

Part Time Study Hall Aide - Vacancy ID: 263961

Open Vacancy

Vacancy Details	Contact
Title Part Time Study Hall Aide School/Building High School Number of Openings 1 URL https://www.luxcasco.k12.wi.us/ Close Date (11:59 p.m. Central) Open until filled	Name Tyson Tlachac Title High School Principal Email ttlachac@luxcasco.k12.wi.us Phone (920)845-2336 ext 401 Website https://www.luxcasco.k12.wi.us/

Position Details
Position Start Date 8/24/2026 Salary/Wage \$17.30 - \$21.65 Appointment Type Part Time Description The Luxemburg-Casco High School is seeking a Part Time Study Hall Aide to start August 24, 2026 This is a school year-round position with hours of 7:30am – 1:00pm, Monday thru Friday (5.5 hours /day, 27.5 hours a week). Duties Include: Supervises students assigned to study hall, monitors their activities, ensures their physical welfare, and does related work as directed by supervisor Responsibilities: • Maintains records of student attendance, oversees student behaviors, makes referrals if appropriate • Provide assistance for students requiring additional educational guidance • Maintain confidentiality in ALL matters relating to students in your care both in and out of school • Performs other specific job-related duties as assigned Benefits: 7 Sick days, 3 PTO days and 1 Personal day per year plus 3 paid holidays

NOTICE OF NONDISCRIMINATION POLICY

The Luxemburg-Casco School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, marital status, parental status, sexual orientation, sex, pregnancy, or physical, mental, emotional, or learning disability or any basis protected by state or federal laws in any of its programs, activities, or employment. The following staff are designated to receive inquiries regarding the on-discrimination policies: Jane Mathes, Director of Special Education and Student Services, titleix@luxcasco.k12.wi.us 920-845-5549 x 504 or Jo-Ellen Fairbanks, Superintendent, jfairbanks@luxcasco.k12.wi.us 920-845-2391 x 103.

Qualifications

Candidate Requirements

Additional Requirements

- Cover Letter
- Resume
- Letters of Recommendation