NORTH FORK LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA



Mrs. Farrah Cooperider, President
Dr. Robert Krueger, Vice President
Mrs. Jordan Atherton, Member
Mrs. Barbara Bruce, Member
Mrs. Debra Paxton, Member

Mr. Scott Hartley, Superintendent
Mrs. Kellie Breehl, Treasurer

Meeting Date: June 24, 2024
Meeting Time: 6:00 p.m.

Meeting Location:
Utica Senior High School
260 Jefferson Street
Utica, Ohio 43080

0169.1 - **PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at all public meetings of the Board and publish rules to govern such participation in Board meetings and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.
B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
C. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
D. Each statement made by a participant shall be limited to five (5) minutes duration unless extended by the presiding officer.
E. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
G. The presiding officer may:
    1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
    2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
    3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
    4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

Revised 6/8/98
Revised 11/18/02
Revised 5/17/10
Revised 11/21/16
Revised 10/15/18
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District Administrative Office
312 Maple Avenue, P.O. Box 497
Utica, Ohio 43080-0497

Attn: Board of Education

Please allow two to three weeks to answer your question.

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

CALL TO ORDER TIME: _____

PLEDGE OF ALLEGIANCE

ROLL CALL Atherton_____ Bruce_____ Cooperider_____ Krueger_____ Paxton_____

RECOGNITIONS

REPORTS:

1. Superintendent
2. Treasurer

WORK SESSION

1. NEOLA Additions/Revisions

   First Reading
   5421 Grading (Students)

   Second Reading
   0169.1 Public Participation at Board Meetings (Bylaws)

2. Dawn Nelson – Food Services Compliance Report

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

HEARING OF THE PUBLIC

AGENDA ADJUSTMENTS

OLD BUSINESS

NEW BUSINESS

I. It is recommended that the Board waive the reading of and approve the minutes of the May 20, 2024, Regular Meeting.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

II. It is recommended that the Board approve the following personnel actions:

Certified

2.1 Approve the Licking Regional Educational Service Center Certificated Substitute List No. 1 for the 2024-2025 school year.

(Item 2A)

2.2 Approve the employment of Adam Schreiner in the position of high school English teacher on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 2 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2B)

2.3 Approve the employment of Holly Fahner in the position of elementary art teacher on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2C)

2.4 Approve the employment of Jessica Mather in the position of intervention specialist on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 10 of the Masters +15 scale of the NFEA Negotiated Agreement.

(Item 2D)

2.5 Approve the employment of Caitlyn West in the position of Title I teacher on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 1 of the Bachelor's scale of the NFEA Negotiated Agreement.

(Item 2E)

2.6 Approve Karen Schmitt in the position of intervention specialist on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be Step 0 of the Bachelor +150 scale of the NFEA Negotiated Agreement.

2.7 Accept a letter of resignation from Cara Brill, elementary teacher, effective the end of the 2023-2024 school year.

(Item 2F)

2.8 Accept a letter of resignation from Taylor Piatak, high school counselor, effective the end of the 2023-2024 school year.

(Item 2G)

Extra Service/Supplemental

2.9 Approve the following supplemental positions for the 2024-2025 school year, pending proper certification and background check:

Name	Position	Level	Step
Elizabeth Crego	After-School Intervention NE	4	2
Debra Brown	After-School Intervention NE	4	2
Jaime Hale	Math Club Advisor NE	5	1
Nancy Parriott	Science Club Advisor NE 50%	5	4
Mary Schraer	Science Club Advisor NE 50%	5	4
Debra Brown	Student Gov't Advisor NE 50%	5	4
Natalie Miller	Student Gov't Advisor NE 50%	5	2
Michelle Burd	After-School Intervention MS	4	0
Michelle Williams	After-School Intervention MS	4	4
Jeff Hindel	Class Trip Coordinator 6th Grade 50%	4	4
Teresa McCoy	Class Trip Coordinator 6th Grade 50%	4	4

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

Name	Position	Level	Step
Abbie Taylor	Class Trip Coordinator 8th Grade 50%	4	0
Jennifer Wygle	Class Trip Coordinator 8th Grade 50%	4	1
Allisha Rauch	Honor Society Advisor MS 50%	6	0
Nichole Williams	Honor Society Advisor MS 50%	6	0
Jacqueline Smith	Outdoor Ed Coordinator 50%	4	4
Bethany Watson	Outdoor Ed Coordinator 50%	4	1
Michelle Williams	Spelling Bee MS	7	4
Cassidy Rexrode	STEM Club Advisor MS 50%	5	2
Bethany Watson	STEM Club Advisor MS 50%	5	3
Danielle Carter	Student Gov't Advisor MS 50%	5	4
Teresa McCoy	Student Gov't Advisor MS 50%	5	4
Michelle Hanger	Yearbook Advisor MS 50%	5	4
Teresa McCoy	Yearbook Advisor MS 50%	5	3
Kirsten Herth	Marching Band Director	2	4
Kirsten Herth	Instrumental Music Director	3	4
Michael Twymon	Marching Band Assistant Director	6	2
Margaret McCullough	Majorette/Flag Corps Advisor	5	3
Carolyn Clippinger	Vocal Music Director	3	4
Carolyn Clippinger	Musical/Music Director	5	4
Carolyn Clippinger	Honor Society Advisor – HS	6	3
Carolyn Clippinger	Service-Learning Advisor	3	2
Carolyn Clippinger	Play Director (50%)	4	4
Kris Grigsby	Play Director (50%)	4	4
Kris Grigsby	Musical Director	5	4
Susan Fairbanks	Service-Learning Advisor	3	1
Susan Fairbanks	After School Intervention HS	4	4
Susan Fairbanks	Senior Class Advisor 50%	4	4
Drew Billman	Junior Class Advisor	4	3
Jamie Taylor	Sophomore Class Advisor	6	3
Ashley Lange	Freshman Class Advisor	6	4
Jamie Taylor	Yearbook Advisor – HS 50%	4	1
Julie Zimmerman	Yearbook Advisor - HS 50%	4	2
Joshua Sichina	After School Intervention HS	4	4
Devyn Pettersen	Foreign Language Advisor	6	0
Stephanie Downes	After School Intervention UE	4	4
Katheryn Robinson	After School Intervention UE	4	4
Stephanie Downes	Math Club Advisor UE	5	4
Chris Trost	Science Club Advisor UE	5	4
Bobbi Maleszewski	Student Government Advisor UE	5	4
Kandice Wise	Cheerleading Advisor MS	3	0
Clay Rowley	Basketball (Boys) Assistant Coach	3	4
Tyler Keith	Baseball Head Coach	1	3
Collin McCullough	Baseball Assistant Coach	4	2
Micah Keith	Baseball Assistant Coach	4	1

2.10 Approve Michele Sarnes as an on-bus trainer effective July 1, 2024, through June 30, 2025; compensation to be per the OAPSE Negotiated Agreement.

Classified

2.11 Accept a letter of resignation from Stephanie Garcia, instructional aide, effective the end of the 2023-2024 school year.

(Item 2H)

2.12 Approve the employment of Taylor Roberts in the position of instructional aide, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.

(Item 2I)

2.13 Approve the employment of Kendall Spray in the position of head cook, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 5 of the F-3 scale of the OAPSE Negotiated Agreement.

(Item 2J)

2.14 Approve Korena Broseus as a classified transportation substitute effective June 1, 2024 – June 30, 2024.

2.15 Approve the following employees to be included on the classified substitute list for the 2024-2025 school year:

Lexie Baker	Korena Broseus	Patty L. Krueger	Margaret E. Slabaugh
Lisa Balka	Hettie Burress	Deborah Parker	Debra Smitley
Sondra Beckett	Elizabeth Chapin	Holly Purtee	Judith L. Spence
Erick Blacksten	Patricia Claggett	Jenna Richards	Katey Taylor
Edward Bolen	Krista Hottinger	Kandy Rodgers	Emily (Hutton) Trick
Charles Brand	Donna Kern	Jean Samberson	Dewey R. Wilfong

2.16 Approve the substitute rates, effective July 1, 2024, through June 30, 2025, as follows:

Building Services	$15.01	Instructional Aide	$11.01
Cashier/Cook	$11.01	Paraprofessional	$12.14
Driver W/O CDL	$14.43	Records Clerk	$12.14
Driver W/ CDL	$15.21	Secretary	$13.29
Groundskeeper	$17.34	Transportation Aide	$11.01
Head Cook	$12.28	Vehicle Mechanic	$15.17
Head Maintenance	$17.34		

2.17 Accept a letter of resignation from Karen Schmitt as a paraprofessional instructional aide, effective the end of the 2023-2024 school year.

(Item 2K)

2.18 Approve the employment of Payton Nelson in the position of instructional aide, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.

(Item 2L)

2.19 Approve the employment of Brandi Baker in the position of instructional aide, on a one-year limited contract for the 2024-2025 school year pending proper certification and background checks; compensation to be at Step 0 of the A-1 scale of the OAPSE Negotiated Agreement.

(Item 2M)

Non-Degree Substitutes

2.20 Approve the following as non-degree substitutes for the 2024-2025 school year pending proper certification and background checks:

Shawna Blake	Taylor Hopfer	Brittany Straley
Charles Brand	Avree Hurtt	Stephanie Thomas
Amy Brown	Kristen Lewis	Emily (Hutton) Trick
Anne Coad	Zackery McElroy	Holly Unger
Amanda Diehl	Katie Pennell	Andrea Vicha
Caleb Hartz	Michael Rauzi	Amanda White

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

Administrative

2.21 Approve the revised Administrative Salary Schedule effective July 1, 2024.

(Item 2N)

2.22 Approve Dawn Nelson's compensation to be at Step 1 of the Food Service scale of the Administrative Salary Schedule effective July 1, 2024.

2.23 Approve Peg Carpenter's compensation to be at Step 5 of the EMIS Coordinator's scale of the Administrative Salary Schedule effective July 1, 2024.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

III. ***Items pulled out for separate consideration.***

3.1 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

3.2 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

IV. It is recommended that the Board approve the following financial actions:

4.1 Approve the financial and reconciliation reports for the Month of May 2024.

4.2 Approve bills as presented for May 2024 and payment of bills with "Then and Now" certificates.

4.3 Authorize the Treasurer and Superintendent to issue purchase orders in accordance with Board Policy 6400.

4.4 Approve the FY24 Final Appropriations as presented.

4.5 Approve the FY25 Temporary Appropriations as presented.

4.6 Approve the IT consulting services quote from Information Solutions Group, LLC, for the 2024-2025 school year.

4.7 Approve the renewal with Frontline Education for Absence & Substitute Management in the amount of $7,589.09, and Applicant Tracking in the amount of $3,568.20 for a total of $11,157.29.

4.8 Approve the liability insurance with Wright Specialty Insurance for the 2024-2025 school year.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

V. ***Items pulled out for separate consideration.***

5.1 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

5.2 _____

_____

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

VI. Other Board Action – It is recommended that the Board:

6.1 Approve the following resolution:

RESOLUTION AUTHORIZING THE TREASURER
TO SECURE TAX ADVANCES FROM THE COUNTY AUDITOR

WHEREAS, the North Fork Local School District (the "District") desires to reduce cash balance variability; and

WHEREAS, the District desires to increase its interest earnings on higher cash balances;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the North Fork Local School District, Licking County, Ohio, authorizes the Treasurer to secure property tax advances from the Licking County Auditor on its behalf.

This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

6.2 Approve the adoption of the following policy revisions/additions/deletions:

0169.1 Public Participation at Board Meetings (Bylaws)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.3 Approve the following coaching volunteers for the 2024-2025 school year pending proper certification and background checks.

Carly Sumption – Cheerleading
Joe Beaubien – Football
Brian Beaver – Baseball
Kurt Parr – Baseball
Randy Whisner – Baseball
Rob Krueger – Basketball (Boys)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.4 Approve the Service Level Agreement with the Licking Area Computer Association (LACA) for the period of July 1, 2024, through June 30, 2025.

(Item 6A)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

6.5 Approve the renewal with Anthem as the district's health insurance carrier for the period July 1, 2024 – June 30, 2025, at the following rates:

Single Rate	Family Rate
$875.97	$2,364.85

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.6 Approve the renewal with OASIS Trust as the district's dental insurance carrier for the period July 1, 2024 – June 30, 2025, with no premium increase.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.7 Approve the drug testing agreement with Great Lakes Biomedical, beginning July 1, 2024, through June 30, 2025, not to exceed $5,000.00 per school year.

(Item 6B)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.8 Approve the SafeRoutz Software annual subscription in the amount of $5,118.60.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

6.9 Approve the School Psychologist Support Staff position and job description.

(Item 6C)

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.10 Approve an overnight trip to Ohio Northern University, Ada, OH, for the middle school cheerleaders to attend cheer camp from July 15, 2024 - July 18, 2024.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.11 Approve an overnight trip to Marietta College, Marietta, OH, for the high school cheerleaders to attend cheer camp from July 26, 2024 - July 28, 2024.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

6.12 Approve Amendment #3 to the agreement between North Fork Local Schools and Environmental Design Group, LLC, dated May 11, 2023, in the amount of $26,144.00 for Construction Administration and Inspection Services for Phase 2 of the Utica High School Athletic Field Improvements.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y N A
Bruce	Y N A
Cooperider	Y N A
Krueger	Y N A
Paxton	Y N A

BOARD OF EDUCATION
NORTH FORK LOCAL SCHOOL DISTRICT
June 24, 2024
REGULAR MEETING 6:00 P.M. UTICA SENIOR HIGH SCHOOL

Board Discussion

HEARING OF THE PUBLIC

VII. It is recommended that the meeting be adjourned.

Motion_____ Second_____

Carried/Failed ____ to ____

Atherton	Y	N	A
Bruce	Y	N	A
Cooperider	Y	N	A
Krueger	Y	N	A
Paxton	Y	N	A

Time: _____

Next Meeting: July 15, 2024

Location: Utica Elementary School
367 Church Street
Utica, OH 43080

Time: 6:00 p.m.