REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
April 17, 2023 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation) – HHS
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME- *(Community Engagement, Goal 1)*
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 LEA (VI-B) Application for Federal Flow Through Funds – Karraker – PDF *(Resources, Goal 2)*
- 3.5 KASB Membership Renewal and Legal Assistance Fund *(Resources, Goal 1, 3)*
- 3.6 Campus High School Out of District Travel to Jenks, OK - Balsters
- 3.7 Student Discipline Appeal
- 3.8 HMS and HWMS Out of District Travel to Oklahoma City, OK – Griffitt *(Student Engagement, Goal 1, 3)*
- 3.9 Disposal of a 72 Passenger Bus – Knudson *(Resources, Goal 1)*

MOTION TO APPROVE/AMEND CONSENT AGENDA (No Documentation)

4.0 TREASURER'S REPORT / BILLS – Williams - PDF - *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1)*

5.0 REPORTS – Focus on Learning
- Fee Structure – Student Enrollment – Steve Williams *(Community Engagement, Goal 1)*
- Food Service Purchase of a Dishwasher for Campus High School Kitchen (action may be taken) *(Resources Goal 1)*
- KESA 5-Year Plan – Reed – PDF *(Student Engagement, Goal 1, 3; Culture, Goal 1, 2, 3)*
- GEAR UP College and Career Summer Elective Credit – Reed – PDF *(Student Engagement, Goal 1)*
- Building Level Administrative Staffing - Hersh *(Student Engagement, Goal 2; Resources, Goal 1)*

6.0 ACTION ITEMS
- 6.1 Temporary Summer Help – Knudson *(Resources, Goal 3)*
- 6.2 Capital Outlay – Knudson & Williams – *(Resources, Goal 1)*
- 6.3 Handbooks – Macias – PDF - *(Student Engagement, Goal 1)*
- 6.4 Renew Administrator Contracts for the 2023-24 School Year – Macias – PDF - *(Student Engagement, Goal 2)*

MOTION TO APPROVE 6.0 AS PRESENTED

7.0 FIRST READINGS
- 7.1 Computers for Business Department – Jennifer Reed - PDF

8.0 DISCUSSION/REPORT ITEMS
- 8.1 Future Agenda Items
- 8.2 Board Calendar

9.0 EXECUTIVE SESSION – Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
March 6, 2023 – 7:00 P.M.
*** (A live link to this meeting is available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Tom Gibson. Six members were present, 1-member, Jennifer Bain, was present via speaker phone.

MEMBERS PRESENT
Tom Gibson – President
Jeremy Bennett – Vice President
Courtney Williams
Jennifer Bain present via speaker phone
Dr. Susan Norton
Kelly Ramseyer

OTHERS PRESENT
Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Steve Williams, Director of Business and Finance
Gillian Macias, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Dr. Angie Karraker, Director of Special Services
David Herbert, Director of IT
Adia Ludwig, Communications Director
B.J. Knudson, Executive Director of Operations
Others

1.0 MEETING OPENING

1.1 Call to Order
Tom Gibson called the meeting to order at 7:00 p.m. with six members present, 1-member, Jennifer Bain, was present via speaker phone.

1.2 Flag Salute – Haysville West Middle School students led the Board in the flag salute. Students participating were: Remington Baker, Kaylie Blaine, Jesus Gonzalez, Cael Miller, Skylynn Tolkacz, Isayanna Marchan, Alondra Basurto and Colton Meritt.

1.3 President's Announcements
- Board President, Tom Gibson, thanked Board Vice President, Jeremy Bennett, for leading the February Board meeting.
- Mr. Gibson asked the Board to keep Ms. Bain and family in their thoughts.

1.4 Superintendent's Announcements (No Documentation)
- 261derful Presentation
  Those individuals receiving 261derful certificates were: Ronnie Kondo – parent that goes above and beyond, and District retiree: Robin Wallace - Prairie Elementary School.
- Mr. Hersh introduced Ron Allen as the new Campus High School Athletic Director.
- Mr. Hersh introduced Shane Sealey as the new Campus High School Principal.
- Campus High School Theater will be presenting the musical Annie.

1.5 Campus High School Student Council Report
Student Council Executive Board President Maddie Carpenter gave a short presentation to the Board on Student Council events. Student Council sold bowling shirts last Thursday and Friday, Student Council members will be speaking to HMS and HWMS students about student council and there was an update on the GEM 5-K.

1.6 New and Good (No Documentation)
Jeremy Bennett:
- Visited the School Based Health Clinic and was very impressed.

1.7 Approve/Amend Agenda (No Documentation)
MOTION to amend the agenda by removing *6.6 Renew Administrator/Director Contracts for the 23-24 School Year, and move this item to the April BOE Meeting.
(Williams/Norton) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Prairie Elementary School received a donation of sandwiches and chips for Parent / Teacher Conference meals from Jimmy Johns valued at approximately $500.00.
- Haysville Middle School received a $500.00 donation for the PBIS Program from Weckworth Manufacturing Inc.
- Haysville Middle School Science Department / Science teacher Lyndsie Oathout received a $500.00 Excellence in Education Award from Charlie's Car Wash.
- The following businesses donated items to Parents As Teachers mom's meal: Botanica, Campus Booster Club, Casey's, City of Haysville, Club Carwash, Gambino's Pizza, Haysville Activity Center, Kansas Aviation Museum, Jackie Martinez – Scentsy Rep., Kansas Cosmosphere, Pizza John's, Quick Trip, Rock River Rapids, Sedgwick County Zoo, Tanganyika Wildlife Park, Top Golf, Urban Air and USD 261 John Burke Learning Center.
- Parents As Teachers received a check for $22.27 from the spirit night fund raiser at the Derby Chick-Fil-A.
- Food Service received the following donations for the Angel accounts…
  Freeman: anonymous donations of $140.08, $115.00, $20.25, $60.00, $140.00 and a $60.05 donation from Bonnie Lane.
  Nelson received a $40.00 donation from Pat Ewert.
  Oatville received a $30.00 donation from an anonymous donor.
  Rex received anonymous donations of $25.00 and $100.00.
- Rex teacher, Jennifer Morris, received a $500.00 grant from Be the Change Volunteer organization through their Teacher Toolbox program.

3.4 Approve/Amend Consent Agenda (No Documentation)
MOTION to approve the Consent Agenda as presented.
(Norton/Ramseyer) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF
Mr. Steve Williams presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Bennett/Norton) Motion carried 6-0.

5.0 REPORTS - Focus on Learning
No Reports

6.0 ACTION ITEMS

Ms. Williams requested to pull line item 6.5 Haysville High School Alternative Scheduling for a separate vote.

6.1 Curriculum Adoptions (ELA and Math) – Reed - PDF

Jennifer Reed was present to address questions from the Board regarding curriculum adoptions (ELA and Math).

6.2 Summer Exploration and Enrichment – Reed

Jennifer Reed was present to answer questions from the Board regarding Summer Explorations and Enrichment.

6.3 KASB Board Policy Section(s) I

Mr. Hersh was present to respond to questions/concerns from the Board regarding KASB Board Policy Section(s) I.

6.4 2023 - 2024 District Calendar Proposals

Mr. Hersh presented information to the Board regarding the 2023 – 2024 District Calendar Proposals. Draft 2 calendar was amended by adding August 9, 2023 as a teacher workday.

MOTION to approve items 6.1, 6.2, 6.3, and 6.4 under 6.0 as presented.
(Bennett/Ramseyer) Motion carried 6-0.

Item 6.5 was pulled from 6.0 to be voted on separately.

6.5 Haysville High School Alternative Scheduling

Jeremy Winter was present to answer questions from the Board regarding the Haysville High School Alternative Scheduling.

MOTION to approve the Haysville High School Alternative Scheduling request as presented.
(Bennett/Bain) Motion carried 5-1. Courtney Williams voted no.

*6.6 Renew Administrator/Director Contracts for the 2023-2-24 School Year

This line item was removed. It will appear on the April BOE Meeting Agenda.

7.0 FIRST READINGS

7.1 Temporary Summer Help

B.J. Knudson presented information to the Board regarding Temporary Summer Help.
Mr. Knudson is requesting 6-temporary grounds crew, 3-temporary paint crew members and 3-bus cleaning crew members.
This was a first reading with no action requested from the Board.

7.2 KASB Board Policy Section(s) J

Mr. Hersh presented information to the Board regarding KASB Board Policy Section(s) J.
This was a first reading with no action requested from the Board.
This item will return to the Board in May for action.

7.3 Capital Outlay*

Mr. Knudson presented information to the Board regarding Capital Outlay.
This was a first reading with no action requested from the Board.

*MOTION to approve the purchase of a second, 72-passenger bus at the estimated cost minus a 25% rebate.
(Norton/Bennett) Motion carried 6-0.

7.4 Handbooks

Ms. Gillian Macias presented information to the Board regarding district handbooks. This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Flag Salute – April - HHS
- Handbooks – Action – Macias – April
- Proclamation for Teacher Appreciation – President's Announcements – April
- Graduation / Promotion Parade Dates – President's Announcements – April
- CHS Out of State Travel to Jenks, OK - April
- Universal Free Breakfast Program Update – Lee – May
- KASB Board Policy Section(s)J – Action – May
- Superintendent's Goals - June

8.2 Board Calendar

9.0 EXECUTIVE SESSION – If Needed

10.0 ADJOURNMENT

Meeting adjourned at 7:46 p.m.

_____

Tom Gibson, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

PERSONNEL RESUME

Name Craig McDaniel

For Position As Day School Coordinator

Building Tri City Day School

Education

Undergraduate	Date	Degree	Major
Univ. of Wyoming	2007	BA	Elementary Education

Graduate	Date	Degree	Major
Wichita State Univ	2010	MS	Educational Psychology

Experience	Location	Dates
School Psychologist	USD 261	2021-2023
School Psychologist	Goddard, KS	2018-2021

CA

PERSONNEL RESUME

Name John Meyers

For Position As 5th Grade Teacher

Building Rex Elementary

Education

Undergraduate	Date	Degree	Major
Washburn University	2011	BA	Early Childhood Education

Experience	Location	Dates
C.L.A.S.S. Sub - 5th Grade	USD 261	2022-2023

CA

PERSONNEL RESUME

Name Jeremy Henning

For Position As Science Teacher

Building Haysville High School

Education

Undergraduate	Date	Degree	Major
Univ. of Alabama	2010	BA	Anthropology

Graduate	Date	Degree	Major
Fort Hays State	2013	MS	Geography

Experience	Location	Dates
Elementary Counselor	El Dorado, KS	2022-2023
Science Teacher	El Dorado, KS	2019-2022

CA

PERSONNEL RESUME

Name Raegen Dennett

For Position As 4th Grade Teacher

Building Oatville Elementary School

Education

Undergraduate	Date	Degree	Major
Wichita State Univ.	2023	BA	Elementary Education

Experience	Location	Dates
SPED Para	USD 261	2021-2023

CA

PERSONNEL RESUME

Name Paul Ray Clements

For Position As Debate / Forensics Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Emporia State Univ	2010	BA	Theater & Communications
Emporia State Univ	2016	BS	Speech & Theater

Experience	Location	Dates
Debate & Forensics	Haven, KS	2018-2023

CA

PERSONNEL RESUME

Name Denise Summerhouse

For Position As Science Teacher

Building Campus High School

Education

Undergraduate	Date	Degree	Major
Emporia State Univ	1997	BA	Chemistry

Graduate	Date	Degree	Major
Wichita State Univ	2004	MS	Science & Technology

Experience	Location	Dates
Biology Teacher	Maize, KS	2021-2023
Biology Teacher	Wichita, KS	2014-2021

CA

PERSONNEL RESUME

Name Amanda Gardner

For Position As Nurse

Building Freeman Elementary

Education

Undergraduate	Date	Degree	Major
Wichita State Univ	2009	BSN	Nursing

Experience	Location	Dates
Wesley Medical Center	Wichita, KS	2009-2023

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of JoAnn Shipman, Teacher at Freeman Elementary School, who is retiring effective June 30, 2023.

CA

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Sara Jones, Special Education Teacher at Rex Elementary School, who is retiring effective June 30, 2023.

CA

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation (Retirement)

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Lisa Cundiff, Director of Instructional Technology, Learning Services, who is retiring effective June 30, 2023.

CA

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Joelle Hiser, Parent as Teacher at PAT, effective June 30, 2023.

CA

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Chanelle Hilyard, 5th Grade Teacher at Prairie Elementary School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Megan Goetz, 4th Grade Teacher at Oatville Elementary School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Kelli Doolen, Speech Pathologist at Prairie Elementary School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Erin Thomas-Baldwin, ELA Teacher at Haysville Middle School, effective June 30, 2023.

CA

TO: Board of Education

FROM: Gillian Macias
Assistant Superintendent for Human Resources and Student Services

DATE: April 12, 2023

RE: Resignation

Please let this statement serve as a recommendation to the Board of Education to accept the resignation of Dr. Sherrie Frazey, Principal at Nelson Elementary School, effective June 8, 2023.

CA

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From: Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donation
Date: 04/11/2023

To Whom It May Concern:

The Haysville School-Based Health Clinic received the following donation:

Theodore Gorychka
209 N. James Avenue
Haysville, KS 67060 $100 check

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

USD#261-Haysville Food Service Department
132 Stewart Door #15
Haysville,KS 67600
(316)554-2219

Haysville Food Service Department
132 Stewart Door#15
Haysville,KS 67060

To: Haysville Board of Education
From: Gina Lee, Food Service Director

Re: Donation

To Whom It May Concern:

February 27, 2023: Food Service Department received $25.00 cash for the Angel Fund at Oatville Elementary from an anonymous donor.

March 2, 2023: Food Service Department received $8.00 cash for the Angel Fund at Oatville Elementary from an anonymous donor.

March 3, 2023: Food Service Department received $115.00 cash for the Angel Fund at Rex Elementary from an anonymous donor.

March 7, 2023: Food Service Department received $100.00 cash for the Angel Fund at Rex Elementary from an anonymous donor.

March 8, 2023: Food Service Department received $48.59 cash for the Angel Fund at Haysville Middle School from an anonymous donor.

March 9, 2023: Food Service Department received $5.00 cash for the Angel Fund at Haysville Middle School from an anonymous donor.

March 21, 2023: Food Service Department received $525.00 check for the Angel Fund at Rex Elementary School from an anonymous donor.

March 29, 2023: Food Service Department received $10.00 (acct. transfer)for the Angel Fund at Tri-City Day School from Carol Rotramel (kitchen staff).

April 5, 2023: Food Service Department received $50.00 cash for the Angel Fund at Freeman Elementary School from an anonymous donor.

Thank You,

Gina Lee

Food Service Department

Haysville USD #261
1745 W. Grand
Haysville, KS 67060

To: Haysville Board of Education
From: Linda Long, Support/Homeless Services Coordinator & Foster Care Liaison
Re: Donations
Date: 03/29/2023

To Whom It May Concern:

The Haysville School-Based Health Clinic received the following donations:

Erin Hendry
Project Linus - Wichita
1320 E. Berlin Street
Haysville, KS 67060
(316) 992-3448
projectlinusICT@gmail.com 20 handmade blankets

Thank You,

Linda Long
Support/Homeless Services Coordinator
Foster Care Liaison

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 03/24/2023

To Whom It May Concern:

Mrs. Driskill's Girls on the Run (GOTR) running club will receive free running shoes from Rising New York Road Runners. She was able to nominate 10 girls. An anonymous donor will be donating shoes for the remainder of the team.

Rising New York Road Runners is a free, nationwide program that helps youth develop the ability, confidence, and desire to be physically active for life. They take a developmental approach to physical education that's focused on a student's age, needs, and ability. Their research-based program consists of games and activities that make it fun to learn—and teach—the fundamental movement skills at the heart of running and most other sports.

Thank you,

Heather Nichols

Rising New York Road Runners
320 West 57th Street
New York, NY 10019

USD 261
HAYSVILLE
SCHOOLS
1745 W Grand Avenue
Haysville, KS 67060
(316) 554-2303

To: Board of Education

From: Amy Sheler, Parents as Teachers

Date: March 22, 2023

RE: Diaper Donation

To the Board of Education:

Parents as Teachers is requesting Board Approval for a donation of the amount of 65 boxes of diapers & wipes for our Community Diaper Pantry from Haysville community members, Nicholas & Rachel Byrd.

This donation is worth $2,505.04.

Thank You,

Amy Sheler
Parents as Teachers Secretary
(316) 554-2303

Nicholas + Rachel Byrd
4355 Slade Ave.
Haysville, KS 67060

parents as teachers

USD 261
HAYSVILLE SCHOOLS

Mr. Jarrod Craig
Principal
Prairie Elementary

7101 S. Meridian
Haysville, KS 67060
Office: (316)-554-2350
Fax: (316)-554-2357

Date: 3/9/23

To the USD 261 Haysville School Board,

Please accept the donation of $106.39 to be used for Spirit night fund raiser @ Chick-fil-A

from:
Chick-fil-A
1818 N. Rock Rd.
Derby, KS 67037

We are very grateful for their support for Prairie Elementary School and the Haysville School System!

Secretary, Prairie Elementary School

USD 261
HAYSVILLE SCHOOLS

Mr. Jarrod Craig
Principal
Prairie Elementary

7101 S. Meridian
Haysville, KS 67060
Office: (316)-554-2350
Fax: (316)-554-2357

Date: March 21, 2023

To the USD 261 Haysville School Board,

Please accept the donation of Crayola Face Masks, Math flash cards and crayons in the approximate amount of $50.00 to be used for Student enrichment

from:

Kurt and Stephanie Meyer
5640 S Seneca St
Wichita, Ks 67217

We are very grateful for their support for Prairie Elementary School and the Haysville School System!

Jerri Clegg

Secretary, Prairie Elementary School

3.4 LEA (VI-B) Application for Federal Flow Through Funds

See Supporting Information in PDF

End of Section

Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/20/2023	22304

Bill To

Haysville USD 261
1745 W Grand Ave
Haysville, KS 67060-1234

Quantity	Description	Rate	Amount
	Option 1		
1	Membership Renewal - USD 2023-24	12,887.28	12,887.28
	Option 2		
1	Season Pass & KASB Plus 2023-24 (Optional)	1,750.00	1,750.00
	Membership Renewal - 2023-24 with Season Pass		14,637.28

Membership Dues July 1, 2023 through June 30, 2024

Total $14,637.28

Payments/Credits $0.00

Balance Due $14,637.28

Kansas Association of School Boards
1420 SW Arrowhead Road
Topeka, KS 66604-4024
785-273-3600

Invoice

Date	Invoice #
3/20/2023	22640

Bill To
Haysville USD 261 1745 W Grand Ave Haysville, KS 67060-1234

Quantity	Description	Rate	Amount
	KASB Legal Assistance Fund Contract 2023-24	2,750.00	2,750.00

Be sure to submit signed Legal Assistance Fund contract with your payment.

Total $2,750.00

Payments/Credits $0.00

Balance Due $2,750.00

Oklahoma Aquarium Field Trip Proposal

I am wanting to take my three sections of invertebrate zoology classes on a field trip to the Oklahoma Aquarium. If everyone is able to go, we will have 93 students and 7 supervisors, so we would need two buses. The Oklahoma Aquarium is located in Jenks, Oklahoma and will be 5 hours and 20 minutes roundtrip. The planned date is Saturday April 8th, but can be pushed back to Saturday, April 29th if needed. The itinerary would include leaving from the school at 7:15 AM, arriving at the aquarium at 10:00 AM, viewing the aquarium from 10:00 AM to 12:30 PM, eating lunch at 12:30 PM to 1:00 PM, leaving around 1:10 PM, and finally returning at 4:00 PM. The trip will cost $7 per student and we get one chaperone free for every 10 students who pay.

The Oklahoma Aquarium displays several different invertebrate species and provides several interactive invertebrate displays that are not provided at the Sedgwick County Zoo. This would allow our students to observe and interact with several invertebrate species that we learn about in class and that we don't find in Kansas.

Sincerely,

Tyler Balsters

3.7 Student Discipline Appeal

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

Debbie Coleman <dcoleman@usd261.com>

Heartland Music Festival

Scott Griffitt <sgriffit@usd261.com> Sun, Mar 26, 2023 at 5:47 PM
To: Debbie Coleman <dcoleman@usd261.com>

Here are the details for our Heartland Music Festival Trip. Please let me know if you have any questions.

Who: HMS and HWMS 8th Grade Band
Where: Heartland Music Festival, Oklahoma City, OK
When: Saturday, April 29, 2023
Times: Approximately 6AM-9PM
Cost: Approximately $55 per student, which includes a park ticket, festival fees and lunch.

Thanks,

Scott Griffitt
Haysville Middle School

[Quoted text hidden]

HAYSVILLE SCHOOLS USD 261

USD 261 Service Center

1745 W. Grand
Haysville, KS 67060
Phone: 316-554-2210 • Fax 316-554-2212
bknudson@usd261.com

B.J. Knudson
Executive Director of Operations

TO: Haysville Board of Education

FR: B.J. Knudson, Executive Director of Operations

DA: April 11, 2023

RE: Disposal of a 72 Passenger Bus

The Haysville School District will be disposing of a 72-passenger school bus with VIN: 1BAAKCPH93F211608 manufactured in 2003. This bus was damaged in an accident beyond repair. The current appraised value of the bus is $2500.00. The Haysville Schools will utilize an online auction site to sell the bus. There is no cost for Haysville School to sell items through the online auction site.

APPROVE / AMEND CONSENT AGENDA

(No Documentation)

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

USD 261 HAYSVILLE SCHOOLS

RESOLUTION#: 10

DATED: 3/12/2023

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	2/12/2023	DIRECT DEPOSIT	88320-89436	Ck#	1452-1453	2,730,073.78
		WITHHOLDING	81930-81961	Ck#		1,843,238.85
		WITHHOLDING	81962-81963	Ck#		240,110.13
		WITHHOLDING		Ck#		

ACCOUNTS PAYABLE

DATE	3/7/2023	Manual Cks	81916-81929	160,219.04
	3/10/2023	Manual Cks	81964-81974	334,477.86
	3/24/2023	Manual Cks	81975-81981	28,494.95
	3/31/2023	Manual Cks	81982-81995	70,744.27
	4/5/2023	Manual Cks	82015	3,180.05
	4/6/2023	Manual Cks	81997-82014	165,020.79
	4/17/2023	CKS	82045-82282	1,551,264.43
		VOIDS		(3,169.43)
			TOTAL REGISTER:	7,123,654.72

SUBMITTED BY: Steve Williams
INTERIM BUSINESS MANAGER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	927,417.52	3,735,838.00	-4,169,748.21	493,507.31	-310,026.43	183,480.88	2,261.59
07	FEDERAL FUNDS	-163,315.88	1,377,413.00	-144,147.82	1,069,949.30	-1,653,863.06	-583,913.76	0.00
08	SUPPLEMENTAL GENERAL	2,982,933.92	182,699.57	-711,600.78	2,454,032.71	-38,444.37	2,415,588.34	0.00
11	AT-RISK (4 YEAR OLD)	3,263.96	80,000.00	-78,454.31	4,809.65	-636.71	4,172.94	0.00
13	AT-RISK (K-12)	488.36	275,000.00	-136,233.46	139,254.90	-136,504.04	2,750.86	0.00
14	BILINGUAL	4,541.63	15,000.00	-18,518.10	1,023.53	-21.97	1,001.56	0.00
15	VIRTUAL EDUCATION	1,540.00	15,000.00	0.00	16,540.00	-13,692.00	2,848.00	0.00
16	CAPITAL OUTLAY	2,600,144.21	189,528.95	-299,908.53	2,489,764.63	-93,353.88	2,396,410.75	0.00
18	DRIVER TRAINING	148,492.94	3,765.00	0.00	152,257.94	0.00	152,257.94	0.00
24	FOOD SERVICE	3,525,604.96	296,158.44	-210,509.99	3,611,253.41	-130,990.83	3,480,262.58	0.00
26	PROFESSIONAL DEVELOPMENT	846.77	1,500.00	-1,105.79	1,240.98	-1,106.65	134.33	0.00
28	PARENTS AS TEACHERS PROGRAM	2,789.93	41,385.00	-42,726.12	1,448.81	-1,136.86	311.95	0.00
30	SPECIAL EDUCATION	132,519.78	1,112,476.65	-1,187,229.37	57,767.06	-53,461.73	4,305.33	0.00
31	CONSTRUCTION	-1,100,000.00	0.00	0.00	-1,100,000.00	0.00	-1,100,000.00	0.00
34	VOCATIONAL EDUCATION	164,381.52	0.00	-35,210.19	129,171.33	-15,533.85	113,637.48	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	813,794.94	16,482.37	-3,744.26	826,533.05	-92,543.94	733,989.11	0.00
62	BOND & INTEREST #1	10,953,571.15	201,187.21	2,830.00	11,157,588.36	0.00	11,157,588.36	0.00
70	ECC STATE GRANT	-39,701.15	7,824.69	31,876.46	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	240,333.96	45,320.53	-11,122.10	274,532.39	0.00	274,532.39	0.00
TOTAL		22,255,351.07	7,596,579.41	-7,015,552.57	22,836,377.91	-2,541,316.32	20,295,061.59	2,261.59

22,836,377.91
- 9,000.00 Petty Cash
22,827,377.91
+ 2,261.59 Payroll Liab.
22,829,639.50 Bank Balance
22,829,639.50 General Ledger Balance
-0-

4-13-23

4-13-23

Bank Statement Closing Date: 03/31/2023
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 04/06/2023 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		23,586,120.85	
Items Not Listed on this Statement			
Checks:	-756,384.38		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-756,384.38	
Manual Adjustments:		-96.97	
Adjusted Bank Statement Balance:			22,829,639.50

Ending Cash Balance as of 03/31/2023

Beginning Cash Balance:		22,246,351.07	
Items from Skyward Sources			
Accounts Payable Sources:	-2,994,132.59		
Cash Receipts Sources:	6,316,532.28		
Journal Entries Sources:	-4,714.57		
Payroll Sources:	-2,734,396.69		
Subtotal of Skyward Sources:		583,288.43	
Month End Balance:			22,829,639.50

Variance: 0.00

BANK RECONCILIATION NOTES

NOTE CATEGORY	ENTERED BY	DATE	TIME
Bank Rec Adjustments	Nadine Foreman	04/06/2023	2:37 PM

The 96.97 adjustment is from a return direct deposit that will be reconciled with the April bank Statement.

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

March 31, 2023

NEGATIVE UNENCUMBERED CASH BALANCES:

31	CONSTRUCTION.....	Awaiting Transfer of Funds

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2022-23 Revised Budget	March 2022-23 Monthly Activity	2022-23 FY Activity	Encumbered Amount	2022-23 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	200,000.00	0.00	0.00	0.00	200,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	7,057,714.00	0.00	0.00	0.00	7,057,714.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	6,404,270.00	908,364.00	3,509,609.00	0.00	2,894,661.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	325,000.00	87,824.69	342,824.69	0.00	-17,824.69
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	2,366,096.00	275,000.00	1,300,000.00	0.00	1,066,096.00
08	E	5214	000	0000	000	Transfer To Bilingual	168,415.00	15,000.00	135,000.00	0.00	33,415.00
08	E	5215	000	0000	000	Transfer to Virtual	125,000.00	15,000.00	85,000.00	0.00	40,000.00
08	E	5226	000	0000	000	Transfer to Professional Devel	100,000.00	1,500.00	111,500.00	0.00	-11,500.00
08	E	5228	000	0000	000	Transfer To Parent Ed	225,000.00	3,000.00	68,000.00	0.00	157,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	5,100,000.00	80,000.00	3,380,000.00	0.00	1,720,000.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	950,000.00	0.00	500,000.00	0.00	450,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							23,121,495.00	1,385,688.69	9,531,933.69	0.00	13,589,561.31

Number of Accounts: 24

********** End of report **********

FD	FD	2022-23 Revised Budget	2022-23 FYTD Activity	2022-23 FYTD Unexpended Bal	Encumbered Amount	2022-23 FYTD Unencumbered Bal	2022-23 FYTD %
06	GENERAL FUND	43,748,669.00	28,629,243.06	15,119,425.94	310,026.43	14,809,399.51	66.15
07	FEDERAL FUNDS	4,390,993.00	1,827,079.42	2,563,913.58	1,653,863.06	910,050.52	79.27
08	SUPPLEMENTAL GENERAL	14,556,384.00	8,916,780.56	5,639,603.44	38,444.37	5,601,159.07	61.52
11	AT-RISK (4 YEAR OLD)	525,000.00	330,190.35	194,809.65	636.71	194,172.94	63.01
13	AT-RISK (K-12)	9,314,531.00	1,164,940.10	8,149,590.90	136,504.04	8,013,086.86	13.97
14	BILINGUAL	168,415.00	133,976.47	34,438.53	21.97	34,416.56	79.56
15	VIRTUAL EDUCATION	109,536.00	68,460.00	41,076.00	13,692.00	27,384.00	75.00
16	CAPITAL OUTLAY	4,118,725.00	1,597,405.94	2,521,319.06	93,353.88	2,427,965.18	41.05
18	DRIVER TRAINING	144,700.00	60,907.96	83,792.04	0.00	83,792.04	42.09
24	FOOD SERVICE	4,360,000.00	2,193,989.30	2,166,010.70	130,990.83	2,035,019.87	53.33
26	PROFESSIONAL DEVELOPMENT	113,579.00	110,259.02	3,319.98	1,106.65	2,213.33	98.05
28	PARENTS AS TEACHERS PROGRAM	475,000.00	286,707.19	188,292.81	1,136.86	187,155.95	60.60
30	SPECIAL EDUCATION	15,054,235.00	8,792,066.48	6,262,168.52	53,461.73	6,208,706.79	58.76
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	965,296.00	370,828.67	594,467.33	15,533.85	578,933.48	40.03
51	KPERS RETIREMENT CONTRIBUTIONS	6,701,731.00	4,641,035.19	2,060,695.81	0.00	2,060,695.81	69.25
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	698,635.82	220,344.99	478,290.83	92,543.94	385,746.89	44.79
62	BOND & INTEREST #1	7,545,789.00	6,203,531.89	1,342,257.11	0.00	1,342,257.11	82.21
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	0.00	502,580.85	-502,580.85	0.00	-502,580.85	0.00
	Grand Expense Totals	112,991,218.82	66,050,327.44	46,940,891.38	2,541,316.32	44,399,575.06	60.71

Number of Accounts: 2707

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

USD 261 Service Center

1745 W. Grand
Haysville, KS 67060
Phone: 316-554-2210 • Fax 316-554-2212
bknudson@usd261.com

B.J. Knudson
Executive Director of
Operations

February 8, 2023

TO: Steve Williams
FROM: B.J. Knudson, Executive Director of Operations
REF: Summer Temporary Maintenance and Transportation Personnel

Director of Facilities Freddy Robinson, Director of Transportation Justin Bloomer and I would like to request the following summer maintenance and transportation temporary positions for the months of Late May, June, July, and August. These positions are needed to provide additional care and maintenance for our buildings, grounds, and transportation fleet.

Grounds crew –We are requesting six temporary summer positions to do mowing, trimming, fertilizing, dirt work, and tree trimming for approximately 270 acres. The cost for these positions would be $28,880.

Paint crew – We are requesting three summer temporary positions to paint classrooms, hallways, offices, as well as other interior and exterior areas. The cost for these positions would be $14,040.

Bus cleaning crew – We are requesting three summer temporary positions to clean the exterior and interior of our 78 Transportation Department fleet vehicles as well as to repair vehicle interiors as needed. The cost for these positions would be $14,040.

We take great pride in maintaining our school district facilities, grounds and vehicles. We are making this request to ensure that we continue to improve the maintenance of these important assets.

Thank you for considering our request.

Capital Outlay Needs
2023-2024
Priorities
March 1, 2023

Bus Replacement		**Estimated Cost**
72 Passenger Bus		$158,303
72 Passenger Bus		$158,303
12 P{assenger Handicap Accessible Bus		$96,915
	Total for Buses	$413,521
25% Rebate For 72 Passenger Buses		-79,151.50
	Net Cost After Bus Rebate	$334,370

**We are asking for the purchase of a second 72 passenger bus be moved to an action item.

Gym Floor Resurfacing	
HWMS Main Gym Floor	$3,925
Ruth Clark Gym Floor	$2,345
Prairie Gym Floor	$2,193
Campus Main and Auxiliary Gym	$8,695

Field Maintenance	
Field Maintenance HWMS/Prairie	$19,898
Field Maintenance HMS Practice	$9,290
Field Maintenance HWMS Game	$12,932

Parking Lot Repair	
	$9,000
HWMS Crack Repair	

Maintenance/Custodial Equipment	
60 inch Hustler Mower	$15,000
(3) Carpet Extractors	$7,500
(10) Versamatic Vacuum's	$10,000

Total Estimated Net Cost After Bus Rebate	$435,148

6.3 Handbooks

See Supporting Information in PDF

End of Section

6.4 Renew Administrator/Director Contracts for the 2023-2024 School Year

See Supporting Information in PDF

End of Section

MOTION TO APPROVE 6.0 AS PRESENTED

7.0 FIRST READINGS

No supporting documentation.

End of Section

7.1 Computers for Business Department

See Supporting Information in PDF

End of Section

8.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

8.1 Future Agenda Items

No supporting documentation.

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Workshop
Budget Hearing
Approve Budget
September
Site Council Mmbrshp. Apprvl (C. A.)
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
ESSER Fund Update
November
KASB Delegates/Voting
Curriculum Proposals
Send Invitation to Legislators for Dec. Meeting
School Based Health Clinic Evaluation
Review Superintendent's Goals
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
Health Care Clinic Report
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Proclamation for Teacher Appreciation
Graduation/Promotion Dates
May
Handbooks
Microsoft Licenses
Review ASA Contract – Advrtng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Crisis / Safety Report
Annual Paper Bid

9.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

10.0 ADJOURNMENT

No supporting documentation.

End of Section