Tenafly PUBLIC SCHOOLS

SCHOOL PSYCHOLOGIST

Qualifications:

- Valid New Jersey School Psychologist Endorsement
- Minimum experience as determined by the board
- Knowledge of laws and regulations governing special education and demonstrated ability to effectively provide testing, psychological evaluation, and counseling services
- Strong interpersonal and communication skills
- Required criminal history check and proof of U.S. citizenship or resident alien status

Primary Function:

In conjunction with the other Child Study Team members, the school psychologist will work to enable pupils to derive the fullest benefits from school by promoting their sense of self and by evaluating and working to ameliorate psychological or mental health problems that may interfere with their adjustment to school and the education program offered to them.

Direct Report:

Director of Special Education

Specific Duties and Responsibilities:

- Support the Board of Education's and administration's philosophy of education, special education, and instructional goals and objectives.
- Serves as a member of a child study team (CST), and participates in the evaluation, classification, and placement of all pupils with special needs.
- Administers, scores, and evaluates standard psychological tests for the purpose of assessing the intellectual, educational, emotional, social, and behavioral characteristics of those students referred through the director of special services.
- Interprets the results of psychological testing and assists as part of the CST in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services under the authority of the director of special services.
- Participates in the ongoing evaluation of the academic progress and educational placement of classified pupils.
- Serves as a case manager, when assigned, and maintains appropriate case records.
- Provides psychological counseling to students, parents, and staff and, when requested by the director of special services, makes referrals to appropriate community resources.
- Assists in the development and delivery of in-service programs and parent seminars, when requested and assigned.
- Maintains professional competence through continuing education and other professional growth activities.
- Observes pupils in classrooms and other school settings, when appropriate and assigned.
- Serves as a consultant to parents, school personnel, and community groups on child development and mental health topics, when requested and assigned.
- Cooperates with personnel of community health and social welfare agencies.
- Performs all duties required as a member of the child study team by administrative code, state and federal laws, and board policy, under the direction of the director of special services.
- Performs other related duties as assigned by the Director of Special Education.

Terms of Employment:

Teachers' Work Year, salary and other terms and conditions as assigned by the Board and negotiated by the TEA.

Evaluation:
Annual evaluation in accordance with state law and regulations and Tenafly Board of Education policy.

Board Approved:
Board Approved: 11/13/12

Revised:
Revised: February 14, 2022 (Resolution P-10)