No. 4430
SECTION: PERSONNEL
TITLE: SUPPLEMENTAL CONTRACTS

ADOPTED: 1/17/72
READOPTED: 1/29/14;11/15/16;8/20/19; 4/20/21;8/12/25
REVISED: 5/23/00;4/24/01;5/15/06; 6/21/10

OXFORD AREA SCHOOL DISTRICT

A. The Board of School Directors, upon recommendation of the Superintendent, may appoint qualified personnel to direct and supervise Board approved activities which are not normally recognized as part of the teaching assignment.

B. All attempts shall be made to distribute supplemental contracts to as many different professional staff members as are qualified. Preference for the assignment of individuals to fill supplemental contracts shall be given to- the most qualified candidate.

C. Supplemental contracts for these school related duties shall be valid for the duration of the activity and not extend beyond one school year.

D. Payment for services, according to the board approved supplemental salary schedule, will be made upon certification that the activity and all related responsibilities have been satisfactorily completed. In the case of year-long activities partial payments may be requested after the end of the first semester.

E. The performance of persons holding supplemental contracts will be evaluated at the conclusion of the activity.

F. Administrative procedures to implement this policy shall be developed.