The monthly meeting of the Board of Directors was held Tuesday, May 12, 2026 at LILA Upper School, 19850 Fenway Ave N Forest Lake, MN 55025.

MEETING MINUTES

General Business

Call to order 6:00 pm

Roll Call:

Board Members/Director Present or Absent

Name	Present/Absent
Renee Feagan (Chair - Parent)	Present
Jennifer May (Vice Chair - Parent)	Present
Michael Rynders (Parent - At Large)	Present
Karl Schaumann (Teacher)	Present
Erin Turner (Community Member)	Present
Jonell Pacyga (Parent)	Present
Corey Purkat (Parent, Treasurer - At Large)	Present
Shannon Peterson (Executive Director, *ex officio member*)	Present
Julie Lundgren (CFO, *ex officio member*)	Present
Erin Chapman (Teacher)	Present
Kevin Hathaway (Teacher)	Present

Community Input: Members of the public are invited to speak to the board for up to 3 minutes by submitting a speaker's card to a board member.

Position/Role	Discussion
None	

Review of Agenda:

- Add to Action Items:
    - Review Policy 124 School Director Succession
    - Amend Policy 220 Purchasing
    - Amend Policy 308 Student Discipline
    - Amend Policy 324 Smoke, Nicotine and Tobacco-Free Environment
    - Amend Policy 328 Transportation
    - Approve Allison Wagstrom as the required non-employee teacher relicensure committee member from Aug 1, 2026 through July 31 2028
    - Approve resolution for Nicole Rasmussen as IOWA, 7/1/26 - 6/30/27

Conflict of Interest Disclosure:

- None

School/Community Presentations:

Name	Position/Role	Presentation
none		

Celebrate LILA:

- 3 paraprofessionals successfully completed student teaching
- The LILA Foundation's Gala was fun and successful
- Senior Spotlights are running on social media
- Board Member Chapman completed her successful Senegal journey

School Update

- Strategic Plan Pillar 1: Dynamic Student Experience
    - MCA testing has been completed
    - Diploma testing nearing completion
- Strategic Plan Pillar 2: Collaborative Community
    - Executive Director Peterson spoke at a Forest Lake Commerce Meeting giving a community update and presented incoming Executive Director Nicole Rasmussen
- Strategic Plan Pillar 3: Professional Excellence
    - Authorizer visit completed successfully

    - No anti-nepotism waiver needed
- Strategic Plan Pillar 4: Advancing LILA's Future
    - No major legislative updates - meetings happening behind closed doors
    - New worst-case enrollment scenario is predicted to be a 2% drop

Action Items

Action Item: Treasurer's Report (March 2026 Financials)

Explanation	Board review and approval per LILA's internal control practices

Motion	Motion to approve Treasurer's Report (February 2026 Financials)

Made by	Jonell Pacyga	Seconded by	Corey Purkat

Discussion	Review of report

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Donations Report

Explanation	Board approval requested

Motion	Motion to approve Donations Report

Made by	Corey Purkat	Seconded by	Jennifer May

Discussion	None

Vote		Yea	8	Nay	0	Abstain	1

			Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman				Feagan

Decision	Motion carries.

Action Item: Review Policy 124 School Director Succession

Explanation	Board review and approval required

Motion	Motion to approve Review Policy 124 School Director Succession

Made by	Michael Rynders	Seconded by	Kevin Hathaway

Discussion	None

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.ogramme application letter

Action Item: Amend Policy 220 Purchasing

Explanation	Board review and approval required

Motion	Motion to approve Amend Policy 220 Purchasing

Made by	Jonell Pacyga	Seconded by	Michael Rynders

Discussion	Changes per new SMART financial software

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Amend Policy 308 Student Discipline

Explanation	Board review and approval required

Motion	Motion to approve Amend Policy 308 Student Discipline

Made by	Karl Schaumann	Seconded by	Kevin Hathaway

Discussion	Minor formatting changes

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Amend Policy 324 Smoke, Nicotine and Tobacco-Free Environment

Explanation	Board review and approval required

Motion	Motion to approve Amend Policy 324 Smoke, Nicotine and Tobacco-Free Environment

Made by	Jennifer May	Seconded by	Kevin Hathaway

Discussion	Minor formatting changes

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Amend Policy 328 Transportation

Explanation	Board review and approval required

Motion	Motion to approve Amend Policy 308 Student Discipline

Made by	Jonell Pacyga	Seconded by	Michael Rynders

Discussion	Changes to include LILA-contracted busses

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve Allison Wagstrom as the required non-employee teacher relicensure committee member from Aug 1, 2026 through July 31 2028

Explanation	Board review and approval required

Motion	Motion to Approve Allison Wagstrom as the required non-employee teacher relicensure committee member from Aug 1, 2026 through July 31 2028

Made by	Corey Purkat	Seconded by	Jonell Pacyga

Discussion	None

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Action Item: Approve resolution for Nicole Rasmussen as IOWA for FY27

Explanation	Board review and approval required

Motion	Motion to Approve resolution for Nicole Rasmussen as IOWA for FY27

Made by	Michael Rynders	Seconded by	Jonell Pacyga

Discussion	None

Vote		Yea	8 Schaumann	Nay	0	Abstain	1 Feagan

			May Hathaway Pacyga Purkat Rynders Turner Chapman				

Decision	Motion carries.

Dialog/Discussion Items

- FY27 Budget draft - discussion and review
- Director Evaluation - to occur after Executive Committee Meeting on 6/9/2026

Reports

Subject	Finance & Audit Committee Meeting Minutes, 5.11.2026 (for review and file)
Discussion	Reports are filed.

Subject	Policy Committee Meeting Minutes, 5.11.2026 (for review and file)
Discussion	Reports are filed.

Subject	Recent New Hires/Terminations (for review and file)
Discussion	Reports are filed.

Consent Agenda

Action Item: Approve Consent Agenda (Board folder)

Motion	Motion to approve Consent Agenda (4.14.2026 Board Meeting Minutes)

Made by	Jennifer May	Seconded by	Karl Schaumann

Discussion	None

Vote		Yea	8 Schaumann May Hathaway Pacyga Purkat Rynders Turner Chapman	Nay	0	Abstain	1 Feagan

Decision	Motion carries.

Announcements

- Community Updates
  - Prom is next weekend
  - Color run at upper school last day of school
  - IB Showcase on Monday
  - LILA student BL - western nation individual champion in archery
- Board Member Training Updates
  - Jonell Pacyga, *Minnesota SLIFE Conference,* 4.25.26 including sessions a) “Never Meet in Crisis: Strategies to Promote School Connection Among Immigrant and Refugee Children and Families” by Dr. Saida Abdi & Jasmine Banegas (2 Mental Health CEUs), b) “Supporting Others, Sustaining Yourself: Trauma-Informed Care in Action” by Jenna Christie-Tabron (1.5 Mental Health CEU), c) and presenting in “Multi-Institution Pre-Service Teacher Panel”.
  - Julie Lundgren, Minnesota Council of Nonprofits 4.27.2026 webinar, “Addressing Fraud town hall”. Efforts and recommendations for nonprofit leaders to elevate the critical work of MN nonprofits, provide facts about MN nonprofits and fraud prevalence, and advocacy tips. CLA Staying Ready vs. Getting Ready: Building Resilient Nonprofits, webinar on 05/07/2026
  - Jennifer May, Training Wheels Experiential Education Conference. 4.22.36 - 4.23.26 a) “Measuring the ROI of Experiential Educational Programs”, b) “Debriefing Tools and Techniques”, c) From Surviving to Thriving: The Art and Science of Sidestepping Burnout”, d) “Using Metaphors and Similes to Enhance Educational Experiences”.
  - Erin Chapman, Fulbright Teachers For Global Classrooms, Senegal trip 04/11/2026 - 04/28/2026
  - Corey Purkat (5.7.2026): “CLA Staying Ready vs. Getting Ready: Building Resilient Nonprofits” by CliftonLarsonAllen’s Jacqueline Dodson, John Hughes, and Vincent Shih

Reflection on Board Performance

- Chair-led activity

Adjourn:

Motion	Motion to adjourn at 7:30pm