CAPITAL AREA INTERMEDIATE UNIT

55 Miller Street, Enola, PA 17025

May 28, 2026

MINUTES

The Capital Area Intermediate Unit Board of Directors held its regular monthly meeting on Thursday, May 28, 2026, at the Capital Area Intermediate Unit at the Enola Office.

Executive Session At 8:00 a.m., the Capital Area Intermediate Unit Board of Directors entered into an Executive Session to discuss personnel and safety matters.

REGULAR BOARD MEETING At 9:02 a.m., the Regular Meeting of the Capital Area Intermediate Unit Board of Directors was called to order by President, Dr. Joshua Cysyk.

Pledge of Allegiance All stood and pledged allegiance to the flag of the United States of America.

Roll Call

CAIU Board Members	Present	Absent
1. **Dr. Brian Allen,** Cumberland Valley SD		X
2. **Mr. Michael Alsher,** East Pennsboro SD	X	
3. **Ms. Sue Bower,** Carlisle Area SD	X	
4. **Mrs. Gabrielle Brandt,** West Perry SD		X
5. **Dr. Joshua Cysyk,** Derry Twp SD	X	
6. **Mr. Thomas Garlic,** Central Dauphin SD	X	
7. **Ms. Sidney Gray,** Millersburg Area SD		X
8. **Ms. Tameka Hatcher,** Susquehanna Twp SD		X
9. **Mrs. Emily Hoffman,** Halifax SD		X
10. **Ms. Jaime Johnsen,** Harrisburg SD	X	
11. **Mr. Chris Kambic,** West Shore SD		X
12. **Mr. John Kaschak,** Lower Dauphin SD		X
13. **Ms. Alison Mellot,** Big Spring SD	X	
14. **Ms. Marianne Moore,** Middletown Area SD	X	
15. **Mr. Rick Rovegno,** South Middleton SD	X	
16. **Mr. Gerald Schwille**, Northern York County SD	X	
17. **Mr. Pat Shull, Newport SD**	X	
18. **Mrs. Morgan Strehlow,** Mechanicsburg SD	X	
19. **Mrs. Marci Walborn,** Susquenita SD		X
	(11)	**(8)**

Non-Voting Members in attendance were:	Dr. Andria Saia, CAIU Executive Director; Rennie Gibson, CAIU Board Secretary; Daren Moran, CAIU Board Treasurer; David Walker, CAIU Solicitor.
Staff/Public in attendance were:	Dr. Kevin Roberts, CAIU; Dr. Andrew McCrea, CAIU; Blake Wise, CAIU; David Martin, CAIU; Deana Raymer, CAIU; Cassie McCabe, CAIU/CAEA
Recognition of the Public/Public Comment	The Board welcomed the public and asked if there was any public comment on specific agenda items.

WORK SESSION

Reports/Updates

Announcement of CAIU Retirees	The CAIU Board of Directors would like to take a moment at this month's Board meeting to announce the following May 2026 CAIU Retiree: **Theresa Smith,** Program Assistant, retirement with 19 years of dedicated service to the CAIU.

Board Committee Report(s)

Board Nominating Committee Report	The nominating committee members, John Kaschak, Chairperson and Gabrielle Brandt are responsible for gathering interest/nominations in May to bring forth a ballot in June at the annual Board Re-organization meeting for board president, vice president, treasurer, and secretary. The Board Nominating Committee is seeking any Board members that are interested in serving as President and Vice President for a 1-year term of July 1, 2026 – June 30, 2027.
Executive Director Evaluation Committee Report	The Committee met to review the results, and the Board discussed the evaluation summary in Executive Session. They will be meeting with Dr. Saia immediately following the meeting today to finalize her evaluation.
Executive Director's Report/All-in! Newsletter – May 2026	Dr. Andria Saia reported that the *All-in! Newsletter* was available for the Board's review, and it is a great way to get to know the IU. Dr. Saia publicly thanked David Walker and Saxton and Stump for their generous contribution to a commercial coffee machine for the student run Capital Cafe. She highlighted the CAIU graduations that she recently attended for UPMC – Unlocking Potential Work Immersion Program, Hill Top, District-Based Classroom, and Future Ready Work Immersion Program Graduates and plans to attend the Project SEARCH Graduation Ceremony tonight at the Penn State Hershey Medical Center.

President's Report – May 2026	There was no President's Report for May 2026.
Board Member's Report/Sharing of Information	Dr. Kevin Roberts and Daren Moran shared a facilities update. They will be reaching out to the Board Finance and Building & Grounds committees soon. In addition, the Board held a discussion about the data demonstrating unprecedented growth in the early intervention program. CAIU continues to be able to add the necessary staff and locations to manage the growth we are experiencing.
Discussion of Board Meeting Agenda Items	There was no discussion of Board Meeting agenda items.
Topics for Future Discussion	There were no topics of interest for future board presentations.
CAIU Information Items	A news article on a recent legislator's visit to the CAIU Capital Café was available for the Board's review.
Consent Agenda	**Pat Shull moved, seconded by Jaime Johnsen,** "that the following Consent Agenda items be approved:
Approval of Minutes	Approval of Board Meeting Minutes – 4/23/26.
Treasurer's Report	
Treasurer's Report – April 2026	Treasurer's Report for April 2026– a total of $17,502,525.51 in receipts and $17,129,937.80 in expenses.
Payment of Bills – April 2026	April 2026 Payment of Bills.
Summary of Operations – April 2026	Summary of Operations for April 2026 showing revenues of $116,908,726.10 and $106,715,612.91 in expenses.
Budget Administration Items	
Proposed 25-26 Revised Budgets	Approval of the following Proposed Revised Budgets: • 2023-26 Budget Revision (B) - Rapid Response Team (RRT) Grant • 2024-26 Budget Revision - Mental Health & Safety Grants

- 2025-26 Budget Revision - Cafeteria Services
- 2025-26 Budget Revision - Capital Area Mental Health Program (CAMhP)
- 2025-26 Budget Revision - Diakon
- 2025-26 Budget Revision - Hospital Education Program (HEP)
- 2025-26 Budget Revision - SPEL & LTFS
- 2025-26 Budget Revision - Student Services

Other Fiscal Matters	No Other Fiscal Matters.
Other Business Items	
Contracts – May 2026	Contracts – May 2026.
Proposed 2026-27 CAIU Board Meeting Dates	Approval of the proposed 2026-27 CAIU Board Meeting Dates.
Appointment of Trustees to the South-Central Trust	Approval of the Capital Area Intermediate Unit School Board Resolution to appoint the following Trustees to the South-Central Trust for a one-year term of 7/1/26- 6/30/27: Daren Moran, Blake Wise, Andria Saia, Michelle Sholder.
25-26 Audit Engagement Letter	Approval of the Audit Engagement Letter for the year ending June 30, 2026.
Social Media Lawsuit	Approval to Join Social Media Lawsuit.
Policies & Programs	
Second Reading Revised Policies	Second Reading and final approval of the following Revised Policies: • Revised Policy #202 - Eligibility of Nonresident Students • Revised Policy #207 - Confidential Communications of Students
First Reading Revised Policies	The following Revised Policies were approved for First Reading: • Revised Policy #217 - Graduation • Revised Policy #218.1 - Weapons • Revised Policy #218.2 - Terroristic Threats • Revised Policy #222 - Tobacco/Vaping • Revised Policy #224 - Care of IU Property

Proposed CAIU Biology Curriculum & Materials	Approval of the proposed CAIU Biology Curriculum & Materials.

Personnel Report & Addendum

Resignations	**MICHELLE DAVIS,** Program Assistant, Educational Services Team effective July 15, 2026. Reason: Retirement after more than 8 years of continuous CAIU service. **LAURA FOX,** Speech and Language Pathologist, Early Intervention Program, effective May 11, 2026. Reason: Personal. **ALISON HOWARD,** Teacher, Loysville Youth Development Center, effective June 10, 2026. Reason: Personal. **TEVIN JONES,** Mental Health Worker, Pupil Services Program effective May 15, 2026. Reason: Personal. **LAURA MCCONE,** Speech and Language Pathologist, Early Intervention Program, effective April 30, 2026. Reason: Personal. **NICOLE MILLER,** Student Information System Support Specialist, Technology Team, effective May 1, 2026. Reason: Personal. **APRIL RIVES,** Educational Paraprofessional, Autism Support Program effective May 1, 2026. Reason: Personal. **JAMES RUDY,** Mental Health Worker, Emotional Support Program effective June 3, 2026. Reason: Personal. **PATRICIA SADLOCK,** Educational Paraprofessional, Early Intervention Program, effective June 30, 2026. Reason: Retirement after more than 5 years of continuous CAIU service. **KRISTEN SCHREIBER,** Occupational Therapist, Early Intervention Program, effective May 20, 2026. Reason: Personal. **JAKE YEAGER,** Information Security Analyst, Technology Team, effective June 5, 2026. Reason: Personal.
Recommended for Employment or Contract	**ERICA CECCANECCHIO,** Temporary Professional, effective August 17, 2026. Assignment: Teacher, Emotional Support Program with base salary of Masters+15, Step 11, $75,277for 190 days of service with additional new hire days as required. This is a replacement position funded through the Emotional Support budget. **MICHALA FISHBURN,** Program Assistant, Early Intervention Program, effective May 12, 2026. Base salary of $43,110 for 260 days of service will be prorated for a total of 36 days through June 30, 2026. This is a new position funded through the Early Intervention budgets. Experience: 2 years of similar or related experience. **GARRICK KRICHTEN,** Temporary Professional, effective August 17, 2026. Assignment: Physical Education Teacher, Student Services Team with base salary of Masters, Step 13, $77,910 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Physical Education budget. **JEANNETTA LAWRENCE,** Professional, effective July 1, 2026. Assignment: Inclusion Consultant, Early Intervention Program with base salary of Bachelors, Step 6, $62,548 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets. **FELECIA SHUMAKER,** Program Assistant, Early Intervention Program, effective May 12, 2026. Base salary of $45,505 for 260 days of service will be prorated for a total of 36 days through June 30, 2026. This is a new position funded through the Early Intervention budgets. Experience: 4.5 years of similar or related experience. **KRISTYN WHISMAN,** Professional, effective August 17, 2026. Assignment: Lead Educational Coach, Emotional Support Program with base salary of Masters+60/PhD, Step 10, $77,673for 190 days of service with additional new hire days as required. This is a replacement position funded through the Hill Top Academy budget.

Change of Status

MADELINE MALONEY, from 50% Teacher and 50% Job Coach to 100% Teacher, Loysville Youth Development Center, effective August 10, 2026. This change of status results in a change of salary to Bachelors, Step 2, $59,054, for 190 days of service.
CATHERYN MYERS, Teacher, change in retirement effective date from September 2, 2026, to June 3, 2026.
MASON REBER, from Help Desk Representative to Help Desk Specialist, Technology Team, effective July 1, 2026. Change of status results in a change of salary to $49,392 for 260 days of service.

Change of Salary

GABRIEL REISINGER, Technology Team, effective for the 2025-2026 school year. Payment of $2100 stipend due to performing additional duties related to Voice over IP phone services that are above and beyond the job description.

Job Description

First Reading, Revised Position Description

The following Revised Position Descriptions were approved for First Reading:

- Marketing and Communications Specialist
- Graphic Designer."

Motion to approve Consent Agenda

Motion to approve Consent Agenda passed with a roll call vote:

CAIU Board Members	Aye	No
1. **Mr. Michael Alsher,** East Pennsboro SD	X	
2. **Ms. Sue Bower,** Carlisle Area SD	X	
3. **Dr. Joshua Cysyk,** Derry Twp SD	X	
4. **Mr. Thomas Garlic,** Central Dauphin SD	X	
5. **Ms. Jaime Johnsen,** Harrisburg SD	X	
6. **Ms. Alison Mellot,** Big Spring SD	X	
7. **Ms. Marianne Moore,** Middletown Area SD	X	
8. **Mr. Rick Rovegno,** South Middleton SD	X	
9. **Mr. Gerald Schwille,** Northern York County SD	X	
10. **Mr. Pat Shull,** Newport SD	X	
11. **Mrs. Morgan Strehlow,** Mechanicsburg SD	X	
	(11)	**(0)**

Other Business/ Public Comment on Items Not Specific to Agenda

There were no other business or public comment on Items not specific to the agenda.

Next Board Meeting Date

The next regular meeting of the Capital Area Intermediate Unit Board of Directors will be held on Thursday, June 25, 2026, at 8:00 a.m., Board Room, CAIU Enola Office.

Adjournment

Pat Shull moved, seconded by Jaime Johnsen, "that the meeting is adjourned."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

At 9:45 a.m., the meeting adjourned.

Rennie Gibson,
Board Secretary