NORTH FORK LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Dr. Robert Krueger, Vice President
Mrs. Jordan Atherton, Member
Mrs. Barbara Bruce, Member
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: October 20, 2025
Meeting Time: 6:00 P.M.

Meeting Location:
Utica Middle School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.
B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
G. The presiding officer may:
    1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
    2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
    3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
    4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
Revised 10/15/18
© Neola 2021
R.C. 3313.20

District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497

Attn: Board of Education

Please allow two to three weeks to answer your question.

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

BEGINNING AT 5:30 P.M.

- **PUBLIC HEARING for Title I and Federal Grants**

CALL TO ORDER TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL Atherton_____ Bruce_____ Cooperider_____ Krueger_____ Paxton_____

RECOGNITIONS

REPORTS:

1. Superintendent
2. Treasurer
3. Board Committees
   - Strategic Planning

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

WORK SESSION

1. Mr. Ashbrook – Update on high school activities.

2. NEOLA – Additions/Revisions

Second Reading

1422	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Administration)
1422.02	Nondiscrimination Based on Genetic Information of the Employee – ***Rescind*** (Administration)
1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment - ***Technical Correction*** (Administration)
1662	Anti-Harassment – ***Rescind*** (Administration)
2260	Nondiscrimination and Access to Equal Educational Opportunity – ***Technical Correction*** (Program)
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability – ***Technical Correction*** (Program)
3122	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Professional Staff)
3122.02	Nondiscrimination Based on Genetic Information of the Employee – ***Rescind*** (Professional Staff)
3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment – ***Technical Correction*** (Professional Staff)
3362	Anti-Harassment – ***Rescind*** (Professional Staff)
4122	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Classified Staff)
4122.02	Nondiscrimination Based on Genetic Information of the Employee – ***Rescind*** (Classified Staff)
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment – ***Technical Correction*** (Classified Staff)
4362	Anti-Harassment – ***Rescind*** (Classified Staff)
2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities (Program)
2430.02	Participation of Community/Stem School Students in Extracurricular Activities (Program)
2431	Interscholastic Athletics (Program)
3130	Assignment and Transfer (Professional Staff)
5130	Withdrawal from School (Students)
5136	Personal Communication Devices (Students)
5200	Attendance (Students)
5223	Released Time for Religious Instruction During the School Day (Students)
5410	Promotion, Academic Acceleration, Placement, and Retention (Students)
6109	Acceptance of Payment by Credit Card – ***New*** (Finances)
6152	Student Fees, Fines, and Charges – ***Technical Correction*** (Finances)
6830	Audit (Finances)

(continued)

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

7540.02	Digital Content and Accessibility (Property)
7541	Electronic Data Processing Disaster Recovery Plan - ***Rescind*** (Property)
8300	Continuity of Organizational Operations Plan (Operations)
8305	Information Security (Operations)
8400	School Safety (Operations)
8462	Student Abuse and Neglect (Operations)
8640	Transportation for Non-Routine Trips (Operations)
9270	Equivalent Education Outside the Schools & Participation in Extracurricular for Students Not Enrolled in the District (Relations)

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

I. It is recommended that the Board waive the reading of and approve the minutes of the September 15, 2025, Regular Meeting.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

II. It is recommended that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 5 for the 2025-2026 school year.

(Item 2A)

Extra Service/Supplemental

2.2 Rescind the contract approved for Michele Finkes, Basketball (Girls) Assistant Coach, approved May 19, 2025.

2.3 Approve the following supplemental positions for the 2025-2026 school year, pending proper certification and background check:

Name	Position	Level	Step
Clayton Coad	Basketball (Girls) Assistant Coach	3	0

Classified

2.4 Accept a letter of resignation from Lisa DesJardins, food service cashier, effective the end of the day on October 3, 2025.

(Item 2B)

2.5 Approve the employment of Christain Williams as food service cashier on a one-year limited contract effective October 20, 2025, pending proper certification and background checks; compensation to be at Step 5 of the F-2 scale of the OAPSE Negotiated Agreement.

2.6 Approve the following employee to be included on the classified substitute list for the 2025-2026 school year:

Shawna Davis Lisa DesJardins Emily Trick

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

Non-Degree Substitutes

2.7 Approve the following as non-degree substitutes for the 2025-2026 school year pending proper certification and background checks:

Brylee Garee Emily Trick Amanda White

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

III. ***Items pulled out for separate consideration.***

3.1 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

3.2 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

IV. It is recommended that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of September 2025.

4.2 Approve bills as presented for September 2025 and payment of bills with "Then and Now" certificates.

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

4.4 Approve the following appropriation modifications:

	Fund	Original Appropriation	Increase/ Decrease	Total Appropriation
Student Activities	*200*	*118,000.00*	*37,500.00*	*155,500.00*
District Managed Student Activities	*300*	*458,225.00*	*130,000.00*	*588,225.00*

4.5 Approve the following fund to fund transfers:

Transfer from Account Description	Amount	Transfer to Account Description	Amount
General Fund	(0.02)	572-9201	0.02
General Fund	(0.02)	572-9221	0.02
General Fund	(0.01)	572-9231	0.01
	(0.05)		0.05

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

V. ***Items pulled out for separate consideration.***

5.1 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

5.2 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

VI. Other Board Action – It is recommended that the Board:

6.1 Approve the adoption of the following policy revisions/additions/deletions:

1422	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Administration)
1422.02	Nondiscrimination Based on Genetic Information of the Employee – ***Rescind*** (Administration)
1623	Section 504/ADA Prohibition Against Disability Discrimination in Employment - ***Technical Correction*** (Administration)
1662	Anti-Harassment – ***Rescind*** (Administration)
2260	Nondiscrimination and Access to Equal Educational Opportunity – ***Technical Correction*** (Program)
2260.01	Section 504/ADA Prohibition Against Discrimination Based on Disability – ***Technical Correction*** (Program)
3122	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Professional Staff)
3122.02	Nondiscrimination Based on Genetic Information of the Employee – ***Rescind*** (Professional Staff)
3123	Section 504/ADA Prohibition Against Disability Discrimination in Employment – ***Technical Correction*** (Professional Staff)
3362	Anti-Harassment – ***Rescind*** (Professional Staff)
4122	Nondiscrimination, Equal Employment Opportunity, and Anti-Harassment (Classified Staff)
4122.02	Nondiscrimination Based on Genetic Information of the Employee – ***Rescind*** (Classified Staff)
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment – ***Technical Correction*** (Classified Staff)
4362	Anti-Harassment – ***Rescind*** (Classified Staff)

(continued)

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities (Program)
2430.02	Participation of Community/Stem School Students in Extracurricular Activities (Program)
2431	Interscholastic Athletics (Program)
3130	Assignment and Transfer (Professional Staff)
5130	Withdrawal from School (Students)
5136	Personal Communication Devices (Students)
5200	Attendance (Students)
5223	Released Time for Religious Instruction During the School Day (Students)
5410	Promotion, Academic Acceleration, Placement, and Retention (Students)
6109	Acceptance of Payment by Credit Card – ***New*** (Finances)
6152	Student Fees, Fines, and Charges – ***Technical Correction*** (Finances)
6830	Audit (Finances)
7540.02	Digital Content and Accessibility (Property)
7541	Electronic Data Processing Disaster Recovery Plan - ***Rescind*** (Property)
8300	Continuity of Organizational Operations Plan (Operations)
8305	Information Security (Operations)
8400	School Safety (Operations)
8462	Student Abuse and Neglect (Operations)
8640	Transportation for Non-Routine Trips (Operations)
9270	Equivalent Education Outside the Schools & Participation in Extracurricular for Students Not Enrolled in the District (Relations)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.2 Approve the following volunteer coach for the 2025-2026 school year:

Aaron Hartley Wrestling

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
October 20, 2025
REGULAR MEETING 6:00 P.M. UTICA MIDDLE SCHOOL

BOARD DISCUSSION

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

Time: _____

Next Meeting: November 17, 2025

Location: Utica Elementary School
367 Church Street
Utica, OH 43080

Time: 6:00 p.m.