The North Fork Board of Education met in Regular session on Monday, November 17, 2025, at Utica Elementary School, 367 Church Street, Utica, OH 43080.

The board meeting was called to order by President Cooperider at 6:01 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present at roll call: Mrs. Jordan Atherton, Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Dr. Rob Krueger, and Mrs. Debra Paxton.

RECOGNITIONS

- None

REPORTS:

1. **Superintendent** – Mr. Hartley –
   - Winter weather – Reminder for parents to update their contact information.
   - OSBA Capital Conference is this week.
   - Happy Thanksgiving!

2. **Treasurer** – Mrs. Breehl – District Finance Update

3. **Administrative Committees**
   - Communications Committee – Christmas Walk, Strategic Planning Meeting

WORK SESSION

NEOLA – Additions/Revisions

First Reading

4162	Drug and Alcohol Testing of CDL License Holders (Classified Staff)
4162.01	Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) (Classified Staff)
8600	Transportation (Operations)
8600.04	Bus and Alternative Vehicle Driver Certification (Operations)
8640	Transportation for Non-Routine Trips (Operations)
8650	Transportation by Alternative Vehicles (Operations)

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- Becky Green – Utica Food Pantry – Thanked the district for the items donated.
- Avery Rine – Sentiments on the volleyball season

AGENDA ADJUSTMENTS

- None

OLD BUSINESS

- None

NEW BUSINESS

2025-11-0124

Mrs. Paxton moved, seconded by Mrs. Bruce, that the Board waive the reading of and approve the minutes of the October 20, 2025, Regular Meeting.

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0125

Dr. Krueger moved, seconded by Mrs. Bruce, that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 6 for the 2025-2026 school year.

Extra Service/Supplemental

2.2 Accept a letter of resignation from Jamie Taylor as Head Track Coach (Girls) for the 2025-2026 school year.

2.3 Approve the following supplemental positions for the 2025-2026 school year, pending proper certification and background check:

Name	Position	Level	Step
Ashton Schwendeman	Track Head Coach (Girls)	2	3
Jamie Taylor	Track Head Coach (Boys)	2	2

Yea: Dr. Krueger, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton, – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0126

Mrs. Bruce moved, seconded by Dr. Krueger, that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of October 2025.

4.2 Approve bills as presented for October 2025 and payment of bills with "Then and Now" certificates.

4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

Yea: Mrs. Bruce, Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0127

6.1 Mrs. Paxton moved, seconded by Mrs. Bruce, that the Board approve the following volunteer for the 2025-2026 school year:

Erika Rowley

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0128

6.2 Mrs. Bruce moved, seconded by Mrs. Atherton, to approve scheduling the organizational meeting for January 12, 2026. The meeting will take place at Utica Senior High School at 6:00 p.m., followed by the regular January meeting.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton, – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0129

6.3 Dr. Krueger moved, seconded by Mrs. Atherton, to approve the Athletic Trainer position and job description.

Yea: Dr. Krueger, Mrs. Atherton, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton, – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0130

6.4 Mrs. Bruce moved, seconded by Mrs. Atherton, to approve the Employee Assistance Program renewal agreement with New Directions Behavioral Health, LLC, dba Lucet, effective January 1, 2026, to December 31, 2027.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-11-0131

6.5 Mrs. Paxton moved, seconded by Mrs. Bruce, to approve the Preventive Maintenance Contract with Cold Control Refrigeration, effective December 1, 2025.

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

HEARING OF THE PUBLIC
Public comment was requested, and the following responded:

- None

Mrs. Bruce moved, seconded by Mrs. Atherton, that the meeting be adjourned.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

Time: 6:50 p.m.

Next Meeting: December 15, 2025

Location: Newton Elementary School
6645 Mount Vernon Road
Newark, OH 43055

Time: 6:00 p.m.

Farrah Cooperider, President

Kellie Breehl, Treasurer