

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, May 28, 2026**

The working session of the Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 6:30 pm on May 28, 2026.

Mrs. Jeanette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 6:35 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, John Maxwell, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: Michael Sites

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Daniel Fox, Interim Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

RECESS INTO EXECUTIVE SESSION

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve adopting the resolution to adjourn into executive session at 6:37 pm.

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ___ 1. Confidential matters per statute or court order
- ___ 2. Matters that would impact rights to receive federal funds
- ___ 3. Unwarranted invasion of individual privacy
- ___ 4. Collective bargaining with the Quinton Education Association
- ___ 5. Acquisition of real property or investment of public funds

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- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☒ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by J. Longo and seconded by J. Nacucchio that the Board of Education resume the public portion of the meeting at 7:16 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on May 28, 2026.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 7:16 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, John Maxwell, Zachary Mayer, Joanne Nacucchio, Tracy Scull, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: Michael Sites

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

Recognize two students who received the iCare Award for the month of April and one staff member who received the Golden Paw Award.

Unanimously approved by voice vote. Motion carried.

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PUBLIC COMMENT I

Moved by T. Scull and seconded by L. Winkels that the Board of Education open the Audience Participation, for agenda items only, portion of the meeting at 7:25 pm.

No comments.

Unanimously approved by voice vote. Motion carried.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by J. Longo and seconded by L. Winkels that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 7:26 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the regular minutes for the April 30, 2026 meeting.

Approved by voice vote. (T. Scull Abstain minutes approval). Motion carried.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

Moved by T. Scull and seconded by L. Winkels that the Board of Education approve the following item(s):

- A. **OLD BUSINESS - None**
- B. **NEW BUSINESS - None**

Unanimously approved by voice vote. Motion carried.

CHIEF SCHOOL ADMINISTRATOR UPDATES

Moved by T. Scull and seconded by J. Nacucchio that the Board of Education approve the following item(s):

- A. **Discipline Report**
 - 1. Discipline Report
- B. **Building and Grounds**
 - 1. **Emergency Drills** - Approve the following emergency school drills:

Fire Drill - 05/28/2026

Bus Evacuation Drill:

Date: 05/19/2026

Time: 9am

School: Quinton Township School

Location: 8 Robinson Street, Quinton, NJ 08072

Route #'s: Whole School

Person(s) Supervising: Gwen Herman, Chief School Administrator

Mindy Bacon, Assistant Principal

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Security Drill (Bomb Threat) - 5/27/2026

2. **Monthly Facility Self-Inspection List**- Review of the School Monthly Facility Self-Inspection List for May 2026 as completed by the Building and Grounds Manager.

C. **Curriculum - None**

D. **Policy** - Approve the following policies according to status:

CODE	POLICY	STATUS	REASON	Reading
5131	Conduct and Discipline	Revision	Required	2nd
6171	Special Education	Revision	Required	2nd

E. **Administrative - None**

F. **Personnel**

1. **Resignation** - Accept the resignation of employee number: 92695832, one to one aide, as of June 30th, 2026.
2. **Resignation** - Accept the resignation of employee number: 55338024, special education teacher, as of June 30, 2026.
3. **Course Reimbursement** - Approve the course reimbursement request from employee number: 15578305 in the amount of \$720.00. Payment will be made after the course is completed and grade and proof of payment is received.
4. **ESY** - Approve hiring the following staff for the ESY program at the agreed upon summer rate payable utilizing ESY and grant funds. Positions are tentative based on enrollment:
 - A. Newkirk
 - P. Adams
 - 15578305
 - 10932730
5. **Extra-curricular positions** - Approve the appointment of the following teachers to the listed extra- curricular positions to be paid per Schedule B of the negotiated agreement for the 2026-2027 school year:

I&RS Assistance Committee Members

Ashley Danter (Chair)

Heather Meehan

Joanna Bond

Melissa Newkirk

Homework Center (3 days)

Shane Manuel

Joseph Micarelli

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Band

John Wernega

School Improvement Team Chairperson

Erin White

School Improvement Team Members (two members)

Olivia McAllister

Bernadette McCaffery

School Improvement Team Volunteer

Jennifer Santiago (Community Member)

Academic League Advisors

Joe Micarelli

Shane Manuel

Culture Club Leaders

Ayrin Hnosko/Gwen Herman

Culture Club Members

Shane Manuel

Kristina Scarpa

Alyssa Williams

Mindy Bacon

Joseph Micarelli

Tiffany Piontkowski

Lauren McCaughin

Aaron McAllister

Glennisse Smith

Mary Anne Ecret

Samantha Scarfo

Dance Chaperones

Corrine Finlaw

Shane Manuel

Alyssa Williams

Joseph Micarelli

Bernadette McCaffery

Brielle Roll

Summer Maintenance

Shane Manuel

Substitutes for After-school, Culture Club and After-school Tutor

Glennisse Smith

All Teachers

6. **Cafeteria Contracts** - Approve rescinding the contracts of employee numbers: 95653580, 13388442, 16595910, 5588741, 39472733 pending food service agreement. Further approve hiring employee numbers: 39472733, 5588741 as playground aides.

7. **Substitute List** - Approve the following individuals as substitutes for the 2026-2027 school year at the Board approved rate:

- a. Casey Gannon - Instructional
- b. Dominique Alicea - Non-Instructional
- c. Grace Hickson - Instructional

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G. Facilities Use - Approve the following request(s) for use of facilities:

ORGANIZATION	DATE(S)	TIME	ROOM/ AREA	EVENT	REQUESTOR
Quinton Baptist Church	7/20/26 to 7/24/26	9AM - 12PM	Hockey Field	Soccer Camp	Jennifer Finne
8th Grade	5/17/26	11AM - 3PM	Hockey Field/ playground	8th Grade BBQ	Kellie Boyles
QTS	6/8/2026	6pm - 7:30pm	Library	PreK Parent Night	Corrine Finlay
QTS	6/11/26	10AM - 11AM	Gym	PreK Moving Up Ceremony	Corrine Finlay

H. Student Personnel

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of March 27, 2026 to April 22, 2026 with zero (0) incidents.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of April 23, 2026 to May 27, 2026 with zero (0) incidents.

I.

Roll Call: Ayes: (8) G, Hofacker; J. Longo, J. Maxwell, Z. Mayer; J Nacucchio, T.Scul, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the following item(s):

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **March, 2026**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinon Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2026.

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2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of April's Treasurer's Report.
3. **Transfers** - Approve the transfer list for the month of April Monthly Transfer Report.
4. **Bills to be Paid** - Approve bills list for the month of May 2026.
5. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Chief School Administrator.
6. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Chief School Administrator:

Employee Number	Location	Workshop/Seminar	Date	Cost
93613115	Monmouth University	NJASA Summer Conference	7/30/2026	\$0.00
93613115 97340434	The College of New Jersey	Teacher Climate and Culture Institute	7/28/2026	\$0.00

7. **Out Of District Placements** - approve the student(s) listed be approved for Out of District Placement:

District Fiscally Responsible	Program/ School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	Brookfield Schools	1455171665	5/26/26	6/30/26	20-487-200-500-0	\$35 per educational hour
Quinton TWP	HollyDell School	4056077114	7/1/26	6/30/27	20-487-200-500-0	\$17,493.44 ESY Tuition \$115,894.04 26/27 Tuition

8. **Acting Business Administrator** - Approve the Appointing Daniel J. Fox as Acting Business Administrator from May 29th, 2026 through June 30th, 2026.
9. **Tentative Contract Approval** - Tentatively approve an Employment Contract between the Quinton Township Board of Education and Daniel J. Fox, Interim Business Administrator/ Board Secretary and forward said contract to the Salem County Superintendent for approval.
10. **Title III Consortium** - Approve the Memorandum of Agreement for participation in the Title III Consortium with the Penns Grove Carneys Point Regional School District as the Lead Agent.
11. **Lead Testing** - Approve the submission of the 2025-2026 Lead Testing Statement of Assurance to the NJ Department of Education by June 30th.

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12. **District Tax Schedule** - Approve Tax Levy Schedule for 2026-2027, based on the approved budget, in the amount of \$3,893,924 general fund and \$109,967 debt service fund for a total of \$4,003,891.
13. **Health-Care Resolution** - Approve, by resolution, urging relief from Rising Public School Employee Health-Care Costs, calling upon the Governor and State Legislature to provide immediate and long-term solutions to address rising health-care costs impacting New Jersey school districts.
14. **Food Service Management** - Approve, by resolution, appointing Nurtriserve as the district's food service management company for the 26/27 school year.
15. **Grant Acceptance** - Accept the High Impact Tutoring grant in the amount of \$80,000 to be used for accelerating students' learning in math and/or ELA through the effective intervention model of high-impact tutoring. Accept the additional funding allocated for a summer tutoring program, to be determined by the NJDOE.
16. **Grant Acceptance** - Accept the PSE&G Sustainability Grant in the amount of \$2,000 to purchase plants and benches for the front of the building.
17. **Grant Application** - Approve the application for the DICK'S Sporting Goods Foundation/LISC Game On-Community Places to Play Initiative for \$100,000 to provide recreational activities for students and community members.
18. **Grant Application** - Approve the application of the School Violence Protection Plan Grant to provide security updates.
19. **GCSSSD Transportation Cooperative** - Approve entering into a Participation Agreement for 2026-2027 with the Gloucester County Special Services School District for the administration of the Salem County Transportation Cooperative for transportation involving:
Aide in Lieu for Choice, Charter, and Non-Public students.
20. **Professional Services** - Approve awarding contracts for "professional services" for a one-year term commencing July 1, 2025, without competitive bidding:

Service	Business	2025-2026	2026-2027
Board Solicitor/Labor Consultant	Comegno Law Group Mark Toscano, Esquire	\$200 hr for partners \$185 hr for Associates \$100 hr for Paralegals	\$200 hr for partners \$185 hr for Associates \$100 hr for Paralegals \$850 for Board Meetings
Licensed Operator Water Management	Sweetwater Environmental Management, LLC	\$340 per month \$135 Consumer \$135 Annual Consumer Report	\$340 per month \$135 Consumer \$135 Annual Consumer Report

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Pest Control	Tri County Termite & Pest Control	\$60 per month	\$60 per month
Broker of Record	Conner, Strong & Buckelew	n/a	n/a
School Physician	Woodstown Family Practice	\$2,500	\$2,625
Engineer of Record to include Architectural Services	Remington & Vernick Engineers	As needed	As needed
AHERA/Right-to-Know	TTI Environmental, Inc	AHERA: \$1,230.00 RTK: \$800.00	AHERA: \$1,250.00 RTK: \$820.00

21. **Designation of Newspapers** - Approve the South Jersey Times and the Elmer Times as the official newspapers.
22. **Internal Control/Standard Operating Procedures** - Approve the existing Guide for Standard Operating Procedures and Internal Controls Manual for the 2026-2027 school year, which describes the standard business office practices of the Quinton Township School Business Office. This manual is mandated by the Fiscal Accountability, Efficiency and Budgeting Procedures per N.J.A.C. 6A:23A-6.4 and 6.6 and is on file in the Board Office.
23. **Purchasing Manual** - Approve the existing Purchasing Manual for the 2026-2027 school year, which defines the proper purchasing practices of the Quinton Township School Business Office. This manual is required per QSAC and is on file in the Board Office.
24. **Restroom Waiver** - approve, by resolution, the submission of bathroom waivers to the New Jersey Department of Education, allowing the Quinton Township School kindergarten classrooms to utilize the restrooms located across the hall from their classrooms in lieu of having bathrooms within the classroom, in accordance with applicable health and safety regulations.
25. **PSD ESY Contracts** - Approve Extended School Year Tuition Contract and One to One Aide Agreement for students from the following districts:

Elsinboro	1:1 Aide
Mannington	1:1 Aide
Oldmans	1:1 Aide
Upper Pittsgrove	1:1 Aide
26. **Designation of Signatories** - Approve signatories of the following accounts and further approve making changes at Fulton Bank for personnel changes:

Account	# of	Signatories
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	Signatures	
General	3	President, Chief School Administrator, Board Secretary
Payroll	1	Board Secretary, President
Agency	1	Board Secretary, President
Unemployment Trust	1	Board Secretary, President
School Activities	2	Board Secretary, CSA Administrative Assistant, Assistant Principal, as alternate
Capital Projects Fund	3	President, Chief School Administrator, Board Secretary
Food Service	1	Board Secretary, President

Roll Call: Ayes: (8) G, Hofacker; J. Longo, J. Maxwell, Z. Mayer; J Nacucchio, T.Scull, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The March and April meeting minutes are not available yet.

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

PUBLIC COMMENT II:

Moved by T. Scull and seconded by J. Longo that the Board of Education open the Audience Participation portion of the meeting at 7:49pm.

Shane Manuel, QEA President - Talks about one of QTS's special education teachers, Olivia McAllister. Always see her with a smile on her face. What she does with the kids is incredible. Had one of her students during challenge day. She did a video with all the students for staff appreciation and it was something that we all needed. Students pulled staff and gave them a note and what they meant to them. School play was a huge success. Mrs. Roll and Mrs. Kususky do amazing things with their students. Mr. Wernega for the many concerts that he puts on during the month of May. All the staff that help him put these events together. The Math Showcase was another success. The staff takes their lunch to help the kids. NJ Finance and Biztown was another great trip. To have a finance class in 7th grade is an amazing thing to have. Not many schools have that. Grandfriends day was fun. Mrs. Vasquez and Ms. Gigi put it together and it was a huge turnout.

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Olivia McAllister, Special Education Teacher - Sends thanks to the Board for allowing her to work with the kids she does. Built this program when it started and she has run with it. She talks about the 8th grade student who she visited schools with to make sure they are in good hands. Next year she'll have three 8th graders. We make ourselves known and have a lot of fun while learning.

Amanda Ehle 300, Jericho RD - Any update on the gym floor?

Gwen Herman, CSA - No, insurance company working on appeal to help with the cost of repairing it. If they do not approve the appeal we're going to look into other ways to repair it for September. It has not been easy for our PE teacher not being able to utilize the gym. We miss having basketball here and we want them to play and practice here and we want that to be less for the families to travel.

Jeannette Harrington, BOE President- We've challenged the engineers to get it right the first time because we don't have money to get it wrong. Ground sounding radar. We don't know where the water is coming from. We're also not seeing new water surface, so that is a good sign.

Unanimously approved by voice vote. Motion carried.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by J. Nacucchio and seconded by L. Winkels that the Board of Education close the Audience Participation portion of the meeting at 7:59 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT

Moved by T. Scull and seconded by J. Longo that there being no further business to come before the Board of Education, the meeting be adjourned at 7:59 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,



Daniel Fox
Interim Business Administrator/ Board Secretary

