



GREATER ALBANY PUBLIC SCHOOL DISTRICT

2026/27 Payroll Cutoff Dates

All employee Timesheet & Exception Reporting

All timesheets and exception reporting timesheets are due to OM's the first Friday of every month.

Timesheet Pay Period	Timesheet Due Date: Give to your OM's	Pay Date
Monday, June 8 – Thursday, July 2	Thursday, July 2	July 24
Monday, July 6 – Friday, August 7	Friday, August 7	August 25
Monday, August 10 – Friday, September 4	Friday, September 4	September 25
Monday, September 7 – Friday, October 2	Friday, October 2	October 23
Monday, October 5 – Friday, November 6	Friday, November 6	November 25
Monday, November 9 – Friday, December 4	Friday, December 4	December 23
Monday, December 7 – Friday, January 8	Friday, January 8	January 25
Monday, January 11 – Friday, February 5	Friday, February 5	February 25
Monday, February 8 – Friday, March 5	Friday, March 5	March 25
Monday, March 8 – Friday, April 2	Friday, April 2	April 23
Monday, April 5 – Friday, May 7	Friday, May 7	May 25
Monday, May 10 - *Friday, June 4	Friday, June 4	June 25
Monday, June 7 – Friday, July 2	Friday, July 2	July 23

Payroll cutoff dates are selected so the total number of days worked in each pay period are as equal as possible. This allows enough time to process each payroll.

*** June payroll follows regular cutoff dates. Any work after June 4th will be paid in July.
Transportation not included.**

**US Mail routed out of Portland. Any District mailing may take three or more days to receive.
Direct Deposit is suggested and required for new hires.**