

**ZANESVILLE CITY SCHOOLS
EXTRACURRICULAR CODE OF CONDUCT**

INTRODUCTION

The Zanesville City Schools recognizes that representing the school in any athletic contest or extracurricular activity is a privilege – not a right – that calls upon students to demonstrate the highest qualities of citizenship and leadership throughout the entire year. Together with the Ohio High School Athletic Association, the Zanesville City Schools Board of Education recognizes that the use and abuse of tobacco, electronic cigarettes, alcohol, and other drugs have a negative effect on behavior, learning, and athletic development and performance. In addition, the use and abuse by a student-athlete or club member affects teammates, family members, and other significant people in his or her life. Student-athletes and club members should not attend or remain in attendance at functions in which peer group/underage alcohol or illegal drug use is taking place. It should be recognized that this type of unsupervised activity may create a negative reflection on both the individual and athletic program and/or club. Therefore, a year-round code of conduct has been established for student-athletes and club members.

Extracurricular activities covered by the policy include, but are not limited to:

Archery	Devilettes	Marching Band	Student Council
Baseball	F.C.A.	National Honor Society	Swimming
Basketball	Football	Quiz Team	Tennis
Bowling	Golf	Robotics	Thespians
Cheerleaders	Key Club	Soccer	Track & Field
Class Officers	Foreign Language Club	Softball	Volleyball
Cross Country	Managers / Statisticians	Senior Mentoring	Wrestling

As part of this Code of Conduct, Zanesville City Schools has adopted a Drug Testing Policy (attached) that will be applied to students in selected activities listed above. The fee is \$20 per test. The District reserves the right to change the coverage of tested students in the future.

TERMS AND CONDITIONS

- **STUDENT-ATHLETE:** A student-athlete is a student who is or has participated in any of the athletic extracurricular activities listed above in middle or high school.
- **CLUB MEMBERS:** A club member is a student who has participated in any of the non-athletic extracurricular activities listed above in middle or high school.
- **ATHLETIC PARTICIPATION:** Percentages apply to regular season contests only, and student-athletes remain ineligible for post-season competition as long as any carry-over consequences exist.
- **ATHLETIC SEASON:** Is considered to run from the first official day of practice established by the O.H.S.A.A. through the last official contest.
- **CHEERLEADER SEASON:** Is considered to begin with the starting date for football practice and continues through the last official contest for varsity boys' basketball. For purposes of enforcing loss of participation, football and boys' basketball will be

considered as two separate seasons. Football season ends with the final game, and boys' basketball begins with the first practice date established by the O.H.S.A.A.

- **TWELVE-MONTH POLICY:** All athletes and club members shall abide by a code of conduct that will earn him/her the honor and respect that participation and competition in the interscholastic program or clubs affords. Any conduct that results in dishonor to the athlete, the team/club, or the school will not be tolerated. Acts of unacceptable conduct, such as – but not limited to – theft, vandalism, disrespect, immorality, or violations of the law tarnish the reputation of everyone associated with the athletic programs or clubs, and will not be tolerated. This code shall be in effect for 12 month a year, 24 hours a day, for those who made the team or joined the club. If you make the team and quit, the code still applies. If an athlete is cut from the team, the code does not apply. The code of conduct applies for one calendar year after the conclusion of the last sports season in which the athlete participated, or the last school year in which the club member participated.
- **HOSTING:** For purposes of this Code of Conduct, a “Hosting” violation occurs when a student organizes and/or holds an event to which others are invited and where conduct prohibited by the Code of Conduct occurs. Hosting may occur in a student’s home or in any other public or private place. The totality of the circumstances shall be considered in determining whether a student is in violation of the Hosting prohibition of this Code of Conduct. One or more students may be in violation of the Hosting prohibition for the same event.
- **FAILURE TO COOPERATE:** When, as a result of the consequences set forth hereinafter, a student-athlete or club member is required to attend alcohol and drug education, and if that student fails to agree to attend such a program, such failure to agree to attend will result in the athlete being removed from athletic participation, or club member from membership, until the starting date of the season in which the infraction occurred. The student-athlete or club member will be required to attend ten (10) hours of alcohol and drug education before further participation will be granted.
- **PROOF:** Discipline will be administered upon the basis of the preponderance of the evidence.

REGULATIONS: ALCOHOL AND DRUGS

Student-athletes and club members of Zanesville City School District shall not possess, give, sell, distribute or otherwise transmit any alcoholic beverages, illegal drugs, counterfeit drugs or controlled substances, the possession or transfer of which is prohibited by law. Further, the student-athlete or club members shall not use, or be under the influence of any alcoholic beverage, illegal drug, counterfeit drug, or controlled substance, including, but not limited to, narcotics, hallucinogenic drugs, amphetamines, steroids, cocaine, or intoxicants or any kind. (This Code of Conduct does not apply to medications prescribed by a student-athletes or club member’s physician.

PENALTIES: Use or possession of Alcohol and/or Drugs

First Violation	Second Violation	Third Violation
1. The penalty for a first violation will be denial of	1. Upon confirmation of the second violation, athletic	1. The student-athlete found in violation for the third time shall

athletic or club participation for 20% of the scheduled contests of the sport or length of the club activity. For an athlete, any remaining percentage of the prohibition of participation not served shall be applied toward the next sport in which the athlete participates.	participation will be denied 50% of the scheduled contests of that sport, or 50% of the length of the club activity. For an athlete any remaining percentage of the prohibition of participation not served shall be applied toward the next sport in which the athlete participates.	be denied athletic participation for the remainder of their athletic career in the District. A club member shall be denied further participation in club activities.
2. The student agrees to complete a program of counseling as established by the district drug education coordinator. (An unexcused absence from a session will immediately reactivate the original prohibition of participation.)	2. The student agrees to complete a program of counseling as established by the district drug education coordinator. (An unexcused absence from a session will immediately reactivate the original prohibition of participation.)	2. After one calendar year from determination of his/her guilt an appeal can be made to the appeals board for reinstatement contingent upon substantiated rehabilitation.
3. The student agrees to resign from any leadership positions, such as, but not limited to, team captain or club president, and will not hold any leadership positions on athletic teams or in clubs for the remainder of the school year. He/She will also forfeit individual recognition for awards such as Team MVP, Most Courageous, etc.	3. During the period of suspension the student-athlete must attend practice. He/She must travel with the team. He/She must sit on the bench with the team. He/She cannot be in uniform.	
4. During the period of suspension the student-athlete must attend practice. He/She must travel with the team. He/She must sit on the bench with the team. He/She cannot be in uniform.		

PENALTIES: sale or distribution of drugs/alcohol, or hosting a party

First Violation	Second Violation
1. The student will be treated the same as the second violation for use or possession.	2. The student will be treated the same as a third violation for use or possession.

REGULATIONS: TOBACCO & ELECTRONIC CIGARETTES

Possession or use of tobacco in any form (cigarettes, cigars, snuff, chewing tobacco, etc.) and/or electronic cigarettes (e-cigarettes, e-vaporizers, electronic nicotine delivery systems, etc.) is a violation of board policy and will result in the following consequences:

PENALTIES: Tobacco & Electronic Cigarettes

First Violation	Second Violation	Third Violation	Fourth Violation
1. Denial of athletic participation or club activities for 10% of the scheduled contests of that sport or club activities. For an athlete, any remaining percentage of the prohibition of participation not served shall be applied toward the next sport in which the student-athlete participates.	1. Denial of athletic participation or club activities for 20% of the scheduled contests of that sport or club activities. For an athlete, any remaining percentage of the prohibition of participation not served shall be applied toward the next sport in which the student-athlete participates.	1. Denial of athletic participation or club activities for 50% of the scheduled contests of that sport or club activities. For an athlete, any remaining percentage of the prohibition of participation not served shall be applied toward the next sport in which the student-athlete participates.	1. The student or club member found in violation a fourth time shall be prohibited from athletic participation for the remainder of the athletic career in the District. A club member shall be denied further participation in club activities.
2. The student will be required to perform 6 hours of community service as approved by the school administration	2. The student will be required to perform 10 hours of a Tobacco Education Program as approved by school administration and conduct 6 hours of Community Service.	2. The student will be required to perform 10 hours of a Tobacco Education Program as approved by school administration and conduct 6 hours of Community Service.	2. After one calendar year from determination of his/her guilt, an appeal can be made to the appeals board for reinstatement contingent upon substantiated rehabilitation.
3. During the period of suspension the student-athlete must attend practice. He/She must travel with the team. He/She must sit on the bench with the team. He/She cannot be in uniform.	3. The student agrees to resign from any leadership positions, such as, but not limited to, team captain or club president, and will not hold any leadership positions on athletic teams or in clubs for the remainder of the school year. He/She will also forfeit individual recognition for awards.	3. The student agrees to resign from any leadership positions, such as, but not limited to, team captain or club president, and will not hold any leadership positions on athletic teams or in clubs for the remainder of the school year. He/She will also forfeit individual recognition for awards.	

PENALTY DEFINITIONS FOR CODE OF CONDUCT RULES:

- To calculate the percentage of penalty for prohibition, the number of regular season contests scheduled will be used for each respective sport or club activity.
- When a penalty results in a prohibition of a partial contest, the fraction will be rounded to the nearest whole contest.

Example: 3.49 contests will be 3 contests; 3.50 contests will be 4 contests

If any activity goes into an extended season, the denial of participation would continue into the extended season. Example: Football = 10 games. A violation occurs after the 9th game and the student-athlete is suspended for two (2) games. The student would miss the 10th game and the first post-season game.

If denial of participation would extend into a student-athlete's next season. Example: A violation occurs after Football Game #9 and the student-athlete involved participates in both football and basketball. The suspension would be Football Game #10 (10%) and Basketball Games #1 and #2 (10%), for a combined denial of 20%. A prohibited student-athlete who has a carry-over penalty into a succeeding sport must complete the season in good standing in order for the prohibition to be considered served.

Any sophomore, junior, or senior student-athlete who is serving a carry-over prohibition from participation will not be permitted to serve their prohibition by going out for a sport for the first time unless a prior commitment to that sport has been established.

The penalty for clubs or extracurricular activities is determined by dividing the length of the activity by the appropriate penalty. Example: 20% denial for a year-long activity would equal a 7-week penalty.

DRUG TESTING POLICY

The Zanesville City Schools Board of Education Drug Testing Policy was formed because of a concern that alcohol and illicit drugs may be used by Zanesville City Schools High School and Middle School students. This policy reflects the Zanesville City Schools Board of Education and the community's strong commitment to establish a truly drug and alcohol-free school program. Because of the pervasive nature of drug use in our local schools, Zanesville City Schools have selected student athletes, students who participate in competitive extracurricular activities, and students who, along with consent from their parents, volunteer to be tested, for inclusion in the testing pool. This policy applies to all athletes, volunteers and participants in extracurricular activities from grades 7-12.

PURPOSE OF THIS POLICY SHALL BE:

- To provide a healthy and safe environment to all students participating in the athletic extracurricular program.
- To discourage all students from using drugs and alcohol.
 - Students will assume all responsibility for regulating their personal lives in ways that will result in their becoming healthful members of a team and worthy representatives of the school and community.
- To provide students with the opportunity to become leaders in the student body for a drug-free school.
- To provide solutions for the student who does use drugs and alcohol.

- To provide the school with positive guidelines and disciplinary policies for violations of the drug free policy.
- To encourage those students who participate in athletic and extracurricular programs to remain drug and alcohol free.

The program does not affect the current policies, practices, or rights of the District regarding student drug and/or alcohol possession or use, where reasonable suspicion is established by means other than drug testing through this policy. The drug testing policy is non-punitive.

Students involved in extra-curricular activities need to be exemplary in the eyes of the community and other students. The drug testing and education policy is designed to create a safe, drug-free environment for students and assist them in getting help when needed. Although students risk the loss of continued participation in extra-curricular activities, no student shall be suspended or expelled from school as a result of any certified "positive" test conducted by his/her school under this program.

No student will be penalized academically for testing positive for banned substances. The results of drug tests will not be documented in any student's academic record.

Any student in grades seven (7) through twelve (12) and his/her parent(s) or legal guardian(s) must first sign a drug testing registration/consent form in order to be eligible to participate in any one (1) or combination of the following:

- Athletics
- Extra-curricular activities other than athletics, including marching band, Devilettes, and cheerleaders

DEFINITIONS

1. **STUDENT ATHLETE** - Any person participating in the Zanesville City Schools High School athletic program and/or contests under the control and jurisdiction of the Zanesville City Schools and/or the Ohio High School Athletic Association (OHSAA). This policy also includes cheerleaders and members of the marching band.
2. **EXTRA-CURRICULAR** - Any activity of a competitive nature that does not involve a grade.
3. **ATHLETIC SEASON** – In-season start dates will begin as published by the Ohio High School Athletic Association or sanctioning organization and continue until the completion of the awards program for that sport for the Zanesville City Schools. There are three athletic seasons: Fall, Winter, Spring. Once entered, the student will participate in the drug testing program for 1 year from date of signing consent.
4. **RANDOM SELECTION** – A system of selecting athletes for drug and alcohol testing in which each athlete shall have a fair and equitable chance of being selected each time selections are required.
5. **ILLEGAL/ILLICIT DRUGS** – Any substance included in 21 U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any

way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer. We may also test for Nicotine and Steroids.

6. ALCOHOL – Any intoxicating liquor, beer, wine, mixed beverage, or malt liquor beverage as defined in the Ohio Revised Code Section 4301.01. The term “alcoholic beverage” includes any liquid or substance, such as “near beer” which contains alcohol in any proportion or percentage. The term “alcoholic beverage” does not include a substance used for medical purposes in accordance with directions for use provided in a prescription or by the manufacturer and in accordance with school district policy and rules related to the use of prescription and non-prescription drugs, provided the substance is a) authorized by a medical prescription from a licensed physician and kept in the original container, which shall state the student’s name and directions for use or b) an over-the-counter medicine.

TYPES OF TESTING

1. TEAM TESTING – At the beginning of each season, all eligible students will submit to urine drug and alcohol testing. This testing will be completed early in the season on a specified date and time. The collection process will take place on school property or at a Board of Education approved testing facility. The Head Coach is responsible for ensuring that all student athletes and their parent/guardian/custodian properly sign the Informed Consent Agreement prior to testing. Any student moving into the District after the start of the season shall be tested prior to the time he/she joins the team.
2. RANDOM TESTING – In-season random testing shall be done throughout the season. Each team may have up to 20% of its eligible students tested per random selection. A student may be tested more than once per season. In the event of a positive result, the specimen will be sent to a laboratory for confirmation of results and a certified Medical Review Officer will determine the results.
 - Random selection of student athletes – The Athletic Director, under the Principal’s supervision, will use a system to ensure that students are selected in a random fashion. This system may include computer generated random numbers or names or by pulling numbers from a pool of numbers equal to the number of eligible student athletes.
 - Scheduling of random testing – Random testing will be unannounced. The day and date will be selected by the Athletic Director and confirmed with the building administrator. Random testing may be done weekly.
3. DRUGS FOR WHICH ATHLETES MAY BE TESTED – LSD, Alcohol, Marijuana, Amphetamines, Methadone, Anabolic Steroids, Methaqualone, Barbiturates, Nicotine (Tobacco), Benzodiazepines, Opiates, Cocaine, Propoxyphene (Darvon), or any substance included in 21 U.S.C. 802 (6), which an individual may not sell, offer to sell, possess, give, exchange, use, distribute, or purchase under State or Federal Law. This definition also includes all prescribed and over-the-counter drugs being used in any way other than for medical purposes in accordance with the directions for use provided for in the prescription or by the manufacturer.
4. COLLECTION PROCESS – The student will be notified to report to the collection site. A specimen from the student will be collected as follows and all students must follow this process:

- All students must have a picture ID or be identified by the Athletic Director, Principal, or Coach. No exceptions will be allowed.
- Drug testing area must be secured during the testing.
- Only lab technicians, designated school administrators and students will be witness to the test.
- Privacy must be kept for all students.
- The Athletic Director is responsible for ensuring that all of the forms are completed and signed by both parent/guardian/custodian and student. No student is to enter the collection site until forms, money and proper ID are collected.
- If students arrive and cannot give a sample, they will need to start drinking water, pop or juice. After 36 oz. the human body will need to urinate.
- No bags, backpacks, purses, cups, containers, or drinks will be allowed to enter the collection area. All coats, vests, jackets, sweaters, hats, scarves or baggy clothing must be removed before entering the collection site. Only pants/shorts and t-shirts or dresses may be worn in the collection area. Any infringement of the rules will result in the student taking the test over.
- Students processed by the lab technician who cannot produce a sample will be kept in a secured area to wait until they can test. If they leave this area, they will not be allowed to test. Students who leave the secured area without providing a sample and without permission from the lab technician will be considered to have failed the test and will be administered the consequence of a 1st violation. They are not to have contact with anyone until after the sample is given.
- Students will be asked to hold out their hands and a sanitizer will be put on their hands or will wash hands with water. The bathroom personnel will add a dye to the toilet.
- Students will be asked to urinate directly into the collection cup given to them by the lab personnel. The lab technician will stand outside the stall and listen for normal sounds of urination.
- Any and all adulterations of the specimen will be detected and considered the same as a test refusal or 1st time infraction. (The lab checks every sample for adulteration, such as additives you drink or add to urine to change the sample.)
- Adulterations: We will treat adulterations and diluted samples as first-time offenses. They are not called positives but have the same consequences. A retest will be required within 24 hours.
- Any suspicion of tampering with the sample will be brought to the tester's attention. The sample will be screened or sent to the lab for immediate confirmation of tampering.
- The sample must be taken in one attempt and be at least 30 ml in size. The student must hand the cup to the lab technician.
- Students are not to flush the toilets or urinals. In the event that a student flushes the toilet he or she will be required to give a new sample immediately or the same will be invalid.
- With student watching, the lab technician will recap the sample and hand it to the student who must then return it to the intake technician. In the event that the student does not hand the cup directly to the intake technician, the sample is invalid and a new

sample must be taken. If the student leaves the collection area or has contact with anyone, the sample will be invalid and the student will have to give another sample.

This collection procedure is subject to change because of procedural requirements by the testing agency. The School Board reserves the right to change the collection procedure to coincide with the testing guidelines set forth by the testing agency.

When using rapid screens, all non-negative screens will be sent out with a chain of custody to a certified laboratory for confirmation. A Certified Medical Review officer will verify the positive test.

INFORMED CONSENT AGREEMENT

We hereby consent to allow our student to undergo drug testing for the presence of illicit drugs, alcohol, or banned substances in accordance with Policy and Procedures for Drug Testing of the Zanesville City School District.

We understand that testing will be administered in accordance with the guidelines of the Zanesville City Schools District Drug Testing Policy for student athletes.

We understand that any sample taken for drug testing will be tested only by a Board approved company.

We hereby give our consent to the company selected by the Zanesville City Schools Board of Education, its employees, or agents, together with any company, hospital, or laboratory designated to perform testing for the detection of drugs.

We further give our consent to the company selected by the Zanesville City Schools Board of Education, its employees, or agents, to release all results of these tests to designated School District employees or agents. We understand that these results will also be available to use upon request.

I, the student, hereby authorize the release of the results of such testing to my parent/guardian/custodian.

We hereby release the Zanesville City Schools Board of Education, its employees or agents from any legal responsibility or liability for the release of such information and records.

This will be deemed a consent pursuant to the Family Education Rights and Privacy Act of 1974, 20 U.S.C. 1232g as amended, and the Ohio Revised Code 3319.321, for the release of the test results as authorized by the Informed Consent Agreement or as required by law.

Signatures of the Informed Consent Form are required in Final Forms by both the athlete and a parent/guardian/custodian prior to testing.

REGULATIONS: CITIZENSHIP

INTRODUCTION

Student-athletes and club members should abide by a code of conduct, which reflects the honor and respect that participation in interscholastic athletic programs and club activities merit. Any conduct that results in dishonor to the student-athlete or club member, to the team or club, or to the school, will not be tolerated. Such acts of unacceptable conduct include, but will not be limited to the following; theft, vandalism, disrespect, and violations of the law.

Student-athletes should additionally adhere to all Athletic Department grooming requirements.

Each head coach and club advisor is permitted to establish dress and grooming guidelines for student-athletes while they are representing the district during practice sessions, on game day, or while in attendance at any team activity or event during the athlete's particular athletic season. Additionally, hairstyles should be such in which no undue attention is brought to the athlete. For example: boys' hair off the collar, no facial hair.

VIOLATION AND CONSEQUENCES

Any violation, in season or out of season, will result in a penalty which may consist of a warning up to and including denial of participation for the remainder of the student-athlete's eligibility.

- Grooming code
- Flagrant disrespect for coach or school official
- Unexcused absence or tardiness for practice or game
- Misconduct in school, game or practice
- Late hours (curfew) – reasonable hours are to be kept during the sport in season as set forth by the coach
- Theft
- Vandalism to equipment or property – student may be required to replace damaged equipment/property
- Suspension or expulsion from school
- Cutting class or practice
- Any behavior that may show disrespect or be unbecoming of a student-athlete representing Zanesville City Schools, including the use of social media
- Loss of equipment – student may be required to replace equipment
- Affiliation with undesirable gangs or wearing/displaying gang colors or symbols while representing Zanesville City Schools
- Failure to attend the banquet without an excuse approved by the head coach will result in forfeiture of awards earned.
- Any student who either quits a team or is removed from a team for disciplinary reasons will be ineligible for participation in any other athletic activity during the remainder of that season.

FELONIES & MISDEMEANORS

FELONY CHARGE

An athlete who has been charged with a felony will receive an immediate suspension from activities. The student-athlete or club member who has been charged with a felony is required to report the

charge(s) to a school official (principal, athletic director, or his/her coach/advisor) within five (5) calendar days of the arrest. Reinstatement is dependent upon the nature of the charges, which is further dependent upon the subsequent investigation. If the student-athlete or club member is found innocent of the charge(s), he/she will be reinstated at that time.

FELONY CONVICTION

An athlete who is convicted of a felony will be suspended from activities for one calendar year. After one calendar year from determination of his/her guilt, an appeal can be made to the appeals board for reinstatement contingent upon substantiated rehabilitation. The student-athlete or club member who has been convicted of a felony is required to report the conviction to a school official (principal, athletic director, or his/her coach/advisor) within five (5) calendar days of the conviction.

MISDEMEANOR CHARGE

An athlete who has been charged with a misdemeanor (other than minor traffic violations), will be suspended for 20% of season, as per the level of offense(s) listed above. The suspension would be dependent upon the investigation and the nature of the charges. The student-athlete or club member who has been charged with a misdemeanor is required to report the charge(s) to a school official (principal, athletic director, or his/her coach/advisor) within five (5) calendar days of the arrest. If the student-athlete or club member is found innocent of the charge(s), he/she will be reinstated at that time.

MISDEMEANOR CONVICTION

An athlete who is convicted of a misdemeanor may serve an additional suspension for the season or permanent suspension from activities. The student-athlete or club member who has been convicted of a misdemeanor is required to report the conviction to a school official (principal, athletic director, or his/her coach/advisor) within five (5) calendar days of the conviction.

DUE PROCESS

NOTICE

At the beginning of each school year or at the time a student tries out for an athletic team or joins a club, he/she will be made aware of this handbook and all necessary forms and information for participating in athletics or clubs. Each parent/guardian and student shall read all of the material and certify that they understand all athletic department rules and regulations, or club requirements of the Zanesville City School District. Students with incomplete forms and/or physicals will be ineligible to participate in any practice or event until requirements are met.

STUDENT RIGHTS UPON VIOLATION

A student-athlete will be verbally informed of a violation and pending consequences by his/her coach or the Athletic Director, and club members will be verbally informed by his/her club advisor. The student-athlete will be given the opportunity to respond to the violation.

If the consequences rise to the level of a game/contest suspension, or removal from a club/activity, a letter outlining the violation and subsequent consequences will be sent to the parent and/or legal guardian from either the Athletic Director or club advisor. The parent and/or legal guardian will be

given an opportunity to appeal that decision to the Building Principal. Such appeal must be requested within five (5) days of receiving the written notification. The student may be accompanied by a parent and/or legal guardian at a meeting held upon appeal. The decision of the Building Principal will be final.

ATHLETIC DEPARTMENT

Athletic Eligibility

In order to be eligible for the first grading period upon entrance into grade 9, a student must have received passing grades in a minimum of four (4) classes for which they received grades in the immediately preceding grading period. In order to maintain eligibility for grades 9-12, a student must have received passing grades in a minimum of five (5) one credit courses, or the equivalent, in the immediately preceding grading period. In addition:

- Summer school, College Credit Plus and other educational options (e.g. work permitted after the conclusion of the grading period) may not be used to bring a student into compliance with scholarship bylaws, nor can they be used to compensate for lack of courses taken in the preceding grading period.
- OHSAA eligibility is dependent upon grades received in the immediately preceding grading period, which is not necessarily the semester or end-of-year grades.
- Those taking postsecondary school courses, including College Credit Plus, must comply with OHSAA scholarship regulations.
- The eligibility or ineligibility of a student continues until the start of the fifth school day of the next grading period, at which time the grades from the immediately preceding grading period become effective. Check with the principal or Athletic Director for the exact date that eligibility will be determined. To maintain eligibility for competition in sports through the OHSAA, students must be passing the equivalent of 5 full credit courses for High School or 4 classes for Middle School.

In addition to the above minimum OHSAA eligibility requirements, please note the additional board of education policy requirements below.

Quarterly Grade Point Average Requirement

The Ohio High School Athletic Association (OHSAA) student/athlete eligibility requirements will be implemented in full compliance as per our membership agreement with the OHSAA. As the OHSAA does not currently have a GPA requirement for student/athlete eligibility, and school districts may have student/athlete eligibility requirements beyond the minimum standard set by the OHSAA, the following policy section sets the GPA requirement for Zanesville Middle School (ZMS) and Zanesville High School (ZHS) students:

Zanesville Middle School

- All incoming 7th grade students are eligible for athletic participation for the first quarter of the school year.
- All middle school students must maintain a 1.75 GPA each quarter, in addition to the OHSAA eligibility requirements, to maintain athletic eligibility.

- Should a student fail to maintain the OHSAA eligibility requirements, that student will be ineligible to participate immediately in athletics until such time that the student meets the OHSAA eligibility requirements.
- Should a student fail to maintain the Zanesville City Schools GPA requirement, that student will be placed on Academic Probation and immediately placed into a school-provided study table for the probationary period. The student may continue full participation during the probationary period. The duration of the probationary period will be from the time the student's GPA is identified to be below the requirement through the 5th Monday of the grading period. At the conclusion of the probationary period, the student's GPA will be calculated for the current grading period. Should the student achieve the required GPA stated above, the student will regain his/her athletic eligibility standing. Should the student fail to achieve the required GPA stated above, the student/athlete will lose his/her opportunity for participation for the remainder of the grading period.

Zanesville High School

- All fall athletes must meet the minimum GPA requirement based on the 4th quarter of the previous school year. Those below the required GPA, but meeting the OHSAA guidelines for eligibility, will be considered on Academic Probation.
- All 9th grade students must maintain a 1.85 GPA each quarter, in addition to the OHSAA eligibility requirements, to maintain athletic eligibility.
- All 10th, 11th, and 12th grade students must maintain a 2.00 GPA each quarter, in addition to the OHSAA eligibility requirements, to maintain athletic eligibility.
- Should a student fail to maintain the OHSAA eligibility requirements, that student will be ineligible to participate immediately in athletics until such time that the student meets the OHSAA eligibility requirements.
- Should a student fail to maintain the Zanesville City Schools GPA requirement, that student will be placed on Academic Probation and immediately placed into a school-provided study table for the probationary period. The student may continue full participation during the probationary period. The duration of the probationary period will be from the time the student's GPA is identified to be below the requirement through the 5th Monday of the grading period. At the conclusion of the probationary period, the student's GPA will be calculated for the current grading period. Should the student achieve the required GPA stated above, the student will regain his/her athletic eligibility standing. Should the student fail to achieve the required GPA stated above, the student/athlete will lose his/her opportunity for participation for the remainder of the grading period.

Transfer Students

- All OHSAA athletic eligibility requirements apply.
- The ZCS's GPA athletic eligibility requirement would begin for transfer students with the first full quarter that the student/athlete is enrolled in Zanesville City Schools.

Restoration of an "Incomplete" Grade

If a student's failure to meet the academic eligibility requirements is due to an "incomplete" grade given in one (1) or more courses the student was taking during the grading period in question, the student

may have his/her eligibility restored once the “incomplete” has been changed to a passing letter grade provided:

- The failure to complete the required coursework during the grading period was due to calamity day(s), family tragedy, or illness or accident as verified by a physician; and
- The “incomplete” was given in accordance with Board of Education grading policies and procedures and is applicable to all students in the school; and
- The previously scheduled work and/or exams is/are completed within the time period provided in Board policy for completing work required to convert an “incomplete” into a letter grade; and
- There is no evidence that the “incomplete” was given in order to afford the student extended time in order to provide the student tutoring or other educational services simply to avoid a failing grade.

Specific documentation of criteria listed above must be submitted to the Ohio High School Athletic Association in order to be considered by the Executive Director for such a ruling.

Student identified as disabled under R.C. 3323 and the IDEA are subject to the eligibility standards established by this policy unless specifically exempted by the express terms of their individualized education program (IEP). An IEP can specify the criteria by which a grade will be determined for (a) course(s), given the student’s individualized disability.

Since the primary purpose of the athletic program is to enhance the education of participating students as indicated in this policy, the Board places top priority on maximum student participation and the value of good sportsmanship and fair play.

The Board further adopts those eligibility standards set by the Constitution of the OHSA that are consistent with State and Federal law, and shall review such standards annually to ascertain that they continue to be in conformity with the objectives of this Board.

No student shall be excused from a class or supervised study for an extended period of time to participate in interscholastic athletics.

The Board further directs that only those students may participate in the program of interscholastic athletics who have:

- Maintained a satisfactory academic record;
- Attended school regularly;
- Demonstrated good citizenship and responsibility;
- Returned all school and athletic equipment.

In order to minimize health and safety risks to student-athletes and maintain ethical standards, school personnel, coaches, athletic trainers, and lay coaches shall not dispense, supply, recommend, or permit the use of any drug, medication, or food supplement solely for performance-enhancing purposes. The Superintendent shall cause to be posted in all locker rooms in building that include students in any grade higher than the sixth grade, the following:

“Warning: Improper use of anabolic steroids may cause serious or fatal health problems, such as heart disease, stroke, cancer, growth deformities, infertility, personality changes, severe acne,

and baldness. Possession, sale, or use of anabolic steroids without a valid prescription is a crime punishable by a fine and imprisonment.”

The Superintendent shall develop appropriate administrative guidelines for the operation of the Athletic Program and a Code of Conduct for those who participate. Such guidelines should provide for the following safeguards:

- Prior to enrolling in the sport, 1. Each participant shall submit to a thorough physical examination by a District-approved physician; 2. Parents shall report any past or current health problems along with a physician’s statement that any such problems have or are being treated and pose no threat to the student’s participation.
- Any student who is found to have a health condition that may be life-threatening to self or others shall not be allowed to participate until the situation has been analyzed by a medical review panel that has determined the conditions under which the student may participate. The District shall assume no liability for any student with a health condition who has been authorized to play by the parents and their physician but not by the District.
- Any student practicing for or competing in an interscholastic event who exhibits signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall be removed from the practice or competition by the student’s coach (and/or referee during the practice or competition).

Any student who has been removed from practice or competition by a coach or referee because she/he has exhibited signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall not be permitted to return to any practice or competition for which the coach or referee is responsible until both the following occur:

- The student’s condition is assessed by a physician or other health care provider authorized by the Board, in accordance with requirements set forth in R.C. 3313.539(E), to assess such a student.
- The student receives written clearance that it is safe to return to practice or competition from a physician or other health care provider authorized by the Board, in accordance with requirements set forth in R.C. 3313.539(E)(2), to grant such a clearance.

The Superintendent is also to develop guidelines for ensuring that sportsmanship, ethics, and integrity characterize the manner in which the athletic program is conducted and the action of students who participate.

Students will be further informed that participation in interscholastic sports is a privilege and not a right, and that they may be prohibited from all or part of their participation in such activities by authorized school personnel without further notice, hearing and/or appeal rights.

In order to support the Ohio High School Athletic Association’s program to strengthen sportsmanship, ethics, and integrity, the Board commits itself to:

- Adopt policies (upon recommendation of the administration) that reflect the District’s educational objectives and promote the ideals of good sportsmanship, ethics, and integrity;
- Establish standards for athletic participation that reinforce the concept that athletic activities are a privilege, not a right;

- Attend and enjoy school athletic activities, serving as a positive role model and expecting the same from parents, fans, participants, coaches, and other school personnel;
- Support and reward participants, coaches, school administrators, and fans who display good sportsmanship;
- Recognize the value of school athletic activities as a vital part of education.

No student will be denied the opportunity to participate in interscholastic athletics offered by a school in the District because the student has or is participating in college credit plus program as long as the student fulfills all academic, nonacademic and financial requirements.

Essential Considerations for the Student Athlete:

- Schedule properly. Be sure to schedule at least five credits per semester. More than the minimum five should be scheduled; then if there is difficulty and failure of a subject, it will not necessarily mean being ineligible.
- Coaches will conduct a pre-season meeting for parents and athletes where attendance is required. This meeting is designed to educate students and parents on eligibility issues as well as other pertinent policies and procedures.
- Students enrolled in the post-secondary option program (PSEO) are required to obtain, from their university instructor, written documentation of their grade(s) at the end of each Zanesville High School grading period (university or colleges may have different yearly times for changes in quarters, semesters, etc.).

ATTENDANCE

Zanesville City Schools sponsor athletic and extracurricular activities throughout their schools. To be eligible to participate, a student must:

- Be in attendance a minimum of four (4) class periods, or a time period that is greater than or equal to half of the academic day; or
- Students who are not in attendance at least 4 class periods, must be considered excused for the time missed. The list of acceptable excused absences is below:

EXCUSED ABSENCE

The only acceptable excuses for absence from school or class will be:

- Personal Illness – A doctor's confirmation will be required
- Appointment with a Health Care Provider
- Illness in the Family Necessitating the Presence of the Child – A doctor's confirmation and an explanation as to why the child's absence was necessary will be required
- Quarantine of the Home – limited to the length of the quarantine as fixed by the proper health officials
- Death in the Family – limited to a period of three (3) days unless a reasonable cause may be shown for a longer absence, documentation will be required
- Necessary Work at Home Due to Absence or Incapacity of Parent(s)/Guardian(s) – applies to students over 14 years of age only

- Observation or Celebration of a Bona Fide Religious Holiday
- Absence During the School Day for Professional Appointments
- Emergency or Other Set of Circumstances
- Medically Necessary Leave
- Service as Precinct Officer at a Primary, Special or General Election
- College Visitation – verification of the date and time of the visitation by the college, university, or technical college will be required.

Tardy to School and Partial Day Absences

All tardies and partial day absences will be tracked unless the reason for the absence is listed above.

- 3rd tardy/partial day absent will result in a conversation with the Athletic Director. Parent will also be notified.
- 4th and 5th tardy/partial day absent will result in a lunch detention.
- 6th and 7th tardy/partial day absent will result in a 2-hour Friday School
- 8th and subsequent tardy/partial day absences will result in a 2-hour Friday School and will not be able to participate in the next scheduled game.
 - Friday Schools are from 2:15PM – 4:15PM
 - Students must serve their Friday School on the day it is assigned
 - Students may participate in practice or games once they have served their lunch detention or Friday School
 - A student who skips their lunch detention or Friday School will not be permitted to participate in practice or contest/activity on the day the detention was assigned.

In-School Assignment (formerly ISR):

- If a student is assigned an In-School Assignment, they are not permitted to participate in practice or a contest on the day the In-School Assignment was served.
- The principal may consider other sets of circumstances in which the judgment of the principal constitutes a good and sufficient cause for allowing the student to participate in the practice or participation of the activities.