINING	144,700.00	60,886.63	83,813.37	0.00	83,813.37	42.08
24	FOOD SERVICE	4,360,000.00	1,474,460.46	2,885,539.54	17,482.99	2,868,056.55	34.22
26	PROFESSIONAL DEVELOPMENT	113,579.00	74,737.77	38,841.23	0.00	38,841.23	65.80
28	PARENTS AS TEACHERS PROGRAM	475,000.00	161,745.61	313,254.39	235.39	313,019.00	34.10
30	SPECIAL EDUCATION	15,054,235.00	5,069,763.03	9,984,471.97	1,761.82	9,982,710.15	33.69
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	965,296.00	241,306.31	723,989.69	1,015.00	722,974.69	25.10
51	KPERS RETIREMENT CONTRIBUTIONS	6,701,731.00	2,969,534.98	3,732,196.02	0.00	3,732,196.02	44.31
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	745,476.00	196,945.64	548,530.36	3,175.62	545,354.74	26.84
62	BOND & INTEREST #1	7,545,789.00	6,206,361.89	1,339,427.11	0.00	1,339,427.11	82.25
70	ECC STATE GRANT	0.00	23,310.41	-23,310.41	0.00	-23,310.41	0.00
95	PAYROLL CLEARING	0.00	470,713.67	-470,713.67	0.00	-470,713.67	0.00
	Grand Expense Totals	113,038,059.00	43,076,620.09	69,961,438.91	416,778.95	69,544,659.96	38.48

Number of Accounts: 2565

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

December 31, 2022

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUND.....	Awaiting Federal Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
70	ECC STATE GRANT.....	Awaiting State Funds

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 KASB Board Policy Section(s) G

See Supporting Documentation in PDF

End of Section

6.2 Strategic Plan

See Supporting Documentation in PDF

End of Section

6.3 New Class Proposals

See Supporting Documentation in PDF

End of Section

6.4 Bid Approval for Heating and Air Units

See Supporting Documentation in PDF

End of Section

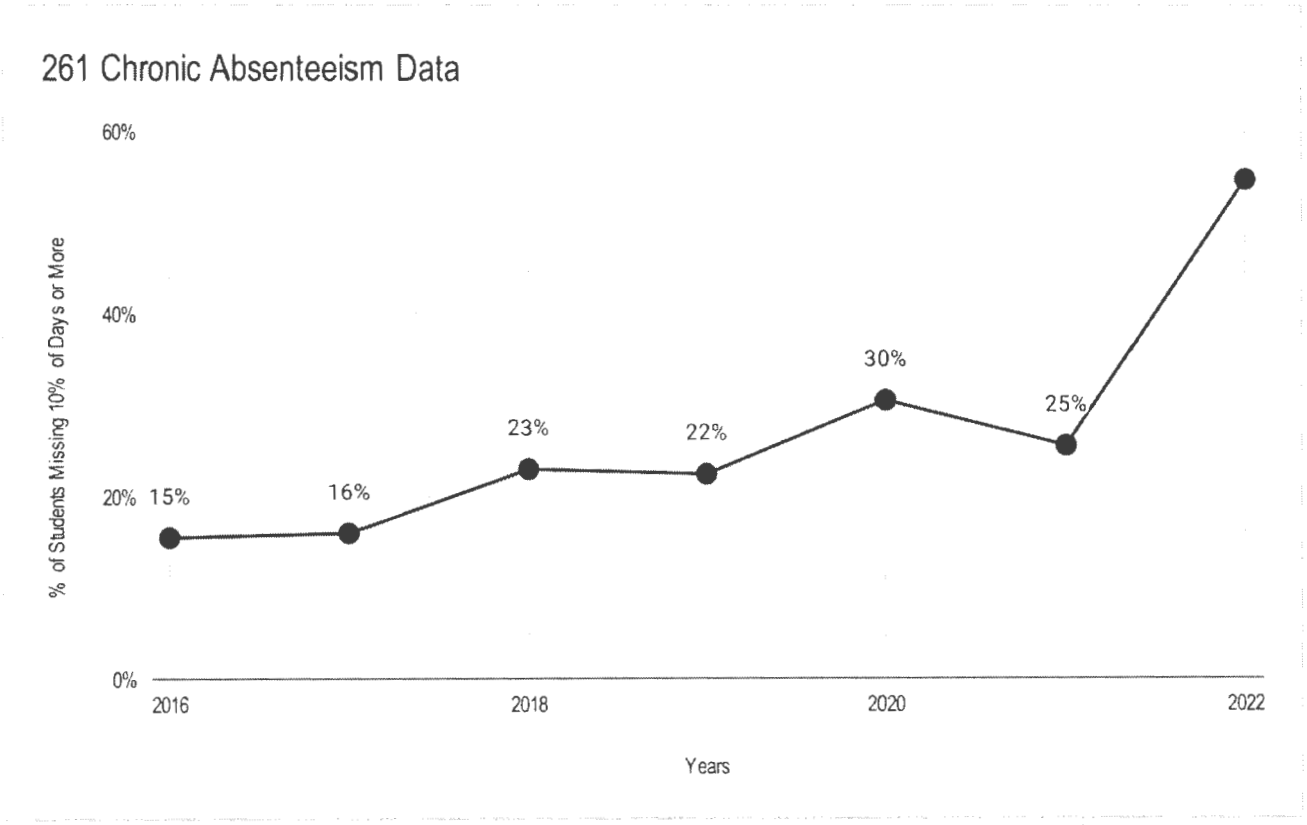
7.0 FIRST READINGS

No supporting documentation.

End of Section

261 Chronic Absenteeism Data

2016	2017	2018	2019	2020	2021	2022
15%	16%	23%	22%	30%	25%	55%



USD 261 Board Policy

Absences and Excuses JBD

Attending school every day will help children as they progress through their academic careers. Helping your child get to school on time every day is an important way you can promote your child's academic success. KS Statute K.S.A. 72-3121 states that a child is required by law to attend school (see statute below).

K.S.A. 72-3121 (c) (1): *Whenever a child is required by law to attend school and is enrolled in school, and the child is inexcusably absent therefrom on either three consecutive school days or five school days in any semester or seven school days in any school year, whichever of the foregoing occurs first, the child shall be considered to be not attending school as required by law. A child is inexcusably absent from school if the child is absent therefrom all or a significant part of a school day without a valid excuse acceptable to the school employee designated by the board of education to have responsibility for the school attendance of such child.*

Chronic Absenteeism: According to the Kansas StateDepartment of Education (KSDE), "being chronically absent means a student is missing 10 percent or more of school, for both excused and unexcused reasons. This puts the student at a higher risk of not graduating high school and possibly becoming a high school dropout." Chronic absenteeism is not the same thing as truancy. Chronic absenteeism considers excused, and unexcused absences; and truancy considers only unexcused absences.

When a student is absent from school, an attempt shall be made to contact the parent or guardian to determine the reason for the absence. The principal has been designated to determine the acceptability and validity of excuses presented by the parent(s) or the student.

Procedures for notifying parents on the day of a student's absence shall be published in the student handbook.

Excused/Unexcused Absences

The definition of "excused absence" includes the following:

- Personal illness;
- Health-related treatment, examination, or recuperation;
- Serious illness or death of a member of the family;
- Obligatory religious observances;
- Participation in a district-approved or school-sponsored activity or course;
- Absences pre-arranged by parents and approved by the principal; and
- Students of active duty military personnel may have additional excused absences at the discretion of the principal for visitations relative to leave or deployment.

All absences which do not fit into one of the above categories would be considered unexcused absences. A student serving a period of suspension or expulsion from the district shall be considered inexcusably absent.

Unexcused Absences from School: A student is unexcused when absent without a reason. Leaving without permission will be counted as unexcused when school is in session. Students who skip school or arrive late for unexcused reasons will be addressed in accordance with the building policy.

Excessive Absence: Parents may excuse students up to ten (10) absences per year without the need for documentation of an appointment from a health care provider. Each absence after the ten (10) per year will automatically become an unexcused absence unless a note from the health care provider is given and accepted by the administration. Exceptions: Students who are hospitalized or suffering from a long-term or chronic illness while under the care of a licensed physician will be exempt from this provision. Long-term illness is defined as an illness that keeps a student out of school for at least four consecutive days.

K.S.A. 72-3121 (d) (1): *Prior to making any report under this section that a child is not attending school as required by law, the designated employee of the board of education shall serve written notice thereof, by personal delivery or by first class mail, upon a parent or person acting as parent of the child. The notice shall inform the parent or person acting as parent that continued failure of the child to attend school without a valid excuse will result in a report being made to the secretary for children and families or to the county or district attorney. Upon failure, on the school day next succeeding personal delivery of the notice or within three school days after the notice was mailed, of attendance at school by the child or of an acceptable response, as determined by the designated employee, to the notice by a parent or person acting as parent of the child, the designated employee shall make a report thereof in accordance with the provisions of subsection (a). The designated employee shall submit with the report a certificate verifying the manner in which notice was provided to the parent or person acting as parent.*

USD 261 Excessive Absence/Truancy Procedure	
Time Frame	Intervention
Daily	An attempt will be made to contact parents for all unexcused absences.
3 consecutive unexcused absences	Per state law, after three consecutive unexcused absences, a truancy report with be made to DCF.
5 consecutive absences per semester	Per state law, after five unexcused absences in a semester, another truancy report with be made to DCF.
7 unexcused absences per year	Per state law, after seven unexcused absences per year, another truancy report with be made to DCF.
10 excused or unexcused absences	A note from a health care provider may be required, or verification by the school nurse may be required to excuse further absences.

Vacations: All vacations must be pre-arranged with the building administrator at least five days before the student leaves. The vacation will be excused only if it falls within the district absence limit. Any days, which exceed the limit, will be counted as unexcused. Students who miss classes for vacations need to make arrangements in advance with their teachers for make-up work and may be required to complete assignments prior to leaving.

Doctor and Dental Appointments: To be excused, all appointments made with a health care provider after the district's absences limit must be verified by an appointment card. Every effort should be made to ensure that the student does not continue to miss the same class period for these appointments. In most cases, students will be excused for a maximum of one half-day for these appointments.

School-Sponsored Activities: All absences which result from students participating in school-sponsored activities will be excused. These absences do not count toward the district absence limit. Students who miss class for school-sponsored activities need to make arrangements in advance with their teachers for their make-up work.

Military Families in Attendance: Students of active duty personnel shall have additional excused absences at the principal's discretion for visitations relative to leave or deployment.

Significant Part of a School Day/Class: An absence of two or more hours in any school day shall be considered a half-day absence at all elementary buildings (grades K-5). In secondary buildings (grades 6th-12th), students who miss more than 25% of a class period will be considered absent for that class period.

Make-Up Work: It is the student's responsibility to obtain make-up assignments from teachers following an excused or unexcused absence. In general, two days are given to complete daily work missed due to each day of absence. Exceptions to this rule can be made through special arrangements with the teacher or administration. Tests, which have been scheduled in advance, and long-term assignments, must be completed on arrival back to school.

7.2 KASB Board Policy Section(s) H

See Supporting Documentation in PDF

End of Section

7.3 Superintendent Policy Regarding Travel Percentage and Per Diem

See Supporting Documentation in PDF

End of Section

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Amy Bedient & Shenae Stein
Re: PreK Class Sizes
Date: January 23, 2023

History/Relevance: The current BOE policy addressesclass size limits for Kindergarten through grade 3 and grades 4 and 5; however, class size limits for preschool are not listed (see below from the USD 261 Board of Education Policy Manual, Policy Code IE).

Class Size

Class size shall be determined by: class enrollment, teacher availability, budget and facility limitations.

Pupil-teacher ratios in the district will be determined by class enrollment, teacher availability, budget limitations and facility utilization and shall not be subject to the meet and confer process.

The board will attempt to keep the class size of the district's classrooms as follows:

Kindergarten - Grade 3	Maximum of 23 students
Grades 4-5	Maximum of 27 students

What: We would like to add a preschool maximum class size of 20 students to the BOE policy.

Why: The Kansas Star Recognition rubric identifiesthat preschool classes should have a maximum of 20 students and a ratio of 1:10 adults to children.
Here are the related qualifiers from the KSDE rubric:

> *What is the maximum classroom size for any preschool-aged student in the district/system?*
> *Are all preschool-aged students enrolled in the district/system in a classroom with a maximum size of 20?*
> *Are all preschool-aged students enrolled in the district/system in classrooms with an adult-to-child ratio of 1:10 or better?*

In addition, our current preschool grant requires a maximum class size of 20.

Where: This change could impact all buildings currently housing preschool classes.

When: This would take effect for the 2023-2024 school year.

How: This change would be reflected in the Board policyupon approval.

Who: This could impact all preschool teachers moving forward.

How much: Since we currently meet this maximum size in all preschool classrooms, we do not anticipate additional costs to the district.

Thank you,

Amy & Shenae

HAYSVILLE SCHOOLS USD 261

USD 261 Service Center

1745 W. Grand
Haysville, KS 67060
Phone: 316-554-2210 • Fax 316-554-2212
bknudson@usd261.com

B.J. Knudson
Executive Director of Operations

TO: Haysville Board of Education

FR: Justin Bloomer, Director of Transportation

B.J. Knudson, Executive Director of Operations

DA: January 18, 2023

RE: Request to seek bids one 72 passenger bus as well as one wheelchair equipped bus.

History/Relevance: We try to replace one to two school buses every year to avoid having to replace multiple buses at one time when they are past the legal age of use. School buses can be used for 25 years for student transportation. After 25 years we are not allowed to use those buses. We have also received a grant that will pay for 25% of the 72-passenger bus.

What We are asking for a resolution authorizing Haysville USD 261 to seek bids for one 72 passenger bluebird bus as well as one wheelchair equipped bus.

Why: To replace aging buses within our fleet that we will no longer be able to use.

Where: We will seek bids from authorized Bluebird Dealers.

When: We would bring bids back to the February board meeting for approval.

Who: The Director of Transportation as well as the Executive Director of Operations will handle the bidding process.

How Much: The cost for seeking bids is zero dollars.

If you have any questions, please do not hesitate to contact me.

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items

No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Workshop
Budget Hearing
Approve Budget
September
Site Council Mmbrshp. Apprvl (C. A.)
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
ESSER Fund Update
November
KASB Delegates/Voting
Curriculum Proposals
Send Invitation to Legislators for Dec. Meeting
School Based Health Clinic Evaluation
Review Superintendent's Goals
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
Health Care Clinic Report
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Proclamation for Teacher Appreciation
Graduation/Promotion Dates
May
Handbooks
Microsoft Licenses
Review ASA Contract – Advrtng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Crisis / Safety Report
Annual Paper Bid

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section