NORTH FORK LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Dr. Robert Krueger, Vice President
Mrs. Jordan Atherton, Member
Mrs. Barbara Bruce, Member
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: June 23, 2025
Meeting Time: 6:00 P.M.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.
B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
G. The presiding officer may:
    1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
    2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
    3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
    4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
Revised 10/15/18
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District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497

Attn: Board of Education

Please allow two to three weeks to answer your question.

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 23, 2025
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

CALL TO ORDER TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL Atherton_____ Bruce_____ Cooperider_____ Krueger_____ Paxton_____

RECOGNITIONS

Scott Brown, Regional Liaison, Ohio Auditor of State – Treasurer's Office Recognition

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REPORTS:

1. Superintendent
2. Treasurer

WORK SESSION

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 23, 2025
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

I. It is recommended that the Board waive the reading of and approve the minutes of the May 19, 2025, Regular Meeting and the June 2, 2025, Regular Meeting (Planning).

Motion_____ Second_____

Carried/Failed _____ to _____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

II. It is recommended that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 1 for the 2025-2026 school year.

(Item 2A)

2.2 Approve the employment of Kelsey Wilson in the position of elementary teacher on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2B)

2.3 Approve the employment of Caitlynn Curtin in the position of elementary teacher on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2C)

2.4 Approve the employment of Abigail Parsil in the position of middle school intervention specialist on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 8 of the Bachelor's 150 scale of the NFEA Negotiated Agreement.

(Item 2D)

2.5 Accept a letter of resignation from Douglas Leaman, intervention specialist, effective the end of the 2024-2025 school year for the purpose of retirement.

(Item 2E)

2.6 Approve Brittany Carruthers as School Psychologist Support Staff for the 2025-2026 school year; compensation to be at Step 16 of the Master's scale of the NFEA Negotiated Agreement.

2.7 Approve the employment of Madison Clapp in the position of intervention specialist on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 4 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2F)

2.8 Accept a letter of resignation from Nichole Williams, middle school ELA, effective the end of the 2024-2025 school year.

(Item 2G)

2.9 Approve the employment of Peyton Liggett in the position of middle school ELA on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's 150 scale of the NFEA Negotiated Agreement.

(Item 2H)

2.10 Approve the employment of Chelsea Lively in the position of elementary teacher, on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2I)

Extra Service/Supplemental

2.11 Approve the following individuals to provide a Credit Recovery Bootcamp at Utica High School from June 2 – 13, 2025; compensation to be at the Home Instruction Tutor's rate of the NFEA Negotiated Agreement, payable by timesheet. ($25.00/hr.)

Cody Duke Carly Sumption

2.12 Approve the following staff members to be compensated for additional work with student special education services, if applicable; compensation to be as per the NFEA Negotiated Agreement and payable by an approved timesheet. ($25.00/hr.)

Drew Billman Lindsey Ellinger Jamie Liston Teresa McCoy

2.13 Approve Kaytlin Poland as mail courier for the district, effective with the 2025-2026 school year; compensation to be one (1) additional hour's pay per day at her current rate, not to exceed 40 hours total per week.

2.14 Approve Korena Broseus and Michele Sarnes as on-bus trainers effective July 1, 2025, through June 30, 2026; compensation to be per the OAPSE Negotiated Agreement.

2.15 Approve the following supplemental positions for the 2025-2026 school year, pending proper certification and background check:

Name	Position	Level	Step
Stephanie Downes	After School Intervention UE	4	4
Katheryn Robinson	After School Intervention UE	4	4
Stephanie Downes	Math Club Advisor UE	5	4
Chris Trost	Science Club Advisor UE	5	4
Bobbi Maleszewski	Student Government Advisor UE	5	4
Elizabeth Crego	After-School Intervention NE	4	3
Debra Brown	After-School Intervention NE	4	3
Jaime Hale	Math Club Advisor NE	5	2
Nancy Parriott	Science Club Advisor NE 50%	5	4
Mary Schraer	Science Club Advisor NE 50%	5	4
Debra Brown	Student Gov't Advisor NE 50%	5	4
Natalie Miller	Student Gov't Advisor NE 50%	5	3
Kirsten Watts	Instrumental Music Director	3	4
Carolyn Clippinger	Vocal Music Director	3	4
Carolyn Clippinger	Musical/Music Director	5	4
Carolyn Clippinger	Service-Learning Advisor	3	3
Carolyn Clippinger	Play Director (50%)	4	4

(continued)

Name	Position	Level	Step
Kris Grigsby	Play Director (50%)	4	4
Kris Grigsby	Musical Director	5	4
Susan Fairbanks	Service-Learning Advisor	3	2
Susan Fairbanks	After School Intervention HS	4	4
Susan Fairbanks	Senior Class Advisor 50%	4	4
Dinah Rice	Senior Class Advisor 50%	4	1
Drew Billman	Junior Class Advisor	4	4
Ashley Lange	Freshman Class Advisor	6	4
Jamie Taylor	Sophomore Class Advisor	6	4
Jamie Taylor	Yearbook Advisor - HS 50%	4	2
Julie Zimmerman	Yearbook Advisor - HS 50%	4	3
Joshua Sichina	After School Intervention HS	4	4
Ruby Goddard	Foreign Language Advisor	6	0
Adam Schreiner	Quiz Bowl Advisor HS	6	1
Jessica Mather	National Honor Society Advisor	6	0
Jessica Mather	Student Government Advisor HS	5	1
Michelle Burd	After-School Intervention MS	4	1
Michelle Williams	After-School Intervention MS	4	4
Theresa Skinner	Class Trip Coordinator 6th Grade 50%	4	4
Teresa McCoy	Class Trip Coordinator 6th Grade 50%	4	4
Abbie Taylor	Class Trip Coordinator 8th Grade 50%	4	1
Jennifer Wygle	Class Trip Coordinator 8th Grade 50%	4	2
Allisha Rauch	Honor Society Advisor MS 50%	6	1
Kara Firman	Honor Society Advisor MS 50%	6	0
Jacqueline Smith	Outdoor Ed Coordinator 50%	4	4
Bethany Watson	Outdoor Ed Coordinator 50%	4	2
Michelle Williams	Spelling Bee MS	7	4
Melissa Wray	STEM Club Advisor MS 50%	5	0
Bethany Watson	STEM Club Advisor MS 50%	5	4
Danielle Carter	Student Gov't Advisor MS 50%	5	4
Teresa McCoy	Student Gov't Advisor MS 50%	5	4
Michelle Hanger	Yearbook Advisor MS 50%	5	4
Teresa McCoy	Yearbook Advisor MS 50%	5	4

Classified

2.16 Approve Richard Briones as a transportation driver effective July 1, 2025; compensation to be at Step 15 of the T-2 scale of the OAPSE Negotiated Agreement. His last day as a mechanic is June 30, 2025.

2.17 Award Christina Ford a two-year limited contract for the 2025-2026 school year; compensation to be as per the OAPSE Negotiated Agreement.

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June 23, 2025
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

2.18 Approve the following employees to be included on the classified substitute list for the 2025-2026 school year:

Lexie Baker	Patty Krueger	Holly Purtee
Connie Beckley	Bonnie McDonald	Margaret Slabaugh
Edward Bolen	Lisa Nofsinger	Debra Smitley
Charles Brand	Gabriela Palacios	Judith Spence
Hettie Burress	Deborah Parker	Dewey Wilfong
Donna Kern	David Piper	

2.19 Approve the substitute rates, effective July 1, 2025, through June 30, 2026, as follows:

Building Services	$15.01	Instructional Aide	$11.01
Cashier/Cook	$11.01	Paraprofessional	$12.14
Driver W/O CDL	$14.43	Records Clerk	$12.14
Driver W/ CDL	$15.21	Secretary	$13.29
Groundskeeper	$17.34	Transportation Aide	$11.01
Head Cook	$12.28	Vehicle Mechanic	$15.17
Head Maintenance	$17.34		

2.20 Approve the employment of Ashton Fletcher in the position of instructional aide – health, on a one-year limited contract for the 2025-2026 school year pending proper certification and background checks; compensation to be Step 7 of the A-1 scale of the OAPSE Negotiated Agreement.

(Item 2J)

Non-Degree Substitutes

2.21 Approve the following as non-degree substitutes for the 2025-2026 school year pending proper certification and background checks:

Shawna Blake	Melina Hara	Tyson McElroy
Cooper Bowman	Caleb Hartz	Zackery McElroy
Charles Brand	Emma Kimpel	Drew Ratcliff
Amy Brown	Laurie Kreager	Michael Rauzi
Amanda Diehl	Kristen Lewis	Holly Unger
Cassidy Fouty	Collin McCullough	

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

BOARD OF EDUCATION
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III. ***Items pulled out for separate consideration.***

3.1 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

3.2 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

IV. It is recommended that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of May 2025.

4.2 Approve bills as presented for May 2025 and payment of bills with "Then and Now" certificates.

4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

4.4 Approve the FY25 Final Appropriations as presented.

4.5 Approve the FY26 Permanent Appropriations as presented.

4.6 Authorize a transfer from the General Fund (001) to the Food Service Fund (006) to cover a fiscal year-end negative balance.

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4.7 Approve the IT consulting services quote from Information Solutions Group, LLC, for the 2025-2026 school year.

(Item 4A)

4.8 Approve the liability insurance with Wright Specialty Insurance for the 2025-2026 school year.

(Item 4B)

4.9 Approve the Cyber Liability Insurance Renewal Proposal with School Insurance Consultants, World Risk Management.

(Item 4C)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

V. ***Items pulled out for separate consideration.***

5.1 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

5.2 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 23, 2025
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

VI. Other Board Action – It is recommended that the Board:

6.1 Approve the drug testing agreement with Great Lakes Biomedical, beginning August 1, 2025, through June 30, 2026, not to exceed $5,000.00 per school year.

(Item 6A)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.2 Approve the renewal contract with OnSolve, LLC, for the One Call Now Parent Broadcast Plan for the term July 1, 2025, through June 30, 2026 in the amount of $3,811.44.

(Item 6B)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.3 Approve the SafeRoutz Software annual subscription in the amount of $5,118.60.

(Item 6C)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.4 Approve an overnight trip to Mechanicsville, Virginia, for the cross country team to attend the RVA Relays Meet from September 13, 2025, to September 14, 2025.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
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REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

6.5 Approve the revised student calendars for the 2025-2026, 2026-2027, and 2027-2028 school years.

(Item 6D, 6E, 6F)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.6 Approve the District Gifted Education Plan for Screening, Assessment, and Identification effective with the 2025-2026 school year.

(Item 6G)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.7 Approve the following resolution:

RESOLUTION AUTHORIZING THE TREASURER TO SECURE TAX ADVANCES FROM THE COUNTY AUDITOR

WHEREAS, the North Fork Local School District (the "District") desires to reduce cash balance variability; and

WHEREAS, the District desires to increase its interest earnings on higher cash balances;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking County, Ohio, authorizes the Treasurer to secure property tax advances from the Licking County Auditor on its behalf.

This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
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6.8 Approve an overnight trip to Dearborn, MI, for sixth-grade students at Utica Middle School from May 20, 2026, through May 22, 2026.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

BOARD DISCUSSION

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

Time: _____

Next Meeting: July 21, 2025

Location: Utica Elementary School
367 Church Street
Utica, OH 43080

Time: 6:00 p.m.