

Assistant Cross Country Coach - Vacancy ID: 267200

Open Vacancy

Vacancy Details	Contact
Title Assistant Cross Country Coach	Name Jenny Bandow
School/Building High School	Title Athletic Director
Number of Openings 1	Email jbandow@luxcasco.k12.wi.us
URL https://www.luxcasco.k12.wi.us/	Phone 920-845-2336 x 419
Close Date (11:59 p.m. Central) Open until filled	Website https://www.luxcasco.k12.wi.us/

Position Details
Position Start Date 8/17/2026
Salary/Wage \$2,489.45
Appointment Type Seasonal
Description The Luxemburg-Casco School District is seeking an Assistant Cross Country Coach for the 2026-27 season.
Position Summary Under the direction of the High School Athletic Director and Head Coach, the High School Assistant Coach supports and contributes to an education-based, competitive program aligned with the Spartan Athletics Purpose: to inspire, educate, and promote personal growth in student-athletes through the core values of accountability, commitment, discipline, integrity, leadership, respect, family, and passion.
Key Responsibilities ● Personal Growth of Athletes: develop student-athletes through positive coaching, skill instruction, and structured practices ● Foster a culture of accountability, respect, and teamwork where all athletes feel valued ● Demonstrate passion, preparation, and commitment to program growth, including youth development ● Maintain professionalism, model sportsmanship, and build strong relationships with athletes, staff, and families ● Communicate effectively with athletes, parents, administration, and coaching staff ● Organize practices, track skills, and develop strategies during competition

- Organize practices, teach skills, and apply strategy during competition
- Supervise athletes, manage equipment, and complete all administrative duties in a timely manner
- Engage in professional development and continuously work to improve the program
- Demonstrates strong knowledge of the sport, including skills, strategies, and rules, and effectively applies that knowledge in practices and competition.
- Perform duties as assigned by the Head Coach to support the success and operation of the program

Qualifications for Employment

Required:

- CPR/AED and First Aid Certification (provided by district)
- Completion of all district-required trainings
- Complete all WIAA and conference/association requirements
- Complete a background check in accordance with district policy
- Demonstrate ability to work effectively with high school-aged students

Preferred:

- Previous coaching experience (head or assistant level)
- Knowledge of sport-specific skills, strategies, and training methods
- Prior participation in the sport at the high school or collegiate level

NOTICE OF NONDISCRIMINATION POLICY

The Luxemburg-Casco School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, marital status, parental status, sexual orientation, sex, pregnancy, or physical, mental, emotional, or learning disability or any basis protected by state or federal laws in any of its programs, activities, or employment. The following staff are designated to receive inquiries regarding the on-discrimination policies: Jane Mathes, Director of Special Education and Student Services, jmathes@luxcasco.k12.wi.us 920-845-5549 x 504 or Jo-Ellen Fairbanks, Superintendent, jfairbanks@luxcasco.k12.wi.us 920-845-2391 x 103.

Candidate Requirements

Additional Requirements

- Cover Letter
- Resume