BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
January 23, 2023 – 7:00 P.M.
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Tom Gibson. Six members were present.

MEMBERS PRESENT	OTHERS PRESENT
Tom Gibson – President	Jeff Hersh, Superintendent of Schools
Tom Gibson – Newly Elected President	Debbie Coleman, Clerk of the Board
Jennifer Bain – Vice President	Steve Williams, Director of Business and Finance
Jeremy Bennett – Newly Elected Vice President	Gillian Macias, Assistant Supt. of Personnel
Dr. Susan Norton	Jennifer Reed, Asst. Supt. of Learning Services
Courtney Williams	Dr. Angie Karraker, Director of Special Services
Kelly Ramseyer	David Morford, Principal of Campus High School
	David Herbert, Director of IT
	Adia Ludwig, Communications Director
	B.J. Knudson, Executive Director of Operations
	Others

1.0 MEETING OPENING

1.1 Call to Order
Tom Gibson called the meeting to order at 7:00 p.m. with six members present.

1.2 Flag Salute – Oatville School newly formed Student Council students from grades 4-5 led the Board in the Pledge of Allegiance. Students participating were: Eric Railey, Anna Peitz, Liam Oyster, Kannica Vonn, Caleb Marentette, Tegan Wilkey, Lucas Dougan, Jocelyn Silva, Tessa Gurley, Knova Perry, Kaynan Hough, Landon Traugott, Adeline Alaniz, Ethan Newell, Abigail Moore, Peyton Potter and Erik Johnson.

Board Appreciation: Ruth Clark Elementary School students performed a song for the Board. Ruth Clark students performing were: Layla Brim, Layla Morgan, Arianna Anderson, Carly Crawford, Silas Hendrickson, Maddie McClellan, Carina Xiong, Zimmerly Welch, Karli Pameticky, Quinn Watson, Caelyx Streeter and Jordan Landrum. Ms. Quintero led the group.

1.3 Election of Board Officers
Mr. Gibson opened the floor for nominations for Board president.

Dr. Susan Norton nominated Tom Gibson for president.

Mr. Gibson asked if there were additional nominations.
There were no additional nominations, so nominations closed.

Tom Gibson received 6 votes and was elected Board president.

Newly elected Board president, Tom Gibson, opened the floor for nominations for vice-president.

Jennifer Bain and Dr. Norton nominated Jeremy Bennett for vice-president.

Mr. Gibson asked if there were additional nominations.
Hearing none, nominations closed.

Jeremy Bennett received 6 votes and was elected vice president.

1.4 President;s Announcements (No Documentation)

- Election of Negotiations Team – Postponed until the February BOE Meeting.
- Thank you to the Fall Festival for supporting USD 261.
- Thank you to the HMS Choir.
- Campus football players, Kyle Butcher, Christian Sicard and Harley Buller, made 1 st team, all league. Remey Buckles made 2 nd team all league and honorable mentions went out to Brock Jensen, Skylar Rardin and Kyle Butcher. Kyle Butcher will play in the Kansas Shrine Bowl on July 15, 2023 at Hays State.

1.5 Superintendent's Announcements (No Documentation)

- Mr. Hersh thanked Dr. Clint Schutte for his years of service to USD 261.
- Mr. Hersh introduced and welcomed Mr. Steven Williams, the new Interim Director of the Business Department.
- Congratulations to Tom Gibson and Jeremy Bennett for their willingness to take on the position of Board president and vice president.
- Thank you to the Oatville Student Council for leading the Board in the Flag Salute and Ruth Clark choir for their performance for Board Appreciation Month.
- January is Board of Education appreciation month. Mr. Hersh read the proclamation of appreciation to the Board. Board members received items of appreciation from the District schools including cards and art work from District students. Campus High School FACS class provided charcuterie boards (finger foods) in honor of Board Appreciation Month. Mr. Hersh thanked the members on the Board for their dedication and service to USD 261.
- Joint Campus Student Council and Board of Education Breakfast will be held during the fourth quarter.
- Campus High School teacher Mr. Cody Kirkendoll, was one of 32 teachers across the state of Kansas to be awarded the Kansas Horizon Award. Campus High School principal, Mr. David Morford, nominated Mr. Kirkendoll for the award.
- 261derful Presentation - Those individuals receiving the 261derful award are:
  Retirees : Kim Newby - Campus High School, Susan Callaway - Campus High School, Marita Holton – Food Service, Connie Schaef - Campus High School, Cindy Sherman - Campus High School, Jan Ward – Haysville Middle School. Tracy Chase – Tri-City for staff assistance.
  From the Maintenance Department for responding to incidents over Christmas Break: Alan Barton, Mark Tombau, Mark Haupt, Larry Slaughter, Bryan Corbett, Grant Stranthan, Rodney Smith, Kyle Burger, Carissa Vince, Patrick Riggle, Glen Durham, Freddy Robinson, B.J. Knudson and Jace Knudson.
  Ruth Clark Elementary School singers performed for Board appreciation. Those students performing were: Layla Brim, Layla Morgan, Arianna Anderson, Carly Crawford, Silas Hendrickson, Maddie McClellan, Carina Xiong, Zimmerly Welch, Karli Pameticky, Quinn Watson Caelyx Streeter and Jordan Landrum.

1.6 Campus High School Student Council Report
Student Council Executive Board President Maddie Carpenter was not able to attend the BOE meeting but provided a list of Student Council events:
Getting ready for the GEM 5k
Staff appreciation
Student Council Elections
Joint Board/Student Council Breakfast
Homecoming

1.7 New and Good (No Documentation)

- Haysville Education Foundation
  Dr. Susan Norton gave a brief report to the Board regarding the Education Foundation. Education Foundation grant recipients are: Sarah Henning - Campus High School, Tyler Balsters - Campus High School, Darrin May – Campus High School, Melinda Buff / Samantha Sexton - Campus High School, Casey Meier - Campus High School, Bill Welch - Campus High School, Maureen Corcoran - Campus High School, Shelly Swearingen – Haysville West Middle School, Stephanie High – Oatville Elementary School, Cassandra Hughes – Rex Elementary School, Jessica Terry – Rex Elementary School, Amalia Ramirez-Cherry - Ruth Clark Elementary School, Amy Driskill - Ruth Clark Elementary School and Paul Graves – Haysville Middle School.

1.8 Approve/Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Bain/Williams) Motion carried 6-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

2.2 Remarks/Comments from District Visitors – 2 min.
Mr. David Herbert greeted the Board.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel

3.3 Gifts and Grants

- Parents As Teachers received a grant from the Beach Family Foundation in the amount of $5,000.00 to be used to purchase books for family visits and a big book easel.
- Prairie Elementary School received a donation of Love and Logic DVD's and books.
- Homeless Services/Foster Care received a donation of $1000.00 to use for District families from Credit Union of America.
- Homeless Services/Foster Care received two donations of $250.00 each from the Sedgwick County Sheriff's Office.
- Homeless Services/Foster Care received a donation of 81 holiday food boxes with an approximate value of $100.00 per box from the Sedgwick County Sheriff's Office.
- Homeless Services/Foster Care received a donation of 24 boxes of office supplies from Mr. Charlie Martin.
- Ms. Jessica Carr, HMS physical education teacher, and Shawn Becker, HMS SPED teacher were each awarded a $500.00 grant for classroom projects from Credit Union of America.
- The HMS Structured Learning Room received a donation of a Make-A-Fort Explorer Kit valued at $94.99 from Credit Union of America.
- Ruth Clark Elementary School received a donation from their PTO for $1300.00 to be used to help purchase books from the Read to Them program.

- The Rex Elementary Angel Fund has received donations in the amounts of $50.00, $25.00, $100.00, $5.00, $20.00 and $300.00 all from anonymous donors.
- The Freeman Elementary Angel Fund has received donations in the amounts of $60.00, $50.00, $100.00 and $80.00 all from anonymous donors.
- The Ruth Clark Elementary Angel Fund has received a donation in the amount of $30.00 from an anonymous donor.
- The Campus High School Angel Fund received a donation in the amount of $100.00 from an anonymous donor.
- The Transportation Department has been awarded the Kansas Clean Diesel grant which will reimburse the District up to 25% of eligible projects costs.

3.4 Resolution Regarding a Change of Treasurer for USD 261

3.5 Approve/Amend Consent Agenda
MOTION to approve the Consent Agenda as presented.
(Williams/Ramseyer) Motion carried 6-0.

4.0 TREASURER'S REPORT / BILLS – PDF
Mr. Steve Williams presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Norton/Bain) Motion carried 6-0.

5.0 REPORTS – Focus on Learning
No Reports

6.0 ACTION ITEMS

6.1 KASB Board Policy Section(s) G
Mr. Hersh was present to answer questions from the Board regarding KASB Board Policy Section G.
MOTION to approve KASB Board Policy Section G as presented.
(Bennett/Ramseyer) no votes - motion failed.
MOTION to approve KASB Board Policy Section G with the addition of mother-in-law, father-in-law and specify full-time employees to the Nepotism section.
(Bennett/Ramseyer) Motion carried 6-0.

6.2 Strategic Plan Final Approval
Mr. Hersh was present to answer questions from the Board regarding the Strategic Plan Final Approval.
MOTION to approve the Strategic Plan Final Approval as presented.
(Norton/Bain) Motion carried 6-0.

6.3 New Class Proposals
Ms. Jennifer Reed was present to answer questions from the Board regarding New Class Proposals.
MOTION to approve the E-Sports class proposal as presented.
(Bain/Norton) Motion carried 6-0.
MOTION to approve the Military History class proposal as presented.
(Williams/Ramseyer) Motion carried 4-2. Gibson and Bennett voted no.

6.4 Bid Approval for Heating and Air Units
Mr. B.J. Knudson presented information to the Board and requested bid approval for heating and air units for the new Print Shop at Campus High School from Comfort Systems for $31,900.00.
MOTION to approve the bid for heating and air units for the new Print Shop at Campus High School from Comfort Systems for $31,900.00 as presented.
(Bain/Bennett) Motion carried 6-0.

7.0 FIRST READINGS

7.1 Absentee Policy

Ms. Jennifer Reed presented information to the Board regarding the updated Absentee Policy.
This was a first reading with no action requested from the Board.

7.2 KASB Board Policy Section(s) H

Mr. Hersh presented information to the Board regarding KASB Board Policy Section H.
This was a first reading with no action requested from the Board.

7.3 Superintendent Policy Regarding Travel Percentage and Per Diem

Mr. Hersh presented information to the Board regarding Travel Percentage and Per Diem, Board Policy GAN.
This was a first reading with no action requested from the Board.

7.4 Pre-K Classroom Numbers

Ms. Jennifer Reed presented information to the Board regarding Pre-K Classroom Numbers.
Ms. Reed is suggesting the suggested Pre-K class size numbers be capped at 20 and to include Pre-K with the Board guidelines for kindergarten – 3rd grade and grades 4th - 5th.
This was a first reading , but the Board took action to expedite this process.
MOTION to approve capping Pre-K class size at 20 students and including Pre-K with the Board guidelines for kindergarten – 3rd grade and grades 4th – 5th as presented.
(Norton/Williams) Motion carried 6-0.

7.5 Permission to Seek Bids for a 72-Passenger Bus and a Handicapped Accessible Bus

Mr. B.J. Knudson presented information to the Board requesting Board approval to seek bids for a 72-passenger bus and a handicapped accessible bus. This will be paid out of the 2023-2024 budget.
This was a first reading , but the Board took action enable the bidding process to begin immediately.
MOTION to give permission to Seek Bids for a 72-Passenger Bus and a Handicapped Accessible Bus as presented.
(Norton/Bain) Motion carried 6-0.

8.0 DISCUSSION/REPORT ITEMS

8.1 Future Agenda Items

- All First Readings (if any) moved to Action Items
- 261derful Presentation
- Flag Salute – February – Campus
- School Based Health Care Clinic Report – Long – February
- Summer Exploration and Enrichment – Reed – 1st Read - February
- Curriculum Adoptions (ELA and Math) – Reed – February
- Campus EMT Curriculum Proposal – Reed – February
- KASB Policy Section I – February
- Haysville High School Alternative Scheduling – Report – Winter - February
- Handbooks – 1st Read – Macias - March
- 2023 – 2024 District Calendar – 1st Read - March
- Capital Outlay – 1st Read - March

8.2 Board Calendar

9.0 EXECUTIVE SESSION – Executive Session - Nonelected Personnel

Nonelected Personnel - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency. Justification: To protect the District's right to the confidentiality of its negotiating position and the public interest.

1. Nonelected Personnel – Superintendent Goals

MOTION to take a 5-minute break from 8:50 p.m. until 8:55 p.m. then go into executive session at 8:55 p.m. for 30-minutes, to return at 9:25 p.m. for the discussion of nonelected personnel.
(Gibson/Bennett) Motion carried 6-0.

The Board invited Mr. Hersh to join them in Executive Session at 9:20 p.m.
Mr. Hersh joined the Board in Executive Session at 9:20 p.m.

The Board reconvened at 9:25 p.m. with four members present.
(Gibson, Williams, Bennett and Bain)

Mr. Hersh returned to the Board Room at 9:25 p.m.

2. Nonelected Personnel – Personnel Matter

MOTION to go into executive session at 9:25 p.m. for 10-minutes, to return at 9:35 p.m. for the discussion of nonelected personnel.
(Gibson/Williams) Motion carried 4-0

The Board invited Mr. Hersh, Ms. Macias, and Angie Karraker to join them in Executive Session.
Mr. Hersh, Ms. Macias and Ms. Karraker joined the Board in Executive Session at 9:25 p.m.

The Board reconvened at 9:35 p.m. with four members present.
(Gibson, Norton, Bennett and Ramseyer)

MOTION to return to Executive Session for 10-minutes to return at 9:45 p.m.
(Gibson/Bennett) Motion carried 4-0.

Mr. Hersh, Ms. Macias and Ms. Karraker returned to the Board Room at 9:45 p.m.

The Board reconvened at 9:45 p.m. with six members present.

10.0 ADJOURNMENT

Meeting adjourned at 9:46 p.m.

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Tom Gibson, Board of Education President

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Debra M. Coleman, Board of Education Clerk