The North Fork Board of Education met in Regular session on Monday, December 15, 2025, at Newton Elementary School, 6645 Mount Vernon Road, Newark, OH 43055. ***Before the meeting, the Records Commission met beginning at 5:45 p.m.***

The board meeting was called to order by President Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mr. Hartley.

The following members were present at roll call: Mrs. Jordan Atherton, Mrs. Barbara Bruce, Mrs. Farrah Cooperider, Dr. Rob Krueger, and Mrs. Debra Paxton.

RECOGNITIONS

- Barbara Bruce – Serving 12 years as a board member.

REPORTS:

1. **Superintendent** – Mr. Hartley –
   - Preparing for the annual planning meeting
   - Meeting with a representative from iClass web design
   - Happy Holidays!

2. **Treasurer** – Mrs. Breehl – Cupp Report, HB129 and 186, Cafeteria Report, Enrollment Study

3. **Committees**
   - Strategic Planning – Meet with Groups, Discuss proposals

WORK SESSION

NEOLA – Additions/Revisions

Second Reading

4162	Drug and Alcohol Testing of CDL License Holders (Classified Staff)
4162.01	Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) (Classified Staff)
8600	Transportation (Operations)
8600.04	Bus and Alternative Vehicle Driver Certification (Operations)
8640	Transportation for Non-Routine Trips (Operations)
8650	Transportation by Alternative Vehicles (Operations)

HEARING OF THE PUBLIC

Public comment was requested, and the following responded:

- None

AGENDA ADJUSTMENTS

- 4.6 (Change the term of the agreement to one year.)

OLD BUSINESS

- None

NEW BUSINESS

2025-12-0132

Mrs. Bruce moved, seconded by Mrs. Atherton, that the Board waive the reading of and approve the minutes of the November 17, 2025, Special Meeting and the November 17, 2025, Regular Meeting.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-12-0133

Mrs. Paxton moved, seconded by Mrs. Atherton, that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 7 for the 2025-2026 school year.

2.2 Approve Kyler Dickey as a long-term substitute beginning December 3, 2025, for the remainder of the 2025-2026 school year.

Extra Service/Supplemental

2.3 Approve the following supplemental positions for the 2025-2026 school year, pending proper certification and background check:

Name	Position	Level	Step
Matt Wilson	Softball Assistant Coach	4	0

2.4 Approve compensation for Theresa Skinner for work during her planning period for the 2025-2026 school year.

2.5 Accept a letter of resignation from Stephanie Downes for After School Intervention at Utica Elementary for the 2025-2026 school year.

Yea: Mrs. Paxton, Mrs. Atherton, Mrs. Bruce, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

2025-12-0134
Mrs. Bruce moved, seconded by Dr. Krueger, that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of November 2025.

4.2 Approve bills as presented for November 2025 and payment of bills with "Then and Now" certificates.

4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

4.4 Approve the Legal Assistance Fund Consultant Service Contract with the Ohio School Boards Association for the period January 1, 2026, through December 31, 2026. This is an ongoing service at the cost of $250.00.

4.5 Approve the membership to the Ohio School Boards Association for the 2026 calendar year at an annual dues cost of $6,830.00, the annual *School Management News* subscription (electronic) at a cost of $175.00, for a total cost of $7,005.00.

4.6 Approve the renewal agreement for Deposit of Public Funds with Park National Bank. The terms of the agreement are for one year, beginning January 1, 2026, and ending on December 31, 2026.

4.7 Approve the following resolution:

RESOLUTION
AUTHORIZING THE TRANSFER OF MONIES FROM THE BOND RETIREMENT FUND TO A SPECIFIC PERMANENT IMPROVEMENT FUND
(Ohio Revised Code Section 5705.14(C)(2))

WHEREAS, the School District issued its $3,735,000 Refunding Bonds, Series 2017, dated September 5, 2017 (the "Bonds");

WHEREAS, the outstanding principal of the Bonds was fully repaid on December 1, 2025, and no portion of the principal of or interest due on the Bonds remains outstanding or unpaid;

WHEREAS, there is currently an unexpended balance of approximately $65,812.41 in the bond retirement fund (USAS 002 Debt Retirement Fund, hereinafter referred to as the "Bond Retirement Fund") of the School District, and all indebtedness, interest, and other obligations for the payment of which the Bond Retirement Fund exists have been paid;

WHEREAS, Ohio Revised Code Section 5705.14(C)(2) allows a school district, after an affirmative vote of two-thirds of the members of its board of education, to transfer excess monies in its bond retirement fund to a specific permanent improvement fund, provided that the county budget commission where the school district is located approves the transfer and determines that such monies will not be required to

meet the obligations payable from such fund after the county budget commission has reviewed and considered all of the following: the balance of the bond retirement fund; the outstanding obligations payable from such fund; and the sources and timing of the fund's revenue; and

WHEREAS, this Board has determined that it is necessary to transfer the unexpended balance in the Bond Retirement Fund (USAS 002) to a specific permanent improvement fund, namely the School District's Permanent Improvement Fund (USAS 003);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking and Knox Counties, Ohio, two-thirds of the members elected thereto concurring, that:

Section 1. In accordance with Ohio Revised Code Section 5705.14(C)(2) and because the School District no longer has any obligations payable from its Bond Retirement Fund (USAS 002 Debt Retirement Fund), the Board hereby requests approval from the County Budget Commission of Licking County, Ohio (the "Budget Commission") to transfer all monies in the School District's Bond Retirement Fund, which is currently in the amount of approximately $65,812.41, to the School District's Permanent Improvement Fund (USAS 003).

Section 2. The Treasurer of the Board (the "Treasurer") is hereby authorized and directed to execute and deliver, on behalf of the Board, this Resolution and any such additional instruments, documents, agreements, contracts, certificates, and other items as may be necessary or appropriate in order to carry out the intent of this Resolution. The Treasurer is hereby directed to forward a certified copy of this Resolution to the County Auditor of Licking County, Ohio, as Secretary of the Budget Commission.

Section 3. If the Budget Commission approves the transfer of monies as requested and described herein, then the Treasurer is hereby authorized and directed to transfer all monies (or such lesser amount of monies as may be approved by the Budget Commission) in the School District's Bond Retirement Fund (USAS 002) to the School District's Permanent Improvement Fund (USAS 003).

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Yea: Mrs. Bruce, Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-12-0135

6.1 Mrs. Paxton moved, seconded by Mrs. Bruce, that the Board approve the adoption of the following policy revisions/additions/deletions:

4162	Drug and Alcohol Testing of CDL License Holders (Classified Staff)
4162.01	Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) (Classified Staff)
8600	Transportation (Operations)

8600.04	Bus and Alternative Vehicle Driver Certification (Operations)
8640	Transportation for Non-Routine Trips (Operations)
8650	Transportation by Alternative Vehicles (Operations)

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

2025-12-0136

6.2 Dr. Krueger moved, seconded by Mrs. Bruce, to approve the following volunteer coaches for the 2025-2026 school year:

Michael Spring	Bowling
Brock Wygle	Wrestling
Kurt Parr	Baseball

Yea: Dr. Krueger, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-12-0137

6.3 Mrs. Bruce moved, seconded by Dr. Krueger, to approve the proposal from BSHM for Schematic Design Development of the North Fork School District's New Fieldhouse: $10,000 for Schematic (1) Site Plan, (3) Floor plans, (4) Building Elevations, (4) Renderings and a Mechanical, Electrical and plumbing narrative.

Reimbursable Expenses - Reimbursable expenses include printing, plotting, postage, special inspections, etc., and are invoiced at 1.1 times their rate.

Yea: Mrs. Bruce, Dr. Krueger, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-12-0138

6.4 Dr. Krueger moved, seconded by Mrs. Bruce, to approve James Kirkpatrick as a non-senior graduate, providing that all requirements set forth by the North Fork Board of Education and the State Department of Education have been met.

Yea: Dr. Krueger, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

HEARING OF THE PUBLIC
Public comment was requested, and the following responded:

- None

2025-12-0139

Mrs. Paxton moved, seconded by Dr. Krueger, that the Board go into Executive Session, pursuant to Ohio Revised Code Section 121.22(G)(1), for the purpose of discussing the investigation of charges or complaints against an employee or official. **No action was to be taken after the executive session.**

Time: 6:18 p.m.

Yea: Mrs. Paxton, Dr. Krueger, Mrs. Atherton, Mrs. Bruce, Mrs. Cooperider – 5
Nay: - 0
The president ruled the motion carried.

The Board returned to open session at 7:02 p.m.

Mrs. Bruce moved, seconded by Mrs. Paxton, that the meeting be adjourned.

Yea: Mrs. Bruce, Mrs. Paxton, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

Time: 7:03 p.m.

Next Meeting:	January 12, 2026
Location:	Utica Senior High School 260 Jefferson Street Utica, OH 43080
Time:	6:00 p.m. ***(Organizational Meeting followed by Regular Meeting)***

Farrah Cooperider, President

Kellie Breehl, Treasurer