

RSU #63 Board of Directors Meeting Minutes

Date: May 18, 2026

Time: 6:00pm

Location: Holbrook Middle School

Call to Order

The meeting was called to order by Rachel Downs, Board Chair at 6:02pm.

Board Members Present:

- Town of Holden: Amy Hart, Chip Haskell, Jack Turcotte
- Town of Clifton: Jamie Youngblood
- Town of Eddington: Rachel Downs, Whitney Gould-Cookson

Board Members Not Present:

- Town of Holden: Julianna Prentiss (excused)
- Town of Eddington: Brittany Wood (unexcused)

Others Present:

- Superintendent: Sheila Caldwell
- A quorum was confirmed.

Approval of Minutes

Motion: A motion was made by Amy Hart to approve the April 27, 2026 Board Meeting Minutes. Motion was seconded by Chip Haskell.

Discussion: There was none.

Vote: 6 approved; 0 opposed; 2 absent; motion passed.

Recognition and/or Awards of Students, Staff and Others

1. STEM Scholarship Recipient: The scholarship was awarded to Bella Saucier for \$750.00.
2. School Board and PTG provided staff meals on the May 8th Professional Development Day: Superintendent Caldwell thanked the School Board and PTG for their generous donation on the Professional Development Day.
3. Rachel Downs mention that PTG did recognitions thought the week for Teacher's Appreciation week.
4. Ms. Brownell recognized the outstanding performance of the Holbrook Math Team

Acceptance of Gifts/Donations

Rachel Downs acknowledged the following donations for the Holbrook Field Maintenance:

1. Holbrook Recreation Committee is donating 2 pallets of turf and clay bricks for the baseball and softball fields.
2. Brent Williams will be providing labor to fix the upper T-ball field with supplies provided by Holbrook Rec.
3. Nicholas Osborne will be providing labor to assist in the field maintenance.

Presentation

Director of Special Services Krista Vining-Means presented on State of Maine Child Development Services Cohort 3 which positions the district to assume responsibility for special education services for four-year-old students beginning in School Year 2026-2027.

Questions and Comments from the Public

Sue Shane of Eddington spoke regarding the notice to towns for public comment on the Lack of Need Report for Eddington Elementary School closure. Stating that due to town office closures, the comment period was too short. Superintendent Caldwell stated she would reach out to the DOE to request to extend the comment period to Wednesday, May 27th.

Dates of Meetings

1. **Budget & Finance Committee Meeting:** TBD, Holbrook Middle School
2. **Policy Committee Meeting:** TBD, Holbrook Middle School
3. **Board Meeting:** June 22, 2026 at 6:30pm, Holbrook Middle School

Budget & Finance

There was no additional report

Superintendent's & Administrators' Monthly Report

Superintendent Caldwell mentioned that Ali Alnasif, the recently hired Business Manager has resigned from his position, effective May 14th, 2026.

Superintendent Caldwell also noted that the Lack of Need & Cost Analysis report for the Eddington School Closure has been submitted to the DOE.

Acceptance of Committees' Minutes, Administrative Reports and Superintendent's Report

Motion: A motion was made by Amy Hart to accept the Committees' Minutes, Administrative Reports and Superintendent's Report as written. Motion was seconded by Jack Turcotte.

Discussion: There was none.

Vote: 6 approved; 0 opposed; 2 absent; motion passed.

Old Business

Holden Boiler Replacement Bid Recommendations:

Motion: A motion was made by Jack Turcotte to accept Mechanical Services' bid for the Holden Boiler Replacement. Motion was seconded by Amy Hart.

Discussion: Superintendent Caldwell stated that she is recommending Mechanical Services based off of experience with the district and current boiler, references and price. Discussion was had regarding the review process.

Jamie Youngblood pointed out that funds allocated in the FY27 budget for this project have not been approved via the June 9th Referendum Vote and that these funds will not be available to spend until July 1st. There was discussion to add a clause that acceptance of the quote/contract will be dependent upon the approval of the FY27 budget. Jack Turcotte withdrew his motion and Chip Haskell called for a new motion.

Motion: A new motion was made by Chip Haskell to accept Mechanical Services' bid subject to the conditions negotiated between the vendor and Superintendent Caldwell, that the signed contract is subject to the approval of the FY27 Budget at the June 9th Referendum Vote and that any payment requests will not be fulfilled until the start of the FY27. Motion was seconded by Jamie Youngblood.

Roll Call Vote:

Jamie: yes	Amy: yes
Chip: yes	Rachel: yes
Whitney: yes	Jack: yes

New Business

Transportation Department: Dispose of two Surplus Vehicles a 2004 Ford 250 (engine beyond repair) and a 2018 Blue Bird (engine repair over 6k, more than value of vehicle).

Motion: A motion was made by Jamie Youngblood to dispose of two Surplus Vehicles. Motion was seconded by Chip Haskell.

Discussion: There was none.

Vote: 6 approved; 0 opposed; 2 absent; motion passed.

School Board 2026-2027 Meeting Dates

Motion: A motion was made by Chip Haskell to accept the School Board 2026-2027 Meeting Dates. Motion was seconded by Whitney Gould-Cookson.

Discussion: There was none.

Vote: 6 approved; 0 opposed; 2 absent; motion passed.

Hiring Committees: Superintendent Caldwell notified the Boards that committees have been formed for the Elementary Schools Principal and Registered School Nurse positions and we are accepting applications.

Personnel Actions

1. Resignations/Retirements

- a. Resignation: Camren Barker, Holden Night Custodian, Effective May 7, 2026
- b. Resignation: Hellen Allen-Weldon, Holden Art Teacher, Effective at end of 2025-2026 School Year
- c. Resignation: Jason Smith, Social Studies Grade 5/6, Effective at end of 2025-2026 School Year
- d. Resignation: Christian Peerzada, Holbrook STEM/RTI, Effective at end of 2025-2026 School Year

Superintendent Sheila Caldwell announced resignations that came in after the agenda was posted:

- a. Ali Alnasif, Business Manager, effective May 14th, 2026
- e. Cassidy Seip, Grade 5/6 ELA, Effective at end of 2025-2026 School Year
- b.

2. Elections

3. Appointments

- a. Rebecca Gideon, "A and B" Girls Softball Coach, Spring 2026
- b. Ashley Hutchins, Track and Field Coach, Spring 2026
- c. Thomas Smith, Boys "B" Baseball Coach, Spring 2026
- d. Gene Worcester, Boys "A" Baseball Coach, Spring 2026
- e. Mariah Roberts, Educational Technician I, Holden & Eddington

4. Reassignments

5. Searches

- a. Elementary Schools Principal (Eddington & Holden)
- b. Registered School Nurse (District)
- c. Night Custodian (Holden)
- d. Day Custodian (Holden)
- e. Ed Tech III, Librarian Aide (Holbrook)
- f. Ed Tech III, Special Education Resource Room (Holbrook)
- g. Ed Tech II or III, Special Education Life Skills (Holden)
- h. Speech Language Pathologist (District)

- i. Bus Driver
- j. Spare Van Driver
- k. Spare Bus Drivers

Adjournment

Rachel Downs adjourned the meeting at 6:40pm.

Respectfully Submitted,

Sheila Caldwell
Superintendent

Approved by School Board on 6/22/2026