Tenafly PUBLIC SCHOOLS

TMS TITLE I ACADEMIC CAFE TEACHER

Qualifications:
- NJ Instructional Certification required

Primary Function:
Provide academic support in all subjects for participating students

Direct Report:

Specific Duties and Responsibilities:
- Provide 60 minutes of individualized academic support for participating students (homework, time management, organization, study skills, project completion, etc.) per Academic Cafe session
- Communicate with Team Leaders, classroom teachers and support staff
- Communicate with parents/guardians as needed
- Collaborate with the Title 1 Teacher/Coordinator
- Maintain record of student attendance and primary task(s)
- Attend a teacher meeting prior to program start

Terms of Employment:
- Academic Cafe meets after school on Tuesdays, Wednesdays, and Thursdays from 3pm-4pm (18 weeks Oct - Jan)
- Six (6) positions per semester @ 27 hours each

Evaluation:

Board Approved:

Revised: