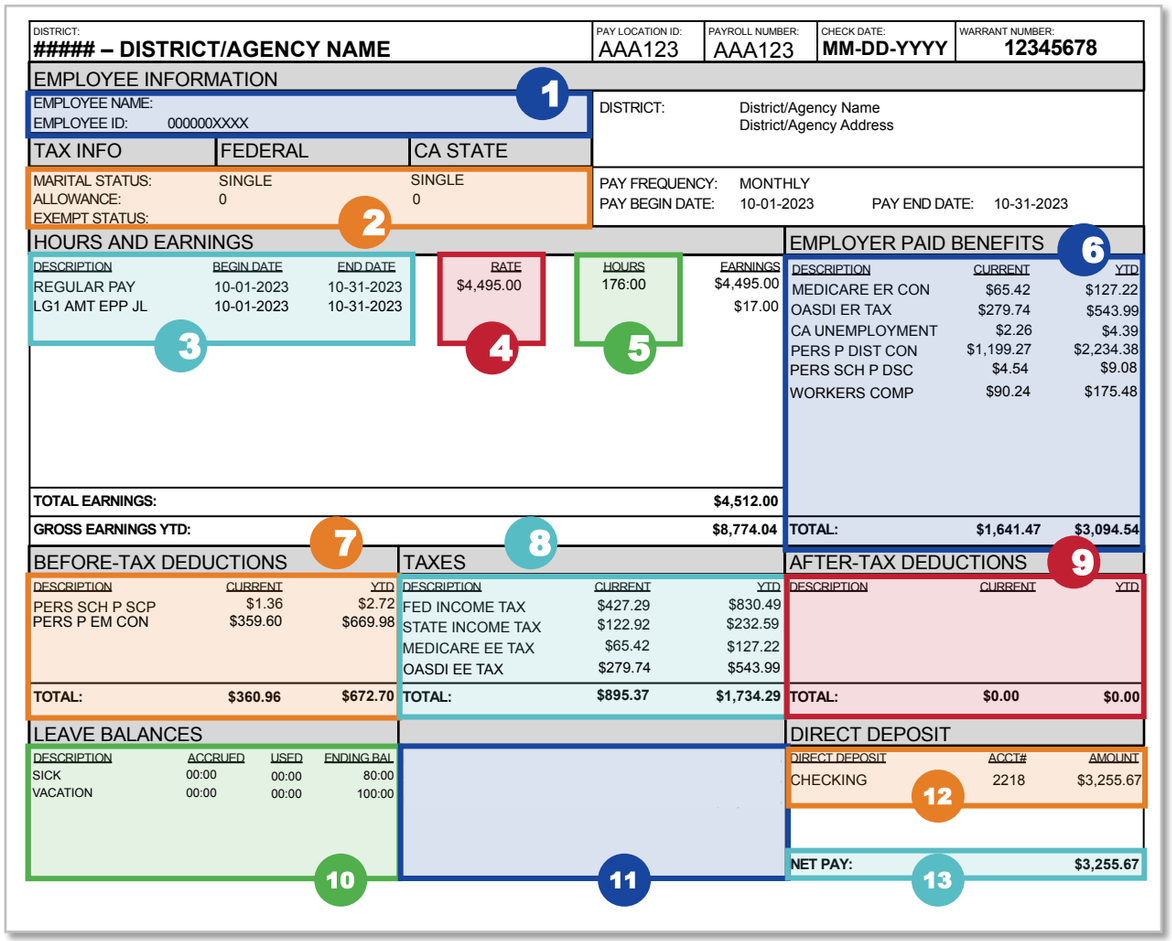
HOW TO READ YOUR PAY STUB IN THE BEST ADVANTAGE SYSTEM – HCM APPLICATION



DISTRICT: ##### – DISTRICT/AGENCY NAME | PAY LOCATION ID: AAA123 | PAYROLL NUMBER: AAA123 | CHECK DATE: MM-DD-YYYY | WARRANT NUMBER: 12345678

EMPLOYEE INFORMATION (1)

EMPLOYEE NAME:
EMPLOYEE ID: 000000XXXX

DISTRICT: District/Agency Name
District/Agency Address

TAX INFO	FEDERAL	CA STATE
MARITAL STATUS:	SINGLE	SINGLE
ALLOWANCE:	0	0
EXEMPT STATUS:		

(2)

PAY FREQUENCY: MONTHLY
PAY BEGIN DATE: 10-01-2023 PAY END DATE: 10-31-2023

HOURS AND EARNINGS (3, 4, 5)

DESCRIPTION	BEGIN DATE	END DATE	RATE	HOURS	EARNINGS
REGULAR PAY	10-01-2023	10-31-2023	$4,495.00	176:00	$4,495.00
LG1 AMT EPP JL	10-01-2023	10-31-2023			$17.00
TOTAL EARNINGS:					$4,512.00
GROSS EARNINGS YTD:					$8,774.04

EMPLOYER PAID BENEFITS (6)

DESCRIPTION	CURRENT	YTD
MEDICARE ER CON	$65.42	$127.22
OASDI ER TAX	$279.74	$543.99
CA UNEMPLOYMENT	$2.26	$4.39
PERS P DIST CON	$1,199.27	$2,234.38
PERS SCH P DSC	$4.54	$9.08
WORKERS COMP	$90.24	$175.48
TOTAL:	$1,641.47	$3,094.54

BEFORE-TAX DEDUCTIONS (7)

DESCRIPTION	CURRENT	YTD
PERS SCH P SCP	$1.36	$2.72
PERS P EM CON	$359.60	$669.98
TOTAL:	$360.96	$672.70

TAXES (8)

DESCRIPTION	CURRENT	YTD
FED INCOME TAX	$427.29	$830.49
STATE INCOME TAX	$122.92	$232.59
MEDICARE EE TAX	$65.42	$127.22
OASDI EE TAX	$279.74	$543.99
TOTAL:	$895.37	$1,734.29

AFTER-TAX DEDUCTIONS (9)

DESCRIPTION	CURRENT	YTD
TOTAL:	$0.00	$0.00

LEAVE BALANCES (10)

DESCRIPTION	ACCRUED	USED	ENDING BAL
SICK	00:00	00:00	80:00
VACATION	00:00	00:00	100:00

(11)

DIRECT DEPOSIT (12)

DIRECT DEPOSIT	ACCT#	AMOUNT
CHECKING	2218	$3,255.67

NET PAY: $3,255.67 (13)

1	**Employee Information.** Displays your employee name and ID. This is used to identify you in the HCM System.
2	**Tax Info.** Displays Income tax withholding information, your allowances, marital status and exempt status when applicable.
3	**Hours & Earnings.** Displays all types of earnings that count as income, such as regular pay/hours, shift differentials, overtime, incentives, etc.
4	**Rate.** Displays your hourly rate depending on how you are paid.
5	**Hours.** Displays the number of hours you worked.
6	**Employer Paid Benefits.** Displays Benefits and total amounts paid for by your employer
7	**Before Tax Deductions.** Displays the deductions/reductions taken from your earnings before taxes are calculated and withheld. These IRS defined items include pre-tax deductions such as: ▪ Medical, dental, and vision premiums ▪ Flexible Spending Accounts (Health & Dependent Care Plans) ▪ Deferred Compensation/Tax Sheltered Annuities ▪ The Earned Salary Advance (ESA) reduction ▪ CalPERS/CalSTRS Employee contributions
8	**Taxes**. Displays statutory taxes taken after income taxes are calculated and withheld may include: ▪ Social Security (OASDI) tax ▪ Medicare (MEDICARE) tax ▪ Federal Withheld tax (FW) ▪ State Withheld tax (SWT)
9	**After-Tax Deductions.** Displays additional or voluntary deductions taken after taxes which may include: ▪ Credit Union Deductions ▪ Supplemental Life Insurance ▪ Union and/or Association Dues ▪ State Disability Insurance Premium (SDI), if applicable ▪ Medical, dental, and vision premiums ▪ Flexible Spending Accounts (Health & Dependent Care Plans)
10	**Leave Balances.** Reflects sick and vacation balances based on your eligibility for the leave type.
11	**Subject Gross YTD.** Displays taxable gross dollar amount which forms the basis to calculate taxes. *Please note this information is temporarily unavailable.*
12	**Direct Deposit.** Can be distributed to multiple accounts.
13	**Net Pay.** Reflects the total net amount of your paycheck.