REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS *
February 13, 2023 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board Vice President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation) – Campus High School
- 1.3 Vice President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
  - 261derful Presentation *(Community Engagement, Goal 1)*
- 1.5 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Excess Inventory – IT Equipment and 1-Bus
- 3.5 Approve/Amend Consent Agenda (No Documentation)

4.0 TREASURER'S REPORT / BILLS – PDF *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1)*

5.0 REPORTS – Focus on Learning
- School Based Health Care Clinic Report – Long: *(Culture, Goal 1)*
- Haysville High School Alternative Scheduling – Winter: *(Student Engagement, Goal 1)*

6.0 ACTION ITEMS
- 6.1 Absentee Policy – Reed – PDF *(Student Engagement, Goal 1)*
- 6.2 KASB Board Policy Section(s) – H – Hersh – PDF *(Student Engagement, Goal 2)*
- 6.3 Superintendent Policy Regarding Travel Percentage and Per Diem – Hersh – PDF *(Student Engagement, Goal 2)*
- 6.4 Bid Approval for a 72-Passenger Bus and a Handicapped Accessible Bus – Bloomer *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1)*
- 6.5 MOTION TO APPROVE 6.0 AS PRESENTED

7.0 FIRST READINGS
- 7.1 Curriculum Adoptions (ELA and Math) - Reed – PDF *(Student Engagement, Goal 1)*
- 7.2 Summer Exploration and Enrichment – Reed *(Student Engagement, Goal 1)*
- 7.3 KASB Board Policy Section(s) - I – PDF *(Student Engagement, Goal 1)*
- 7.4 2023-2024 District Calendar – Hersh *(Student Engagement, Goal 1)*

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – For Discussion of Nonelected Personnel
Nonelected Personnel – Justification: To Protect the privacy interests of an identifiable individual.

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
January 23, 2023 – 7:00 P.M.
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Tom Gibson. Six members were present.

MEMBERS PRESENT	OTHERS PRESENT
Tom Gibson – President	Jeff Hersh, Superintendent of Schools
Tom Gibson – Newly Elected President	Debbie Coleman, Clerk of the Board
Jennifer Bain – Vice President	Steve Williams, Director of Business and Finance
Jeremy Bennett – Newly Elected Vice President	Gillian Macias, Assistant Supt. of Personnel
Dr. Susan Norton	Jennifer Reed, Asst. Supt. of Learning Services
Courtney Williams	Dr. Angie Karraker, Director of Special Services
Kelly Ramseyer	David Morford, Principal of Campus High School
	David Herbert, Director of IT
	Adia Ludwig, Communications Director
	B.J. Knudson, Executive Director of Operations
	Others

1.0 MEETING OPENING

1.1 Call to Order
Tom Gibson called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute – Oatville School newly formed Student Council students from grades 4-5 led the Board in the Pledge of Allegiance. Students participating were: Eric Railey, Anna Peitz, Liam Oyster, Kannica Vonn, Caleb Marentette, Tegan Wilkey, Lucas Dougan, Jocelyn Silva, Tessa Gurley, Knova Perry, Kaynan Hough, Landon Traugott, Adeline Alaniz, Ethan Newell, Abigail Moore, Peyton Potter and Erik Johnson.

Board Appreciation: Ruth Clark Elementary School students performed a song for the Board. Ruth Clark students performing were: Layla Brim, Layla Morgan, Arianna Anderson, Carly Crawford, Silas Hendrickson, Maddie McClellan, Carina Xiong, Zimmerly Welch, Karli Pameticky, Quinn Watson, Caelyx Streeter and Jordan Landrum. Ms. Quintero led the group.

1.3 Election of Board Officers
Mr. Gibson opened the floor for nominations for Board president.

Dr. Susan Norton nominated Tom Gibson for president.

Mr. Gibson asked if there were additional nominations.
There were no additional nominations, so nominations closed.

Tom Gibson received 6 votes and was elected Board president.

Newly elected Board president, Tom Gibson, opened the floor for nominations for vice-president.

Jennifer Bain and Dr. Norton nominated Jeremy Bennett for vice-president.

Mr. Gibson asked if there were additional nominations.
Hearing none, nominations closed.

Jeremy Bennett received 6 votes and was elected vice president.

1.4 President;s Announcements (No Documentation)

- Election of Negotiations Team – Postponed until the February BOE Meeting.
- Thank you to the Fall Festival for supporting USD 261.
- Thank you to the HMS Choir.
- Campus football players, Kyle Butcher, Christian Sicard and Harley Buller, made 1 st team, all league. Remey Buckles made 2 nd team all league and honorable mentions went out to Brock Jensen, Skylar Rardin and Kyle Butcher. Kyle Butcher will play in the Kansas Shrine Bowl on July 15, 2023 at Hays State.

1.5 Superintendent's Announcements (No Documentation)

- Mr. Hersh thanked Dr. Clint Schutte for his years of service to USD 261.
- Mr. Hersh introduced and welcomed Mr. Steven Williams, the new Interim Director of the Business Department.
- Congratulations to Tom Gibson and Jeremy Bennett for their willingness to take on the position of Board president and vice president.
- Thank you to the Oatville Student Council for leading the Board in the Flag Salute and Ruth Clark choir for their performance for Board Appreciation Month.
- January is Board of Education appreciation month. Mr. Hersh read the proclamation of appreciation to the Board. Board members received items of appreciation from the District schools including cards and art work from District students. Campus High School FACS class provided charcuterie boards (finger foods) in honor of Board Appreciation Month. Mr. Hersh thanked the members on the Board for their dedication and service to USD 261.
- Joint Campus Student Council and Board of Education Breakfast will be held during the fourth quarter.
- Campus High School teacher Mr. Cody Kirkendoll, was one of 32 teachers across the state of Kansas to be awarded the Kansas Horizon Award. Campus High School principal, Mr. David Morford, nominated Mr. Kirkendoll for the award.
- 261derful Presentation - Those individuals receiving the 261derful award are:
  Retirees : Kim Newby - Campus High School, Susan Callaway - Campus High School, Marita Holton – Food Service, Connie Schaef - Campus High School, Cindy Sherman - Campus High School, Jan Ward – Haysville Middle School.
  Tracy Chase – Tri-City for staff assistance.
  From the Maintenance Department for responding to incidents over Christmas Break: Alan Barton, Mark Tombau, Mark Haupt, Larry Slaughter, Bryan Corbett, Grant Stranthan, Rodney Smith, Kyle Burger, Carissa Vince, Patrick Riggle, Glen Durham, Freddy Robinson, B.J. Knudson and Jace Knudson.
  Ruth Clark Elementary School singers performed for Board appreciation. Those students performing were: Layla Brim, Layla Morgan, Arianna Anderson, Carly Crawford, Silas Hendrickson, Maddie McClellan, Carina Xiong, Zimmerly Welch, Karli Pameticky, Quinn Watson Caelyx Streeter and Jordan Landrum.

1.6 Campus High School Student Council Report
Student Council Executive Board President Maddie Carpenter was not able to attend the BOE meeting but provided a list of Student Council events:
Getting ready for the GEM 5k
Staff appreciation
Student Council Elections
Joint Board/Student Council Breakfast
Homecoming

1.7 New and Good (No Documentation)

- Haysville Education Foundation
  Dr. Susan Norton gave a brief report to the Board regarding the Education Foundation. Education Foundation grant recipients are: Sarah Henning - Campus High School, Tyler Balsters - Campus High School, Darrin May – Campus High School, Melinda Buff / Samantha Sexton - Campus High School, Casey Meier - Campus High School, Bill Welch - Campus High School, Maureen Corcoran - Campus High School, Shelly Swearingen – Haysville West Middle School, Stephanie High – Oatville Elementary School, Cassandra Hughes – Rex Elementary School, Jessica Terry – Rex Elementary School, Amalia Ramirez-Cherry - Ruth Clark Elementary School, Amy Driskill - Ruth Clark Elementary School and Paul Graves – Haysville Middle School.

1.8 Approve/Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Bain/Williams) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

2.2 Remarks/Comments from District Visitors – 2 min.
Mr. David Herbert greeted the Board.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Parents As Teachers received a grant from the Beach Family Foundation in the amount of $5,000.00 to be used to purchase books for family visits and a big book easel.
- Prairie Elementary School received a donation of Love and Logic DVD's and books.
- Homeless Services/Foster Care received a donation of $1000.00 to use for District families from Credit Union of America.
- Homeless Services/Foster Care received two donations of $250.00 each from the Sedgwick County Sheriff's Office.
- Homeless Services/Foster Care received a donation of 81 holiday food boxes with an approximate value of $100.00 per box from the Sedgwick County Sheriff's Office.
- Homeless Services/Foster Care received a donation of 24 boxes of office supplies from Mr. Charlie Martin.
- Ms. Jessica Carr, HMS physical education teacher, and Shawn Becker, HMS SPED teacher were each awarded a $500.00 grant for classroom projects from Credit Union of America.
- The HMS Structured Learning Room received a donation of a Make-A-Fort Explorer Kit valued at $94.99 from Credit Union of America.
- Ruth Clark Elementary School received a donation from their PTO for $1300.00 to be used to help purchase books from the Read to Them program.

- The Rex Elementary Angel Fund has received donations in the amounts of $50.00, $25.00, $100.00, $5.00, $20.00 and $300.00 all from anonymous donors.
- The Freeman Elementary Angel Fund has received donations in the amounts of $60.00, $50.00, $100.00 and $80.00 all from anonymous donors.
- The Ruth Clark Elementary Angel Fund has received a donation in the amount of $30.00 from an anonymous donor.
- The Campus High School Angel Fund received a donation in the amount of $100.00 from an anonymous donor.
- The Transportation Department has been awarded the Kansas Clean Diesel grant which will reimburse the District up to 25% of eligible projects costs.

3.4 Resolution Regarding a Change of Treasurer for USD 261

3.5 Approve/Amend Consent Agenda
MOTION to approve the Consent Agenda as presented.
(Williams/Ramseyer) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF
Mr. Steve Williams presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Bain) Motion carried 6-0.

5.0 REPORTS – Focus on Learning
No Reports

6.0 ACTION ITEMS

6.1 KASB Board Policy Section(s) G
Mr. Hersh was present to answer questions from the Board regarding KASB Board Policy Section G.
MOTION to approve KASB Board Policy Section G as presented.
(Bennett/Ramseyer) no votes - motion failed.
MOTION to approve KASB Board Policy Section G with the addition of mother-in-law, father-in-law and specify full-time employees to the Nepotism section.
(Bennett/Ramseyer) Motion carried 6-0.

6.2 Strategic Plan Final Approval
Mr. Hersh was present to answer questions from the Board regarding the Strategic Plan Final Approval.
MOTION to approve the Strategic Plan Final Approval as presented.
(Norton/Bain) Motion carried 6-0.

6.3 New Class Proposals
Ms. Jennifer Reed was present to answer questions from the Board regarding New Class Proposals.
MOTION to approve the E-Sports class proposal as presented.
(Bain/Norton) Motion carried 6-0.
MOTION to approve the Military History class proposal as presented.
(Williams/Ramseyer) Motion carried 4-2. Gibson and Bennett voted no.

6.4 Bid Approval for Heating and Air Units
Mr. B.J. Knudson presented information to the Board and requested bid approval for heating and air units for the new Print Shop at Campus High School from Comfort Systems for $31,900.00.
MOTION to approve the bid for heating and air units for the new Print Shop at Campus High School from Comfort Systems for $31,900.00 as presented.
(Bain/Bennett) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Absentee Policy

Ms. Jennifer Reed presented information to the Board regarding the updated Absentee Policy. This was a first reading with no action requested from the Board.

7.2 KASB Board Policy Section(s) H

Mr. Hersh presented information to the Board regarding KASB Board Policy Section H. This was a first reading with no action requested from the Board.

7.3 Superintendent Policy Regarding Travel Percentage and Per Diem

Mr. Hersh presented information to the Board regarding Travel Percentage and Per Diem, Board Policy GAN.

This was a first reading with no action requested from the Board.

7.4 Pre-K Classroom Numbers

Ms. Jennifer Reed presented information to the Board regarding Pre-K Classroom Numbers. Ms. Reed is suggesting the suggested Pre-K class size numbers be capped at 20 and to include Pre-K with the Board guidelines for kindergarten – 3rd grade and grades 4th - 5th.

This was a first reading , but the Board took action to expedite this process.

MOTION to approve capping Pre-K class size at 20 students and including Pre-K with the Board guidelines for kindergarten – 3rd grade and grades 4th – 5th as presented.

(Norton/Williams) Motion carried 6-0.

7.5 Permission to Seek Bids for a 72-Passenger Bus and a Handicapped Accessible Bus

Mr. B.J. Knudson presented information to the Board requesting Board approval to seek bids for a 72-passenger bus and a handicapped accessible bus. This will be paid out of the 2023-2024 budget.

This was a first reading , but the Board took action enable the bidding process to begin immediately.

MOTION to give permission to Seek Bids for a 72-Passenger Bus and a Handicapped Accessible Bus as presented.

(Norton/Bain) Motion carried 6-0.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Flag Salute – February – Campus
- School Based Health Care Clinic Report – Long – February
- Summer Exploration and Enrichment – Reed – 1st Read - February
- Curriculum Adoptions (ELA and Math) – Reed – February
- Campus EMT Curriculum Proposal – Reed – February
- KASB Policy Section I – February
- Haysville High School Alternative Scheduling – Report – Winter - February
- Handbooks – 1st Read – Macias - March
- 2023 – 2024 District Calendar – 1st Read - March
- Capital Outlay – 1st Read - March

8.2 Board Calendar

9.0 EXECUTIVE SESSION – Executive Session - Nonelected Personnel

Nonelected Personnel - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. Justification: To protect the District's right to the confidentiality of its negotiating position and the public interest.

1. Nonelected Personnel – Superintendent Goals

MOTION to take a 5-minute break from 8:50 p.m. until 8:55 p.m. then go into executive session at 8:55 p.m. for 30-minutes, to return at 9:25 p.m. for the discussion of nonelected personnel.
(Gibson/Bennett) Motion carried 6-0.

The Board invited Mr. Hersh to join them in Executive Session at 9:20 p.m.
Mr. Hersh joined the Board in Executive Session at 9:20 p.m.

The Board reconvened at 9:25 p.m. with four members present.
(Gibson, Williams, Bennett and Bain)

Mr. Hersh returned to the Board Room at 9:25 p.m.

2. Nonelected Personnel – Personnel Matter

MOTION to go into executive session at 9:25 p.m. for 10-minutes, to return at 9:35 p.m. for the discussion of nonelected personnel.
(Gibson/Williams) Motion carried 4-0

The Board invited Mr. Hersh, Ms. Macias, and Angie Karraker to join them in Executive Session.
Mr. Hersh, Ms. Macias and Ms. Karraker joined the Board in Executive Session at 9:25 p.m.

The Board reconvened at 9:35 p.m. with four members present.
(Gibson, Norton, Bennett and Ramseyer)

MOTION to return to Executive Session for 10-minutes to return at 9:45 p.m.
(Gibson/Bennett) Motion carried 4-0.

Mr. Hersh, Ms. Macias and Ms. Karraker returned to the Board Room at 9:45 p.m.

The Board reconvened at 9:45 p.m. with six members present.

10.0 ADJOURNMENT

Meeting adjourned at 9:46 p.m.

_____

Tom Gibson, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Craig Ryan

For Position As Assistant Superintendent for Business and Finance

Building Administration

Education

Undergraduate	Date	Degree	Major
Emporia State University	2009	BS	Secondary Math/Education

Graduate	Date	Degree	Major
Baker University	2013	MS	School Leadership
Newman University	2022	Certification	District Leadership

Experience	Location	Dates
Building Principal	Goddard, KS	2018-Present
Assistant Principal	Maize, KS	2013-2018

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: February 9, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Lisa Strohm, Elementary Teacher at Prairie Elementary School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: February 9, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Mark Foster, Principal at Haysville Middle School, effective July 1, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: February 9, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Brittney Potter, FACS Teacher at Campus High School, effective June 30, 2023.

CA

USD 261
HAYSVILLE SCHOOLS

Tri-City Day School

1975 W Grand
Haysville, KS 67217
316-554-2324

February 7, 2023

To: Debbie Coleman, BOE Clerk

From: Tonya Nelson, Secretary

RE: Donation from Kroger

Tri-City Day School received a donation of funds in form of Check #501966576 for the amount of $166.53

from KThe Kroger Co
1014 Vine Street
Cincinnati, OH 45202

We are requesting acceptance of this donation.

Sincerely,

Tonya Nelson

Tonya Nelson

USD#261-Haysville Food Service Department
132 Stewart Door #15
Haysville,KS 67600
(316)554-2219

Haysville Food Service Department
132 Stewart Door#15
Haysville,KS 67060

To: Haysville Board of Education
From: Gina Lee, Food Service Director

Re: Donation

To Whom It May Concern:

January 12, 2023: Food Service Department received $20.00 cash for the Angel Fund account at Freeman Elementary from Brenda Hood (Transportation Department) and $35.00 cash from an anonymous donor.

January 17, 2023: Food Service Department received $40.00 cash for the Angel Fund at Freeman Elementary from an anonymous donor.

January 17, 2023: Food Service Department received $100.00 check for the Angel Fund at Freeman Elementary from Jaime Miranda (staff member)

January 18, 2023: Food Service Department received $25.00 check for the Angel Fund at Prairie Elementary from an anonymous donor

January 19, 2023: Food Service Department received $50.00 check for the Angel Fund at Nelson Elementary from Tyrone Bell.

January 19, 2023: Food Service Department received $50.00 cash for the Angel Fund at Freeman Elementary from Heather Hernandez.

January 23, 2023: Food Service Department received $50.00 cash for the Angel Fund at Rex Elementary from an anonymous donor.

January 24, 2023: Food Service Department received $25.00 check for the Angel Fund at Rex Elementary from an anonymous donor.

January 24, 2023: Food Service Department received $25.00 check for the Angel Fund at Rex Elementary from an anonymous donor.

January 25, 2023: Food Service Department received $80.00 cash for the Angel Fund at Rex Elementary from an anonymous donor.

January 30, 2023: Food Service Department received $40.00 cash for the Angel Fund at Oatville Elementary from an anonymous donor.

January 31, 2023: Food Service Department received $20.00 cash for the Angel Fund at Freeman Elementary from Karyn Bell-Simon (Food Service Manager).

February 01, 2023: Food Service Department received $20.00 cash for the Angel Fund at Freeman Elementary from an anonymous donor.

February 02, 2023: Food Service Department received $100.00 cash for the Angel Fund at Freeman Elementary from Erin Allen (Food Service Staff)

February 02, 2023: Food Service Department received $100.00 cash for the Angel Fund at Ruth Clark Elementary from an anonymous donor.

February 03, 2023: Food Service Department received $11.00 cash for the Angel Fund at Nelson Elementary from an anonymous donor.

Thank You,

Gina Lee

Food Service Department

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 02/02/2023

To Whom It May Concern:

Ruth Clark received cash for $100.00 from an anonymous donor for the Angel Fund. He said that he would like to help students in need receive a hot meal.

Thank You,

Heather Nichols
Ruth Clark Elementary

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From: Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donations
Date: 02/01/2023

To Whom It May Concern:

Homeless Services/Foster Care received the following donations:

LaRue Gorychka
209 N. James
Haysville, KS 67060 $100

Lacey Grunden Haysville UMC
601 E Grand
Haysville 67060 $300 for hoodies for needy students

Kristen McDaniel - Haysville Senior Center
PO Box 404
160 E. Karla
Haysville, KS 67060 $100 gift card for needy family

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Technology
dherbert@usd261.com

To: BOE Consent Agenda

From: David Herbert

Date: January 26th, 2023

RE: Excess Inventory

I am requesting permission to sell via on-line auction the following equipment;

Approximately 42 Desktop Computers
Approximately 10 Network Switches
Approximately 60 Computer Monitors
3 Groups of Miscellaneous Computer Items/Parts/Tablets

Contact me if you have any questions or concerns.

David Herbert
Director of Information Technology
Haysville Public Schools

USD 261 Service Center

1745 W. Grand
Haysville, KS 67060
Phone: 316-554-2210 • Fax 316-554-2212
bknudson@usd261.com

B.J. Knudson
Executive Director of
Operations

TO: Haysville Board of Education

FR: B.J. Knudson, Executive Director of Operations

DA: February 8, 2023

RE: Disposal of a 72 Passenger Bus

The Haysville School District will be disposing of a 72-passenger school bus manufactured in 1998. State law states that school buses can only be used for the transportation of students for 25 years from the manufacturer date. The Haysville Schools will utilize an online auction site to sell the bus. There is no cost for Haysville School to sell items through the online auction site. The last time we auctioned a bus similar to this one, it sold for $4,600.

3.5 Approve/Amend Consent Agenda

No supporting documentation.

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 8

DATED: 2/13/2023

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE 1/12/2023	DIRECT DEPOSIT	85974-87094	Ck# 1448		2,593,619.32
	WITHHOLDING	81338-81370	Ck#		1,784,507.73
	WITHHOLDING	81562-81563	Ck#		230,028.08
	WITHHOLDING		Ck#		

ACCOUNTS PAYABLE

DATE 1/22/2023	Manual Cks	81564-81565	1,720.00
1/26/2023	Manual Cks	81566-81570	33,137.35
2/7/2023	Manual Cks	81573-81592	231,272.60
2/13/2023	CKS	81593-81735	405,364.27
	VOIDS		(1,955.73)

TOTAL REGISTER: 5,277,693.62

SUBMITTED BY: Steve Williams
INTERIM BUSINESS MANAGER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	485,140.65	3,062,216.00	-3,107,711.68	439,644.97	-182,827.94	256,817.03	0.00
07	FEDERAL FUNDS	-328,131.99	12,634.00	-119,413.27	-434,911.26	-33,054.78	-467,966.04	0.00
08	SUPPLEMENTAL GENERAL	376,029.89	1,357,201.58	-1,387,413.62	345,817.85	-90,358.58	255,459.27	0.00
11	AT-RISK (4 YEAR OLD)	12,215.62	40,000.00	-42,728.44	9,487.18	-396.27	9,090.91	0.00
13	AT-RISK (K-12)	25,300.73	150,135.00	-163,472.30	11,963.43	-4.72	11,958.71	0.00
14	BILINGUAL	21,894.90	0.00	-17,818.40	4,076.50	-21.97	4,054.53	0.00
15	VIRTUAL EDUCATION	8,924.00	5,000.00	-13,692.00	232.00	0.00	232.00	0.00
16	CAPITAL OUTLAY	481,319.11	940,819.09	-110,659.20	1,311,479.00	-271,818.61	1,039,660.39	0.00
18	DRIVER TRAINING	116,687.27	0.00	-21.33	116,665.94	0.00	116,665.94	0.00
24	FOOD SERVICE	3,455,486.62	266,206.92	-205,404.43	3,516,289.11	-31,438.31	3,484,850.80	0.00
26	PROFESSIONAL DEVELOPMENT	25,262.23	10,000.00	-4,870.50	30,391.73	-28,528.00	1,863.73	0.00
28	PARENTS AS TEACHERS PROGRAM	20,025.39	25,000.00	-37,595.97	7,429.42	-5,149.21	2,280.21	0.00
30	SPECIAL EDUCATION	198,286.96	969,239.37	-1,145,513.22	22,013.11	-13,528.41	8,484.70	0.00
31	CONSTRUCTION	-1,100,000.00	0.00	0.00	-1,100,000.00	0.00	-1,100,000.00	0.00
34	VOCATIONAL EDUCATION	258,693.69	0.00	-52,796.13	205,897.56	-1,862.60	204,034.96	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,671,500.21	-1,671,500.21	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	798,275.99	16,555.54	-10,025.26	804,806.27	-7,503.05	797,303.22	0.00
62	BOND & INTEREST #1	9,462,224.53	1,491,346.62	0.00	10,953,571.15	0.00	10,953,571.15	0.00
70	ECC STATE GRANT	-31,135.10	0.00	0.00	-31,135.10	0.00	-31,135.10	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	180,496.49	46,686.11	-9,630.21	217,552.39	0.00	217,552.39	0.00
TOTAL		15,522,699.53		-8,100,266.17		-666,492.45		0.00
			10,064,540.44		17,486,973.80		16,820,481.35	

-9000.00 Petty Cash
17,477,973.80 Bank Balance
17,477,973.80 General Ledger Balance
-0-

2-7-23

2-7-23

Bank Statement Closing Date: 01/31/2023
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 02/07/2023 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		17,657,185.92	
Items Not Listed on this Statement			
Checks:	-179,212.12		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-179,212.12	
Manual Adjustments:		0.00	
Adjusted Bank Statement Balance:			17,477,973.80

Ending Cash Balance as of 01/31/2023

Beginning Cash Balance:		15,513,699.53	
Items from Skyward Sources			
Accounts Payable Sources:	-2,707,287.53		
Cash Receipts Sources:	8,940,465.60		
Journal Entries Sources:	-1,675,284.48		
Payroll Sources:	-2,593,619.32		
Subtotal of Skyward Sources:		1,964,274.27	
Month End Balance:			17,477,973.80

Variance:	0.00

********** End of report **********

FD	FD	2022-23 Revised Budget	2022-23 FYTD Activity	2022-23 FYTD Unexpended Bal	Encumbered Amount	2022-23 FYTD Unencumbered Bal	2022-23 FYTD %
06	GENERAL FUND	43,748,669.00	20,857,561.40	22,891,107.60	182,827.94	22,708,279.66	48.09
07	FEDERAL FUNDS	4,390,993.00	1,538,226.98	2,852,766.02	33,054.78	2,819,711.24	35.78
08	SUPPLEMENTAL GENERAL	14,556,384.00	6,229,086.85	8,327,297.15	90,358.58	8,236,938.57	43.41
11	AT-RISK (4 YEAR OLD)	525,000.00	205,512.82	319,487.18	396.27	319,090.91	39.22
13	AT-RISK (K-12)	9,314,531.00	892,096.57	8,422,434.43	4.72	8,422,429.71	9.58
14	BILINGUAL	168,415.00	95,923.50	72,491.50	21.97	72,469.53	56.97
15	VIRTUAL EDUCATION	109,536.00	54,768.00	54,768.00	0.00	54,768.00	50.00
16	CAPITAL OUTLAY	4,118,725.00	1,216,586.48	2,902,138.52	271,818.61	2,630,319.91	36.14
18	DRIVER TRAINING	144,700.00	60,907.96	83,792.04	0.00	83,792.04	42.09
24	FOOD SERVICE	4,360,000.00	1,679,864.89	2,680,135.11	31,438.31	2,648,696.80	39.25
26	PROFESSIONAL DEVELOPMENT	113,579.00	79,608.27	33,970.73	28,528.00	5,442.73	95.21
28	PARENTS AS TEACHERS PROGRAM	475,000.00	199,341.58	275,658.42	5,149.21	270,509.21	43.05
30	SPECIAL EDUCATION	15,054,235.00	6,215,276.25	8,838,958.75	13,528.41	8,825,430.34	41.38
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	965,296.00	294,102.44	671,193.56	1,862.60	669,330.96	30.66
51	KPERS RETIREMENT CONTRIBUTIONS	6,701,731.00	4,641,035.19	2,060,695.81	0.00	2,060,695.81	69.25
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	811,216.82	206,970.90	604,245.92	7,503.05	596,742.87	26.44
62	BOND & INTEREST #1	7,545,789.00	6,206,361.89	1,339,427.11	0.00	1,339,427.11	82.25
70	ECC STATE GRANT	0.00	23,310.41	-23,310.41	0.00	-23,310.41	0.00
95	PAYROLL CLEARING	0.00	480,343.88	-480,343.88	0.00	-480,343.88	0.00
	Grand Expense Totals	113,103,799.82	51,176,886.26	61,926,913.56	666,492.45	61,260,421.11	45.84

Number of Accounts: 2703

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2022-23 Revised Budget	January 2022-23 Monthly Activity	2022-23 FY Activity	Encumbered Amount	2022-23 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	200,000.00	0.00	0.00	0.00	200,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	7,057,714.00	0.00	0.00	0.00	7,057,714.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	6,404,270.00	0.00	2,601,245.00	0.00	3,803,025.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	325,000.00	40,000.00	215,000.00	0.00	110,000.00
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	2,366,096.00	150,000.00	900,000.00	0.00	1,466,096.00
08	E	5214	000	0000	000	Transfer To Bilingual	168,415.00	0.00	100,000.00	0.00	68,415.00
08	E	5215	000	0000	000	Transfer to Virtual	125,000.00	5,000.00	55,000.00	0.00	70,000.00
08	E	5226	000	0000	000	Transfer to Professional Devel	100,000.00	10,000.00	110,000.00	0.00	-10,000.00
08	E	5228	000	0000	000	Transfer To Parent Ed	225,000.00	25,000.00	25,000.00	0.00	200,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	5,100,000.00	950,000.00	1,800,000.00	0.00	3,300,000.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	950,000.00	0.00	500,000.00	0.00	450,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							23,121,495.00	1,180,000.00	6,406,245.00	0.00	16,715,250.00

Number of Accounts: 24

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

January 31, 2023

NEGATIVE UNENCUMBERED CASH BALANCES:

07	FEDERAL FUND.....	Awaiting Federal Funds
31	CONSTRUCTION.....	Awaiting Transfer of Funds
70	ECC STATE GRANT.....	Awaiting State Funds

5.0 REPORTS

No supporting documentation.

End of Section

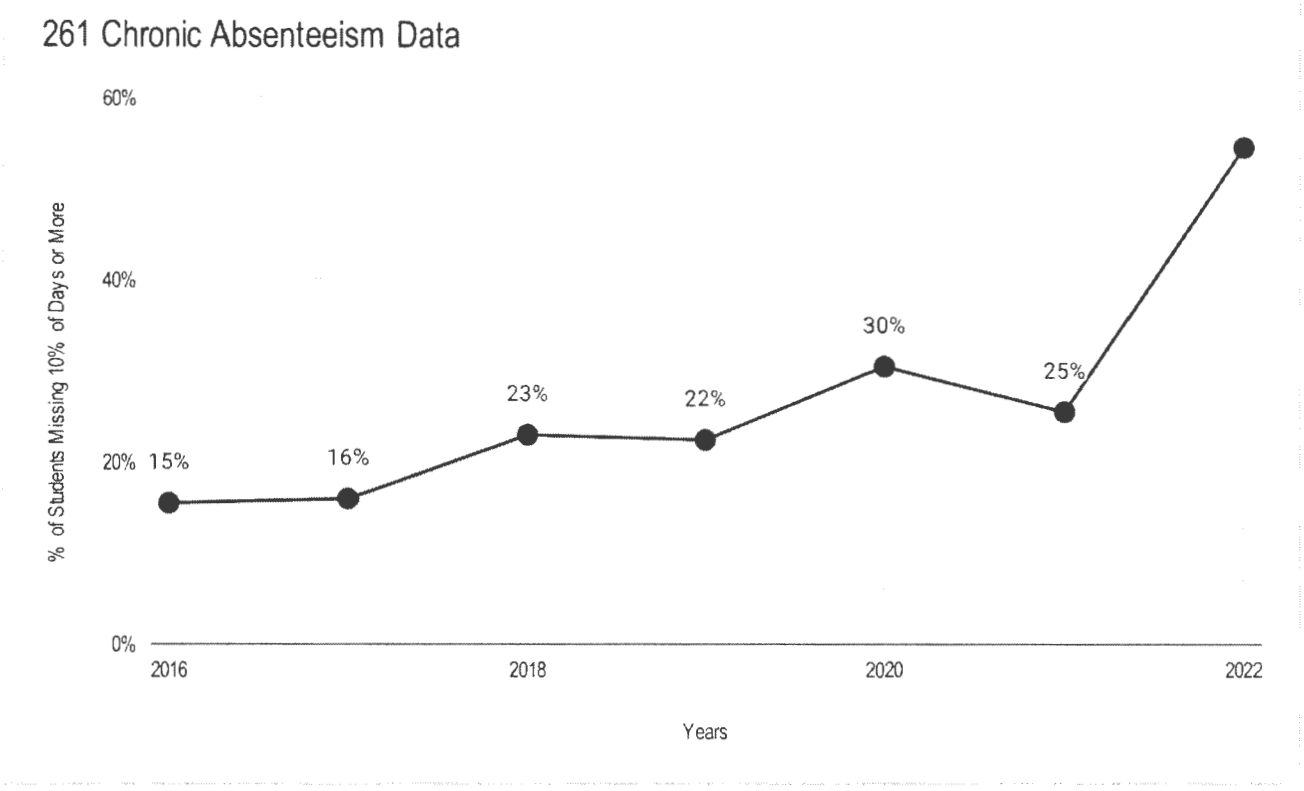
6.0 ACTION ITEMS

No supporting documentation.

End of Section

261 Chronic Absenteeism Data

2016	2017	2018	2019	2020	2021	2022
15%	16%	23%	22%	30%	25%	55%



USD 261 Board Policy

Absences and Excuses JBD

Attending school every day will help children as they progress through their academic careers. Helping your child get to school on time every day is an important way you can promote your child's academic success. KS Statute K.S.A. 72-3121 states that a child is required by law to attend school (see statute below).

K.S.A. 72-3121 (c) (1): *Whenever a child is required by law to attend school and is enrolled in school, and the child is inexcusably absent therefrom on either three consecutive school days or five school days in any semester or seven school days in any school year, whichever of the foregoing occurs first, the child shall be considered to be not attending school as required by law. A child is inexcusably absent from school if the child is absent therefrom all or a significant part of a school day without a valid excuse acceptable to the school employee designated by the board of education to have responsibility for the school attendance of such child.*

Chronic Absenteeism: According to the Kansas StateDepartment of Education (KSDE), "being chronically absent means a student is missing 10 percent or more of school, for both excused and unexcused reasons. This puts the student at a higher risk of not graduating high school and possibly becoming a high school dropout." Chronic absenteeism is not the same thing as truancy. Chronic absenteeism considers excused, and unexcused absences, and truancy considers only unexcused absences.

When a student is absent from school, an attempt shall be made to contact the parent or guardian to determine the reason for the absence. The principal has been designated to determine the acceptability and validity of excuses presented by the parent(s) or the student.

Procedures for notifying parents on the day of a student's absence shall be published in the student handbook.

Excused/Unexcused Absences

The definition of "excused absence" includes the following:

- Personal illness;
- Health-related treatment, examination, or recuperation;
- Serious illness or death of a member of the family;
- Obligatory religious observances;
- Participation in a district-approved or school-sponsored activity or course;
- Absences pre-arranged by parents and approved by the principal; and
- Students of active duty military personnel may have additional excused absences at the discretion of the principal for visitations relative to leave or deployment.

All absences which do not fit into one of the above categories would be considered unexcused absences. A student serving a period of suspension or expulsion from the district shall be considered inexcusably absent.

Unexcused Absences from School: A student is unexcused when absent without a valid reason. Leaving without permission will be counted as unexcused when school is in session. Students who skip school or arrive late for unexcused reasons will be addressed in accordance with the building policy.

Excessive Absence: Parents may excuse students up to ten (10) absences per year without the need for documentation of an appointment from a health care provider. Each absence after the ten (10) per year will automatically become an unexcused absence unless a note from the health care provider is given and accepted by the administration. Exceptions: Students who are hospitalized or suffering from a long-term or chronic illness while under the care of a licensed physician will be exempt from this provision. Long-term illness is defined as an illness that keeps a student out of school for at least four consecutive days.

K.S.A. 72-3121 (d) (1): *Prior to making any report under this section that a child is not attending school as required by law, the designated employee of the board of education shall serve written notice thereof, by personal delivery or by first class mail, upon a parent or person acting as parent of the child. The notice shall inform the parent or person acting as parent that continued failure of the child to attend school without a valid excuse will result in a report being made to the secretary for children and families or to the county or district attorney. Upon failure, on the school day next succeeding personal delivery of the notice or within three school days after the notice was mailed, of attendance at school by the child or of an acceptable response, as determined by the designated employee, to the notice by a parent or person acting as parent of the child, the designated employee shall make a report thereof in accordance with the provisions of subsection (a). The designated employee shall submit with the report a certificate verifying the manner in which notice was provided to the parent or person acting as parent.*

USD 261 Excessive Absence/Truancy Procedure	
Time Frame	Intervention
Daily	An attempt will be made to contact parents for all unexcused absences.
3 consecutive (in a row) unexcused absences	Per state law, after three consecutive (in a row) unexcused absences, a truancy report will be made to DCF.
5 unexcused absences per semester	Per state law, after five unexcused absences in a semester, another truancy report will be made to DCF.
7 unexcused absences per year	Per state law, after seven unexcused absences per year, another truancy report will be made to DCF.
10 excused or unexcused absences	A note from a health care provider may be required, or verification by the school nurse may be required to excuse further absences.

Vacations: All vacations must be pre-arranged with the building administrator at least five days before the student leaves. The vacation will be excused only if it falls within the district absence limit. Any days, which exceed the limit, will be counted as unexcused. Students who miss classes for vacations need to make arrangements in advance with their teachers for make-up work and may be required to complete assignments before leaving.

Healthcare Provider Appointments: To be excused, all appointments made with a healthcare provider after the district's absences limit must be verified by an appointment card. Every effort should be made to ensure that the student does not continue to miss the same class period for these appointments. In most cases, students will be excused for a maximum of one half-day for these appointments.

School-Sponsored Activities: All absences which result from students participating in school-sponsored activities will be excused. These absences do not count toward the district absence limit or will be counted towards chronic absenteeism. Students who miss class for school-sponsored activities need to make arrangements in advance with their teachers for their make-up work.

Military Families in Attendance: Students of active duty personnel shall have additional excused absences at the principal's discretion for visitations relative to leave or deployment.

Significant Part of a School Day/Class: An absence of two or more hours in any school day shall be considered a half-day absence at all elementary buildings (grades K-5). In secondary buildings (grades 6th-12th), students who miss more than 25% of a class period will be considered absent for that class period.

Make-Up Work: It is the student's responsibility to obtain make-up assignments from teachers following an excused or unexcused absence. In general, two days are given to complete daily work missed due to each day of absence. Exceptions to this rule can be made through special arrangements with the teacher or administration. Tests, which have been scheduled in advance, and long-term assignments, must be completed on arrival back to school.

Draft

6.2 KASB Board Policy Section(s) H

See Supporting Documentation in PDF

End of Section

6.3 Superintendent Policy Regarding Travel Percentage and Per Diem

See Supporting Documentation in PDF

End of Section

HAYSVILLE SCHOOLS USD 261

USD 261 Transportation

7337 S. Meridian Ave
Haysville, KS 67060
Phone: 316-554-2213 • Fax 316-554-2278
jbloomer@usd261.com

Justin Bloomer

Director of Transportation

Memo:

TO: Haysville Board of Education

FR: Justin Bloomer, Director of Transportation

DA: February 8, 2023

RE: (1) 2025 72 passenger Blue Bird School Bus & (1) 2025 Blue Bird Microbird G-5 12+2 wheelchair bus

We are asking for a resolution authorizing Haysville USD 261 to enter into contract with Kansas Truck Equipment, Inc. to purchase the above fleet vehicle. We sent bid request to 3 different Bus Dealerships. We received 2 bid sheets back and 1 other had no response. The bid results are as follows:

Kansas Truck Equipment-	$255,218.00
Nebraska/Central Equipment, Inc.	No Response
Ross Transportation, Inc.	No Response

KansasTruck
EQUIPMENT COMPANY, INC.

January 31, 2023

Haysville USD #261
Attn: Mr. Justin Bloomer
7337 S. Grand
Haysville, KS 67060

Ladies and Gentlemen:

Pursuant to your bid invitation and the specifications included therein, we are pleased to submit the following proposal.

The BLUE BIRD School Bus being quoted **MEETS OR EXCEEDS** all the requirements of the State of Kansas and all the specifications set forth by the school, unless noted herein. Further, the BLUE BIRD School Bus Body carries a FULL 3 YEAR, UNLIMITED MILEAGE WARRANTY on ***ALL*** workmanship and materials.

Quantity ONE Model Number 2025 T3FE3800

Capacity 72 - passenger Chassis Wheelbase 211" Wheelbase

Following is our quotation on a COMPLETE BLUE BIRD School Bus (es) BODY and CHASSIS described above:

Complete Bus, F.O.B. Haysville, KS., each $ 158,303.00

This quotation is subject to cancellation if not accepted within 30 days from your scheduled bid opening. All pricing quoted herein is Excise Tax Exempt based on your supplying us with proper Tax Exemption Certificates.

NOTES AND/OR OPTIONS:

Respectfully submitted,

By _____

Brian P. Linnens

KansasTruck
EQUIPMENT COMPANY, INC.

January 31, 2023

Haysville USD #261
Attn: Mr. Justin Bloomer
7337 S. Grand
Haysville, KS 67060

Ladies and Gentlemen:

Pursuant to your bid invitation and the specifications included therein, we are pleased to submit the following proposal.

The BLUE BIRD School Bus being quoted **MEETS OR EXCEEDS** all the requirements of the State of Kansas and all the specifications set forth by the school, unless noted herein. Further, the BLUE BIRD School Bus Body carries a FULL 1 YEAR, 12,000 MILE WARRANTY on ***ALL*** workmanship and materials.

Quantity ONE Model Number 2023/24 Microbird G5

Capacity 12/2 - passenger Chassis Wheelbase 159" Wheelbase

Following is our quotation on a COMPLETE BLUE BIRD School Bus (es) BODY and CHASSIS described above:

Complete Bus, F.O.B. Haysville, KS, each $ 96,915.00

This quotation is subject to cancellation if not accepted within 30 days from your scheduled bid opening. All pricing quoted herein is Excise Tax Exempt based on your supplying us with proper Tax Exemption Certificates.

NOTES AND/OR OPTIONS:

Respectfully submitted,

By _____

Brian P. Linnens

R: COMPLETE THIS SECTION

plete items 1, 2, and 3. Also complete
4 if Restricted Delivery is desired.
your name and address on the reverse
iat we can return the card to you.
ch this card to the back of the mailpiece,
the front if space permits.

e Addressed to:

Kansas Truck Equip.
21 S. Tyler Rd
Chita KS 67209

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X B Alexander ☐ Agent ☐ Addressee

B. Received by (Printed Name) B Alexander | C. Date of Delivery 1/27/05

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☑ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

Article Number
(Transfer from service label) 7011 0470 0003 6687 1689

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

ENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3. Also complete
item 4 if Restricted Delivery is desired.
Print your name and address on the reverse
so that we can return the card to you.
Attach this card to the back of the mailpiece,
or on the front if space permits.

Article Addressed to:

Ross Transportation
2500 S. Meridian Ave
Okla. City, OK
73108

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X ☐ Agent ☐ Addressee

B. Received by (Printed Name) Miller | C. Date of Delivery 1/27/05

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☑ Certified Mail ☐ Express Mail
☐ Registered ☑ Return Receipt for Merchandise
☑ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

Article Number
(Transfer from service label) 1 0470 0003 6687 1672

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

7011 0470 0003 6687 1665

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com®

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here

Sent To: Nebraska/Central Equip.
Street, Apt. No.; or PO Box No.: 112 Apollo Ave
City, State, ZIP+4: Alda NE 68810

PS Form 3800, August 2006 — See Reverse for Instructions

7011 0470 0003 6687 1689

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com®

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here

Sent To: Kansas Truck Equip Co
Street, Apt. No.; or PO Box No.: 1521 S. Tyler Rd
City, State, ZIP+4: Wichita KS 67209

PS Form 3800, August 2006 — See Reverse for Instructions

7011 0470 0003 6687 1672

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com®

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here

Sent To: Ross-Transportation
Street, Apt. No.; or PO Box No.: 2500 S. Meridian Ave
City, State, ZIP+4: Oklahoma city OK 73108

PS Form 3800, August 2006 — See Reverse for Instructions

MOTION TO APPROVE 6.0 AS PRESENTED

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Curriculum Adoptions (ELA and Math)

See Supporting Documentation in PDF

End of Section

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Jennifer Reed
Re: Summer Exploration & Enrichment Program
Date: February 13, 2023

History/Relevance: Last summer (2022) was the first year USD 261 implemented the Summer Exploration & Enrichment program (SEE). This was a free program offered to any current Kindergarten-5th grade student. The program ran for four weeks (end of May-June) from 8:00 am-12:00 pm Monday through Thursday. Students could sign up for classes based on what was offered each week. Transportation was provided, as well as breakfast and lunch.

What: We would like permission to expand the SEE program to include 6th-8th grade students this summer (2023).

Why: We believe students will benefit from being able to continue learning throughout the summer months by taking advantage of courses they would not be able to attend during the school year.

Where: This year's SEE program will be held at Haysville Middle School.

When: The program will run from 8:00 am - 12:00 pm, Monday through Thursday, beginning May 30, 2023, and ending June 22, 2023. (Note: SEE will not be in session on June 19, 2023, in observance of Juneteenth.)

How: Teachers who wish to teach for the SEE program submit proposals for classes, including the length of time, number of weeks, and list of materials. Once class proposals are vetted by the SEE Administrator, schedules will be sent to parents so they can reserve spots for their children. Once class rosters are created, transportation will be informed so routes can be designed.

Who: This will impact all current Kindergarten-8th grade students.

How much: ESSER III funds will cover administrator and teacher salaries ($16.00 per half hour per the negotiated agreement) and supplies needed to teach the class. The price will vary depending on the number of class proposals and interested/enrolled students.

Thank you,

USD 261 HAYSVILLE SCHOOLS

7.3 KASB Board Policy Section(s) - I

See Supporting Documentation in PDF

End of Section

OPTION 1 - DRAFT

HAYSVILLE USD 261 2023-2024 School Calendar

July 2023				
M	T	W	T	F
3	**4**	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023				
M	T	W	T	F
	1	**2**	**3**	**4**
7	**8**	**9**	**10**	**11**
14	**15**	16	17	18
21	22	23	24	25
28	29	30	31	

September 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	**15**
18	19	20	21	22
25	26	27	28	29

October 2023				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	**13**
16	17	18	**19**	**20**
23	24	25	26	27
30	31			

November 2023				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	**21**	**22**	**23**	**24**
27	28	29	30	

December 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	**20**	**21**	**22**
25	**26**	**27**	**28**	**29**

January 2024				
M	T	W	T	F
1	**2**	**3**	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	**15**	**16**
19	20	21	22	23
26	27	28	29	

March 2024				
M	T	W	T	F
				1
4	5	6	7	**8**
11	**12**	**13**	**14**	**15**
18	19	20	21	22
25	26	27	28	**29**

April 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 2024				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	**17**
20	21	22	23	24
27	28	29	30	31

June 2024				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	**19**	20	21
24	25	26	27	28

July 4	Fourth of July Holiday
July 31- Aug 9	New Teacher Orientation
Aug 10	District Inservice
Aug 11	Building Inservice
Aug 14	1/2 Building Inservice-1/2 Work Day
Aug 15	Teachers' Work Day
Aug 16	1st Day of School PreK-6, 9
Aug 17	1st Day of School 7-8, 10-12
Sept 4	Labor Day Holiday
Sept 15	Building Inservice **No School**
Oct 13	End of 1st Nine Weeks
Oct 13	1/2 Work Day-1/2 Collaboration **No School**
Oct 16-18	Parent/Teacher Conferences
Oct 19	Conference Release Day **No School**
Oct 20	Conference Release Day **No School**
Nov 20-24	Thanksgiving Break
Dec 20	End of 1st Semester
Dec 20	1/2 Collaboration/1/2 Building Inservice **No School**
Dec 20-Jan 3	Winter Break for Students

Dec 21-Jan 1	Winter Break for Staff
Jan 2	Building Inservice **No School**
Jan 3	Teachers' Work Day **No School**
Jan 15	Non-Contract Day **No School**
Feb 12-14	Parent/Teacher Conferences
Feb 15	Conference Release Day **No School**
Feb 16	Conference Release Day **No School**
Feb 19	Presidents' Day Holiday **No School**
March 8	End of 3rd Nine Weeks
March 8	1/2 Work Day -1/2 Collaboration **No School**
March 11-15	Spring Break **No School**
March 29	Non-Contract Day **No School**
April 1	Non-Contract Day **No School**
May 16	Last Day of School Early Release **No Lunch**
May 17	Teachers' Work Day
May 27	Memorial Day Holiday
June 19	Juneteenth Holiday

Graduation / Promotion Dates

CHS -

HHS -

HMS -

HWMS

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 16-Oct 13	40	Jan 4-March 8	42
Oct 16-Dec 20	40	March 18-May 16	42

BOE Mtg.

1/2 Building Inservice-1/2 Work Day	**Building Inservice**	**All Offices Closed**	Collab. / Bldg Inservice
1/2 Work Day-1/2 Collaboration	**Teachers' Work Day**	**District Inservice**	New Teacher Orientation

DRAFT

This calendar may be altered at the discretion of the Board of Education and/or the administration.

OPTION 2 - DRAFT

HAYSVILLE USD 261 2023-2024 Proposed Calendar

July 2023				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2023				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2023				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

December 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

March 2024				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

May 2024				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June 2024				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

July 4	Fourth of July Holiday
July 31-Aug 9	New Teacher Orientation
Aug 10	District Inservice
Aug 11	Building Inservice
Aug 14	1/2 Building Inservice-1/2 Work Day
Aug 15	Teachers' Work Day
Aug 16	1st Day of School PreK-6, 9
Aug 17	1st Day of School 7-8, 10-12
Sept 4	Labor Day Holiday
Sept 15	Building Inservice **No School**
Oct 13	End of 1st Nine Weeks
Oct 13	1/2 Work Day-1/2 Collaboration **No School**
Oct 16-18	Parent/Teacher Conferences
Oct 19	Conference Release Day **No School**
Oct 20	Conference Release Day **No School**
Nov 20-24	Thanksgiving Break
Dec 15	End of 1st Semester
Dec 18-Jan 3	Winter Break for Students
Dec 18-Jan 1	Winter Break for Staff

Jan 2	Building Inservice **No School**
Jan 3	Teachers' Work Day **No School**
Jan 15	Non-Contract Day **No School**
Feb 12-14	Parent/Teacher Conferences
Feb 15	Conference Release Day **No School**
Feb 16	Conference Release Day **No School**
Feb 19	Presidents' Day Holiday **No School**
Mar 8	End of 3rd Nine Weeks
Mar 8	1/2 Work Day -1/2 Collaboration **No School**
Mar 11-15	Spring Break **No School**
Mar 29	Non-Contract Day **No School**
Apr 1	Non-Contract Day **No School**
Apr 29	1/2 collaboration - 1/2 bldg inservice **No School**
May 21	Last Day of School Early Release **No Lunch**
May 22	Teachers' Work Day
May 27	Memorial Day Holiday
June 19	Juneteenth Holiday

Graduation / Promotion Dates

CHS -
HHS -
HMS -
HWMS

No School for Students indicated by double underline.

9 Weeks Report Period	No. of Days	9 Weeks Report Period	No. of Days
Aug 16-Oct 13	41	Jan 4-March 8	42
Oct 16-Dec 20	38	March 18-May 16	44

BOE Mtg.

1/2 Building Inservice-1/2 Work Day	Building Inservice	All Offices Closed	Collab / Bldg Inservice
1/2 Work Day-1/2 Collaboration	Teachers' Work Day	District Inservice	New Teacher Orientation

This calendar may be altered at the discretion of the Board of Education and/or the administration.

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items

No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Workshop
Budget Hearing
Approve Budget
September
Site Council Mmbrshp. Apprvl (C. A.)
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
ESSER Fund Update
November
KASB Delegates/Voting
Curriculum Proposals
Send Invitation to Legislators for Dec. Meeting
School Based Health Clinic Evaluation
Review Superintendent's Goals
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
Health Care Clinic Report
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Proclamation for Teacher Appreciation
Graduation/Promotion Dates
May
Handbooks
Microsoft Licenses
Review ASA Contract – Advrtng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Crisis / Safety Report
Annual Paper Bid

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section