



Meeting Minutes of the BFCS School Governing Board

BFCS Power Campus Library
22951 S. Power Rd.
Queen Creek, AZ 85142

Office of the Board
Maricopa County, Arizona
June 25, 2026
9:00am

1. Call to Order

Name	Action	Time
Karly Chasteen	called the meeting to order at	9:01am.

2. Governing Board Member Roll Call

Also in attendance: Max Porter, Joanne Poirier, Kevin Smith, Sherry Stevens, Diana Dana

Name	Present	Absent
Bethany Johansen	x	
Karly Chasteen	x	
Natalie Hunt	x	

3. Pledge of Allegiance

Name	Action
Karly	lead the Pledge of Allegiance.

4. Approval of Today's Meeting Agenda

Notes: Today's meeting seeks BFCS Governing Board approval of the BFCS Proposed Budget for the 2027 fiscal year, and approval of the school calendar and handbooks. A copy of the meeting notice and agenda were posted on June 24, 2026 prior to 9:00am at each BFCS location and on the BFCSAZ website under "Public Notices". A hard copy of this agenda and all associated documents has been made available for all interested parties to review during this meeting.

Roll Call Vote			
Name	Aye	Nay	Abstain
Bethany Johansen	x		
Karly Chasteen	x		
Natalie Hunt	x		
Motion to approve:			
- Karly motion - Bethany, 2nd			
The motion :	☒ carried.	☐ did not carry.	Vote: 3-0

5. Approval of Minutes from the Last Meeting:

Notes: The last BFCS Governing Board meeting held was on July 8, 2025. The BFCS Governing Board will review these meeting minutes for approval. All BFCS Governing Board public meeting minutes are posted on the BFCSAZ website under "Public Notices". A hard copy of the meeting minutes under review for approval has been made available for all interested parties to review during this meeting.

Roll Call Vote			
Name	Aye	Nay	Abstain

Bethany Johansen	x		
Karly Chasteen	x		
Natalie Hunt	x		
Motion to approve: • Karly, motion • Bethany 2nd			
The motion :	☒ carried.	☐ did not carry.	Vote: 3-0

6. Call to Public

Notes: No members of the public presented.

7. Approve Proposed Budget for Fiscal Year 2027

Notes: Kevin Smith, BFCS accountant and/or Max Porter, BFCS Finance Director, present budget highlights:

- State requires the submittal every year in two parts: the proposed and final budget.
- These financial forms are difficult to read and understand.
- Several sources are used to compile the spreadsheet.
- Review of total budgeted revenues for last year
- Review of total budgeted revenue for the upcoming year
- Should see a slight increase in the budget for next year, as enrollment has increased
- Summary of expenses compares 2026 budget vs. 2027 budget, changes noted
- The finance team works to anticipate and adjust budget based on prior year's budget
- Changes from year to year are typically minimal
- Noticeable Changes:
 - reduction in administrative support
 - increase in school-sponsored co-curricular activities (most are self-funded and the school does receive revenue from these activities)
 - Small increase in Special Education expenses, for speech therapists, other contractors, but three are also other revenue sources for these expenses as well
- Overall, the budget has not changed significantly, only minor changes
- Budget Process: is to approve the proposed budget, then submit to the state, wait 10 days, reconvene, and then approve the adopted budget, which is then uploaded to the state. This is how the school receives funding to operate. All revenue is driven by the student population and can change throughout the year with enrollment changes. We estimate the best we can by giving them the most appropriate numbers we can predict to move through the year with a stable budget without further changes and adjustments
- Goal is to always bring in more students, and to balance spending for the education of the students with managing the budget without further revisions, as we move through the school, we are barely getting by, but the school's budget is supposed to be spent on the students.
- Always want to make sure that our cash reserves are sufficient. We are required to have 40 days cash on hand. We aim to keep a minimum of 100 days cash on hand, and maintain our cash flow, based on conservative fiscal management
- We also have other sources of revenue, but this budget only reflects general funds. Some other funding sources include those funds provided to help educate students with special needs.
- Equalization payment is the driver of this general budget.

Board Question: Can the school provide more information on the average salary of teachers?

Answer: Each year, teachers receive a raise. Typically, teachers get around a 2% raise each year (state average). Due to normal teacher attrition, we sometimes lose more experienced, higher-paid teachers, and then we hire new teachers who start at a lower salary. The percentage then reflects that and can appear stagnant as a result.

Roll Call Vote			
Name	Aye	Nay	Abstain
Bethany Johansen	x		
Karly Chasteen	x		
Natalie Hunt	x		
Motion to approve: • Bethany motion • Karly, 2nd			
The motion :	☒ carried.	☐ did not carry.	Vote: 3-0

8. Approval of School Calendars

Notes: Approval needed for the school calendars for the 2027-2028 school year.

Roll Call Vote			
Name	Aye	Nay	Abstain
Bethany Johansen	x		
Karly Chasteen	x		
Natalie Hunt	x		
Motion to approve: • Bethany motion • Natalie 2nd			
The motion :	☒ carried.	☐ did not carry.	Vote: 3-0

9. Approval of School Handbooks

Summary of changes:

- Some required changes due to ASBCS compliance review, and every year, there are often adjustments that are released by the state or legislative action
- Truancy prevention guidelines changes, the school may not notify at the 10-day mark if the school is already in contact and in conversation with parents about concerns
- Schedule request changes at high school, clarifying process to limit changes and provide information and confirm schedules earlier to avoid last-minute changes
- Military stole at graduation is now approved and allowed
- EVIT, changes to adjust participation requirements to protect the BFHS program
- External core credit, process to clarify what is accepted
- GPA calculations, adjust to base on BFHS classes
- High school credit recovery, prioritize retaking classes in person with BFHS, and other methods such as online classes as secondary options
- Cell phones, new law, adjustments made
- Nose rings covered with Band-Aids, clarified that they are not allowed, even when covered

Board Questions: Is there a counselor available to help with the EVIT process?

Answer: Yes, we want to preserve the BFHS program and help students plan and prepare for the future by making decisions based on the future, not just in the moment. We have academic advisors available who can guide students and parents through the process.

Roll Call Vote			
Name	Aye	Nay	Abstain
Bethany Johansen	x		
Karly Chasteen	x		
Natalie Hunt	x		
Motion to approve: - Natalie - Bethany 2nd			
The motion :	☒ carried.	☐ did not carry.	Vote: 3-0

10. Next Board Meeting

Notes: Discussion item only - no action needed.

Discussion	Next Board Meeting Date	Location
Board members confirm the next board meeting.	July 10, 2026	BFCS Power Campus Library, 9am

11. Adjourn Meeting

Name	Action	Time
Bethany	adjourned the meeting.	9:29am