REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
May 22, 2023 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute (No Documentation)
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
- 1.5 Campus High School Student Council Report – Place Holder (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME *(Community Engagement, Goal 1)*
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Microsoft Licenses – Herbert *(Student Engagement, Goal 1; Resources, Goals 1)*
- 3.5 Schools for Fair Funding – Hersh *(Student Engagement, Goal 1; Culture, Goal 2; Resources, Goals 1,2)*
- 3.6 Out-of-State-Travel – 2022 FCCLA National Leadership Conference – Denver, CO – Ward *(Student Engagement, Goal 1, 3)*
- 3.7 Excess Inventory – Herbert *(Resources, Goals 1)*
- 3.8 Out-of-State Travel - Campus High School Boys Basketball Team Camp – Stillwater, OK – Kliewer *(Student Engagement, Goal 1, 3)*

MOTION TO APPROVE/AMEND CONSENT AGENDA (No Documentation)

4.0 EXECUTIVE SESSION – Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. *(Student Engagement, Goals 1, 2, 3; Resources, Goals 1, 3)*

5.0 TREASURER'S REPORT / BILLS – Williams - PDF – *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1)*
- 5.1 ACTION
  Transfer from Contingency Reserve – Fund 53 and Capital Outlay – Fund 16 to Construction – Fund 31

6.0 REPORTS – Focus on Learning
- Mental Health Intervention Team (MHIT) – Karraker *(Student Engagement, Goal 1; Culture, Goals 1, 3; Resources, Goals 1, 2, 3)*
- Universal Free Breakfast Program Update – Lee *(Student Engagement, Goal 1; Resources, Goals 1)*

7.0 ACTION ITEMS
- 7.1 Fee Structure – Student Enrollment – Williams *(Student Engagement, Goal 1, 3; Resources, Goals 1)*
- 7.2 Computers for Business Department – PDF *(Student Engagement, Goal 1, 3; Resources, Goals 1, 3)*
- 7.3 Addition of Administrative Staff – Hersh – PDF *(Student Engagement, Goals 1, 2, 3;Culture, Goals 1, 3 Resources, Goal 1; Community Engagement, Goals 1, 2)*
- 7.4 KASB Board Policy Section(s) J – PDF *(Student Engagement, Goals 1, 3; Culture, Goals 1, 3; Resources 1, 2, 3; Community Engagement, Goals 1, 2)*
- 7.5 Additional Licensed Staff to Support Student Learning *(Student Engagement, Goals 1, 2, 3; Culture, Goals 1,2,3; Resources 1; Community Engagement, Goals 1, 2)*
- 7.6 Annual Paper Bid *(Student Engagement, Goals 1, 2, 3; Culture, Goals 1; Resources 1; Community Engagement, Goals 1, 2)*

MOTION TO APPROVE 7.0 AS PRESENTED

8.0 FIRST READINGS

8.1 KASB Board Policy Section(s) K, L, M – PDF *(Student Engagement, Goals 1, 2, 3; Culture, Goals 1, 2, 3; Resources 1, 2, 3; Community Engagement, Goals 1, 2)*

9.0 DISCUSSION/REPORT ITEMS

9.1 Future Agenda Items

9.2 Board Calendar

10.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
April 17, 2023 – 7:00 P.M.

*** (A live link to this meeting is available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Tom Gibson. Six members were present.

MEMBERS PRESENT	OTHERS PRESENT
Tom Gibson – President	Jeff Hersh, Superintendent of Schools
Jeremy Bennett – Vice President	Debbie Coleman, Clerk of the Board
Courtney Williams	Steve Williams, Interim Director of Business and Finance
Jennifer Bain	Gillian Macias, Assistant Supt. of Personnel
Greg Fenster	Jennifer Reed, Asst. Supt. of Learning Services
Kelly Ramseyer	Dr. Angie Karraker, Director of Special Services
	David Herbert, Director of IT
	Adia Ludwig, Communications Director
	B.J. Knudson, Executive Director of Operations
	Others

1.0 MEETING OPENING

1.1 Call to Order

Tom Gibson called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute – Haysville High School students led the Board in the flag salute.

Students participating were: Stetson Moody and Brian Farmer.

1.3 President's Announcements

- Proclamation for Teacher Appreciation
  Board President, Tom Gibson, read the Teacher Appreciation Proclamation.
- Graduation / Promotion Parade Dates and Times
  Mr. Gibson announced the upcoming high school graduation dates and the middle school promotion parade dates.
  Campus High School – May 21, 2023 – Wichita State KOCH Arena – 1:30 p.m.
  Haysville High School – May 21, 2023 – Bethel Life – 5:00 p.m.
  HWMS Parade – May 15, 2023 – 7:00 p.m.
  HMS Parade – May 16, 2023 – 7:00 p.m.
- Mr. Gibson reminded Board members of the CNA Pinning Ceremony on April 20, 2023 at Campus High School.
- Campus High School sports physicals will be held on May 1, 2023, from 6:00 – 10:00 p.m.
- Mr. Gibson attended the the Campus High School Theater musical Annie. It was a great performance and students and staff did a fantastic job.
- Mr. Gibson attended the Culinary Arts Competition between students and staff. This was a fun event and the students won the competition.
- President Gibson asked the Board for a motion to have a Special Board Meeting on Wednesday, April 19, 2023, 7:30 a.m., in room F-01 for the joint BOE & Student Council Breakfast meeting.
  MOTION to approve a Special Joint BOE and Campus High School Student Council Breakfast Meeting on Wednesday, April 19, 2023 at 7:30 a.m. in room F-O1 at Campus High School .
  (Gibson/Williams) Motion carried 6-0.
- Mr. Gibson informed the Board of the need to schedule a Special Board Meeting via Zoom for Non-Elected Personnel on Thursday, April 20, 2023, at 6:00 p.m.
  MOTION to hold a Special Board Meeting via Zoom on April 20, 2023, at 6:00 p.m. for Non-Elected Personnel.
  (Gibson/Ramseyer) Motion carried 6-0.

1.4 Superintendent's Announcements (No Documentation)

- 261derful Presentation
  Those individuals receiving 261derful certificates were: Jennifer Alexander, Sylvia Bruce, Krista (Pottier) Watson , Lynette Sharlow, Amy Sheler, Shenae Stein and Maddie Carpenter (Maddie was delayed getting to the Board Meeting because she had senior year obligations at Campus).
- Angie Karraker introduced Craig McDaniel as the new Tri-City Day School principal.
- Mr. Hersh introduced Jarrod Craig as the new Haysville Middle School principal.
- Mr. Hersh provided a draft brochure of the Strategic Plan.
- Mr. Hersh recently met with Representative Tom Kessler. Jeff thanked Representative Kessler for taking the time to meet.

1.5 Campus High School Student Council Report
Student Council Executive Board President Maddie Carpenter gave a short presentation to the Board on Student Council events:

Joint Board of Education and Student Council Breakfast – Wednesday, April 19, 2023, 7:30 a.m., in room F-01, Gem 5k - Process so far, Student Council Elections - new board members, Community Service Week - coming up fast, Senior Activities - last days lunch and breakfast.

Maddie was presented with a 261derful certificate for the excellent job she has done keeping the Board updated on Student Council events.

1.6 New and Good (No Documentation)
None

1.7 Approve/Amend Agenda (No Documentation)
MOTION to amend the agenda by removing *3.6 Campus High School Out of District Travel to Jenks, OK due to lack of student interest.
(Bennett/Bain) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Prairie Elementary School received a donation of school supplies valued at $50.00 from Kurt and Stephanie Meyer.
- Prairie Elementary School received a donation of $106.39 from the Chick Fil-A Spirit Night fund raiser.
- Parents as Teachers received a donation of 65 boxes of diapers and wipes valued at $2,505.04 from Nicholas and Rachel Byrd.
- Ruth Clark Elementary School received running shoes for 10 runners from Rising New York Road Runners. An anonymous donor will donate running shoes for the remainder of the team.
- The School-Based Health Clinic received 20 handmade blankets from Erin Hendry – Project Linus.
- Food Service received the following donations for the Angel accounts…
  Freeman Elementary received a donation of $50.00 from an anonymous donor.
  Oatville Elementary received donations of $8.00 and $25.00 from anonymous donors.
  Rex Elementary received donations of $115.00, $100.00 and $525.00 from anonymous donors.
  Haysville Middle School received donations of $48.59 and $5.00 from anonymous donors.
  Tri-City Day School received a donation of $10.00 from Carol Rotramel – Kitchen Staff.
- The Haysville School Based Health Clinic received a $100.00 donation from Theodore Gorychka.

3.4 LEA (VI-B) Application

3.5 KASB Membership Renewal and Legal Assistance Fund

~~*3.6 Campus High School Out of District Travel to Jenks, OK~~ (Removed)
3.7 Student Discipline Appeal
3.8 HMS and HWMS Out of District Travel to Oklahoma City, OK
3.9 Disposal of a 72 Passenger Bus
Approve/Amend Consent Agenda (No Documentation)
MOTION to amend the Consent Agenda as presented by removing 3.6 Campus High School Out of District Travel to Jenks, OK.
(Bain/Williams) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF - Due to technical problems this line item was tabled and will be reviewed and voted on during a Special Board Meeting via Zoom.
MOTION to have a Special Board Meeting via Zoom for review and approval of 4.0 TREASURER'S REPORT/BILLS on Thursday, April 20, 2023 at 6:15 p.m.
(Gibson/Bain) Motion carried 6-0.

5.0 REPORTS – Focus on Learning

- Fee Structure – Student Enrollment
  Mr. Steve Williams presented information to the Board regarding the fee structure for student enrollment. This item will return to the Board for Action during the May 22nd BOE meeting.
- Food Service Purchase of a Dishwasher for Campus High School Kitchen
  Mr. Steve Williams presented information to the Board regarding the purchase of a dishwasher for the Campus High School kitchen.
  MOTION to approve the purchase of a dishwasher for the Campus High School Food Service Department for the low bid of $26,000.00.
  (Bain/Bennett) Motion carried 6-0.
- Kansas Education Systems of Accreditation (KESA) 5-Year Plan
  Ms. Jennifer Reed presented information to the Board regarding the Kansas Education (KESA) 5-Year Plan.

MOTION to take a 5-minute break at 7:52 p.m. to return at 7:57 p.m.
(Gibson/Bain) Motion carried 6-0.
Six members returned to the Board Room at 7:57 p.m.
Due to technical difficulties the Board did not reconvene until 8:03 p.m.

- GEAR UP College and Career Summer Elective Credit
  Ms. Jennifer Reed presented information to the Board regarding the GEAR UP College and Career Summer Elective Credit.
- Building Level Administrative Staffing
  Mr. Hersh presented information to the Board regarding elementary, middle school, and Campus High building level administrative staffing.

6.0 ACTION ITEMS
6.1 Temporary Summer Help
Mr. Knudson requested Board approval to hire temporary positions for summer maintenance and transportation for late May – August 2023.
6.2 Capital Outlay
Mr. Knudson and Mr. Steve Williams requested Board approval for the purchase of a bus, gym-flooring resurfacing at HWMS, Ruth Clark Elementary School, Prairie Elementary School, the Campus High School main gym and auxiliary gym as presented.
6.3 Handbooks
Ms. Gillian Macias requested Board approval of the 2023-2024 USD 261 District Handbooks as presented.
6.4 Renew Administrator Contracts for the 2023-2-24 School Year
Ms. Gillian Macias requested Board approval of the Administrator Contracts for the 2023-2024 School Year.
MOTION TO APPROVE 6.0 AS PRESENTED
(Bennett/Ramseyer) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Computers for Campus High School Business Department – Reed

Ms. Reed presented information to the Board regarding a request for computers for the Business Department.

This was a first reading with no action requested from the Board.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Flag Salute
- Universal Free Breakfast Program Update – Lee – May
- KASB Board Policy Section(s) J –First Reading – May
- Microsoft Licenses – May
- Mental Health Intervention Team (MHIT) – Karraker – Report – May
- Fee Structure – Action – May
- Addition of Staff – May
- School Based Health Clinic Agreement with KU - May
- Superintendent's Goals – June
- Set Budget Meeting Date and Time – June
- Crisis/Safety Report – June
- Annual Paper Bid - June

8.2 Board Calendar – No Changes

9.0 EXECUTIVE SESSION

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

MOTION to go into executive session at 8:53 p.m. for 20-minutes, to return at 9:13 p.m. for the discussion of negotiations.
(Gibson/Ramseyer) Motion carried 6-0.

The Board invited Mr. Hersh, Gillian Macias, Steve Williams, Jennifer Reed and Angie Karraker to join them in Executive Session at 8:53 p.m.

The Board reconvened at 9:13 p.m. with four members present.
(Gibson, Williams, Bennett, Ramseyer and Bain)

Mr. Hersh also returned to the Board Room at 9:13 p.m.

MOTION to return to Executive Session for 15-minutes to return at 9:28 p.m.
(Gibson/Bennett) Motion carried 4-0.

The Board reconvened at 9:28 p.m. with six members present.

Mr. Hersh, Gillian Macias, Steve Williams, Jennifer Reed and Angie Karraker returned to the Board Room at 9:28 p.m.

10.0 ADJOURNMENT

Meeting adjourned at 9:31 p.m.

_____

Tom Gibson, Board of Education President

_____

Debra M. Coleman, Board of Education Clerk

JOINT BOE/STUDENT COUNCIL MEETING U.S.D. # 261
CAMPUS HIGH SCHOOL – Room F-01
2100 W. 55TH St. So., Wichita, Kansas
7:30 A.M. – April 19, 2023

Subject to Board Approval

Board President Tom Gibson called the Joint meeting of the Board of Education of Haysville School District # 261 and the Campus High School Student Council to order in Room F-01 at Campus High School, 2100 W. 55th St. So., at 7: 30 a.m.

MEMBERS PRESENT
Tom Gibson - President
Jeremy Bennett – Vice President

OTHERS PRESENT
Mr. Jeff Hersh, Superintendent
Debbie Coleman, Clerk of the Board
David Morford, Campus High School Principal
Gillian Macias, Assistant Superintendent of Personnel
Jennifer Reed, Asst. Superintendent of Learning Services
Tia Frahm, Instructional Coach at Campus High School

STUDENT COUNCIL MEMBERS PRESENT

Kim Standard, Co-Sponsor
Maddie Carpenter, Executive President
Emily Juarez, Executive Treasurer
Kayla Johnson, Executive Secretary
Maleyna Walker-Briley, Senior Executive Rep.
Wrylie Finkle, Co-Sponsor
Lillian Meier, Junior Executive Representative
Corrigan Bielefeld, Executive Junior Rep.
Jeanett Barrera, Sophomore Executive Rep.
Elliott Goldsmith, Senior Executive Rep.

1.0 CALL to ORDER
Kim Standard called the meeting to order at 7:30 a.m.

2.0 INTRODUCTIONS
Those present introduced themselves and stated their titles.

3.0 BREAKFAST
Student Council provided a wonderful breakfast for the BOE.
Great breakfast and conversation. Wonderful morning with students.

4.0 ADJOURNMENT
The meeting adjourned at 8:20 a.m.

_____
Tom Gibson, Board of Education President

_____
Debbie Coleman, Board of Education Clerk

SPECIAL MEETING U.S.D. # 261 – NON-ELECTED PERSONNEL
BOARD ROOM – ADMINISTRATION BUILDING – *1745 WEST GRAND
HAYSVILLE, KANSAS
6:00 P.M.
April 20, 2023
*** MEETING CONDUCTED VIA ZOOM**
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT via ZOOM
Tom Gibson – President
Jeremy Bennett – Vice President
Jennifer Bain
Greg Fenster
Courtney Williams
Kelly Ramseyer

OTHERS PRESENT
Mr. Jeff Hersh, Superintendent of Schools
Gillian Macias, Deputy Clerk of the Board
Jennifer Reed, Asst. Supt. of Learning Services
Adia Ludwig, Community Relations Director
Steve Williams, Interim Business Manager
Jennifer King-Reid
Savannah Wright-Fox
Others

1.0 MEETING OPENING

1.1 Call to Order

The Special Board Meeting was called to order by Board President Tom Gibson via Zoom at 6:00 p.m. Six Board members were present via ZOOM.

2.0 DISCUSSION OF NON-ELECTED PERSONNEL

2.1 Superintendent Hersh recommended hiring Ms. Jennifer King- Reid as the new Nelson Elementary School Principal and the transfer of Savannah Wright-Fox from Assistant Principal at Campus High School to Principal at Prairie Elementary School.

3.0 ACTION

MOTION to hire Ms. Jennifer King-Reid as the new Nelson Elementary School Principal and the transfer of Savannah Wright-Fox from Assistant Principal at Campus High School to Principal at Prairie Elementary School as presented.
(Gibson/Bain) Motion carried 6-0.

4.0 ADJOURNMENT

Meeting adjourned at 6:04 p.m.

_____
Tom Gibson, Board of Education President

_____
Gillian Macias, Deputy Assistant Board of Education Clerk

SPECIAL MEETING U.S.D. # 261 - TREASURER'S REPORT/BILLS

Due to technical problems this line item was tabled during the Regular April 17, 2023 BOE Meeting

BOARD ROOM – ADMINISTRATION BUILDING – *1745 WEST GRAND

HAYSVILLE, KANSAS

April 20, 2023 - 6:15 P.M.

*** MEETING CONDUCTED VIA ZOOM**

(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

MEMBERS PRESENT via ZOOM	OTHERS PRESENT
Tom Gibson – President	Mr. Jeff Hersh, Superintendent of Schools
Jeremy Bennett – Vice President	Gillian Macias, Deputy Clerk of the Board
Jennifer Bain	Jennifer Reed, Asst. Supt. of Learning Services
Greg Fenster	Adia Ludwig, Community Relations Director
Kelly Ramseyer	Steve Williams, Interim Business Manager
Courtney Williams	Others

1.0 MEETING OPENING

1.1 Call to Order

The Special meeting of the Board of Education for Haysville School District #261 was called to order via ZOOM by Board President Tom Gibson.
Six Board members were present via ZOOM.

2.0 DISCUSSION OF TREASURER'S REPORT/BILLS – PDF

2.1 Superintendent Jeff Hersh presented information to the Board regarding the Treasurer's Report and Bills.

3.0 ACTION

MOTION to approve the Treasurer's Report/Bills as presented.
(Gibson/Williams) Motion carried 6-0.

4.0 ADJOURNMENT

Meeting adjourned at 6:17 p.m.

_____

Tom Gibson, Board of Education President

_____

Gillian Macias, Deputy Assistant Board of Education Clerk

3.2 Routine Personnel
See Supporting Information in PDF

End of Section

USD 261
HAYSVILLE
SCHOOLS
1745 W Grand Avenue
Haysville, KS 67060
(316) 554-2303

To: Board of Education

From: Amy Sheler, Parents as Teachers

Date: April 18, 2023

RE: Chick-Fil-A Spirit Night

To the Board of Education:

Parents as Teachers is requesting Board Approval for a donation of the amount of $20.50 from the Derby Chick-Fil-A. This was the profit made from a spirit night that PAT had on April 6th.

Donor's address is:

Derby Chick-Fil-A
1818 N Rock Road
Derby, KS 67037

Thank You,

Amy Sheler
Parents as Teachers Secretary
(316) 554-2303

parents as teachers

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 04/20/2023

To Whom It May Concern:

Please accept the donation of school supplies from WSU Remarkable Teams Class, in the business dept. Professor, Kate Kung-McIntyre, and her students, Laralyn Rueda, Allie Taylor, Chelsea Prouty, and Devin Williams, worked together to gather supplies, and chose Ruth Clark Elementary as the recipients.

Thank you,

Heather Nichols

WSU
Business Education
1845 Fairmount St
Wichita, KS 67260

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 04/17/2023

To Whom It May Concern:

Our Media Specialist, Mrs. Belden received a grant from SCKLS for an electronic version of School Library Journal. It is for a year and is worth $142.

Thank you,

Heather Nichols

South Central Kansas Library System
Youth and School Services
321 N Main Street
South Hutchinson, KS 67505

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 04/20/2023

To Whom It May Concern:

Please accept 36 medals from the Haysville Activity Center. They donated the medals to Mrs. Driskill for her Girls on the Run participants.

Thank you,

Heather Nichols

The Haysville Activity Center
523 Sarah Lane
Haysville, KS 67060

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 04/26/2023

To Whom It May Concern:

Tiffany Butler, a parent to two of our students, brought in 3 sacks of various fidgets and toys for donation to our A.R. store.

Thank you,

Heather Nichols

Tiffany Butler
411 W Lockwood St
Wichita, KS 67217

Ruth Clark Elementary
1900 W 55th Street South
Wichita, KS 67217

To: Haysville Board of Education
From: Heather Nichols, Ruth Clark Elementary
Re: Donation
Date: 04/27/2023

To Whom It May Concern:

Please accept a check for $138.41 for DUDES/GOTR from Ruth Clark PTO, for socks and tie-dye kits for a team activity.

Thank you,

Heather Nichols

Ruth Clark PTO
1900 W 55th Street South
Wichita, KS 67217

USD 261
HAYSVILLE SCHOOLS

Tri-City Day School

1975 W Grand
Haysville, KS 67217
316-554-2324

May 15, 2023

To: Debbie Coleman, BOE Clerk

From: Tonya Nelson, Secretary

RE: Donation from Box Tops Education & The Kroger Co.

Tri-City Day School received a donation in form of Check #4803545 in the amount or $18.20

from Box Tops Education for submission period 11/2/22-3/1/23.

13700 Oakland Avenue

Highland Park MI 48203

And a donation in form of Check #502203896 in the amount of $169.67

From The Kroger Co.

1014 Vine Street

Cincinnati, OH 45202

We are requesting acceptance of these donations.

Sincerely,

Tonya Nelson

Tonya Nelson

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Technology
dherbert@usd261.com

To: Steve Williams

From: David Herbert

Date: May 1st, 2023

RE: Software License Renewal for the School Year 2023-24

Mr. Williams,

Renewal of the district's software licenses needed for the 2023-24 school year at this time are Google Workspace for Education, Aristotle K12, and Microsoft. Attached are quotes for these items. The following is a brief description of each;

Google Workspace for Education - Enhance instructional impact with advanced video communication, enriched class experiences, and tool to drive academic integrity.

Aristotle K12 - AristotleK12 gives educators the tools they need to manage technology in the classroom however they choose. Learn how you can maintain student focus, interact with students, answer questions, and ensure student safety, on all device types, with AristotleK12's intuitive classroom management.

Microsoft – Windows computers, servers, and Microsoft Office Licensing.

Summary Information:

Product	***Cost***	***Account Number***
Google for Education	$25,650.00	08-E-1000-736000-000 (Technology)
Aristotle K12	$27,372.36	08-E-1000-736000-000 (Technology)
Microsoft Licensing	$44,702.00	08-E-1000-736000-000 (Technology)

Feel free to contact me if you have any questions or concerns.

David Herbert
Director of Information Services
Haysville Public Schools

CDW Education
75 Remittance Drive, Suite 1515
Chicago, IL 60675

Prepared For
Haysville School District
1745
West Grand Avenue
Haysville, KS 67060

Estimate Date
05/01/2023

Estimate Number
0007396

Description	Rate	Qty	Line Total
GOO-EDP-0018 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year Annual Pay - Less Than 10k Licenses (Student): Google Workspace for Education Plus Licensed Domains: usd261.com License Term: 2023-09-06 - 2024-09-05	$4.50	5700	$25,650.00
GOO-EDP-0013 Google Workspace for Education Plus - Multi Year - Google Workspace for Education Plus - 3 Year (Staff): Google Workspace for Education Plus Licensed Domains: usd261.com License Term: 2023-09-06 - 2024-09-05	$0.00	1425	$0.00

Subtotal	25,650.00
Tax	0.00
Estimate Total (USD)	$25,650.00

Notes

Student Enrollment Verification Letters are required for all first time Education Standard and Education Plus orders. These letters confirm the number of students at your institution. This must align with the number of licenses you intend to buy, and must be returned with your PO before we complete your order.

Please note as required by Google you must purchase Google Workspace for Education and Google Voice from the same Reseller. All quotes are subject to Google confirmation of staff or student population size.

ARISTOTLEK12

Invoice

Date: 4/14/2023
Invoice #: 041423-AI
Ref/PO #: _____
Payment Due Date: 6/30/2023

Remit To:	To:
Sergeant Laboratories, Inc 560 Lester Ave Onalaska, WI 54650 Matt Vande Slunt (608)788-9143 mvandeslunt@sgtlabs.com	Haysville Schools 1745 W Grand Haysville, KS 67060 Bret Long (316)554-2203 blong@usd261.com

Salesperson	Ship Method	Shipping Terms	Payment Terms	Due Date
		FOB Destination		6/30/2023

Qty	Description	Line Total
1	One-Year AristotleK12™ License 6/30/23 – 6/30/24 Includes: -Updates -Phone Support -Hardware Support & Warranty -Customer Success Program	27,372.36
60	PC/Mac Connections	Included
5,500	Chromebook Connections	Included
	Ipad Connections	
	Subtotal	$27,372.36
	Sales Tax	Paid by Customer
	Total	$27,372.36

Any amounts payable by Licensee hereunder that remain unpaid after the due date shall be subject to a late charge equal to the lesser of the maximum amount permissible by law or 1.5% per month from the due date until such amount is paid.

Thank you for your business!

CDW·G PEOPLE WHO GET IT

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

DAVID HERBERT,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NJHM285	4/26/2023	MS RENEWAL	1385936	$44,702.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft 365 A3 - subscription license - 1 user Mfg. Part#: AAD-38391-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: Southeast Kansas ESC (022-G)	700	5419407	$63.86	$44,702.00
Microsoft 365 A3 - subscription license - 1 user Mfg. Part#: AAD-38397-A-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	5800	5419375	$0.00	$0.00
Microsoft Office 365 (Plan A2) - subscription license - 1 user Mfg. Part#: M6K-00001-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	1500	2614683	$0.00	$0.00
Microsoft Office 365 ProPlus Subscription License 1 Year Mfg. Part#: 5XS-00003-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	1500	3555734	$0.00	$0.00

SUBTOTAL	$44,702.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	$44,702.00

PURCHASER BILLING INFO	DELIVER TO

SCHOOLS FOR FAIR FUNDING, INC.

110 E. BROADWAY ST, NEWTON, KS 67114-2222

JEFF HERSH, TREASURER ◘ TELEPHONE: 316 554 2200 ◘ EMAIL: JHERSH@USD261.COM

April 21, 2023

INVOICE

FY24 Assessment

Jeff Hersh
Haysville U.S.D. 261
1745 W Grand Ave
Haysville, KS 67060-1234

FY24 Base Member Dues at $1.10/FTE 2023 Enrollment 5,588.6 FTE x $1.10	$ 6,147.46
Total Amount Due	$ 6,147.46

Please Remit to:

Schools For Fair Funding, Inc.
110 E. Broadway St
Newton, KS 67114-2222

991654.doc

2022 FCCLA National Leadership Conference (NLC)

Where: Denver, Colorado

When: July 1 - July 6.

What: NLC is a student leadership conference for middle and high school students and Family and Consumer Sciences educators. The FCCLA National Leadership Conference is the largest gathering of Family and Consumer Sciences professionals and students annually.

Who: 7 students, 2 chaperones, 1 FCCLA sponsor

Logistics:
Students will fly from Wichita to Denver
Accommodations will be at one of the FCCLA-approved hotels

Cost to the District:
FCCLA is currently not asking for the district to cover any cost. The club will seek a grant of $5K from HEF and ask Gear Up to cover part of the cost of the sophomores. They will then fundraise for the remainder of the balance. The total cost of the trip is about $10,250.

Unified School District 261

Phone 316-554-2203
Fax: 316-554-2230
1745 West Grand Aveune
Haysville, Kansas 67060

David Herbert
Director of Information Technology
dherbert@usd261.com

To: BOE Consent Agenda

From: David Herbert

Date: May 3rd, 2023

RE: Excess Inventory

I am requesting permission to sell via on-line auction the following equipment;

Approximately 65 Blue Dell 11.1" Notebooks and Chargers
Approximately 150 HP/Dell/Lenovo 15.6" Laptops and Chargers
Approximately 100+ HP 11.1" Laptops and Chargers
Approximately 2 VHS Camcorders and accessories

Contact me if you have any questions or concerns.

David Herbert
Director of Information Technology
Haysville Public Schools

Zac Kliewer <zkliewer@usd261.com> Tue, May 9, 2023 at 8:23 AM
To: Debbie Coleman dcoleman@usd261.com

2023 Campus Colt Boys Basketball Team Camp

Where: Stillwater, Oklahoma

When: June 16-18

What: Three day basketball camp with at least 7 games guaranteed. Players will be able to showcase their abilities and can also develop better team comradery. Pretty much eat, sleep, and play basketball.
Who: 8 student/players , 3 coaches

Logistics:
Students ride from Haysville to Stillwater
Accommodations will be at a hotel in Stillwater

Cost to the District:
Basketball is currently not asking for the district to cover any cost other than gas and toll to reach Stillwater. The team will raise money from selling donuts to pay for the hotel. They will then fundraise for the remainder of the balance.
The team is paying the cost of the camp and the hotel and food for the students.

APPROVE / AMEND CONSENT AGENDA

(No Documentation)

End of Section

4.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

5.0 TREASURER'S REPORT/BILLS

No supporting documentation.

End of Section

USD 261
HAYSVILLE
SCHOOLS

RESOLUTION#: 11

DATED: 5/22/2023

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

PAYROLL

DATE	4/12/2023	DIRECT DEPOSIT	89439-90547	Ck#	1454	2,706,913.38
		WITHHOLDING	82016-82044	Ck#		1,833,788.22
		WITHHOLDING	82294-82295	Ck#		242,612.51
		WITHHOLDING		Ck#		

ACCOUNTS PAYABLE

DATE	4/14/2023	Manual Cks	82283-82293	130,428.86
	4/17/2023	Manual Cks	82296-82304	44,990.24
	5/5/2023	Manual Cks	82307-82324	124,326.12
	5/5/2023	Manual Cks	5/24/2125	1,090.83
	5/8/2023	Manual Cks	5/8/2023	17,903.35
	5/11/2023	Manual Cks	82361-82375	81,054.52
	5/22/2023	CKS	82401-82605	1,228,111.73
		VOIDS		(512,002.00)

TOTAL REGISTER: 5,899,217.76

SUBMITTED BY: Steve Williams
INTERIM BUSINESS MANAGER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

Bank Statement Closing Date: 04/30/2023
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 05/08/2023 **Reconciled By:** Nadine Foreman
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance

Ending Balance Shown on this Bank Statement:		21,271,969.07	
Items Not Listed on this Statement			
Checks:	-865,317.62		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-865,317.62	
Manual Adjustments:		-366.15	
Adjusted Bank Statement Balance:			20,406,285.30

5-16-23
nf 5/16/23

Ending Cash Balance as of 04/30/2023

Beginning Cash Balance:		22,829,273.35	
Items from Skyward Sources			
Accounts Payable Sources:	-3,972,531.92		
Cash Receipts Sources:	7,290,559.20		
Journal Entries Sources:	-3,034,101.95		
Payroll Sources:	-2,706,913.38		
Subtotal of Skyward Sources:		-2,422,988.05	
Month End Balance:			20,406,285.30

Variance: 0.00

********** End of report **********

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	493,507.31	3,684,244.00	-3,991,533.63	186,217.68	-184,229.93	1,987.75	0.00
07	FEDERAL FUNDS	1,069,949.30	200,319.02	-1,001,735.69	268,532.63	-783,459.29	-514,926.66	0.00
08	SUPPLEMENTAL GENERAL	2,454,032.71	0.00	-1,028,510.54	1,425,522.17	-15,576.25	1,409,945.92	0.00
11	AT-RISK (4 YEAR OLD)	4,809.65	45,000.00	-46,852.85	2,956.80	-610.89	2,345.91	0.00
13	AT-RISK (K-12)	139,254.90	128,340.00	-131,445.51	136,149.39	-135,739.95	409.44	0.00
14	BILINGUAL	1,023.53	18,000.00	-18,579.43	444.10	-21.97	422.13	0.00
15	VIRTUAL EDUCATION	16,540.00	0.00	-13,692.00	2,848.00	0.00	2,848.00	0.00
16	CAPITAL OUTLAY	2,489,764.63	90,368.92	-133,016.26	2,447,117.29	-27,443.57	2,419,673.72	0.00
18	DRIVER TRAINING	152,257.94	3,719.64	0.00	155,977.58	0.00	155,977.58	0.00
24	FOOD SERVICE	3,611,253.41	773,257.76	-743,224.40	3,641,286.77	-37,255.50	3,604,031.27	0.00
26	PROFESSIONAL DEVELOPMENT	1,240.98	700.00	-1,896.70	44.28	0.00	44.28	0.00
28	PARENTS AS TEACHERS PROGRAM	1,448.81	41,000.00	-40,692.76	1,756.05	-896.60	859.45	0.00
30	SPECIAL EDUCATION	57,767.06	1,179,243.09	-1,221,201.57	15,808.58	-19,137.45	-3,328.87	0.00
31	CONSTRUCTION	-1,100,000.00	0.00	0.00	-1,100,000.00	0.00	-1,100,000.00	0.00
34	VOCATIONAL EDUCATION	129,171.33	0.00	-37,342.36	91,828.97	-45,951.61	45,877.36	0.00
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,687,727.42	-1,687,727.42	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	1,055,702.55	0.00	0.00	1,055,702.55	0.00	1,055,702.55	0.00
55	TEXTBOOK & STUDENT MATERIAL	826,533.05	13,502.59	-34,447.75	805,587.89	-71,751.50	733,836.39	0.00
62	BOND & INTEREST #1	11,157,588.36	1,140,919.00	-1,342,256.89	10,956,250.47	0.00	10,956,250.47	0.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	274,532.39	47,087.86	0.00	321,620.25	0.00	321,620.25	0.00
TOTAL		22,836,377.91		-11,474,155.76		-1,322,074.51		0.00
			9,053,429.30		20,415,651.45		19,093,576.94	

-9000.00 Petty Cash
-366.15 Payroll Adjustment
20.406.285.30 Bank Balance
20.406.285.30 General Ledger Balance
0.

jw 5-15-23

FD	FD	2022-23 Revised Budget	2022-23 FYTD Activity	2022-23 FYTD Unexpended Bal	Encumbered Amount	2022-23 FYTD Unencumbered Bal	2022-23 FYTD %
06	GENERAL FUND	43,748,669.00	32,620,776.69	11,127,892.31	184,229.93	10,943,662.38	74.99
07	FEDERAL FUNDS	4,390,993.00	2,828,815.11	1,562,177.89	783,459.29	778,718.60	82.27
08	SUPPLEMENTAL GENERAL	14,556,384.00	9,945,291.10	4,611,092.90	15,576.25	4,595,516.65	68.43
11	AT-RISK (4 YEAR OLD)	525,000.00	377,043.20	147,956.80	610.89	147,345.91	71.93
13	AT-RISK (K-12)	9,314,531.00	1,296,385.61	8,018,145.39	135,739.95	7,882,405.44	15.38
14	BILINGUAL	168,415.00	152,555.90	15,859.10	21.97	15,837.13	90.60
15	VIRTUAL EDUCATION	109,536.00	82,152.00	27,384.00	0.00	27,384.00	75.00
16	CAPITAL OUTLAY	4,118,725.00	1,730,422.20	2,388,302.80	27,443.57	2,360,859.23	42.68
18	DRIVER TRAINING	144,700.00	60,907.96	83,792.04	0.00	83,792.04	42.09
24	FOOD SERVICE	4,360,000.00	2,937,213.70	1,422,786.30	37,255.50	1,385,530.80	68.22
26	PROFESSIONAL DEVELOPMENT	113,579.00	112,155.72	1,423.28	0.00	1,423.28	98.75
28	PARENTS AS TEACHERS PROGRAM	475,000.00	327,399.95	147,600.05	896.60	146,703.45	69.12
30	SPECIAL EDUCATION	15,054,235.00	10,013,268.05	5,040,966.95	19,137.45	5,021,829.50	66.64
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	965,296.00	408,171.03	557,124.97	45,951.61	511,173.36	47.04
51	KPERS RETIREMENT CONTRIBUTIONS	6,701,731.00	6,328,762.61	372,968.39	0.00	372,968.39	94.43
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	709,656.69	254,792.74	454,863.95	71,751.50	383,112.45	46.01
62	BOND & INTEREST #1	7,545,789.00	7,545,788.78	0.22	0.00	0.22	100.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	0.00	502,580.85	-502,580.85	0.00	-502,580.85	0.00
	Grand Expense Totals	113,002,239.69	77,524,483.20	35,477,756.49	1,322,074.51	34,155,681.98	69.77

Number of Accounts: 2709

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2022-23 Revised Budget	April 2022-23 Monthly Activity	2022-23 FY Activity	Encumbered Amount	2022-23 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	200,000.00	0.00	0.00	0.00	200,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	7,057,714.00	0.00	0.00	0.00	7,057,714.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	100,000.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	6,404,270.00	589,508.00	4,099,117.00	0.00	2,305,153.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	325,000.00	45,000.00	387,824.69	0.00	-62,824.69
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	2,366,096.00	128,000.00	1,428,000.00	0.00	938,096.00
08	E	5214	000	0000	000	Transfer To Bilingual	168,415.00	18,000.00	153,000.00	0.00	15,415.00
08	E	5215	000	0000	000	Transfer to Virtual	125,000.00	0.00	85,000.00	0.00	40,000.00
08	E	5226	000	0000	000	Transfer to Professional Devel	100,000.00	700.00	112,200.00	0.00	-12,200.00
08	E	5228	000	0000	000	Transfer To Parent Ed	225,000.00	41,000.00	109,000.00	0.00	116,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	5,100,000.00	555,000.00	3,935,000.00	0.00	1,165,000.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	950,000.00	0.00	500,000.00	0.00	450,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							23,121,495.00	1,377,208.00	10,909,141.69	0.00	12,212,353.31

Number of Accounts: 24

********** End of report **********

HAYSVILLE USD #261

CASH BALANCES

April 30, 2023

NEGATIVE UNENCUMBERED CASH BALANCES:

31	CONSTRUCTION.....	Awaiting Transfer of Funds

"In 2019 the district established a negative balance of $1,351,280.07 in the Construction Fund 31. This negative balance resulted from construction project costs above the bond sale amounts. In 2020-21 the district reduced this debt by $251,280.97 with a transfer from the Supplemental General Fund 08 leaving the current $1.1 million negative balance. The district can not carry a negative balance in the construction fund.

The district consulted with KSDE regarding this debt, and has determined that it must be paid off as it is not allowed to carry a negative balance in the Construction Fund 31. For this reason, I am recommending the BOE to approve transfers of $1,055,702.55 from Contingency Fund 53 and a $44,297.45 transfer from Fund 16 Capital Outlay to zero out the negative $1.1 million balance in the Construction Fund 31."

6.0 REPORTS

No supporting documentation.

End of Section

7.0 ACTION ITEMS

No supporting documentation.

End of Section

2023-24 Haysville USD 261 Fees

The enrollment fee will cover planners, IDs, lockers, agendas, Chromebooks, and instructional material. The fees are as follows:

Pre-Kindergarten Program

5-day student	$125
3-day student	$75
2-day student	$50

Elementary Schools

Grades K-5 (includes Chromebook/planner)	$100

Middle Schools & Campus High Schools	$125
Haysville High School (additional per session cost)	$55
Haysville High School	$45
(Chromebook, instructional material, ID, planner)	

Other Fees

Yearbook – Campus High School	$65
Yearbook – HWMS & HMS	$40
P.E. uniform (grades 7-12)	$15
Parking (grades 10 -12) CHS only	$5 * optional
Activity pass (CHS)	$30
Athletic fee per season	$20 (Fall, Winter, Spring)
Drivers Ed (in-district students)	$215

Fees may be paid online or returned by mail or in-person to the Administration Building. Any outstanding fees must be paid prior to enrollment. Payment plans are available for families who need assistance. Please contact your student's school to set up the payment plan.

If you are interested in assisting other students with their fees, you can donate to the Haysville Education Foundation. All gifts are tax-deductible. You can make your check out to the Haysville Foundation and mail them to 1745 W. Grand Ave, Haysville, Kansas 67060.

7.2 Computers for Business Department

See supporting documentation in PDF

End of Section

7.3 Addition of Administrative Staff

See supporting documentation in PDF

End of Section

7.4 KASB Board Policy Section(s) J

See supporting documentation in PDF

End of Section

USD 261
HAYSVILLE
SCHOOLS

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Shane Seeley & Jennifer Reed
Re: CHS Physical Education Teacher
Date: May 22, 2023

History/Relevance: The Campus High School (CHS) Physical Education (PE) Department consists of seven teachers. One of these teachers was originally hired as a special education teacher and is paid with special education funds to write IEPs for the students on his caseload. For many years, this teacher has carried a dual role, teaching 10 sections of physical education classes and 2 sections of modified physical education classes while completing IEPs. This teacher is retiring at the end of the 2022-2023 school year. With the increasing needs and numbers of special education students, this teacher's position will be filled as it was originally intended, as a special education teacher. This will leave the CHS PE Department with one less teacher for the 2023-2024 school year.

What: We are requesting an additional Physical Education teacher for the 2023-2024 school year.

Why: The PE Department at CHS has 82 sections (classes) scheduled for the 2023-2024 school year. With seven teachers (each teacher being able to teach 12 sections, allowing all 82 sections to be taught and two teachers able to be in the classes with over 60 students enrolled. If the PE Department went down to six teachers, only 72 sections would be able to be taught unless we paid five of the six teachers on a plan period. This would also leave the classes with over 60 students enrolled with one teacher.

Where: Campus High School PE Department

When: Beginning in the fall of 2023

How: We will open the position upon approval from the BOE and the building principal will hire the best candidate.

Who: The best candidate will be hired by the building principal.

How much: Beginning teachers are paid $40,519 per the district's salary schedule. The salary may increase based on years of experience and will be placed appropriately.

Thank you,

Shane Seeley & Jennifer Reed

Haysville Middle School
316-554-2251
900 W. Grand
Haysville, KS 67060

Mark Foster
Principal
Samantha Glover
Assistant Principal
Dawn Blue
Assistant Principal/
Athletic Director

To: Executive Leadership Team

From: Mark Foster, HMS Principal

Date: April 18th, 2023

Subject: Personnel Request

With the increase in the number of students needing tiered reading and math instruction we are requesting authority to hire an additional reading teacher and an additional math teacher. We are unable, at this time, to meet the needs of our struggling readers and those behind in math with targeted, tiered intervention due to a lack of staff. While we are doing the absolute best with the resources we have, it is not enough to sufficiently meet the needs of our students.

The ability to meet our students where they are with their learning, to address learning gaps and regression, has a direct impact on their ability to authentically engage learning activities and stay motivated to continue to do so. When the academic needs are not being met and/or students cannot engage authentically it leads to inappropriate behaviors which compromise the safety and security of our students and staff.

Research shows the correlation between those who cannot read and/or do math (dropouts/nongraduates) and the propensity for them to engage in criminal activity and be incarcerated as adults is overwhelming. We know that the best classroom management begins with great instruction on a level the student is able to engage. Please analyze the support data included in this request. Our teachers and staff are working incredibly hard to make a difference for our students. This is an equity issue as Tier 2 and 3 students at HWMS do have access to targeted interventions to help them. We appreciate your thoughtful consideration of this request. If we can only add one teacher our priority would be to add a reading teacher first.

Respectfully submitted,

Mark Foster, HMS Principal

CONTRACT PAPER GROUP, INC.

1013 Portage Trail Unit 2, Cuyahoga Falls, OH 44221
1-800-563-5739 330-896-6886

Copy Paper Quote

4/28/2023

Haysville Unif School Dist 261

1745 W Grand Avenue Haysville, KS 67060

Quantity	Unit	Description	Weight	Color	Unit Price	Total
840	CTN	8 1/2 x 11	20lb	92 bright	$36.40	$30,576.00
	**Or Domestic Paper @ 36.49					$0.00
Or Alternate Paper Natural Choice $ 34.45						$0.00
120	CTN	11 x 17	20lb	White	$46.20	$5,544.00
120	CTN	11 x 17	110lb	White	$68.20	$8,184.00
200	CTN	8 1/2 x 11	110lb	White	$65.60	$13,120.00
40	CTN	8 1/2 x 11	110lb	Green	$70.89	$2,835.60
** To be ordered with another of the 110lb Paper						$0.00
			Price is based on July 2023 Delivery			$0.00
						$0.00
		Price is based on customer to unload with no drivers assistance to one location.				$0.00
						$0.00
						$60,259.60

***Any taxes, if applicable, are *not included* on this quote. Please add 3% if paying with a credit card. ***

QUANTITIES ARE SUBJECT TO AVAILABILTY AT THE TIME OF ORDER.
Pricing is valid with notification of award & PO received within 15 days.
PLEASE NOTE: Due to the current state of the market, delivery delays are inevitable and CPG cannot be held responsible for these delays. *Current turnaround times vary (Call For Availability.)* If awarded, please order as soon as possible.

Quoted By: Nicole Masturzo nmasturzo@cpgbid.com
(800)563-5739 ext 4222

Number of Delivery Locations:	1
Delivery Type Included:	Customer Unload
Notification of award by:	**5/31/2023**

Nicole Masturzo

*Any orders received after 15 days, are subject to re-evaluation and price adjustments due to availability.

Visit Us Online: www.cpgbid.com

Some of the items available on our website:

Office Supplies
Janitorial Supplies
Wide Format Paper
Toners/Printer Ink
NCR Paper
Toilet/Tissue Products

COLOR	SIZE	LB	CASES	CONTRACT PAPER		MIKE JOHNSON SALES	
White	8.5 x 11	20#	840	$ 36.40	$ 30,576.00	$ 42.95	$ 36,078.00
Tan	8.5 x 11	20#	20	NONE		NONE	
White	11 x 17	20#	120	$ 46.20	$ 5,544.00	$ 53.95	$ 6,474.00
CARDSTOCK							
White	11 x 17	110#	120	$ 68.20	$ 8,184.00	$ 96.12	$ 11,534.40
Green	8.5x11	110#	40	$ 65.60	$ 2,835.60	$ 89.50	$ 3,580.00
White	8.5x11	110#	200	$ 70.89	$ 13,120.00	$ 89.50	$ 17,900.00
TOTAL					**$ 60,259.60**		**$ 75,566.40**
Final Paper Bid for BOE							

MOTION TO APPROVE 6.0 AS PRESENTED

8.0 FIRST READINGS

No supporting documentation.

End of Section

8.1 KASB Board Policy Section(s) K,L,M
See Supporting Information in PDF

End of Section

9.0 DISCUSSION/REPORT ITEMS

No supporting documentation.

End of Section

9.1 Future Agenda Items

See supporting documentation in PDF

End of Section

Haysville Board of Education Calendar

July
Organizational Meeting
Budget Workshop - Scheduling
August
Budget Workshop
Budget Hearing
Approve Budget
September
Site Council Mmbrshp. Apprvl (C. A.)
October
Audit Report
Enrollment Numbers
American Education Week (Dates)
ESSER Fund Update
November
KASB Delegates/Voting
Curriculum Proposals
Send Invitation to Legislators for Dec. Meeting
School Based Health Clinic Evaluation
Review Superintendent's Goals
December
Schedule Superintendent Evaluation
Yearly Activities:
Joint BOE/City Meeting (a 5th Monday)
Crisis / Safety Report
Emergency Safety Intervntns.– Prsnnl. (Reports)
Joint BOE/Stu-Co Meeting
KASB State Convention
KASB Spring & Fall Regional Mtgs.
On Going:
Policy Review (monthly)
Advertising Revenue (periodic)

January
Supt. Evaluation/Contract (Ex. Sssn.)
Handbooks
Elect Board Negotiations Team
School Bd. Appreciation Mo. (Certificates)
Legislative Meeting
Election of BOE Officers
Health Care Clinic Report
February
Report of Admin. Evaluations (Ex. Sssn.)
Extension of Admin. Contracts (Ex. Sssn.)
Handbooks
Capital Outlay (1st Reading)
HAC Agreement re: Baseball Fields (C.A.)
March
School Calendar Proposals
Handbooks
Temp. Summer Help
April
Handbooks
Proclamation for Teacher Appreciation
Graduation/Promotion Dates
May
Handbooks
Microsoft Licenses
Review ASA Contract – Advrtng. (Reports)
June
Handbooks
Set Budget Meeting Date and Time
Approve Updated Wellness Policy
Crisis / Safety Report
Annual Paper Bid

10.0 ADJOURNMENT

No supporting documentation.

End of Section