504 plan template

School information

School name: _____

Student name: _____

Date of birth: _____ Grade: _____

Qualifying disability: _____

Documentation of disability (see attached): _____

Date plan written: _____

Date plan goes into effect: _____

Date plan to be reviewed: _____

504 team members

Role	Name	Contact information	Attendance signature
504 plan coordinator			
General education teacher			
Parent or guardian			
Other:			
Other:			

Teacher education and support

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Accommodations and/or services

Area of educational need	Accommodation or service	Person(s) responsible for implementing	Frequency of accommodation or service

Notes: _____

Plan approved by: _____

Date approved: _____

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504 plan template

School information

School name: Hartleyville Middle School

Student name: Kevin Rodríguez

Date of birth: 5/26/2007 Grade: 7

Qualifying disability: ADHD

Date plan written: 9/3/19

Date plan goes into effect: 9/10/19

Date plan to be reviewed: 9/3/20

Documentation of disability (see attached): Report from Developmental Pediatrics (dated 6/28/19); Child Behavior Checklist & Rating Scales (from school evaluation dated 5/16/19)

504 team members

Role	Name	Contact information	Attendance signature
504 plan coordinator	Mr. Tallison	atallison@hms.edu	Andrew Tallison
General education teacher	Ms. Anderson	banderson@hms.edu	Bree Anderson
Parent or guardian	Mrs. Rodríguez	rodriguez@me.com	Elsa Rodríguez
Other: Behavior specialist	Ms. Zicotti	czicotti@hms.edu	Celina Zicotti
Other:			

Teacher education and support

Teachers who work with Kevin will be provided consultation time with the school behavior specialist, Ms. Zicotti. She will help them implement accommodations and behavior management strategies in the classroom. Any teacher who works with Kevin, and who isn't trained as a special educator or behavior specialist, must watch this 3-minute video, What Is ADHD?, available at u.org/whatisADHD. Teachers who work with Kevin must also review the attached articles on (1) signs of ADHD they may see in the classroom and (2) self-advocacy phrases for middle school students.

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Accommodations and/or services

Area of educational need	Accommodation or service	Person(s) responsible for implementing	Frequency of accommodation or service
Organization	Write homework assignments in planner and have teachers initial it.	Student, all teachers	Daily: At the end of each class
Organization	Provide an extra set of books to keep at home.	All teachers	Annually
Distractibility	Provide student with a quiet area for test-taking & in-class individual work.	All teachers	As needed, including during state standardized assessments
Impulsivity	Give agreed-on signals reminding student to raise hand before answering.	All teachers	As needed

Notes:

Plan approved by: Andrew Tallison

Date approved: 9/3/2019

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