

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, April 30, 2026**

The working session of the Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 6:30 pm on April 30, 2026.

Mrs. Jeanette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 6:40 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, John Maxwell, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent:

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

RECESS INTO EXECUTIVE SESSION

Moved by J. Longo and seconded by J. Nacucchio that the Board of Education approve adopting the resolution to adjourn into executive session at 6:40 pm.

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be **90** minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds
- ___ 6. Tactics or techniques utilized in public safety procedures

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- X 7. Litigation, contract negotiations, or attorney-client privilege
- X 8. Personnel matters
- ___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by T. Scull and seconded by Z. Mayer that the Board of Education resume the public portion of the meeting at 7:10 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on March 26, 2026.

Mrs. Jeanette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 7:10 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, John Maxwell, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Michael Sites, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent:

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

Recognize two students who received the iCare Award for the months of March and one staff member who received the Golden Paw Award.

Unanimously approved by voice vote. Motion carried.

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PUBLIC HEARING 2026-2027 BUDGET & BOARD APPROVAL

1. 2026-2027 Quinton School Budget Resolution, Advertised Budget, and Budget Presentation.
2. Public comment and questions on the school budget.
3. Following discussion and any questions on the 2026-2027 budget as presented: It is recommended that the Board of Education approve, by Final Budget Resolution .

	Budget	Local Tax Levy
General Fund	\$ 8,650,758	\$ 3,894,014
Special Revenue Fund	\$ 1,164,726	\$
Debt Service Fund	\$ 135,394	\$ 109,967
Total Base Budget	\$ 9,950,878	\$ 4,003,981

Roll Call: Ayes: (9) G, Hofacker, J. Longo, J. Maxwell, Z. Mayer, J Nacucchio, T.Scul, M. Sites, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

PUBLIC COMMENT I

Moved by M. Sites and seconded by T. Scull that the Board of Education open the Audience Participation, for agenda items only, portion of the meeting at 7:50 pm.

No comments.

Unanimously approved by voice vote. Motion carried.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by M. Sites and seconded by L. Winkels that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 7:52 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by L. Winkels and seconded by J. Longo that the Board of Education approve the regular minutes for the March 26, 2026 meeting.

Approved by voice vote. (T. Scull Abstain minutes approval). Motion carried.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

Moved by T. Scull and seconded by L. Winkels that the Board of Education approve the following item(s):

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- A. **OLD BUSINESS:** Personal/Relative and Financial Disclosure Statements due 3/25/26. BOE members received an email with instructions.
- B. **NEW BUSINESS**

Unanimously approved by voice vote. Motion carried.

CHIEF SCHOOL ADMINISTRATOR UPDATES

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

- A. **Discipline Report**
 - 1. Discipline Report
- B. **Building and Grounds**
 - 1. **Emergency Drills** - Approve the following emergency school drills:
 - Fire Drill - 04/24/2026
 - Security Drill (Reunification Drill) - 04/17/2026
 - Security Drill (Shelter In Place) - 4/30/2026
 - Security Drill (Code Blue) - 3/31/2026
 - 2. **Monthly Facility Self-Inspection List**- Review of the School Monthly Facility Self-Inspection List for April 2026 as completed by the Building and Grounds Manager.
- C. **Curriculum - None**
- D. **Policy** - Approve the following policies according to status:

CODE	POLICY	STATUS	REASON	Reading
5131	Conduct and Discipline	Revision	Required	1st
6171	Special Education	Revision	Required	1st

- E. **Administrative**
 - 1. **Eighth Grade Graduation** - Approve scheduling the eighth grade graduation ceremony for Wednesday, June 17, 2026 at 6:00 pm.
 - 2. **Preschool Program Plan** - Approve the acceptance of 2026-2027 PEA Program Approval.
 - 3. **Preschool Handbook** - Approve the Wildcat Family Handbook for all current and incoming 2026/ 2027 Quinton Township School Preschoolers.
- F. **Personnel**
 - 1. **Teacher Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the tenured and non-tenured teachers for the 2026-2027 school year, per the attached listing. Teachers

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2. **Paraprofessional and 10-month Support Staff Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the paraprofessionals and 10-month support staff for the 2026-2027 school year, per the attached listing. 10 Month Employees
3. **12-month Support Staff Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the 12-month support staff for the 2026-2027 school year, per the attached listing. 12 Month Staff
4. **Administrative Reappointment and Contracts** - Approve the reappointment and issuing of a contract to the administrative staff for the 2026-2027 school year, per the attached listing. Admin & 12 Month Staff
5. **Volunteers** - Approve the following classroom volunteers for the 2026-2027 school year:
Beth Clarke
Cynthia Wilson
6. **ESY** - Approve hiring the following staff for the ESY program at the agreed upon summer rate payable utilizing ESY funds. Positions are tentative based on enrollment:
44452893 (Teacher's Aide - 1:1 Funded by Elsinboro)
58560483 (Teacher's Aide - 1:1 Funded by Oldman's Twp)
11752615 (Teacher's Aide - 1:1)
27436716 (Teacher)
51325231 (Teacher)
Beth Hoy (Nurse Substitute)
70092762 (Nurse)
18535294 (Teacher)
66396565 (Teacher)
Francis Boland (Teacher's Aide)
58807975 (Teacher's Aide)

Program will run from July 6, 2025 to July 31, 2026 on Monday through Thursday from 8:30 am to 1:00 pm (Staff hours 8:20 am to 1:20 pm)
7. **Resignation** - Accept the resignation of employee number: 41075302, one to one aide, as of June 16th, 2026.
8. **Camp Mason Chaperones** - Approve the following individuals as chaperones for the Camp Mason trip to be compensated at QEA contracted rate: 97411623, 73105967, and 66396565. Kim Henderson will attend as the school nurse.
9. **Summer Hours** - Approve employee number: 70092762 for up to 20 hours at the Schedule B rate of \$35 per hour to process new student records.

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10. **After School Tutor** - Approve employee number: 35565332 for after school tutoring at the QEA Schedule B rate of \$35 per hour for 2 hours a week.

11. **Homebound Instruction** - Approve employee number: 15578305 to conduct Homebound Instruction for a general ed student at the QEA Schedule B rate of \$35 per hour at 5 hours per week.

12. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:

- a. Dana Stites - Instructional
- b. Wendy Blair - Custodial

G. Facilities Use - Approve the following request(s) for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUESTOR
Salem County Recreation Association	5/16/29 (5/30/26 rain date)	8AM - 3PM	Kickball Field/ Horseshoe	Community Yard Sale	Jessica Parkell-McDade
Salem Little League	5/6/26	4pm-9pm	Gym	Picture Night	Jimmy Smith

H. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.

2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of February 26, 2026 to March 25, 2026 with zero (0) incidents.

3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of March 27, 2026 to April 22, 2026 with zero (0) incidents.

4. The official HIB Grade Report is attached and has been certified by the NJDOE.

Roll Call: Ayes: (9) G, Hofacker, J. Longo, J. Maxwell, Z. Mayer, J Nacucchio, T.Scull, M. Sites, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (2 - J. Harrington, F2) Motion Carried.
L. Winkels, F2

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

1. **Board Secretary Certification**
Board's Certification:

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Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **February, 2026**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2026. Board Secretary's Report

2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of March's Treasurer's Report
3. **Transfers** - Approve the transfer list for the month of March Monthly Transfer Report .
4. **Bills to be Paid** - Approve bills list for the month of April. April Bills List.
5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Chief School Administrator.
6. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Chief School Administrator:

Employee Number	Location	Workshop/Seminar	Date	Cost
44314862, 97339899, 20041406, 79560520, 58807975	Virtual	PreSchool Pyramid Module 3	6/24/26	\$900.00
K-5 Teaching and Support Staff	Quinton Township School	Phonics First	6/22 - 6/25/26	\$30,510 (funded through COACH grant)
93613115	Caesar's Conference Center, Atlantic City	NJASA Spring Leadership Conference	5/14 - 5/15/26	\$0 Registration \$100 travel

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7. **Out Of District Placements** - approve the student(s) listed be approved for Out of District Placement:

District Fiscally Responsible	Program/ School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	Preferred Home Health Care & Nursing Services	40560771141	7/1/26	6/30/27	11-000 -217-320	\$82,800 Estimated total \$77 per hr for RN \$72 per hr for LPN
Qunton TWP	Brookfield Schools	4862908679	4/13/26	6/30/26	20-487-200-500-0	\$35 per educational hour

8. **GCSSSD Transportation Cooperative** - Approve entering into a Participation Agreement for 2026-2027 with the Gloucester County Special Services School District for the administration of the Salem County Transportation Cooperative for transportation involving:
Homeless, Nonpublic, Choice, Special Education, and Vocational Routes
9. **Public Employer Trust** - Approve the Public Employer Trust Agreement for the period July 1, 2026 to June 30, 2027. This is a participation agreement for the medical, prescription and dental plans administered by Brown & Brown Benefit Advisors. 26-27 Renewal Rates
10. **Capital Reserve** - Approve, by resolution, the appropriation of \$44,172 from the Capital Reserve Fund to support engineering fees associated with the Roofing Project, and further authorizes the School Business Administrator to submit all required documentation for Department of Facilities and County Office approval.
11. **Compliance Services** - Approve, by resolution, appointing Omni & TSACG Compliance Services as Third Party Administrator for the District's 403(b) and/or 457(b) plans effective May 1, 2026.
12. **Banked Cap** - Approve, by resolution, the enrollment adjustment and banked cap for the 2026–2027 school year.
13. **Early Childhood Services** - Approve an agreement to provide Early Childhood Services to Mannington Board of Education at an annual cost of \$56,000 effective July 1, 2026 to June 30, 2027.
14. **School Psychologist Services** - Approve an agreement to provide School Psychologist Services to Elsinboro Board of Education at an annual cost of \$5,000 for 2.5% time, effective September 1, 2026 to June 30, 2027.
15. **School Psychologist Services** - Approve an agreement to provide School Psychologist Services to Lower Alloways Creek Board of Education at an annual cost of \$5,000 for 2.5% time, effective September 1, 2026 to June 30, 2027

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16. **Spanish Services** - Approve an agreement to provide a Spanish Teacher to Elsinboro Board of Education annual cost of \$45,000 for 40% time, effective September 1, 2026 to June 30, 2027.
17. **Instructional Services** - Approve the Blanket Contract for Brookfield Schools to provide instructional services for students attending during the 26/227 school year at the cost of \$55/hour.
18. **Parental Transportation Contract** - Approve the Parental Transportation Contract in the amount of \$19,844 for the transportation of one student to and from HollyDell School for the 2026-2027 school year. Furthermore, approve the Parental Transportation Contract in the amount of \$2,874 for the transportation of one student to and from HollyDell School for 2026 Early School Year.
19. **Preschool Education Aid** - Approve, by resolution, the submission of 2025-26 Preschool Education Aid (PEA) Transfer form to the NJ Department of Education for approval. This transfer will provide additional funds for preschool playground equipment.
20. **New Jersey Cash Management Fund** - Approve by resolution, the New Jersey Cash Management Application.
21. **Funding Request** - Approve the submission of a Funding Request to the Universal Serval Administrative Co. (E-Rate) to purchase and install servers and firewall for \$33,525.60.
22. **Technology Installment** - Approve to purchase and install servers and firewall per state contract 19-COMP-00601 to Northpoint Solutions for a total cost of \$41,907.00 to be funded as follows:
 - a. E-Rate \$33,525.60
 - b. Weeks Trust 8,381.40
23. **Photography Agreement** - Approve an agreement with Memory Keeper Photography for fall, spring and graduation photos for the 2026-2027 school year.
24. **Petty Cash** - Approve Employee #: 47009535 as the custodian of the Petty Cash account for the 2026-2027 school year.
25. **Bridge Grant** - Approve, by resolution, the application for the Bridge Continuation Grant in the amount of \$30,000 to be used for ELA instruction and remediation resources and professional development during the 2026-2027 school year.
26. **Focus Grant** - Approve, by resolution, the application for the Focus Continuation Grant in the amount of \$888 to be used for the purchase of a literacy screening tool for the 2026-2027 school year.
27. **LIFT Grant** - Approve, by resolution, the amendment to the LIFT Grant to extend the grant period to January 2027.

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28. **RISE Grant** - Approve, by resolution, the amendment to the RISE Grant to extend the grant period to January 2027.

Roll Call: Ayes: (9) G, Hofacker, J. Longo, J. Maxwell, Z. Mayer, J Nacucchio, T.Scul, M. Sites, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The March meeting minutes will be submitted at a later date.

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

PUBLIC COMMENT II:

Moved by M. Sites and seconded by T. Scull that the Board of Education open the Audience Participation portion of the meeting at 8:26pm.

No Comment.

Unanimously approved by voice vote. Motion carried.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by J. Longo and seconded by J. Nacucchio that the Board of Education close the Audience Participation portion of the meeting at 8:26 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT

Moved by T. Scull and seconded by J. Longo that there being no further business to come before the Board of Education, the meeting be adjourned at 8:27 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus
Business Administrator/ Board Secretary