

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
May 22, 2023 – 7:00 P.M.

* (A live link to this meeting is available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Tom Gibson. Five members were present.

MEMBERS PRESENT

Tom Gibson – President
Dr. Susan Norton
Kelly Ramseyer
Jennifer Bain
Greg Fenster

OTHERS PRESENT

Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Steve Williams, Director of Business and Finance
Gillian Macias, Assistant Supt. of Personnel
Jennifer Reed, Asst. Supt. of Learning Services
Dr. Angie Karraker, Director of Special Services
David Herbert, Director of IT
B.J. Knudson, Executive Director of Operations
Others

1.0 MEETING OPENING

1.1 Call to Order

Tom Gibson called the meeting to order at 7:00 p.m. with five members present.

1.2 Flag Salute

1.3 President's Announcements

Mr. Gibson has been busy attending District staff retirement celebrations, Campus High School and Haysville High School graduations and the HMS and HWMS promotion parades.

1.4 Superintendent's Announcements (No Documentation)

- Mr. Hersh thanked the Campus High School counseling department and Mr. Morford and Mr. Winter and the Haysville High School staff for very successful graduations.
- Awesome promotion parades were held at HMS and HWMS. Great events and very well attended. They were great fun!
- Mr. Hersh voiced his appreciation for the partnership between Bethel Life and USD 261. They have a wonderful facility.
- The following individuals received 261derful certificates:
Amy Sheler, Jeremiah Willis, Angela Boese, Jeri Clagg, Chris Davis, Cindy Elliott, Mary Holt, Sara Jones, Lynette Sharlow, JoAnn Shipman, Barbara Morgan, Cathy Waters and Darrel Waters.
- Mr. Hersh asked Jennifer Reed to present the Board with the wonderful news she received from the Flippen Group's founder Flip Flippen and Capturing Kids Hearts. Ms. Reed announced that Haysville USD 261 has earned the distinction of being a National Capturing Kids Hearts District.
- Dr. Angie Karraker reported the Special Services Department received notification of achieving a successful level of Determination from the State Department.

1.5 Campus High School Student Council Report – Place Holder

No Report

1.6 New and Good (No Documentation)

- Tom Gibson congratulated all graduates and voiced appreciation to District staff.

1.7 Approve/Amend Agenda (No Documentation)

*MOTION to amend the agenda by moving 6.0 REPORTS after 3.0 CONSENT AGENDA and before 4.0 EXECUTIVE SESSION to prevent presenters from having to wait on EXECUTIVE SESSION to conclude.

(Gibson / Bain) Motion carried 5-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None
- 2.2 Remarks/Comments from District Visitors – 2 min.
None

3.0 CONSENT AGENDA

- 3.1 Previous Minutes
- 3.2 Routine Personnel - PDF
- 3.3 Gifts and Grants
 - Parents as Teachers received a donation for \$20.50 from Chick-Fil-A.
 - Ruth Clark Elementary School received a donation of school supplies from the WSU Business Education Department.
 - Ruth Clark Elementary School received a grant from SCKLS for an electronic version of School Library Journal valued at \$142.00
 - Ruth Clark Elementary School received a donation of 36-medals from the Haysville Activity Center for the Girls on the Run participants.
 - Ruth Clark Elementary School received a donation of various fidgets and toys for their A.R. store.
 - Ruth Clark Elementary School received a donation in the amount of \$138.41 from the Ruth Clark PTO for socks and tie/dye kits.
 - Tri-City Day School received donations in the amount of \$18.20 from Box Tops Education and \$169.67 from The Kroger Co.
- 3.4 Microsoft Licenses
- 3.5 Schools for Fair Funding
- 3.6 Out-of-State-Travel – 2022 FCCLA National Leadership Conference – Denver, CO – Ward
- 3.7 Excess Inventory - Herbert
- 3.8 Out-of-State Travel - Campus High School Boys Basketball Team Camp – Stillwater, OK – Kliever

Approve/Amend Consent Agenda (No Documentation)

MOTION to approve the Consent Agenda as presented noting 3.6 and 3.8 will be at no cost to the District due to successful fund raising by both groups.

(Norton/Ramseyer) Motion carried 5-0.

*6.0 REPORTS – Focus on Learning (Moved to prevent presenters from having to wait until 4.0 EXECUTIVE SESSION concludes.)

- Mental Health Intervention Team (MHIT)
Dr. Angie Karraker, Director of the Special Services Department and April Knudson, MHIT Liaison, presented information to the Board regarding the Mental Health Intervention Team (MHIT) within USD 261 and the positive outcomes, our students have achieved as a result of MHIT.
- Universal Free Breakfast Program Update
Gina Lee, Food Service Director, presented information to the Board regarding the success of the Universal Free Breakfast Program.

The Board took a five-minute break at 7:50 p.m.

The Board returned to the Board table at 7:55 p.m.

4.0 EXECUTIVE SESSION - Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

MOTION to go into executive session at 7:55 p.m. for 40-minutes, to return at 8:35 p.m. for the discussion of negotiations.

(Gibson/Norton) Motion carried 5-0.

The Board invited Mr. Hersh, Gillian Macias, Steve Williams, Jennifer Reed and Angie Karraker to join them in Executive Session at 7:55 p.m.

The Board reconvened at 8:35 p.m. with four Board members present.
(Fenster, Gibson, Norton and Ramseyer)

Mr. Hersh also returned to the Board Room at 8:35 p.m.

MOTION to return to Executive Session for 30-minutes to return at 9:05 p.m.
(Gibson/Ramseyer) Motion carried 4-0.

The Board reconvened at 9:05 p.m. with five members present.

Mr. Hersh, Gillian Macias, Steve Williams, Jennifer Reed and Angie Karraker returned to the Board Room at 9:05 p.m.

5.0 TREASURER'S REPORT / BILLS – PDF

Mr. Williams presented information to the Board regarding the Treasurer's Report/Bills.

MOTION to approve the Treasurer's Report/Bills as presented.

(Bain/Norton) Motion carried 5-0.

5.1 Mr. Williams updated the Board on Construction Fund 31.

"In 2019 the district established a negative balance of \$1,351,280.07 in the Construction Fund 31. This negative balance resulted from construction project costs above the bond sale amounts. In 2020-21 the district reduced this debt by \$251,280.97 with a transfer from the Supplemental General Fund 08 leaving the current \$1.1 million negative balance. The district cannot carry a negative balance in the construction fund.

The district consulted with KSDE regarding this debt, and has determined that it must be paid off as it is not allowed to carry a negative balance in the Construction Fund 31. For this reason, I am recommending the BOE to approve transfers of \$1,055,702.55 from Contingency Fund 53 and a \$44,297.45 transfer from Fund 16 Capital Outlay to zero out the negative \$1.1 million balance in the Construction Fund 31."

MOTION to approve transfers of \$1,055,702.55 from Contingency Fund 53 and a \$44,297.45 transfer from Fund 16 Capital Outlay to zero out the negative \$1.1 million balance in the Construction Fund 31 as presented.

(Gibson/Norton) Motion carried 5-0.

~~6.0 REPORTS – Focus on Learning (Moved up after 3.0 CONSENT AGENDA and before 4.0 EXECUTIVE SESSION)~~

~~• Mental Health Intervention Team (MHIT) – Karraker~~

~~• Universal Free Breakfast Program Update – Lee~~

7.0 ACTION ITEMS

7.1 Fee Structure - Williams

Mr. Williams was present to answer questions from the Board.

Dr. Norton requested the paragraph referring to the Haysville Education Foundation be removed.

MOTION to approve the Fee structure for middle school and high school as presented and removing the paragraph referring to the Haysville Education Foundation.

(Bain/Ramseyer) Motion carried 5-0.

7.2 Computers for Business Department – Reed

Ms. Jennifer Reed was present to answer questions from the Board regarding Computers for the Business Department at Campus High School.

MOTION to approve the computers for the Business Department at Campus High School as presented.

(Ramseyer/Norton) Motion carried 5-0.

7.3 Addition of Administrative Staff – Hersh

Superintendent Hersh was present to answer questions from the Board regarding the adding of administrative staff for elementary and middle schools.

MOTION to approve the addition of administrative staff at the elementary and middle schools as presented.

(Norton/Fenster) Motion carried 4-1. Ms. Ramseyer voted no.

- 7.4 KASB Board Policy Section(s) J
Superintendent Hersh was present to answer questions from the Board regarding KASB Board Policy J.
MOTION to approve KASB Board Policy J as presented.
(Bain/Norton) Motion carried 5-0.
- 7.5 Additional Licensed Staff to Support Student Learning
Assistant Superintendent of Learning Services Jennifer Reed, presented information to the Board requesting a physical education teacher at Campus High School, a reading teacher and math teacher at Haysville Middle School.
Director of Special Services Dr. Angie Karraker presented information to the Board regarding Functual Applied Academics (FAA) and requested Board approval to hire a FAA teacher at the elementary level.
MOTION to approve as presented.
(Bain/Norton) Motion carried 5-0.
- 7.6 Annual Paper Bid
MOTION to approve the low bid of \$60, 259.60, from Contract Paper Group, INC for the annual paper order for USD 261 as presented.
(Bain/Norton) Motion carried 5-0.

8.0 FIRST READINGS

- 8.1 KASB Board Policy Section(s) K, L, M
Mr. Hersh presented information to the Board regarding KASB Board Policy Section(s) K, L and M.
This was a first reading with no action requested from the Board.

9.0 DISCUSSION/REPORT ITEMS

- 9.1 Future Agenda Items
- All First Readings (if any) moved to Action Items
 - 261derful Presentation
 - Flag Salute
 - Superintendent's Goals – June
 - Set Budget Meeting Date and Time – June
 - Crisis/Safety Report – June
 - Free Breakfast Program – Action – June
 - School Based Health Care Clinic Agreement with KU – June
 - Social Contracts – Future Agenda Item
- 9.2 Board Calendar – No Changes

10.0 ADJOURNMENT

Meeting adjourned at 9:47 p.m.

Tom Gibson, Board of Education President

Debra M. Coleman, Board of Education Clerk