REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
June 9, 2025 – 7:00 P.M.
(A live link to this meeting is available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute
- 1.3 President's Announcements (No Documentation)
  - Schedule Superintendent's Evaluation
- 1.4 Superintendent's Announcements (No Documentation)
  - 261derful Awards (Place Holder)
  - Capital Improvement Process (Place Holder)
- 1.5 Campus High School Student Council Report – (Place Holder) - (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Campus High School Out-of-State Travel Request
- 3.5 Haysville Middle School Out-of-State Travel Request
- 3.6 Loyd Group, LLC Audit Engagement Letter
- 3.7 Food Service, Sponsor's Unpaid Meal Charge Information and Policy EE
- 3.8 Approve JGCA Wellness Policy
- 3.9 USD 261 Contracts: Learning Services Department
- 3.10 Campus High School Early Graduation Requests for 2026

MOTION TO APPROVE/AMEND 3.0 CONSENT AGENDA (No Documentation)

4.0 TREASURER'S REPORT / BILLS – Ryan - PDF – *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1)*
- 4.1 Set Special Meeting Dates and Budget Approval Dates

  Needs Assessment – Reed – Special Meeting August 18th
  Budget Workshop – Ryan – Regular Meeting / Treasurer's Report August 18th
  Revenue Neutral Rate Hearing – Ryan – Special Meeting September 8th
  Budget Hearing – Ryan – Special Meeting September 8th
  Budget Approval – Ryan – Regular Meeting September 8th

5.0 REPORTS – Focus on Learning
- Free Breakfast Program Update – Lee – *(Resources, Goal 1)*
- Child Nutrition Programs Procurement Plan – Lee - *(Resources, Goal 1)*
- Transportation Update – Bloomer - *(Resources, Goal 1)*
- Grounds Update – Knudson - *(Resources, Goal 1)*

6.0 ACTION ITEMS
- 6.1 Bond Resolution approving the issuance of General Obligation Refunding and School Building Bonds, Series 2025-A – Brett and/or Stephen Shogren with Stifel *(Resources, Goals 1, 2, 3)* - PDF
- 6.2 Authority to Close Out the 2024/2025 Budget – Ryan - (*Resources, Goal 2)*

7.0 FIRST READINGS
- 7.1 Policy KG-Use of School Facilities by Community Groups - Ryan

8.0 EXECUTIVE SESSION – If Needed
1. Negotiations (Place Holder) – Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.
2. Real Property - Preliminary discussion relating to the acquisition of real property – To protect the district's financial interest and bargaining position.

9.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE. HAYSVILLE, KANSAS*
May 12, 2025 – 7:00 P.M.
*** (A live link to this meeting has been made available on the USD 261 website.)**

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Jennifer Bain. Seven members were present.

MEMBERS PRESENT
Jennifer Bain – President
Kelly Ramseyer, Vice President
Barbara Walters
Tosha White
Courtney Williams
Jeremy Bennett
Greg Fenster

OTHERS PRESENT
Jeff Hersh, Superintendent of Schools
Debbie Coleman, Clerk of the Board
Craig Ryan, Assistant Superintendent of Business and Finance
Gillian Macias, Assistant Supt. of Personnel
Dr. Jennifer Reed, Asst. Supt. of Learning Services
Dr. Angie Karraker, Director of Special Services
Jason Soupene, Director of IT
Adia Ludwig, Communications Director
B.J. Knudson, Executive Director of Operations
Others

1.0 MEETING OPENING

1.1 Call to Order
Board President Jennifer Bain called the meeting to order at 7:00 p.m. with seven members present.

1.2 Flag Salute – Ruth Clark Elementary School students led the Board in the Pledge of Allegiance. Students participating were: Keelan Hrabe, Andromeda (Andy) Matthews, Jordan Karlstrom, Myka Porter, Stella Kliewer, Hunter Jones, Raylene Lambert, Arianna Nguyen, Elijah Moore, Maylee Morse, Liberty Jones, Evelyn Butler, Audrey Dougherty, and La'Ryia Carter.

1.3 President's Announcements (No Documentation)

- End of Year – Hoping everyone has a great summer.

1.4 Superintendent's Announcements (No Documentation)

- USD261derful Presentation (Place Holder)
  Lauren Kliewer - Teacher – CHS, and Leslie Zamora - Secretary - Nelson Elementary.
  B.J. Knudson was named the Haysville Chamber of Commerce Volunteer of the Year at the annual banquet in April. B.J. was not able to attend the banquet so the Chamber gave B.J. the award during tonight's BOE Meeting.
- Graduation/Promotion Parade dates:
  Campus-Sunday, May 18, 2025, 1:00 p.m., at WSU KOCH Arena
  Haysville High School, May 18, 2025, 5:00 p.m., at Bethel Life Center
  Haysville West Middle School Promotion Parade, May 19, 2025, 7:00 p.m.
  Haysville Middle School Promotion Parade, May 20, 2025, 7:00 p.m.
- Board members are invited to attend the End of Year Event held at Bethel Life on May 20th at 1:30 p.m.
- Bond Update
  Martin Roofing has done core samples to determine the condition of the roofs. Results will be in on Tuesday, May 13, 2025.

1.5 Campus High School Student Council Report - (Place holder Until September BOE Mtg.)

1.6 New and Good (No Documentation)

- Barb Walters announced the Certified Medication Assistant pinning was held today at Campus High School. Congratulations to everyone.
- Jeremy Bennett announced that his oldest daughter will be graduating on Sunday.

1.7 Approve/Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Williams/Bennett) Motion carried 7-0.

2.0 DISTRICT PATRON/PERSONNEL TIME

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
Ms. Bailey Hayden, 6428 Juno, Wichita, KS, 67215.
As this was a personnel topic the Board invited Ms. Hayden and Mr. Hersh to join them in Executive Session for Non-Elected Personnel – To protect the privacy interests of an identifiable individual.
MOTION to go into Executive Session at 7:23 p.m. for 5-minutes to return at 7:28 p.m.
(Bain/Bennett) Motion carried 7-0.
The Board, Ms. Hayden, and Mr. Hersh returned to the Board Room at 7:28 p.m.
No action taken.

2.2 Remarks/Comments from District Visitors – 2 min.
Kimberly Murrow, 4641 S. Doris Ct., Wichita, KS, 67215.
Ms. Murrow spoke to the Board for two minutes in support of longevity teachers.

3.0 CONSENT AGENDA

3.1 Previous Minutes

3.2 Routine Personnel
Ms. Gillian Macias introduced Ms. Dawn Blue as the new Oatville Elementary School principal and Mr. Robert Wright as the new Haysville West Middle School Assistant Principal and Athletic Director.
Updated Routine Personnel was added to the May 12, 2025 Board meeting webpage and hard copies were distributed to the Board.

3.3 Gifts and Grants
- Food Service received the following donations for Angel Funds:
  $50.00 donation for Oatville Elementary School from anonymous donor.
  $25.00 donation for Rex Elementary School from anonymous donor.
- SPARK received a $275.00 donation for a pizza party from Sheri Antes.
- Campus High School/Noah Alexander received a $500.00 donation from Charlie's Car Wash.

3.4 License Renewal – Microsoft, Google, and Aristotle - Soupene

3.5 Transportation – Purchase one 14 – passenger and two 72 – passenger buses

3.6 Annual Paper Bid - Ryan

3.7 Appeal Hearing Officer Decision

3.8 Oatville Elementary School Principal

3.9 Haysville West Middle School Athletic Director / Assistant Principal

3.10 Purchase of Genie Towable Lift

APPROVE/AMEND 3.0 CONSENT AGENDA
MOTION to approve 3.0 Consent Agenda as presented.
(White/Walters) Motion carried 7-0.

4.0 TREASURER'S REPORT / BILLS – PDF
Mr. Craig Ryan presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(Bennett/Ramseyer) Motion carried 7-0.

5.0 REPORTS – Focus on Learning
- PTO Accounting Process - Ryan
- Kindergarten Readiness Program – Reed
- Online Curriculum Update – Reed

6.0 ACTION ITEMS

6.1 Handbooks – Macias – *(Student Engagement, Goal 1,2,3; Resources, Goal 1)*
Ms. Macias presented information to the Board regarding the updated handbooks.
MOTION to approve the updated handbooks as presented.
(Williams/Walters) Motion carried 7-0.

7.0 FIRST READINGS
None

8.0 EXECUTIVE SESSION

1. Negotiations - Matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency.

Executive Session for Negotiations was not needed.

2. Non-Elected Personnel – To protect the privacy interests of an identifiable individual.

MOTION to go into executive session at 7:53 p.m. for 15-minutes, to return at 8:08 p.m. for the discussion of Non-Elected Personnel.
(Bain/Bennett) Motion carried 7-0.

The Board invited Mr. Hersh, Ms. Gillian Macias and Dr. Karraker to join them in Executive Session at 7:53 p.m.

Four members of the Board and Mr. Hersh returned to the Boardroom at 8:08 p.m.
(Bain, Bennett, Walters, and White)
MOTION to return to Executive Session for 10-minutes to return at 8:18 p.m.
(Bain/Bennett) Motion carried 7-0.

Ms. Macias and Dr. Karraker returned to the Boardroom at 8:07 p.m.

Seven members of the Board, and Mr. Hersh returned to the Boardroom at 8:18 p.m.

No action was taken.

9.0 ADJOURNMENT
Meeting adjourned at 8:18 p.m.

_____
Jennifer Bain, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

New Hires						
Staff Last Name	Staff First Name	Position	Building / Department	Years of Experience	Effective Date	Position Type
Allan	Jacob	Assistant Football Coach	HMS	N/A Supplemental	5/20/2025	Supplemental
Broadbent	Clorie	Math Teacher	HMS	12	8/1/2025	Certified
Dietrich	Denisa	SpEd Para	Nelson	0	5/16/2025	Classified
Evans	Jaclyn	Benefits Clerk	Admin	2	6/2/2025	Classified
Henry	Jennifer	SpEd Teacher	Oatville	0	8/1/2025	Certified
Jinkens	Jason	Head Boys Tennis Coach	HMS	N/A Supplemental	8/1/2025	Supplemental
Karr	Jessica	Head Girls Tennis Coach	HMS	N/A Supplemental	8/1/2025	Supplemental
Lill	Cody	Assistant Scholars Bowl Coach	CHS	N/A Supplemental	8/1/2025	Supplemental
Lusk	Mary	Math Teacher	CHS	30	8/1/2025	Certified
Manuel	Jessica	Department Chair Elementary Nurse	Rex	N/A Supplemental	7/1/2025	Supplemental
Marrs	Kimberly	Assistant Principal / Athletic Director	HMS	16	7/1/2025	Certified
McCandless	Kelsey	STEAM Teacher	Prairie	7	8/1/2025	Certified
Mills	Rachel	1st Grade Teacher	Ruth Clark	10	8/1/2025	Certified
Phillips	Natasha	SpEd Teacher	Prairie	4	8/1/2025	Certified
Pickens	Becky	Library Media Specialist	Rex	15	8/1/2025	Certified
Schaef	Jarrett	ELA Department Chair	CHS	N/A Supplemental	7/1/2025	Supplemental
Sheler	Derek	Head Girls Wrestling Coach	HMS	N/A Supplemental	5/8/2025	Supplemental
Sheler	Derek	Assistant Football Coach	HMS	N/A Supplemental	5/13/2025	Supplemental
Sims	Fred	Assistant Boys Basketball Coach	HMS	N/A Supplemental	6/3/2025	Supplemental
Stieber	Angela	Assistant Girls Tennis Coach	HWMS	N/A Supplemental	5/19/2025	Supplemental
Stuckey	Melody	Director for Special Education	SpEd	23	7/1/2025	Certified
Summerhouse	Denise	Head Boys Tennis Coach	CHS	N/A Supplemental	5/22/2025	Supplemental
Summerhouse	Denise	Head Girls Tennis Coach	CHS	N/A Supplemental	5/22/2025	Supplemental
Teoxon	Maria	Math Teacher	CHS	19	8/1/2025	Certified
Weldin	Crystal	Department Chair Secondary Nurse	HWMS	N/A Supplemental	7/1/2025	Supplemental
Willig	Jeremy	Drivers Education Instructor (Summer)	CHS	N/A Supplemental	5/23/2025	Supplemental

*Please Note: The maximum years of experience a new hire for Classified Staff can be given is five years.

In-District Transfers							
Staff Last Name	Staff First Name	Current Position	Current Building/Department	New Position	New Building/Department	Effective Date	Position Type
Blue	Dawn	Assistant Principal / Athletic Director	HMS	Principal	Oatville	7/1/2025	Certified
Brown	Amanda	SpEd Teacher	Freeman	SpEd Teacher (Special Programs - PBIS)	HWMS	8/1/2025	Certified
Brown	Tiffany	SpEd Instructional Coach	SpEd	Assistant Director for Special Education	SpEd	7/1/2025	Certified
Cline	Lori	General Education Teacher	CHS	SpEd Teacher	CHS	5/21/2025	Certified
Driskill	Amy	Assistant Girls Cross Country Coach	CHS	Head Girls Cross Country Coach	CHS	5/15/2025	Supplemental
McCarty	Krystal	SpEd Teacher	Prairie	SpEd Instructional Coach	SpEd	8/1/2025	Certified
McDaniel	Rose	Food Service	Tri-City	Food Service	Rex	5/12/2025	Classified
Montgomery	Peyton	5th Grade Teacher	Prairie	3rd Grade Teacher	Prairie	8/1/2025	Certified
Olinger	Krystl	4th Grade Teacher	Freeman	6th Grade Math Teacher	HMS	8/1/2025	Certified
Owens	Richard	Custodian	HWMS	Custodian	Nelson	5/22/2025	Classified
Prichard	Emily	SpEd Teacher	Rex	SpEd Teacher (IEP Writer)	CHS	5/21/2025	Certified
Redelsheimer	Olivia	3rd Grade Teacher	Prairie	Elementary Assistant Principal	Nelson/Prairie	8/1/2025	Certified
Reinstatler	Jesse	Custodian	Nelson	Custodian	CHS	5/22/2025	Classified
Rogers	Laura	SpEd Teacher- Gifted	Ruth Clark	SpEd Teacher- Gifted	Prairie	8/1/2025	Certified
Sheler	Derek	Assistant Boys Wrestling Coach	HMS	Head Boys Wrestling Coach	HMS	5/8/2025	Supplemental
White	Jennifer	Kindergarten Readiness Teacher	Freeman	Behavior Specialist	Freeman	8/1/2025	Certified
Williams	Jan	Benefits Clerk	Admin	HR Clerk	Admin	6/2/2025	Classified
Woodrome	Melissa	Kindergarten Teacher	Oatville	Kindergarten Teacher	Freeman	8/1/2025	Certified

Separations (Resignations, Retirements, Terminations)					
Staff Last Name	Staff First Name	Position	Building / Department	Effective Date	Position Type
Alder	Renee	Nurse Para	HMS	5/20/2025	Classified
Barrientos	Dana	ESOL Teacher	Freeman/Nelson	5/21/2025	Certified
Bechtold	Sean	Assistant Football Coach	HWMS	5/15/2025	Supplemental
Berk	Hannah	Speech Language Pathologist	SpEd	5/21/2025	Certified
Bourn	Travis	Assistant Wrestling Coach	CHS	5/20/2025	Supplemental
Caldwell	Alfonso	Security Guard	CHS	5/30/2025	Classified
Clark	Kayla	SpEd Para	Freeman	5/20/2025	Classified
Conrad	Josie	Gen Ed Para	Freeman	4/8/2025	Classified
Cooper	Jessica	Secretary	HMS	5/23/2025	Classified
Cundiff	Delanie	SpEd Para (Special Programs)	CHS	5/20/2025	Classified
Dye	Tricia	FCCLA Sponsor	CHS	5/21/2025	Supplemental
Flowers	Kinzie	SpEd Para (Special Programs)	HWMS	5/20/2025	Classified
Goss	Dallas	Library Para	HMS	5/20/2025	Classified
Holverson	Shelby	Nurse	Oatville	5/31/2025	Certified
Karraker	Angie	Director for Special Education	SpEd	6/30/2025	Certified
Lee	Richard	Head Boys Tennis Coach	HMS	8/8/2025	Supplemental
Lee	Richard	Head Girls Tennis Coach	HMS	8/8/2025	Supplemental
Loewen	Ruth	SpEd Teacher (Social Studies)	CHS	5/21/2025	Certified
Miller	Sarah	SpEd Teacher	Oatville	5/21/2025	Certified
Oathout	Lyndsie	7th Grade Head Volleyball Coach	HMS	5/29/2025	Supplemental
Rini	Christina	SpEd Para	CHS	5/15/2025	Classified
Ritthaler	Mariah	Gen Ed Para	Ruth Clark	5/21/2025	Classified
Stanley	Douglas	Head Softball Coach	CHS	06/03/2025	Supplemental
Unrein	Evie	STEAM Teacher	Prairie	5/20/2025	Certified
Weber	Lee	P.E. Teacher	CHS	5/27/2025	Certified
Williams	Molly	Drivers Education Instructor (Summer)	CHS	5/22/2025	Supplemental
Young	Courtney	Teacher of Students with Visual Impairments	SpEd	5/21/2025	Certified

USD#261-Haysville Food Service Department
132 Stewart Door #15
Haysville,KS 67600
(316)554-2219

Haysville Food Service Department
132 Stewart Door#15
Haysville,KS 67060

To: Haysville Board of Education
From: Gina Lee, Food Service Director

Re: Donation

To Whom It May Concern:

May 12, 2025: Food Service Department received a $25.00 check for the Angel fund account at Rex Elementary School from an anonymous donor.

May 19, 2025: Food Service Department received $20.00 cash for the Angel fund account at Prairie Elementary School from an anonymous donor.

Thank You,

Gina Lee, Director

Food Service Department

CAMPUS
HIGH SCHOOL

Website:
www.usd261.com/Campus

Telephone: 316.554.2236
Fax: 316.554.2241

Shane Seeley, Principal
Suzie Cochran, Assistant Principal
Anthony Fulton, Assistant Principal

Bethany Craig, Assistant Principal
Chris Jensen, Assistant Principal
Ron Allan, Athletic Director

To: Haysville Board of Education

From: Campus High School

Re: Football Out-of-State Travel Request

Reason for Travel: **To attend football camp at Missouri Western University in St. Joe, MO.**

Trip Date: Leave on June 20, 2025 and return evening of June 21, 2025.

Strategic Plan Alignment: The trip will benefit school culture through building relationships, engagement from the experience, and community engagement as we represent CHS, the community of Haysville, and the State of Kansas.

Cost to the BOE: None.

Total Students: 60 or more.

USD 261
HAYSVILLE SCHOOLS

Mr. Jarrod Craig
Principal
Haysville Middle School

900 W Grand
Haysville, Kansas 67060
Office: (316)-554-2251
Fax: (316)-554-2258

Date: June 2, 2025

Dear Board of Education:

Haysville Middle School administration, in partnership with Mr. Paul Graves, requests that the Board of Education please consider approving the 2025-2026 Hawk Singers travel out of state to Honolulu, Hawaii. The Hawk Singers have been invited to sing as a part of the 2026 National Vietnam Veterans Day Parade.

Who: Haysville Middle School 7th & 8th grade choirs

What: 2026 National Vietnam Veterans Day Parade. This historic event will take place on March 29, 2026. The Vietnam Veterans Day Mass Band and Choir will join with the Marine Forces Pacific band in a Musical Salute to the Veterns at the official ceremony. Students will perform at Pearl Harbor aboard the USS Missouri.

When: March 25-March 30, 2026

Cost: Approximately $2600.00/Student (Fundraising to possibly include: Sponsor a day Calendar Fundraiser, Popcorn, Specialty days at school, Concessions, Chick-Fil-A/Freddy's Nights)

Jarrod Craig

Principal Haysville Middle School

Paul Graves

Choir Director Haysville Middle School

LOYD GROUP, LLC

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UNIFIED SCHOOL DISTRICT NO. 261
HAYSVILLE, KANSAS

AUDIT ENGAGEMENT LETTER
YEAR ENDED JUNE 30, 2025

May 7, 2025

The Board of Education
Unified School District #261
1745 W Grand Ave
Haysville, KS 67060

Board of Education:

We are pleased to confirm our understanding of the services we are to provide the Unified School District #261 (District), a Municipality, for the year ended June 30, 2025.

You have requested that we audit the financial statement of the District as of June 30, 2025, and for the year ended and for the year then ended and the related notes, which collectively comprise the District's basic financial statement. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2025. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statement is to obtain reasonable assurance about whether the financial statement as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS), *in accordance with Government Auditing Standards, and* with *Kansas Municipal Audit and Accounting Guide* (KMAAG) and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from accounting principles generally accepted in the United States of America (GAAP), will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and Government Auditing Standards, if any, and perform procedures to address those requirements.

Accounting principles in conformity with *Kansas Municipal Audit and Accounting Guide* (KMAAG) and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from accounting principles generally accepted in the United States of America (GAAP) requires reporting on the regulatory-required supplementary information (RRSI) that accompanies the District's financial statement. Such information, although not a part of the basic financial statement, is required by the KMAAG, who considers it to be an essential part of financial reporting for placing the basic financial statement in an appropriate operational, economic, or historical context. We will subject the following RRSI to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS) and will provide an opinion on it in relation to the financial statement as a whole in a report combined with our auditor's report on the financial statement:

1) Schedule 1, Summary of Expenditures – Actual and Budget – Regulatory Basis

2) Schedule 2, Schedule of Receipts and Expenditures – Actual and Budget – Regulatory Basis
3) Schedule 3, Agency Fund, Schedule of Regulatory Basis Receipts and Disbursements
4) Schedule 4, Schedule of Regulatory Basis Receipts, Encumbrances and Unencumbered Cash-District Activity Funds

We have also been engaged to report on supplementary information other than RRSI that accompanies District's financial statement. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statement as a whole, in a report combined with our auditor's report on the financial statement:

1) Schedule 5, Schedule of Expenditures of Federal Awards
2) Schedule 6, Schedule of Findings and Questioned Costs
3) Schedule 7, Summary Schedule of Prior Audit Findings (if applicable)

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the KMAAG. As part of an audit of financial statements in accordance with GAAS, *Government Auditing Standards,* and the KMAAG, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.

- Obtain an understanding of the system of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and the KMAAG. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statement. Our report will be addressed to the governing body of Unified School District #261. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is

considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS, *Government Auditing Standards,* and the KMAAG, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles in conformity with the KMAAG;
2. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
4. For maintaining records that adequately identify the source and application of funds for federally funded activities;
5. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
6. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
7. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;

10. For taking prompt action when instances of noncompliance are identified;
11. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
12. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
13. For submitting the reporting package and data collection form to the appropriate parties;
14. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
15. To provide us with:
    a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
    b. Additional information that we may request from management for the purpose of the audit;
    c. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on compliance;
20. For the accuracy and completeness of all information provided;
21. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
22. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

You are responsible for the preparation of the RRSI in conformity with the KMAAG and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from GAAP. You agree to include our report on the RRSI in any document that contains and indicates that we have reported on the RRSI. You also agree to include the audited financial statement with any presentation of the RRSI that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the RRSI in accordance with the KMAAG; (2) that you believe the RRSI, including its form and content, is fairly presented in accordance with the KMAAG; (3) that the methods or measurement of presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underling the measurement or presentation of the RRSI. With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

Management understands and acknowledges the following with regards to the financial statement:

- The purpose for using the KMAAG regulatory basis framework is to comply with the statutory provisions applicable to the entity for preparation of the financial statement on a basis of accounting other than GAAP;
- The financial statement is intended for general use;
- Management has taken appropriate steps to determine that the KMAAG regulatory basis framework is acceptable in the circumstances for meeting its annual financial statement reporting needs;
- Informative disclosures will be included in the financial statement that are appropriate to the KMAAG regulatory basis framework, including:
    - A description of the KMAAG regulatory basis framework, including a summary of significant accounting policies, and how the framework differs from GAAP;

- Informative disclosures similar to those required by GAAP for items contained in the financial statement that are the same as, or similar to, those in financial statement prepared in accordance with GAAP; and
- Any additional disclosures beyond those specifically required by the KMAAG regulatory basis framework that may be considered necessary to achieve fair presentation of the financial statement.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we perform, we agree to perform the assistance of financial statement preparation services.

We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management of the District in performing its responsibilities.

The District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the assistance of financial statement preparation services as previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statement, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

The audit documentation for this engagement is the property of Loyd Group, LLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to Office of Inspector General or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Loyd Group, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statement. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We expect to begin our audit in approximately July 2025 and to issue our reports no later than November 2025. D. Scot Loyd is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $32,500, including Single Audit requirements. Single Audit requirements apply when the District has $750,000 or more Federal Funds expenditures during the year. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered 60% on July 8, 2025 and 40% rendered at the delivery of the audit report and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We will issue a formal engagement letter for each year for the services to be rendered under this agreement through June 30, 2026. We will honor the same pricing as above.

It is mutually agreed that should unusual conditions arise whereby the accountants' services are necessary beyond the extent of the work heretofore contemplated and required, such unusual conditions shall be brought to the attention of the governing body, to enable them to determine whether the accountants shall be authorized and delegated to make a detailed investigation of the matters in question. This authorization process would also include a determination of whether this work could be completed under the nonattest Standard 1.295. This determination would be reviewed by Loyd Group, LLC's management before presenting this additional work to the governing body for consideration. The basic scope of this audit contract shall not include, among other things, budget preparation; federal fund grants not specified above; new bond issues; new standards and regulations promulgated by any State or Federal agency; new funds or entities established by the client; bookkeeping services; computer system consultation and training; training on new computerized accounting systems; or other significant difficulties encountered due to inadequate or incomplete accounting records, difficult staff or turnover of staff. Any additional services will be completed at our standard hourly rates. Training and nonattest services would be based on our standard hourly rates.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Education the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

To ensure that Loyd Group, LLC's independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

In connection with this engagement, we may communicate with you or others via email transmission. We take reasonable measures to secure your confidential information in our email transmissions, including password protecting confidential documents. However, as email can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom it is directed and only to such parties, we cannot guarantee or warrant that email from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure or communication of email transmissions, or for the unauthorized use or failed delivery of email transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of sales or anticipated profits, or disclosure or communication of confidential or proprietary information.

The engagement documentation for this engagement is the property of Loyd Group, LLC and constitutes confidential information. However, subject to applicable laws and regulations, engagement documentation and appropriate individuals will be made available upon request and in a timely manner to regulatory agencies or its designee. We will notify you of any such request. If requested, access to such engagement documentation will be provided under the supervision of Loyd Group, LLC personnel. Furthermore, upon request, we may provide copies of selected engagement documentation to regulatory agencies or its designee. The regulatory agencies or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

In addition, you further agree that in the event our firm or any of its employees or agents is called as a witness or requested to provide any information whether oral, written, or electronic in any judicial, quasi-judicial, or administrative hearing or trial regarding information or communications that you have provided to this firm, or any documents and workpapers prepared by Loyd Group, LLC in accordance with the terms of this agreement, you agree to pay any and all reasonable expenses, including fees and costs for our time at the rates then in effect, as well as any legal or other fees that we incur as a result of such appearance or production of documents.

It is our policy to keep records related to this engagement for seven years. However, Loyd Group, LLC does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by government or regulatory agencies.

By your signature below, you acknowledge and agree that upon the expiration of the seven-year period, Loyd Group, LLC shall be free to destroy our records related to this engagement.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by a mutually agreed upon arbitrator, under its applicable rules for resolving professional accounting and related services disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the applicable rules for resolving professional accounting and related services disputes, except that under all circumstances the arbitrator must follow the laws of Kansas. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution. The prevailing party shall be entitled to an award of reasonable attorneys' fees and costs incurred in connection with the arbitration of the dispute in an amount to be determined by the arbitrator.

It is our understanding that your intent in engaging our professional services is that the services provided to you under this agreement for the internal use of management and the Board of Education and the Office of Inspector General as required by your participation in the Federal Financial Assistance Programs if applicable. However, the Office of Inspector General is not entitled to rely on these professional services after December 31, of the year following this engagement year without our express, written agreement. Moreover, as of the time of this engagement, we have not been notified, in writing or otherwise, that the professional accounting services rendered under this agreement will be made available to any other person, firm or corporation for any purpose not specified hereinabove.

Consequently, no other person, firm or corporation is entitled to rely upon these professional services for any purpose without our express, written agreement; and the parties referenced above are not entitled to rely upon these services except in connection with the reasons and for the time period referenced above without our express, written agreement.

This engagement embodies the entire agreement and understanding between the parties hereto and there are no promises, warranties, covenants or conditions made by any of the parties except as herein expressly contained. The terms and conditions of this engagement shall be governed and construed in accordance with the laws of the State of Kansas and may only be modified in a writing signed by all the parties. Jurisdiction and venue of any dispute or cause of action arising out of or related to the subject-matter of this agreement shall lie in the State of Kansas and any litigation arising out of or related to the professional services rendered hereunder shall be brought in the State of Kansas.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Loyd Group, LLC
Loyd Group, LLC

D. Scot Loyd, CPA, CGFM, CFE, CGMA, CNC
By D. Scot Loyd, CPA, CGFM, CFE, CGMA, CNC

Resolution of Acceptance:

This letter correctly sets forth the understanding of the Board of Education of the Unified School District #261, Haysville, Kansas.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

HBE

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REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

September 28, 2023

To the Member of
Loyd Group, LLC
and the Peer Review Committee of the Oklahoma Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Loyd Group, LLC (the firm) in effect for the year ended March 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Loyd Group, LLC in effect for the year ended March 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies)* or *fail.* Loyd Group, LLC has received a peer review rating of *pass.*

HBE LLP

HBE LLP

USD 261 HAYSVILLE SCHOOLS

Debbie Coleman <dcoleman@usd261.com>

normal

1 message

Gina Lee <ginalee@usd261.com> Tue, May 27, 2025 at 1:49 PM
To: Debbie Coleman <dcoleman@usd261.com>

Good afternoon Debbie,

To the Board of Education:
The unpaid meal charges not covered by the Angel fund came to $15,370.00 for the school year.
The cost of providing non-reimbursable alternate meals must be covered using non-Federal funds payable to the Food Service Department.

Have a great day!
Gina Lee

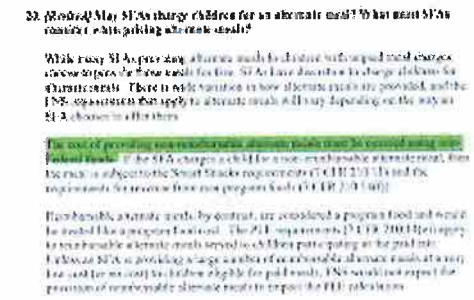


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20. *[Revised]* May SFAs charge children for an alternate meal? What must SFAs consider when pricing alternate meals?

While many SFAs providing alternate meals to children with unpaid meal charges choose to provide those meals for free, SFAs have discretion to charge children for alternate meals. There is wide variation in how alternate meals are provided, and the FNS requirements that apply to alternate meals will vary depending on the way an SFA chooses to offer them.

The cost of providing non-reimbursable alternate meals must be covered using non-Federal funds. If the SFA charges a child for a non-reimbursable alternate meal, then the meal is subject to the Smart Snacks requirements (7 CFR 210.11) and the requirements for revenue from non-program foods (7 CFR 210.14(f)).

Reimbursable alternate meals, by contrast, are considered a program food and would be treated like a program food cost. The PLE requirements (7 CFR 210.14(e)) apply to reimbursable alternate meals served to children participating at the paid rate. Unless an SFA is providing a large number of reimbursable alternate meals at a very low cost (or no cost) to children eligible for paid meals, FNS would not expect the provision of reimbursable alternate meals to impact the PLE calculation.

(See EBBD)

A supervisor may be hired by the board to oversee the district's food service program.

Sanitation Inspections

The building principal shall inspect each lunchroom to ensure that proper sanitation procedures are being followed.

Records

The supervisor shall be responsible for keeping food service records required by state and federal laws and regulations.

The supervisor shall be under the direct supervision of the superintendent and shall have control over all aspects of the district's food service programs subject to board policy, rules and state and federal regulations.

Meal Prices

Meal prices shall be determined by the board.

Free and Reduced Price Meals

Parents or guardians of students attending schools participating in federal school meal programs must be informed of the availability of reimbursable school meals and provided with information about eligibility and the process for applying for free or reduced price meals on or before the start of school each year. Access to this policy will be provided to parents or guardians when they receive information regarding eligibility and applying for free or reduced price meals.

Unpaid Meal Charges

There will be no charge account established for students paying full or reduced price for meals provided by the district. Therefore, once the student's lunch account has been depleted below the purchase price of the student's portion of any meal or a la carte food item, the student will have insufficient funds to obtain additional school meals or a la carte food items until additional funds have been provided for this purpose.

Any student failing to keep his/her account solvent as required by the district shall not be allowed to charge further meals or to purchase food items that would result in a negative food account balance. However, such students will be allowed to purchase a meal or food item if the student pays for the meal or item when it is received. Students who have insufficient funds to purchase additional food in their account and cannot pay out of pocket for a meal will be provided an alternate meal, which may consist of a peanut butter, peanut butter alternative, or cheese sandwich or cereal and milk.

A written low-balance reminder will be sent to the student's parent or guardian when the student's account balance falls below $5.00. In the event a student's meal account has insufficient funds to purchase additional food items, written communication with information on the free/reduced application for consideration will be sent to the parent or guardian requesting payment.

While it is not the district's policy to allow a student's lunch account to incur a negative balance, if the child qualifies for the free or reduced-price meals and a negative balance exists, the negative balance will require payment per federal guidelines. Parents or guardians may send lunches with the student from home, but the negative balance will require payment.

If payment of any negative balance is not received within ten working days, the debt will be turned over to the superintendent or superintendent's designee for collection per board policy DP. If the debt is not paid within twenty days of mailing the final notice of the negative account balance under policy DP, it shall be considered bad debt for the purposes of federal law concerning unpaid meal charges.

Balances will be maintained in Mosaic, Power School, and www.MySchoolBucks.com. Payments for school meals may be made at the school or online at www.myschoolbucks.com. Students, parents, or guardians of students are encouraged to prepay meal costs.

The district will provide a copy of account balances and the meal charge policy to all households at or before the start of school each year and to families and students that transfer into the district at the time of transfer.

The terms of this policy will be communicated to all district staff responsible for enforcing any aspect of the policy. Records of how and when it is communicated to households and staff will be retained

BOE Approved: July 7, 2003

BOE Reviewed and Approved: June 15, 2009

BOE Reviewed and Approved: April 24, 2017

BOE Revised and Approved: April 21, 2017

BOE Revised and Approved: September 21, 2017

BOE Revised and Approved: June 18, 2022

BOE Approved KASB Recommendation: December 19, 2022

BOE Approved KASB Recommendation: November 18, 2024

The board is committed to providing a school environment that promotes student health and wellness as part of the total learning experience for its students. To this end, the board shall promote and monitor a local health and wellness plan that includes methods to promote student health and wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum federal standards. The plan shall:

- Include goals for providing proper student nutrition promotion and education, physical activity, and other school-based activities designed to promote student wellness which are based on evidence-based strategies and techniques;
- Meet federal nutrition standards and guidelines for all foods and beverages provided to students in each school during the school day;
- Ensure standards and nutrition guidelines for all foods and beverages sold to students during the school day at each district school are consistent with the requirements of the School Breakfast Program, the National School Lunch Program, and the competitive food standards established pursuant to the National School Lunch Program;
- Provide students with opportunities to improve personal health and disease prevention;
- Develop essential health skills necessary to maintain and enhance personal and community health behaviors;
- Include goals for addressing student social and mental health needs;
- Develop skills to prevent injury; and
- Understand the effects and consequences of nicotine use, alcohol use, and drug use.

The Superintendent or designee shall be responsible for the implementation and oversight of this policy and plan to ensure each of the district's schools, programs, and curriculum is compliant with this policy, the plan, and existing law and regulations.

Each building principal or designee shall annually report to the superintendent or designee regarding compliance in his/her school. Staff members responsible for programs related to school health and wellness shall also report to the superintendent or designee regarding the status of such programs. The superintendent or designee shall then annually report to the board on the district's compliance with law, policy, and the district's plan related to school wellness.

Health and Wellness Committee

The board shall establish a health and wellness committee comprised of, but not necessarily limited to, at least one of each of the following: school board member, district administrator, district food service representative, student, parent/guardian, school health professional, physical education teacher, and member of the public.

The wellness committee shall serve as an advisory committee regarding student health and wellness issues and shall be responsible for developing, implementing, and periodically reviewing and updating a school health and wellness policy and plan that complies with law to recommend to the board for adoption.

The health and wellness committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity, and other school-based activities that promote student health and wellness as part of the policy and plan development and revision process.

The superintendent or designee and the health and wellness committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy and plan as part of a continuous improvement process to strengthen them and ensure proper implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:

- The extent to which district schools are in compliance with law, policy, and its plan related to school health and wellness;
- The extent to which this policy and plan compare to model local health and wellness policies; and
- A description of the progress made by the district in attaining the goals of this policy.

At least once every three (3) years, the district shall update or modify this policy and health and wellness plan based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; health and wellness goals are met; new health science, information, and technologies emerge; or new federal or state guidance or standards are issued.

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy and plan via the district website, student handbooks, newsletters, or other efficient communication methods. This annual notification shall include information on how to access the school health and wellness policy and plan; information about the most recent triennial assessment; information on how to participate in the development, implementation, and periodic review and update of the school health and wellness policy and plan; and a means of contacting health and wellness committee leadership.

Recordkeeping

The district shall retain records documenting compliance with the requirements of the school health and wellness policy, which shall include:

- The written school health and wellness policy and plan;
- Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the school health and wellness policy and plan and any updates to these documents;
- Documentation of efforts to review and update the school health and wellness policy and plan, including who was involved in the review and methods used by the district to inform the public of their ability to participate in the review; and
- Documentation demonstrating the most recent assessment on the implementation of the school health and wellness policy and plan and notification of the assessment results to the public.

BOE Adopted: April 4, 2006

BOE Reviewed and Revised: November 17, 2014

BOE Reviewed and Approved: June 29, 2017

BOE Reviewed and Approved: June 18, 2018

BOE Reviewed and Approved: June 18, 2019

BOE Approved KASB Recommendation: May 22, 2023

USD 261 Contracts: Learning Services Department

1. Capturing Kids' Hearts $99,885.00

   This will come from account #07 E 2200 300 0000 493.

2. Renaissance (FastBridge) $121,550.00

   Note: *This amount will be broken up over a 5-year period from 2025 to 2030.*

   This will come from account #08 E 2100 670 0000 000.

3. Imagine Learning (Edgenuity) $48,050.00

   Note: *This will replace Acellus and cover CHS, HHS, TCDS, and Alt. MS.*

   These will be split between the following account lines:

   - **55 E 1000 644 1000 000 (Campus) - $27,250.00**
   - **55 E 1000 644 1800 000 (HHS) - $19,800.00**
   - **55 E 1000 644 2000 000 (HMS) - $1,000.00**

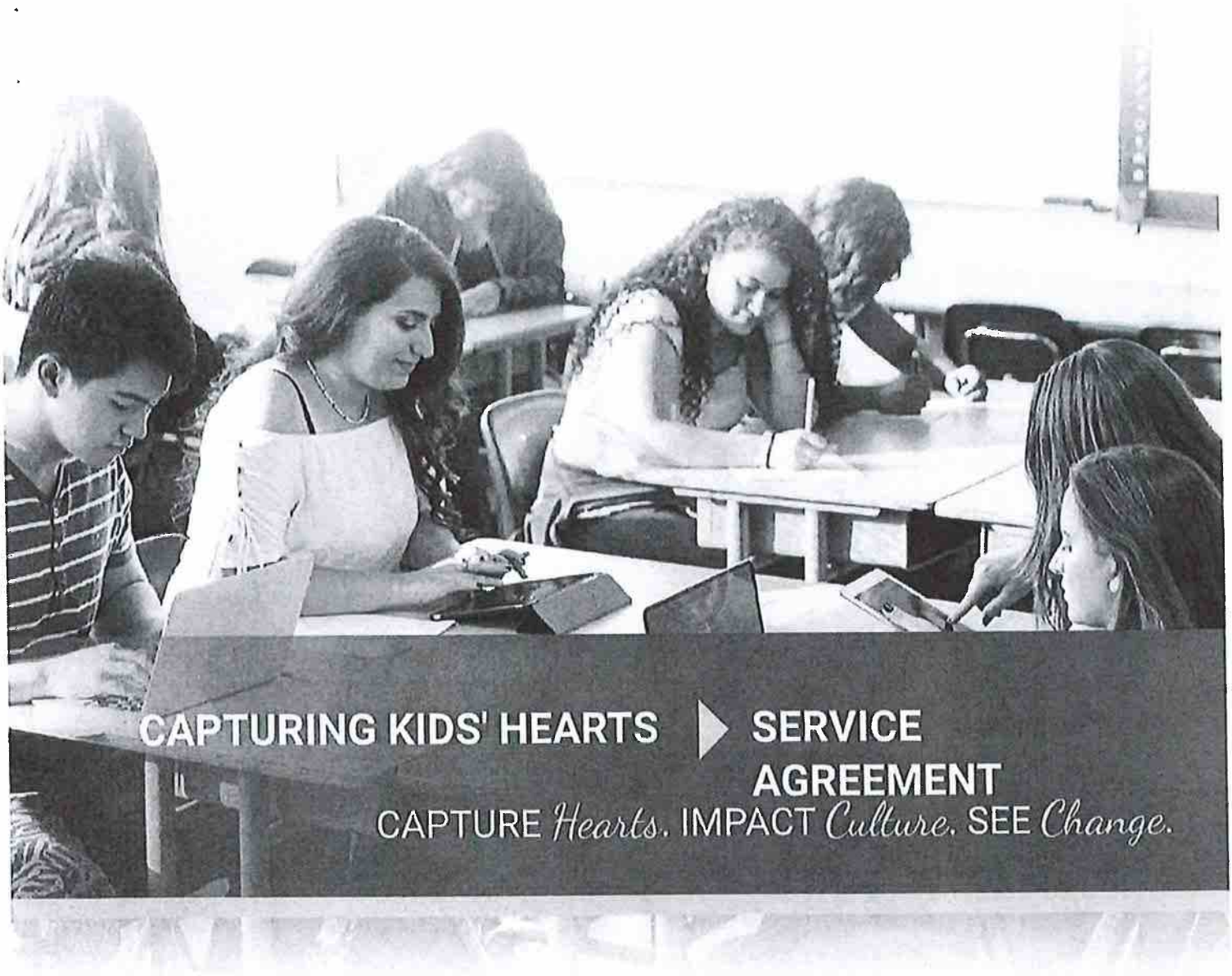
4. Studies Weekly $22,578.30

   Note: *This will cover the curriculum for elementary Social Studies, which is currently out of Subscription.*

   $3,763.05 will come out of the following account lines for the elementary buildings:

   - **55 E 1000 644 3500 000 (Freeman)**
   - **55 E 1000 644 3300 000 (Nelson)**
   - **55 E 1000 644 3600 000 (Oatville)**
   - **55 E 1000 644 3700 000 (Prairie)**
   - **55 E 1000 644 3400 000 (Rex)**
   - **55 E 1000 644 3900 000 (Ruth Clark)**

Capturing Kids' Hearts
Powered by Flippen Group



Created by:

Wendy Cox
Capturing Kids' Hearts

Prepared for:

Jennifer Reed
Haysville Unified School District 261
Date: March 14, 2025

SERVICE AGREEMENT

Haysville Unified School District 261 ("Client" or "you")
1745 West Grand Avenue
Haysville, Kansas 67060

Thank you for selecting The Flippen Group, LLC, dba Capturing Kids' Hearts ("**CKH**" or "**we**") to serve your organization. Our goal is to provide you with products and services that will both motivate and empower your organization to advance to a new level of success. Please take a moment to review the information below, and then sign and return this form to confirm this Master Services Agreement ("**Agreement**"). We look forward to serving you.

Section 1: Our Commitment

The Agreement itself is between CKH and you, the above-identified Client, although most of the benefits of this Agreement are available to many of your representatives/participants as well. Once accepted by you, this Agreement governs our relationship with regard to all of the "**Products and Services**" as defined in this Agreement, or that may later be mutually agreed upon between the parties with reference to this Agreement; many if not all of which involve training events to be conducted by CKH's representatives ("**Consultants**" **or** "**Strategists**"). In addition, this Agreement together with the Terms of Use associated with our "**Websites**" governs our relationship over the numerous resources and products that are and will be made available to you during the "**Term**" of this Agreement (collectively, "**Resources**"). Once your acceptance of this Agreement is confirmed, the pricing applicable to you for all such Products and Services and for your access to many of the Resources ("**Access**") become enforceable.

SERVICE AGREEMENT

Section 2: Products and Services

Leadership Solutions	Proposed Timeline	Quantity	Solutions Price	Discount	Solutions Subtotal
Capturing Kids' Hearts® District By Design Onboarding Call 1:1 onboarding call for the superintendent and their district strategist	Summer 2025	1	$0.00	$0.00	$0.00
Capturing Kids' Hearts® 1 Training Two consecutive-day training sessions for up to 50 participants Includes: • Access to the course training manual • Limited collection of foundational videos and resources on CKH.org	Summer 2025	1	$25,500.00	$0.00	$25,500.00
CKH District Premium – Traction Visit One-day district traction visit	Fall 2025	1	$1,300.00	$0.00	$1,300.00

SERVICE AGREEMENT

Capturing Kids' Hearts® 2 Training* One-day training session for up to 50 participantsEach participant receives a: • CKH-2: 360 Report • One-on-one coaching call with a Flippen Profile® Certified Coach • My Traction Plan® Summary *Prerequisite: Capturing Kids' Hearts® 1 Training	Fall 2025	1	$13,800.00	-$13,800.00	$0.00
Campus Traction Visit One, 3-day campus visit involving group and one-on-one sessions with campus administrators and/or Process Champions Team.	Spring 2026	1	$12,100.00	$0.00	$12,100.00
CKH Campus Premium A campus-specific subscription that provides comprehensive ongoing support to leaders and staff who have completed Capturing Kids' Hearts® 1 Training	2025-2026 School Year	11	$4,500.00	$0.00	$49,500.00

SERVICE AGREEMENT

CKH District Premium Equips a district leadership team with the support to implement the Capturing Kids' Hearts® Process with great fidelity across the district Includes access to a strategist, district-wide reporting, recurring leadership team huddles, one-day district traction visit, and great resources to support implementation	2025-2026 School Year	1	$10,000.00	$0.00	$10,000.00
Leadworthy® Course This yearlong leadership development and character education course is a campus-wide digital subscription designed to empower 5th-12th grade students to lead with heart. As part of this subscription, the campus is provided a digital license for any educator who is Leadworthy® Certified and has completed Capturing Kids' Hearts® 1 Training. *Prerequisite for each course leader: Capturing Kids' Hearts® 1 Training & Leadworthy® Certification Training	2025-2026 School Year	3	$495.00	$0.00	$1,485.00
				Grand Total	**$99,885.00**

ADDITIONAL CHARGES (where applicable):

TRAVEL EXPENSES:
Travel fees for each training event or other service provided by CKH under this Agreement are included in the grand total. Unless otherwise agreed in advance, such travel fees inside the Continental United States will be included on the invoice and billed at the rate of $1,300.00 for one-day events, $2,000.00 for two-day events, and $2,350.00 for three-day events (per Consultant). Each additional consecutive day for durations in excess of three days will be billed at $350.00 per day (per Consultant).

FACILITY EXPENSES:
Client (at a minimum) will be responsible for securing facilities/meeting space with adequate square footage, comfortable seating, and light refreshments for all attendees for any training event. Facilities and all related costs will be at Client's expense.

ADDITIONAL PARTICIPANT FEES (to the extent applicable):

- A $450.00 fee will be charged for each person over 50 not to exceed 60 total per Capturing Kids' Hearts® 1 Training.
- A $450.00 fee will be charged for each person over 50 not to exceed 60 total per Capturing Kids' Hearts® 2 Training.

Section 3: Investment

AGREEMENT:
By entering this Agreement, you agree to engage CKH as your provider for our Resources and all the Products and Services as outlined in the accompanying Products and Services section or that may later be mutually agreed between the parties with reference to this Agreement, each of which is incorporated into this Agreement in its entirety by this reference.

Until accepted by you this Agreement and its rates and other pricing terms are non-binding and will expire in 50 calendar days following March 14, 2025. To accept and receive the benefits of this Agreement, your signature and acceptance can only be confirmed by CKH upon our receipt of the signed return of this Agreement on or before, May 3, 2025.

PAYMENT TERMS:
The fees for each of the Products and Services and for your Access to Resources shall be determined based on the applicable Products and Services section as well as the other terms of this Agreement. In the case of Products and Services involving scheduled events, the fees (including travel, if applicable) will be billed when the corresponding Products and Services are provided or rendered.

Subscription(s) services shall commence upon the signing of this agreement or July 1, 2025 for the 2025-2026 school year(s) (whichever occurs later) through June 30, 2026. Unless terminated in writing, subscription service(s) will automatically renew on July 1st annually at current rates. Should subscription costs increase by more than 20% over this agreement, the Client will be given 60 days' notice of the rate increase.

Purchase Orders for each scheduled item that is part of the Products and Services section, must be submitted to CKH at least 45 days prior to the scheduled event.

Invoices are due upon receipt. Please make all checks payable to Capturing Kids' Hearts.

SURCHARGES & TAXES:
For Products or Services sold or accessed or Services performed in jurisdictions where taxes, including sales tax, apply to the corresponding transactions under this Agreement, Client shall be responsible for payment of such taxes or for reimbursement of the payment of such taxes when they are paid by or for CKH.

SERVICE AGREEMENT

Section 4: Policies

SCHEDULING:
CKH will need someone designated in Client organization to work with on scheduling and event planning needs.

CKH will contact you upon confirmed signing of this Agreement to begin setting up dates for Products and Services to be rendered on the applicable Products and Services section.

Confirmation of all scheduled dates of service will be made via email and is subject to cancellation terms as listed in this Agreement.

CKH may need to communicate with the Client's members/Participant(s) via e-mail to communicate pertinent details about events or products they are attending/experiencing. These e-mail addresses are not shared with any third-party organizations and are only used for the events they are attending. These email addresses are NOT used for soliciting purposes.

FACILITIES/EVENT SET-UP:
You and CKH will mutually agree upon the location of any event as part of the Products and Services section, which should be resolved at least 30 days prior to a scheduled service. CKH will provide event-specific details for any scheduled service (including square footage requirements, AV needs, schedule, and other logistics to be coordinated). Should any of those details need to be altered, prior approval by CKH would be needed.

RECORDING/MEDIA:
Video and/or audio taping of events is strictly prohibited without prior written approval by CKH.
Media representatives are not allowed to attend events without prior written approval by CKH.

DEPOSITS and CANCELLATIONS:

- No deposit is required.
- CKH requires a cancellation notice of 90 days prior to any scheduled date of service. A cancellation notice received inside the 90-day window will result in the full contractual fee being assessed as of the date of cancellation. To the extent not offset by duplicate expenses incurred by CKH, the fee charged for such cancellation may be credited to the event once that event is rescheduled, although any amounts paid for Products or Services that are unused by your organization within the 12 months following the date of signature of this Agreement will be forfeited.
- Nonrefundable travel expenses that Capturing Kids' Hearts has incurred as a result of the Client rescheduling or cancelling a service will be passed through to your organization.
- In the event an assigned CKH Consultant/Strategist is subject to illness, travel delay, or unavoidable emergencies, the event can be rescheduled/restructured/reassigned.
- Force Majeure: Except with regard to payment obligations, neither party shall be liable to the other for any failure or delay in performing its obligations under this Agreement where such failure or delay is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disasters), pandemics, epidemics, war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service, and no other Party will have a right to terminate this Agreement in such circumstances. Any Party asserting Force Majeure as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other Party was timely notified of the likelihood or actual occurrence which would justify such an assertion so that other prudent precautions could be contemplated.

RESOURCES:

SERVICE AGREEMENT

During the course of providing the Products and Services, participants will be provided with various Resources, some of which shall be distributed by hand or by email to participants during or in preparation or follow-up to particular events, and others of which shall be accessed through websites operated by CKH ("**Websites**"). For the purpose of accessing some or all of the Resources used during our provision of the Products and Services, you will be required to create an account through one or more of the Websites. In the process, you will be required to accept the Terms of Use for the Websites, which will govern your rights and obligations with respect to the content accessed through those Websites, to the extent such Terms of Use are consistent with this Agreement.

Section 5: Intellectual Property

COPYRIGHTS & TECHNOLOGY RIGHTS
CKH's intellectual property is a crucial part of providing training materials and consulting services to its clients, and CKH could not continue its work if its clients did not honor and respect CKH's intellectual property rights. All copyrights and other forms of intellectual property protection pertaining to the Resources, including without limitation all content and functionality on or of the Websites, as well as all text, graphics, images, logos, icons, audio, video, tables, algorithms, analytics, reports, and dynamic content associated with the Resources, whether prearranged or created or modified during the course of providing the Products and Services, as well as the selection, arrangement and "look and feel" of all the foregoing, (excluding personal data belonging to you or your authorized users) are the exclusive property of CKH or its licensors. **None of our work or work product is done on a "work for hire" basis, and all our material and work product is owned exclusively by CKH and is subject to one or more of the following: copyright, trademark, patent, license, or trade secret.** Intellectual property and learning/know-how that may be developed while working with any client shall remain the property of CKH. By entering into this Agreement, you are expressly acknowledging and agreeing to the matters set forth in this paragraph and you are agreeing that none of the training materials, notebooks, videos, presentations, processes or concepts may be used by you, for any purpose, without the express advance written consent of CKH. All textual, dramatic, audio, and/or visual Resources are protected by U.S. and international copyright laws. All rights not expressly granted are reserved.

TRADEMARKS:
The trademarks, service marks, designs, and logos displayed on or in conjunction with the Products, Services, Resources or Websites (collectively, the "**Trademarks**") are the registered and unregistered trademarks of CKH and its licensors. You agree that you will obtain advance written consent from CKH before referring to or attributing any information to CKH or its licensors in any public medium (e.g., signage, press releases, websites, etc.) for advertising or promotion purposes, or for the purpose of informing or influencing any third party, understanding that such consent may be denied for any or no reason. You also agree that you will not use or reproduce any Trademark of, or imply any endorsement by or relationship with, CKH or its licensors.

USE OF RESOURCES:
Capturing Kids' Hearts grants individual participants of training a limited, non-exclusive, revocable, and non-transferable license for the Term of this Agreement to view, access, download, display, and otherwise use specific Capturing Kids' Hearts Resources for their personal and classroom use only. Resources are made available to participants based upon their completed training and provided during training or through site content of Websites.

Access to Resources for participants is based upon both their completion of specific training(s) with Capturing Kids' Hearts and the contractual relationship between Capturing Kids' Hearts and the Client, the organization of which the participant is a current member. The relationship with a Client is documented in the products listed in the Products and Services Section and determines the varying levels of access to Resources based upon the training, products or subscriptions purchased. If the participant is no longer part of the Client's organization, the participant will no longer have access to the resources.

APPLICABLE RESTRICTIONS & REQUIREMENTS:
Any unauthorized use of Resources is prohibited and may violate copyright, trademark, patent, and other applicable laws or regulations and could result in criminal or civil penalties. All Resources are made available for use by you only to the extent

that such use complies with all Applicable Restrictions & Requirements. For these purposes, "**Applicable Restrictions & Requirements**" means any and all of the following: (i) the provisions of this Agreement; (ii) the Terms of Use associated with the Websites; (iii) any other CKH agreements or Products and Services that may be applicable to you; (iv) any written instructions or restrictions provided to you by CKH; and (v) any instructions or restrictions printed on or otherwise accompanying any copies of the Resources that are provided to you, or that appear on Websites that are associated with such Resources. To be clear, except to the extent expressly permitted in writing as part of the Applicable Restrictions & Requirements, your rights do not include rights to do any of the following (collectively, "**Prohibited Actions**"), all of which you are prohibited from doing without CKH's express prior written consent: (i) reproduce, modify, translate, aggregate, distribute, sell, commercially exploit, transmit, post, make derivatives of, or publicly disclose any of the Resources, or any portion thereof, in any way not expressly permitted in writing by CKH; (ii) remove, redact, or omit any and all copyright and other proprietary notices displayed on the Resources or on any permitted copies thereof; (iii) use of any data mining, robots or similar data gathering or extraction methods in connection with the Resources or the Websites; (iv) download (other than page caching) of any portion of the Resources or the Websites except to the extent expressly authorized during provision of the Products and Services; (v) reverse engineer or access the Resources or the Websites in order to develop or use any competitive website, content, app, product or service; (vi) use any of the Websites, Products or Resources other than for their intended purposes; (vii) resell any Resources or other Products delivered or otherwise acquired by you during the course of the Services or otherwise through the Websites; (viii) store, transport or use any Products or Resources in an unsafe or reckless manner or in any manner prohibited by law or regulation; or (ix) use any of the Resources in any manner not permitted by law or regulation. CKH may also impose additional reasonable limits on the scope of your access to and use of the Resources, including limits on time or number of materials accessed or machines used to access such Resources, in part to prevent unauthorized third-party access to or use of such Resources.

CONFIDENTIALITY:
This Agreement and its various terms (including the pricing, combination of services and solutions, and other terms of all associated Products and Services section) as well as metrics, observations and personal information about Client's participants that may be contained or reflected in Deliverables (collectively, "**Confidential Information**") shall be treated as confidential by Client and shall not be disclosed to any third parties throughout the Term of this Agreement and for five (5) years thereafter. However, notwithstanding the foregoing, Client may disclose such Confidential Information in compliance with judicial or other governmental orders or open records requests, provided that (i) Client shall give CKH at least ten business days advance written notice before so disclosing in response to such orders or requests, and (ii) Client shall reasonably cooperate with CKH to accommodate any requests from CKH to secure protective orders or to limit the scope of responses to the extent legally permissible.

Section 6: Disclaimers

Client accepts and must accept all of the Resources, Access, Products and Services, including any work products, results or deliverables produced thereby (collectively, "**Deliverables**"), "AS IS" and with all faults and errors. CKH HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, THAT MIGHT RELATE TO THE RESOURCES, ACCESS, SERVICES OR ANY DELIVERABLES, EXCEPT FOR ANY SPECIFIC WARRANTIES THAT MAY BE EXPRESSLY PROVIDED IN THE TERMS OF THIS AGREEMENT, IF ANY. The entire risk as to the functionality, operation, and results is with the Client, and neither CKH nor any of its Consultants or other representatives assumes any risk or obligation in connection therewith. CKH hereby disclaims any and all liability, risk, obligation, or responsibility for decisions made or actions taken by Client after use of the Products, Resources, Access, Services, or any Deliverables. CKH shall in no way be responsible or liable for CLIENT'S use of (1) the Resources, Access, Products, Services, or Deliverables, (2) the information and data provided by third parties in order to use the Resources, Access, Products, Services or Deliverables; or (3) the information or results obtained through the Resources, Access, Products, Services or Deliverables. CKH does not guarantee or warrant any particular result or success as a result of the use of the Resources, Access, Products, Services, or Deliverables. Instead, the Resources, Access, Products, Services, and Deliverables should be considered tools to assist the Client, but they should not be treated as a singular solution.

In no event shall CKH or any of its Consultants or other representatives be liable for or responsible for any indirect, incidental, or consequential damages or injuries related to Client's or its representative's use of: (1) the Resources, Access, Products, Services or Deliverables; (2) the information and data provided by third parties in order to use the Resources, Access, Products, Services or Deliverables; or (3) the information or results obtained through the Resources, Access, Products, Services or Deliverables. The maximum possible liability of CKH shall not exceed the lesser of (a) the amount that the Client paid for the Resources, Access, Products, Services, or Deliverables that directly relate to the claim giving rise to such liability or (b) the full retail cost of those same Resources, Access, Products, Services or Deliverables.

No information shared by CKH verbally or in writing can be constituted to be professional advice, such as medical, legal, financial, psychological, business, or counseling advice. Diagnosing medical or psychological conditions cannot be done through a coaching process and should only be done by licensed professionals.

Section 7: Entirety & Interpretation

Once accepted, this Agreement together with the Terms of Use associated with our Websites represents the entire agreement, and supersedes any and all previous understandings, between you and CKH as pertains to our Products and Services and your Access to Resources. To be valid and enforceable, any amendment or modification to this Agreement, which may be in the form of a subsequent Products and Services Amendment that expressly invokes this Agreement, must be in a writing and signed by the respective authorized representatives to be bound thereby. This Agreement shall be construed, interpreted, and enforced exclusively under the laws and venue applicable in College Station, Brazos County, Texas. Section and paragraph headings have been included in this Agreement in hopes of facilitating ease of reference, but such headings shall not affect the interpretation of this Agreement. In the event of any inconsistency that cannot be reasonably resolved between this Agreement and an applicable Products and Services, the Products and Services section shall control for purposes of resolving the inconsistency, and a more recent Products and Services section shall control over inconsistent terms in Products and Services section(s). To the extent of any inconsistency that cannot be reasonably resolved between this Agreement and the Terms of Use associated with our Websites, this Agreement shall control throughout the Term, while the Terms of Use will control after the Term. You also agree that this Agreement will not be construed against CKH by virtue of having drafted it.

Section 8: Acceptance & Term

To indicate your acceptance of this Agreement without changes, the Client should have its authorized representative sign where indicated below and return the signed Agreement to Capturing Kids' Hearts via email to wendy.cox@capturingkidshearts.org. Once returned, the date of your authorized representative's signature shall be treated as the effective start date of this Agreement. The enforceable term of this Agreement ("**Term**") shall extend until all services on the Products and Services section are from the Effective Date, unless sooner terminated, except that the Term shall be automatically extended through the last day of your Subscription Access, including any and all Renewal Terms for such Access.

Either party to this Agreement may terminate this Agreement at any point during the Term by providing ninety days' written notice to the other in the event that such other party materially breaches any provision of this Agreement, unless that other party cures such breach during those ninety days. All unpaid payment obligations and all rights and obligations under Intellectual Property of this Agreement shall survive any termination of this Agreement.

Section 9: Confirmation

On behalf of the Client, the undersigned individual hereby confirms that they have read and understand all the terms and conditions of this Agreement, and, as the contact person and authorized representative of the Client for all purposes of this

SERVICE AGREEMENT

Agreement, will endeavor to see that all policies and related details are understood and completed by all Client involved parties in the planning of the Products and Services. The undersigned individual applies their signature to this Agreement on behalf of their respective party for the purposes of entering into a legally binding contractual relationship between CKH and Client.

If you have any questions or need additional assistance, please do not hesitate to contact us.

Haysville Unified School District 261

By: Jennifer A. Reed

Printed Name: Jennifer A Reed
Client's Authorized Representative

Title: Assistant Superintendent for Learning Services

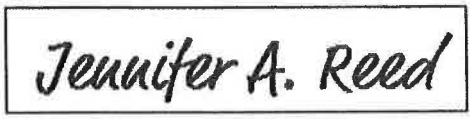
Date: 05 / 01 / 2025

Contact Information:
Capturing Kids' Hearts
Attn: Wendy Cox
wendy.cox@capturingkidshearts.org
1199 Haywood Drive
College Station, TX 77845
Phone: 800-316-4311
Fax: 877-941-4700

CERTIFICATE *of* SIGNATURE

REF. NUMBER
QW7AP-G7DNZ-MCSZF-IXNM6

DOCUMENT COMPLETED BY ALL PARTIES ON
01 MAY 2025 16:29:07 UTC

SIGNER	TIMESTAMP	SIGNATURE
JENNIFER REED EMAIL JREED@USD261.COM SHARED VIA LINK	SENT 30 APR 2025 23:22:39 UTC VIEWED 01 MAY 2025 16:27:45 UTC SIGNED 01 MAY 2025 16:29:07 UTC	 IP ADDRESS 64.124.27.34 LOCATION HAYSVILLE, UNITED STATES

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-160807 v3

Haysville Unified School District 261 - 199928

Primary Contact
Jennifer Reed
Email - jreed@usd261.com
1745 W Grand Ave
Haysville, KS 67060-1234

Billing Contact

Quote Summary	
School Count: 1	
Renaissance Products & Services Total	$121,550.00
Estimated Sales Tax	$0.00
Shipping Cost	$0.00
Grand Total	**USD $121,550.00**

This quote includes: Services and FastBridge.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at https://doc.renlearn.com/KMNet/R62416.pdf, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at https://docs.renaissance.com/R62068 are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at https://www.renaissance.com/privacy/.

To accept this offer and place an order, please sign and return this Quote.

Requested Invoice Date: See attached billing schedule

Renaissance will issue an invoice for this Quote according to the attached Billing Schedule, incorporated herein as part of the Agreement. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance prior to the first Invoice Date noted on the Billing Schedule. Customer agrees to pay each invoice within 30 days after each Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Contact information is correct.

Renaissance Learning, Inc.	Haysville Unified School District 261
Ted Wolf	By:
Name: Ted Wolf	Name:
Title: Chief Financial Officer	Title:
Date: 05-May-2025	Date:

Email: electronicorders@renaissance.com

If changes are necessary, or additional information is required, please contact your account executive Patrick Jean Baptiste at (954) 833-5470. Thank you.

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-160807 v3

Quote Details
Haysville Unified School District 261

Products & Services	Quantity	Unit Price	Total
REN Educator Academy			
Quote Year 1 01-Jul-2025 – 30-Jun-2026			
Training - FASTflix Subscription (KS)	1	$0.00	$0.00
		Quote Year 1 Subtotal	**$0.00**
Quote Year 2 01-Jul-2026 – 30-Jun-2027			
Training - FASTflix Subscription (KS)	1	$0.00	$0.00
		Quote Year 2 Subtotal	**$0.00**
Quote Year 3 01-Jul-2027 – 30-Jun-2028			
Training - FASTflix Subscription (KS)	1	$0.00	$0.00
		Quote Year 3 Subtotal	**$0.00**
Quote Year 4 01-Jul-2028 – 30-Jun-2029			
Training - FASTflix Subscription (KS)	1	$0.00	$0.00
		Quote Year 4 Subtotal	**$0.00**
Quote Year 5 01-Jul-2029 – 30-Jun-2030			
Training - FASTflix Subscription (KS)	1	$0.00	$0.00
		Quote Year 5 Subtotal	**$0.00**
FastBridge			
Quote Year 1 01-Jul-2025 – 30-Jun-2026			
FastBridge Subscription (KS)	5500	$4.00	$22,000.00
		Quote Year 1 Subtotal	**$22,000.00**
Quote Year 2 01-Jul-2026 – 30-Jun-2027			
FastBridge Subscription (KS)	5500	$4.20	$23,100.00
		Quote Year 2 Subtotal	**$23,100.00**
Quote Year 3 01-Jul-2027 – 30-Jun-2028			
FastBridge Subscription (KS)	5500	$4.41	$24,255.00
		Quote Year 3 Subtotal	**$24,255.00**
Quote Year 4 01-Jul-2028 – 30-Jun-2029			
FastBridge Subscription (KS)	5500	$4.63	$25,465.00
		Quote Year 4 Subtotal	**$25,465.00**
Quote Year 5 01-Jul-2029 – 30-Jun-2030			
FastBridge Subscription (KS)	5500	$4.86	$26,730.00
		Quote Year 5 Subtotal	**$26,730.00**
		Haysville Unified School District 261 Total	**$121,550.00**

Invoices will be sent according to the following schedule:

Description	Invoice Date	Payment Terms	Amount
1st Invoice	July 1, 2025	Net 30	**$22,000.00**
2nd Invoice	July 1, 2026	Net 30	**$23,100.00**
3rd Invoice	July 1, 2027	Net 30	**$24,255.00**
4th Invoice	July 1, 2028	Net 30	**$25,465.00**
5th Invoice	July 1, 2029	Net 30	**$26,730.00**
		Grand Total	**$121,550.00**

Signature:

Email: patrick.jeanbaptiste@renaissance.com

imagine learning

Price Quote

100 S. Mill Ave
Suite 1700
Tempe, AZ 85281
877-725-4257

Date	5/7/2025
Quote No.	Q-146163
Acct. No.	12207691
Total	48,050.00
Pricing Expires	11/02/2025

Haysville Unified School District 261
1745 W GRAND AVE
HAYSVILLE KS 67060-1234
United States

Payment Term	Contract Start	Contract End
Net 30	7/1/2025	6/30/2026

Site	Description	End Date	Qty
Haysville Unified School District 261			
	Imagine EdgeEX with Edgenuity 6-12 Comprehensive Concurrent User	06/30/2026	30
	Edgenuity Academic Integrity	06/30/2026	1
	PL - CW/Supp/SS Virtual Session	06/30/2026	1
	PL - CW/Supp/SS Virtual Session	06/30/2026	1
	Edgenuity Exceptional Students Course Suite Per Student	06/30/2026	1
Haysville High School			
	Imagine EdgeEX with Edgenuity 6-12 Comprehensive Site License	06/30/2026	1
	Edgenuity Enhanced CTE Site License	06/30/2026	1

Subtotal	48,050.00
Tax Total	0.00
Total	48,050.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Haysville Unified School District 261
Signature: Jennifer Reed
Print Name: Jennifer Reed
Title: Asst. Supt. Learning Services
Date: 5/7/25

Imagine Learning Representative

Lindsay Stutzman
Account Executive -
lindsay.stutzman@imaginelearning.com
Imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

Studies Weekly

QUOTE #107326

Quote Issued: 05/07/2025
Expiration: 08/07/2025
School Year: 2025-2026
Referral: Sales Rep
School Start Date: 08/14

REQUESTER

SHENAE STEIN
HAYSVILLE USD 261
1745 W GRAND AVE
HAYSVILLE, KS 67060
sstein@usd261.com
(316) 554-2200

CONTACT US

1140 N 1430 W Orem, UT 84057
Phone: 866-311-8734 | Fax: 866-531-5589
Email: orders@studiesweekly.com

REGIONAL MANAGER

Adam McCurdy
adam.mccurdy@studiesweekly.com
801-362-4726

ACCOUNT MANAGER

Hilary Fitts
hilary.fitts@studiesweekly.com

TERMS AND CONDITIONS

Please visit
http://www.studiesweekly.com/legal/
to learn more about our legal terms.

REQUIRED FOR SHIPPING

All fields required. Orders require a purchase order before shipping. Orders begin shipping in April for the next school year. Orders default to partial shipping in mid-August unless specified otherwise. Someone must be present to sign for delivery.

Billing Name, Phone, Email (Billing contact if different than listed)

Billing PO #

Shipping Name, Phone, Email

Shipping Address (if different from listed)

School Start Date

Receive By Date

REQUIRED: When are you NOT available to receive the materials?

☐ No shipping restrictions ☐ Exclusion Dates for receiving

REQUIRED: Would you like to receive your materials as they become available or would you like us to hold your order until all can be shipped together?

☐ Partial Ship ☐ Whole Ship

Signature

Date

To cancel an order, contact Customer Service BEFORE your order is shipped. Returns and refunds must be in original, unused condition and returned within 30 days. The customer pays return shipping and a $10 restocking fee per classroom box.

By signing this quote, you agree to all terms and conditions at http://studiesweekly.com/legal

Please submit this quote with your purchase order.

Occasionally, due to weather or other unforeseen circumstances, delivery may take longer than expected. However, you will have online access to your curriculum before that, depending on the time of year and if you roster your students.

Grade	SKU	Title	Class	Unit Price	Qty	Cost
Social Studies						
0	SWb0	My World Studies Weekly: Near and Far	12	$9.95	290	$2,885.50
1	SWb1	The World Around Me Studies Weekly: Yesterday and '	12	$9.95	290	$2,885.50
2	SWb2	Connecting Communities Studies Weekly: Expansive I	14	$9.95	330	$3,283.50
3	SWb3	Our Community Studies Weekly: People and Places	14	$9.95	340	$3,383.00
4	KS4	Kansas Studies Weekly	14	$9.95	350	$3,482.50
4	SWb4	The United States Studies Weekly: Past and Present (Online Only)	14	$0.00	350	$0.00
5	SWb5	Our Nation Studies Weekly: American Foundations	15	$9.95	355	$3,532.25
				Total		**$19452.25**
Services						
B	PDWEB	Webinar Session (up to 2 hrs)	1	$500.00	1	$500.00
				Total		**$500**

Sub Total:	$19,952.25
Tax:	$0.00
Shipping:	$2,626.05
Total:	**$22,578.30**

Thank you,
for your interest in Studies Weekly. If you are ready to purchase, please provide the information above and submit your order.

3.10 Early Graduation Requests
No Supporting Information

End of Section

APPROVE / AMEND CONSENT AGENDA

(No Documentation)

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

HAYSVILLE USD #261

23

DATED: 06/09/2025

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

	PAYROLL		
DATE 5/12/2025	Direct Deposit	$	1,945,381.84
5/12/2025	Wire Transfer	$	1,024,520.59
5/12/2025	88266-88269	$	9,677.66
5/16/2025	Direct Deposit	$	466,089.10
5/16/2025	88270-88271	$	853.65
05/20/2025	88284-88352	$	240,287.66
5/20/2025	Direct Deposit	$	1,635,165.02
5/21/2025	Direct Deposit	$	1,513,513.94
05/30/2025	Direct Deposit	$	369,675.88
5/30/2025	88358-88359	$	771.98
5/30/2025	Wire Transfer	$	1,687,410.17
5/30/2025	Direct Deposit	$	705.12
DATE	**ACCOUNTS PAYABLE**		
05/07/2025	88252-88262	$	105,484.23
05/07/2025	88263-88265	$	10,117.39
5/16/2025	88272-88283	$	50,122.95
05/23/2025	88353-88357	$	9,811.58
6/4/2025	88360-88554	$	832,959.63
VOID CHECKS			
5/1/2025		$	(16,684.20)

TOTAL REGISTER: $ 9,885,864.19

SUBMITTED BY: _____
TREASURER

APPROVED BY: _____
BOARD PRESIDENT

ATTESTED BY: _____
BOARD CLERK

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	9,380,219.51	2,489,509.00	-7,692,076.58	4,177,651.93	-572,628.08	3,605,023.85	1,254,611.40
07	FEDERAL FUNDS	-562,457.62	232,010.26	-304,796.33	-635,243.69	-38,560.62	-673,804.31	39,655.14
08	SUPPLEMENTAL GENERAL	8,824,086.44	0.00	-285,908.56	8,538,177.88	-1,216,040.13	7,322,137.75	1,898.10
11	AT-RISK (4 YEAR OLD)	-365,983.06	0.00	-96,049.10	-462,032.16	-425.95	-462,458.11	22,207.92
13	AT-RISK (K-12)	-1,744,647.74	1,227.50	-544,409.31	-2,287,829.55	-757.75	-2,288,587.30	95,345.71
14	BILINGUAL	-285,656.32	0.00	-101,981.69	-387,638.01	-88.44	-387,726.45	17,586.00
15	VIRTUAL EDUCATION	-264,348.50	0.00	-87,949.50	-352,298.00	0.00	-352,298.00	0.00
16	CAPITAL OUTLAY	5,756,700.14	100,955.09	-163,765.28	5,693,889.95	-61,764.59	5,632,125.36	0.00
18	DRIVER TRAINING	105,694.95	8,275.00	-1,573.19	112,396.76	-215.00	112,181.76	0.79
24	FOOD SERVICE	2,635,886.48	344,433.47	-397,793.25	2,582,526.70	-73,477.32	2,509,049.38	37,223.47
26	PROFESSIONAL DEVELOPMENT	544,874.86	0.00	-623.79	544,251.07	-1,400.00	542,851.07	0.04
28	PARENTS AS TEACHERS PROGRAM	-306,882.68	0.00	-153,262.62	-460,145.30	-2,109.25	-462,254.55	20,413.74
30	SPECIAL EDUCATION	-1,536,098.57	720,398.80	-2,757,314.13	-3,573,013.90	-90,129.95	-3,663,143.85	506,660.90
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	-520,290.42	0.00	-210,506.92	-730,797.34	-25,400.53	-756,197.87	33,393.72
51	KPERS RETIREMENT CONTRIBUTIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	500,000.00	0.00	0.00	500,000.00	0.00	500,000.00	0.00
55	TEXTBOOK & STUDENT MATERIAL	2,439,900.96	33,336.46	-29,484.19	2,443,753.23	-32,655.19	2,411,098.04	0.00
62	BOND & INTEREST #1	9,498,751.18	0.00	0.00	9,498,751.18	0.00	9,498,751.18	0.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	335,056.01	10,671.20	32,400.05	378,127.26	0.00	378,127.26	0.00
TOTAL		34,434,805.62	3,940,816.78	-12,795,094.39	25,580,528.01	-2,115,652.80	23,464,875.21	2,028,997.83

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES

REPORT ACCOUNT PARAMETERS

BEGINNING Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9000 and 9000

REVENUE Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9110 and 9110

EXPENDITURE Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9650 and 9650

ENCUMBRANCES Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9630 and 9630

OUTSTANDING LIABILITIES Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 8941 and 8941

********** End of report **********

FD	FD	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD Unexpended Bal	Encumbered Amount	2024-25 FYTD Unencumbered Bal	2024-25 FYTD %
06	GENERAL FUND	50,248,954.63	43,500,023.35	6,748,931.28	568,580.73	6,180,350.55	87.70
07	FEDERAL FUNDS	560,603.00	1,577,500.53	-1,016,897.53	32,857.06	-1,049,754.59	287.25
08	SUPPLEMENTAL GENERAL	16,584,485.20	4,258,593.03	12,325,892.17	1,216,040.13	11,109,852.04	33.01
11	AT-RISK (4 YEAR OLD)	449,999.92	462,032.16	-12,032.24	425.95	-12,458.19	102.77
13	AT-RISK (K-12)	11,328,749.70	2,291,258.40	9,037,491.30	757.75	9,036,733.55	20.23
14	BILINGUAL	205,000.00	387,659.98	-182,659.98	88.44	-182,748.42	189.15
15	VIRTUAL EDUCATION	120,000.00	352,298.00	-232,298.00	0.00	-232,298.00	293.58
16	CAPITAL OUTLAY	5,350,000.00	2,144,800.48	3,205,169.52	52,803.59	3,152,365.93	41.08
18	DRIVER TRAINING	86,950.00	47,777.72	39,172.28	215.00	38,957.28	55.20
24	FOOD SERVICE	4,377,000.41	3,484,777.98	892,222.43	73,477.32	818,745.11	81.29
26	PROFESSIONAL DEVELOPMENT	260,514.00	34,059.93	226,454.07	1,400.00	225,054.07	13.61
28	PARENTS AS TEACHERS PROGRAM	495,000.00	596,578.30	-101,578.30	2,109.25	-103,687.55	120.95
30	SPECIAL EDUCATION	15,086,430.00	13,683,595.40	1,402,834.60	90,129.95	1,312,704.65	91.30
31	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
34	VOCATIONAL EDUCATION	664,715.00	730,797.78	-66,082.78	24,242.29	-90,325.07	113.59
51	KPERS RETIREMENT CONTRIBUTIONS	6,899,595.00	6,261,548.06	638,046.94	0.00	638,046.94	90.75
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	648,540.00	174,060.76	474,479.24	30,246.91	444,232.33	31.50
62	BOND & INTEREST #1	7,569,689.00	7,569,688.78	0.22	0.00	0.22	100.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	500,000.00	378,436.71	121,563.29	0.00	121,563.29	75.69
	Grand Expense Totals	121,436,225.86	87,935,517.35	33,500,708.51	2,093,374.37	31,407,334.14	74.14

Number of Accounts: 2682

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2024-25 Revised Budget	May 2024-25 Monthly Activity	2024-25 FY Activity	Encumbered Amount	2024-25 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	110,000.00	0.00	0.00	0.00	110,000.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	8,869,398.00	0.00	0.00	0.00	8,869,398.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	100,000.00	0.00	0.00	0.00	100,000.00
06	E	5230	930	0000	000	Transfer To Special Education	8,072,800.00	0.00	5,310,444.00	0.00	2,762,356.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	500,000.00	0.00	0.00	0.00	500,000.00
06	E	5255	974	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	340,000.00	0.00	0.00	0.00	340,000.00
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	2,457,821.00	0.00	0.00	0.00	2,457,821.00
08	E	5214	000	0000	000	Transfer To Bilingual	205,000.00	0.00	0.00	0.00	205,000.00
08	E	5215	000	0000	000	Transfer to Virtual	120,000.00	0.00	0.00	0.00	120,000.00
08	E	5226	000	0000	000	Transfer to Professional Devel	400,000.00	0.00	0.00	0.00	400,000.00
08	E	5228	000	0000	000	Transfer To Parent Ed	210,000.00	0.00	0.00	0.00	210,000.00
08	E	5230	000	0000	000	Transfer To Special Ed	2,723,172.00	0.00	0.00	0.00	2,723,172.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	600,000.00	0.00	0.00	0.00	600,000.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	719,567.00	0.00	0.00	0.00	719,567.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5200	000	0000	000	Transf to Const Fund 31 (22-23	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							25,427,758.00	0.00	5,310,444.00	0.00	20,117,314.00

Number of Accounts: 26

********** End of report **********

Special Meeting Dates and Budget Approval Dates



Craig Ryan

July 18th - Exceeding RNR to the County

Aug 11th - Send publication to the paper Exceeding RNR

Aug 18th - Needs Assessment Special Meeting - 6:00pm-7:00pm

Aug 18th - Budget Workshop - During BOE Meet attached to Treasurers Report

Sept 8th - Special Meeting - RNR Hearing - 6:15pm

Sept 8th - Special Meeting - Budget Hearing - 6:30pm

Sept 8th - Budget Approval during BOE meeting

Sept 19th - Final Budget to KSDE

Oct 1st - Final Budget to County

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Craig Ryan

Assistant Superintendent

Finance and Business Operations

Haysville USD 261

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Bond Resolution approving the issuance of General Obligation Refunding and School Building Bonds, Series 2025-A

See Supporting Documentation in PDF

End of Section

USD 261
HAYSVILLE
SCHOOLS

Debbie Coleman <dcoleman@usd261.com>

Year End Budget Closeout

Craig Ryan <cryan@usd261.com> Mon, Jun 2, 2025 at 4:25 PM
To: Debbie Coleman <dcoleman@usd261.com>

We respectfully request your approval to **close out the Fiscal Year 2025 school budget on June 30, 2025**. Our finance department will complete all required transfers and zero out all necessary funds. We will also ensure that our ending cash balances reconcile precisely with our beginning cash balances, reflecting a thoroughly balanced financial year.

--

Craig Ryan
Assistant Superintendent
Finance and Business Operations
Haysville USD 261

7.0 FIRST READINGS

No supporting documentation.

End of Section

Use of School Facilities by Community Groups **KG**

(See DFG and JH)

The board may allow use of school buildings and school grounds by community groups outside the school day. Use of any school facility or school grounds, however, shall not interfere with daily school use or any school-sponsored activity. Priority for facility use outside of the school day goes to use promoting student academic achievement. ~~Notwithstanding the previous statement, the district shall provide equal access to the Boy Scouts and other designated youth groups which are neither school sponsored nor co-curricular in nature.~~ In addition to this board policy, use of any school facility or school grounds must also follow the USD 261 Facility Use Guideline.

Use in Accordance with Board Policies

As a condition to initial use of and continued access to district property and facilities, individuals, groups, and/or organizations must follow Kansas law and board policy prohibiting the use of drugs, alcohol, and tobacco on district property and ensure individuals in attendance refrain from using such substances on district property as well. Failure to abide by this provision may result in a revocation of facility use privileges.

~~Fees and Rental Charges~~

~~The board shall establish reasonable fees and/or rental charges for the use of any school facility or school grounds; fees and/or rental charges will cover costs of wages of school personnel involved and utilities. The fee and/or rental charges shall be approved by the board and shall be reviewed annually.~~

Lease Arrangements

The board shall approve any lease arrangements.

Supervision of Non-School Groups

Whenever any school facility is used by non-school groups or individuals, a school employee may be on duty to see that the building and equipment are properly used. ~~A school employee may not be required to be on duty when, in the principal's opinion, it is not necessary.~~

Insurance ~~and/or Bonds~~

The board, through its duly authorized agent, reserves the right to require ~~bonds (cash or otherwise),~~ insurance~~, or other damage deposits~~, acceptable to the board before allowing use of the schools' facilities. Use is subject to limited access and availability. Any damages occurring during use will be billed to the individual and/or organization ~~renting~~ utilizing the facility.

Priority Usage

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list. If conflicts in scheduling arise the following priority will be enforced.

Priority One: Haysville Activity Center activities.

Priority Two: In-district non-school sports/activity groups.

Priority Three: Other tax supported community institutions.

Priority Four: In-district businesses, churches, civic clubs, community events and individuals.

Priority Five: Out-of-district groups, whose programs include district residents.

Schedule of Rental Rates for School Facilities (Per Day Per Use)

A. CHS Theater $100.00

CHS Theater (stage only for rehearsals) 20.00

CHS Gymnasiums 100.00

CHS Swimming Pool 100.00

CHS Cafeteria/Commons 50.00

CHS Classroom 15.00

HMS Gymnasiums 100.00

HMS Cafeteria 50.00

HMS Multipurpose Room 50.00

HMS Classroom 15.00

Elementary School Gymnasiums 50.00

Elementary School Cafeterias 25.00

Elementary School Classrooms 15.00

Administrative Office Boardroom or Conference Room 25.00

Other District Facilities/Grounds As determined by Supt. or Designee

B. Kitchen facilities at any of the schools are available to outside groups only when authorized by the Superintendent or Designee. Any such approval for use of these areas will require the use of District food service employees and the utilization fee will be established by the Superintendent or designee.

~~C. If a custodian is required to be on duty or clean up is involved, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends. A custodian must be on duty if the group using the facility numbers more than 30.~~

~~D. If special personnel are required, such as lighting or sound operators, charges will be added at the rate of $20.00 per hour during the week and $30 per hour on weekends.~~

~~E. Should users request air conditioning or heating when it is not otherwise in operation, a charge per hour will be assessed. If the facility requires pre-cooling/heating prior to actual use, a minimum of one hour's fee will be charged. Rates per hour will be $8.00 for small spaces and $15.00 per hour for large spaces.~~

~~F. Request for use of school facilities should be directed to the supervisor of the facility desired.~~

~~G. Additional fees may be charged if property of USD 261 is damaged or left in worse condition than when rented.~~

~~H. No activities may be scheduled before 12:00 noon or after 6:00 p.m. on Sundays unless approved by the Board of Education. Exceptions maybe made with Superintendent or Designee approval.~~

~~I. All requests for pool use must comply with the district POOL USE GUIDELINES.~~

~~Exemptions to Fees~~

~~*Class I:*~~

~~No building rental fees shall be charged to the following groups for activities serving district residents:~~

1. ~~School affiliated organizations including, but not limited to, parent teacher groups, booster clubs, alumni organizations, or community service meetings.~~
2. ~~Governmental units.~~
3. ~~Local (public school age) youth groups such as Boys Scouts and Girl Scouts.~~
4. ~~The Haysville Chamber of Commerce.~~
5. ~~In-district non-school sports/activity groups open to all district residents.~~
6. ~~Other civic and community organizations as determined by the USD 261 superintendent or designee.~~

~~*Any group may incur a custodial expense when custodians are not already on duty.*~~

Class II

Fees shall be charged to local non-profit and service organizations:

1. In-district churches (located within the boundaries of Haysville USD 261).
2. Private individuals.
3. Private or social groups.

Class III

For-profit business concerns, sectarian, partisan, and out-of-district groups or organizations shall not be granted rental rights without approval of the Superintendent or Designee. Utilization fees and other charges will be set by the Superintendent or Designee.

1. For-profit businesses that utilize facilities on multiple occasions may be charged an escalating fee. This fee will be determined by the Superintendent or Designee.

POOL USE GUIDELINES

In the event of the immediate need for pool maintenance or a scheduled school activity, the Facility Usage Department has the authority to cancel any pool event. All school activities have priority.

1. All events must be covered by a minimum of $1,000,000 liability insurance naming the Haysville Unified School District as an additional insured or certificate holder.
2. All renters must provide an American Red Cross, ELLIS or YMCA certified lifeguard for pool rental.
3. You will not be allowed in the pool area until your scheduled time. Please arrive no earlier than 5 or 10 minutes before your confirmed time.
4. Food and/or drink, including water bottles, are not allowed in pool area.
5. Due to health concerns, non-toilet trained individuals must wear swim diapers or plastic pants while in pool.
6. No pool toys are allowed in the pools and use of District pool equipment is prohibited.
7. Starting platforms and diving boards are to be used by swim team members only.

8. In accordance with safe schools, no water guns are allowed.
9. No stereos, sound equipment or electrical devices of any kind are allowed in pool area.
10. Bleeding, vomiting and/or toilet accidents in the pool must be reported immediately to the building facilitator or custodian. Due to health concerns, everyone will be removed from the pool immediately.
11. Please be respectful to all building facilitators, custodial staff, lifeguards and school property. Failure to do so may lead to suspension of rental privileges and/or reimbursement for any property damage.
12. Do not sit on handrails.
13. No running on pool decks.
14. No diving, flips, etc. off the side of the pool.
15. Adults need to be within arm's reach of children using flotation devices.
16. Boisterousness, profanity, roughness, or any activity that interferes with the safety of others or their enjoyment is prohibited.

In the event of a lightning storm, our Building Supervisors and custodians have been instructed to cancel all pool activities and close the pool area.

BOE Adopted: January 7, 2002

BOE Reviewed and Approved: February 22, 2010

BOE Revised: April 15, 2013

BOE Revised: December 17, 2018

BOE Approved KASB Recommendation: June 12, 2023

Haysville USD 261
Facility Usage Fee Schedule, Guideline, Terms & Requirements

BUILDINGS & SITES CURRENTLY AVAILABLE FOR USE		
High Schools Campus High School Haysville High School	**Middle Schools** Haysville Middle School Haysville West Middle School	**Elementary Schools** Freeman Nelson Oatville Prairie Rex Ruth Clark
Other District Sites District Sports Facilities		

Facility Space	Hourly Rate
Auditorium*	$20
Cafeteria	$10
Commons	$10
Classroom	$10
Gymnasium	$20
Kitchen	$50
Swimming Pool**	$25
Tennis Courts***	$10
District Stadium***	$50
District Stadium (Stadium Lights Included) ***	$75
Middle School Practice Field***	$20
Other Miscellaneous District Facilities / Grounds***	TBD
Outdoor Practice Surface***	$20
Parking Lots***	$10

Staffing Fees	Weekday Rate	Weekend Rate
Custodial	$20 per hour	$30 per hour
Auditorium Technician	$20 per hour	$30 per hour
Stadium Technician	$20 per hour	$30 per hour
Technology Technician	$20 per hour	$30 per hour
Facility Supervisor	$20 per hour	$30 per hour
**Requires USD 261 staff auditorium technician if using lights and/or sound equipment* ***Please see Swimming Pool Facility section* ****Please see Outdoor Playing and Practice Surfaces Addendum*		

USAGE TERMS, CONDITIONS AND REQUIREMENTS

District Rights & User Acknowledgement:

All property is owned by Haysville Unified School District, USD 261 and is governed by Board of Education policy, district procedures and laws of the State of Kansas. **The District has the responsibility to maintain all facilities to provide quality instruction and programs for student education. In support of this responsibility, it is necessary to manage facility usage to mitigate wear and tear on facilities. It is also necessary to manage weekly staff work time. *Please note that inability to staff a requested usage will result in denial or cancellation.* With these identified objectives and obstacles, all parties hereby acknowledge that facility usage is a request and not a right.** USD 261 reserves the right to deny any usage request or cancel any usage if deemed necessary at will with or without notice. Priority will be given to support all USD 261 events. Usage fees and requirements are subject to change.

All requesting individuals or organizations shall agree to follow all district and individual facility regulations. Inaccurate or untruthful statements made in the application, or violations of these regulations, may place the responsible person or organization ineligible for current and/or future facility use. All usage must follow these guidelines and be registered in our facility system. Any unauthorized use may result in disciplinary action or criminal prosecution.

A USD 261 employee is required to be on site for the duration of usage unless approved by the district in writing. No outside usage shall be granted while school is in session. Students are not permitted to use school facilities without adult supervision. The supervising adult(s) is/are responsible for the behavior of students in their care. The person making application for use must be in attendance and adequate adult supervision must be always maintained. Access to facilities is limited to the approved space only. The person making the application maintains full responsibility and liability for the actions of any participants, sponsors, volunteers, or supervisors. Assigned district personnel have full authority to act as agent for the district and the right to terminate the activity at any time. Usage agreements are neither transferable or assignable to any other person or organization.

Available facilities and space for reservation requests is limited to those available in the district's online request system. If the space is not listed, it is not currently available for request.

Insurance Coverage Requirements:

Proof of current insurance coverage for liability will be required before approval. All parties must provide evidence of personal, business, or commercial coverage for individual protection while on our premises. The named party must match the usage requestor. Haysville USD 261 should be added as an additional insured and the certificate of coverage will include $1 million for general liability. Additional coverage may be required depending on size and type of event. Activities and camps that are more at risk for participant injury must also include proof of accidental injury coverage. The district is compliant with the liability and indemnity requirements under form DA-146a per state statute.

Additional requirements will apply for pool usage. Details are listed below.

Any and ALL damage to facilities will be immediately reported and is the responsibility of the party utilizing the facility. This includes the automatic acceptance to reimburse the district for any repair or replacement costs including labor in full for any part of the school or contents that are damaged or stolen during the activity as part of the facility rental agreement.

Reservation & Payment of Fees:

All requests must be submitted at least **30 days prior** to the requested date to allow time for processing. Requests should only be submitted for actual days and times: no blanket long-term requests will be approved. Staffing, HVAC, and billing is determined by this information. **All fees must be paid at least two weeks prior to the approved usage**. Non-payment or returned payment will result in cancellation of the request. Payment may be completed at the Haysville Administration Office, 1745 W. Grand Ave., Haysville, KS, 67060 or may be completed online from the district website. Should an event be canceled by the district prior to the reservation date, any paid fees will be refunded. Requestors must cancel at least 24 hours prior to an event for a full refund of fees.

Estimated rental cost shown during application may not be all-inclusive. Additional fees may apply for site supervision, custodial staff, and technicians depending on the type of use and volume of attendees. Total cost of rental will be determined by USD 261 staff and will be detailed in the invoice upon final usage approval.

Security & Prohibition Notice:

Access to all facilities must follow current district policy and guidelines. Video cameras are installed and active at all times in our facilities, fields and surrounding parking lots. Admittance is limited to approved facility users and participants only. Unauthorized use or entry into any USD 261 facility will result in reporting to law enforcement which may result in criminal proceedings. No entrances to any facility may be propped open at any time to maintain district security. Parking is allowed in designated paved parking spots only. Any motorized vehicles that do not comply with this requirement will be towed at owner expense. Utility vehicles, golf carts, and other unauthorized motorized vehicles are prohibited from school grounds, with the exception of parking lots (that's the only place they can be on district property, and they must meet City registration requirements).

No drugs, smoking, vaping, tobacco products, alcoholic beverages, weapons, firearms, fireworks, or tiki torches are permitted on district property. Bonfires and all other open flames are not permitted on school grounds. Propane and candle use is not allowed within any building. All state and local laws must be followed. Violations may result in prosecution. Identified service animals are permitted; however, no pets are allowed. Requests for regular religious usage and funerals/memorials will not be permitted.

Access is limited to approved reservation space only. Supervision of all attendees is required. Children must have adult supervision at ALL times and should remain in the approved space for safety. Any violation will result in termination of use. In abiding by federal statute under Section 504, discrimination based on disability is strictly prohibited.

Haysville USD 261 requires all staff members, volunteers, and persons requesting a facility to pass a background screening prior to being allowed to utilize facilities. Requestors shall be responsible for ensuring that persons using Haysville USD 261 facilities through a facility usage agreement have been adequately screened. USD 261 reserves the right to exclude any persons from using school facilities.

Athletic & Auditorium Facilities:

Use of concession facilities is not guaranteed and may only be approved by building athletic directors.

Field marking/striping will not be completed for facility usage. Operation of gym bleachers, goals, lighting, scoreboard, stadium lighting, press box, sound, etc. by unauthorized individuals is not permitted, as damage may occur. Additional fees will be assessed for employee support.

Auditorium usage that requires projector, sound, lighting, etc. will result in additional charges for employee support. Additional room requests may be reserved, and associated fees will be assessed.

Swimming Pool Facility:

In the event of the immediate need for pool maintenance or a scheduled school activity, the Facility Usage Department has the authority to cancel any pool event. All school activities have priority.

1. All events must be covered by a minimum of $1 million liability insurance naming the Haysville Unified School District as an additional insured or certificate holder.
2. All renters must provide an American Red Cross, ELLIS or YMCA certified lifeguard for pool rental.
3. You will not be allowed in the pool area until your scheduled time. Please arrive no earlier than 5 or 10 minutes before your confirmed time.
4. Food and/or drink, including water bottles, are not allowed in pool area.
5. Due to health concerns, non-toilet trained individuals must wear swim diapers or plastic pants while in pool.
6. No pool toys are allowed in the pools and use of district pool equipment is prohibited.
7. Starting platforms and diving boards are to be used by swim team members only.

District Partnership Usage:

The use of school facilities is subject to the following priorities outlined by the Board of Education. USD 261 school related activities will have the priority over all others on the priority list. If conflicts in scheduling arise the following priority will be enforced.

Priority One: Haysville Activity Center activities

Priority Two: In-district non-school sports/activity groups

Priority Three: Other tax supported community institutions

Priority Four: In-district businesses, churches, civic clubs, community events, and individuals

Priority Five: Out-of-district groups, whose programs include district residents

Usage of our facilities must follow the terms and conditions of USD 261. Any violations may result in legal action or criminal proceedings.

Inclement Weather Notice:

All events are immediately canceled due to inclement weather when USD 261 cancels class or activities. No access will be granted if cancellation occurs. Safety is our top priority.

Haysville USD 261

OUTDOOR PLAYING AND PRACTICE SURFACES ADDENDUM

The following policies have been implemented for the use and care of fields equipped with playing and/or practice surfaces to ensure safe and well maintained facilities.

Prohibited Items and Activities:

- Glass of any type
- Food and/or beverages except for water
- Sunflower seeds
- Gum
- Sharp objects such as tent stakes, flagpoles or other items that may penetrate the turf
- Chairs or benches except those provided by the facility
- Portable heaters or flame of any type
- Metal cleats or high heeled shoes
- Pets or other animals, excluding service animals
- Golfing
- Throwing activities: shot, discus, javelin, etc.
- Motorized vehicles
- Bicycles, skateboards, scooters, hoverboards, etc.
- Any other objects or activities deemed unsafe or destructive

Use and Care:

- Fields are reserved for school activities and rentals
- Always LIFT and CARRY goals and other heavy objects. Dragging said objects may cause damage to the playing surface.
- Leave the facility trash free. Deposit all trash in the provided receptacles.
- Rentals are restricted to areas agreed upon in the rental contract.
- Failure to comply with usage policies will not be tolerated.
- Failure to comply with usage policies will result in the termination of the usage agreement. No refunds will be given for such a termination.

8.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

9.0 ADJOURNMENT

No supporting documentation.

End of Section