The North Fork Board of Education met in Regular session on Monday, June 23, 2025, at Utica Senior High School, 260 Jefferson Street, Utica, OH 43080.

The meeting was called to order by President Cooperider at 6:00 p.m.

The Pledge of Allegiance was led by Mrs. Cooperider.

The following members were present at roll call: Mrs. Atherton, Mrs. Barbara Bruce, Mrs. Farrah Cooperider, and Mrs. Debra Paxton. Dr. Krueger arrived at 6:03 p.m.

RECOGNITIONS

- Scott Brown, Regional Liaison, Ohio Auditor of State – Treasurer's Office Recognition

REPORTS:

1. **Superintendent** – None

2. **Treasurer** – Mrs. Breehl – HB96 and HB335

WORK SESSION

- None

HEARING OF THE PUBLIC

Public comment was requested and the following responded:

- Eric Fahner – NFYAA janitorial fee/facility fee
- Brandi Smith – NFYAA janitorial fee/facility fee
- Brandi Baker – NFYAA/PTO Janitorial fee/facility fee

AGENDA ADJUSTMENTS

- **None**

OLD BUSINESS

- None

NEW BUSINESS

2025-06-0081

Mrs. Bruce moved, seconded by Mrs. Atherton, that the Board waive the reading of and approve the minutes of the May 19, 2025, Regular Meeting and the June 2, 2025, Regular Meeting (Planning).

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0082

Mrs. Paxton moved, seconded by Mrs. Bruce, that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 1 for the 2025-2026 school year.

2.2 Approve the employment of Kelsey Wilson in the position of elementary teacher on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

2.3 Approve the employment of Caitlynn Curtin in the position of elementary teacher on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

2.4 Approve the employment of Abigail Parsil in the position of middle school intervention specialist on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 8 of the Bachelor's 150 scale of the NFEA Negotiated Agreement.

2.5 Accept a letter of resignation from Douglas Leaman, intervention specialist, effective the end of the 2024-2025 school year for the purpose of retirement.

2.6 Approve Brittany Carruthers as School Psychologist Support Staff for the 2025-2026 school year; compensation to be at Step 16 of the Master's scale of the NFEA Negotiated Agreement.

2.7 Approve the employment of Madison Clapp in the position of intervention specialist on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 4 of the Bachelor's scale of the NFEA Negotiated Agreement.

2.8 Accept a letter of resignation from Nichole Williams, middle school ELA, effective the end of the 2024-2025 school year.

2.9 Approve the employment of Peyton Liggett in the position of middle school ELA on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's 150 scale of the NFEA Negotiated Agreement.

2.10 Approve the employment of Chelsea Lively in the position of elementary teacher, on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

Extra Service/Supplemental

2.11 Approve the following individuals to provide a Credit Recovery Bootcamp at Utica High School from June 2 – 13, 2025; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. ($25.00/hr.)

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2.12 Approve the following staff members to be compensated for additional work with student special education services, if applicable; compensation to be as per the NFEA Negotiated Agreement and payable by an approved timesheet. ($25.00/hr.)

Drew Billman Lindsey Ellinger Jamie Liston Teresa McCoy

2.13 Approve Kaytlin Poland as mail courier for the district, effective with the 2025-2026 school year; compensation to be one (1) additional hour's pay per day at her current rate, not to exceed 40 hours total per week.

2.14 Approve Korena Broseus and Michele Sarnes as on-bus trainers effective July 1, 2025, through June 30, 2026; compensation to be per the OAPSE Negotiated Agreement.

2.15 Approve the following supplemental positions for the 2025-2026 school year, pending proper certification and background check:

Name	Position	Level	Step
Stephanie Downes	After School Intervention UE	4	4
Katheryn Robinson	After School Intervention UE	4	4
Stephanie Downes	Math Club Advisor UE	5	4
Chris Trost	Science Club Advisor UE	5	4
Bobbi Maleszewski	Student Government Advisor UE	5	4
Elizabeth Crego	After-School Intervention NE	4	3
Debra Brown	After-School Intervention NE	4	3
Jaime Hale	Math Club Advisor NE	5	2
Nancy Parriott	Science Club Advisor NE 50%	5	4
Mary Schraer	Science Club Advisor NE 50%	5	4
Debra Brown	Student Gov't Advisor NE 50	5	4
Natalie Miller	Student Gov't Advisor NE 50%	5	3
Kirsten Watts	Instrumental Music Director	3	4

(continued)

Name	Position	Level	Step
Carolyn Clippinger	Vocal Music Director	3	4
Carolyn Clippinger	Musical/Music Director	5	4
Carolyn Clippinger	Service-Learning Advisor	3	3
Carolyn Clippinger	Play Director (50%)	4	4
Kris Grigsby	Play Director (50%)	4	4
Kris Grigsby	Musical Director	5	4
Susan Fairbanks	Service-Learning Advisor	3	2
Susan Fairbanks	After School Intervention HS	4	4
Susan Fairbanks	Senior Class Advisor 50%	4	4
Dinah Rice	Senior Class Advisor 50%	4	1
Drew Billman	Junior Class Advisor	4	4
Ashley Lange	Freshman Class Advisor	6	4
Jamie Taylor	Sophomore Class Advisor	6	4
Jamie Taylor	Yearbook Advisor - HS 50%	4	2
Julie Zimmerman	Yearbook Advisor - HS 50%	4	3
Joshua Sichina	After School Intervention HS	4	4
Ruby Goddard	Foreign Language Advisor	6	0
Adam Schreiner	Quiz Bowl Advisor HS	6	1
Jessica Mather	National Honor Society Advisor	6	0
Jessica Mather	Student Government Advisor HS	5	1
Michelle Burd	After-School Intervention MS	4	1
Michelle Williams	After-School Intervention MS	4	4
Theresa Skinner	Class Trip Coordinator 6th Grade 50%	4	4
Teresa McCoy	Class Trip Coordinator 6th Grade 50%	4	4
Abbie Taylor	Class Trip Coordinator 8th Grade 50%	4	1
Jennifer Wygle	Class Trip Coordinator 8th Grade 50%	4	2
Allisha Rauch	Honor Society Advisor MS 50%	6	1
Kara Firman	Honor Society Advisor MS 50%	6	0
Jacqueline Smith	Outdoor Ed Coordinator 50%	4	4
Bethany Watson	Outdoor Ed Coordinator 50%	4	2
Michelle Williams	Spelling Bee MS	7	4
Melissa Wray	STEM Club Advisor MS 50%	5	0
Bethany Watson	STEM Club Advisor MS 50%	5	4
Danielle Carter	Student Gov't Advisor MS 50%	5	4
Teresa McCoy	Student Gov't Advisor MS 50%	5	4
Michelle Hanger	Yearbook Advisor MS 50%	5	4
Teresa McCoy	Yearbook Advisor MS 50%	5	4

Classified

2.16 Approve Richard Briones as a transportation driver effective July 1, 2025; compensation to be at Step 15 of the T-2 scale of the OAPSE Negotiated Agreement. His last day as a mechanic is June 30, 2025.

2.17 Award Christina Ford a two-year limited contract for the 2025-2026 school year; compensation to be as per the OAPSE Negotiated Agreement.

2.18 Approve the following employees to be included on the classified substitute list for the 2025-2026 school year:

Lexie Baker	Patty Krueger	Holly Purtee
Connie Beckley	Bonnie McDonald	Margaret Slabaugh
Edward Bolen	Lisa Nofsinger	Debra Smitley
Charles Brand	Gabriela Palacios	Judith Spence
Hettie Burress	Deborah Parker	Dewey Wilfong
Donna Kern	David Piper	

2.19 Approve the substitute rates, effective July 1, 2025, through June 30, 2026, as follows:

Building Services	$15.01	Instructional Aide	$11.01
Cashier/Cook	$11.01	Paraprofessional	$12.14
Driver W/O CDL	$14.43	Records Clerk	$12.14
Driver W/ CDL	$15.21	Secretary	$13.29
Groundskeeper	$17.34	Transportation Aide	$11.01
Head Cook	$12.28	Vehicle Mechanic	$15.17
Head Maintenance	$17.34		

2.20 Approve the employment of Ashton Fletcher in the position of instructional aide – health, on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 7 of the A-1 scale of the OAPSE Negotiated Agreement.

Non-Degree Substitutes

2.21 Approve the following as non-degree substitutes for the 2025-2026 school year pending proper certification and background checks:

Shawna Blake	Melina Hara	Tyson McElroy
Cooper Bowman	Caleb Hartz	Zackery McElroy
Charles Brand	Emma Kimpel	Drew Ratcliff
Amy Brown	Laurie Kreager	Michael Rauzi
Amanda Diehl	Kristen Lewis	Holly Unger
Cassidy Fouty	Collin McCullough	

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger** – 5
Nay: - 0
Abstain – **Dr. Krueger - 2.18 only
The president ruled the motion carried.

2025-06-0083

Mrs. Bruce moved, seconded by Mrs. Atherton, that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of May 2025.

4.2 Approve bills as presented for May 2025 and payment of bills with "Then and Now" certificates.

4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

4.4 Approve the FY25 Final Appropriations as presented.

4.5 Approve the FY26 Permanent Appropriations as presented.

4.6 Authorize a transfer from the General Fund (001) to the Food Service Fund (006) to cover a fiscal year-end negative balance.

4.7 Approve the IT consulting services quote from Information Solutions Group, LLC, for the 2025-2026 school year.

4.8 Approve the liability insurance with Wright Specialty Insurance for the 2025-2026 school year.

4.9 Approve the Cyber Liability Insurance Renewal Proposal with School Insurance Consultants, World Risk Management.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0084

6.1 Dr. Krueger moved, seconded by Mrs. Paxton, that the Board approve the drug testing agreement with Great Lakes Biomedical, beginning August 1, 2025, through June 30, 2026, not to exceed $5,000.00 per school year.

Yea: Dr. Krueger, Mrs. Paxton, Mrs. Atherton, Mrs. Bruce, Mrs. Cooperider - 5
Nay: - 0
The president ruled the motion carried.

2025-06-0085

6.2 Mrs. Bruce moved, seconded by Mrs. Atherton, that the Board approve the renewal contract with OnSolve, LLC, for the One Call Now Parent Broadcast Plan for the term July 1, 2025, through June 30, 2026, in the amount of $3,811.44.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0086

6.3 Mrs. Paxton moved, seconded by Mrs. Bruce, that the Board approve the SafeRoutz Software annual subscription in the amount of $5,118.60.

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0087

6.4 Dr. Krueger moved, seconded by Mrs. Bruce, that the Board approve an overnight trip to Mechanicsville, Virginia, for the cross country team to attend the RVA Relays Meet from September 13, 2025, to September 14, 2025.

Yea: Dr. Krueger, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0088

6.5 Mrs. Bruce moved, seconded by Mrs. Atherton, that the Board approve the revised student calendars for the 2025-2026, 2026-2027, and 2027-2028 school years.

Yea: Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0089

6.6 Mrs. Bruce moved, seconded by Mrs. Cooperider, that the Board approve the District Gifted Education Plan for Screening, Assessment, and Identification effective with the 2025-2026 school year.

Yea: Mrs. Bruce, Mrs. Cooperider, Mrs. Atherton, Dr. Krueger, Mrs. Paxton, – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0090

6.7 Dr. Krueger moved, seconded by Mrs. Atherton, that the Board approve the following resolution:

RESOLUTION AUTHORIZING THE TREASURER TO SECURE TAX ADVANCES FROM THE COUNTY AUDITOR

WHEREAS, the North Fork Local School District (the "District") desires to reduce cash balance variability; and

WHEREAS, the District desires to increase its interest earnings on higher cash balances;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking County, Ohio, authorizes the Treasurer to secure property tax advances from the Licking County Auditor on its behalf.

This Resolution shall be in full force and effect from and immediately upon its adoption.

Yea: Dr. Krueger, Mrs. Atherton, Mrs. Bruce, Mrs. Cooperider, Mrs. Paxton – 5
Nay: - 0
The president ruled the motion carried.

2025-06-0091

6.8 Mrs. Paxton moved, seconded by Dr. Krueger, that the Board approve an overnight trip to Dearborn, MI, for sixth-grade students at Utica Middle School from May 20, 2026, through May 22, 2026.

Yea: Mrs. Paxton, Dr. Krueger, Mrs. Atherton, Mrs. Bruce, Mrs. Cooperider – 5
Nay: - 0
The president ruled the motion carried.

HEARING OF THE PUBLIC
Public comment was requested and the following responded:

- None

Mrs. Paxton moved, seconded by Mrs. Bruce, that the meeting be adjourned.

Yea: Mrs. Paxton, Mrs. Bruce, Mrs. Atherton, Mrs. Cooperider, Dr. Krueger – 5
Nay: - 0
The president ruled the motion carried.

Time: 7:31 p.m.

Next Meeting:	July 21, 2025
Location:	Utica Elementary School 367 Church Street Utica, OH 43080
Time:	**6:00 p.m.**

Farrah Cooperider, President

Kellie Breehl, Treasurer