REGULAR BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE., HAYSVILLE, KS
August 18, 2025 – 7:00 P.M.
(A live link to this meeting is available on the USD 261 website.)

1.0 MEETING OPENING (No Documentation) – Board President
- 1.1 Call to Order (No Documentation)
- 1.2 Flag Salute
- 1.3 President's Announcements (No Documentation)
- 1.4 Superintendent's Announcements (No Documentation)
  - 261derful Awards
- 1.5 Campus High School Student Council Report – (Place Holder) - (No Documentation)
- 1.6 New and Good (No Documentation)
- 1.7 Approve / Amend Agenda (No Documentation)

2.0 DISTRICT PATRON/PERSONNEL TIME
- 2.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
- 2.2 Remarks/Comments from District Visitors – 2 min.

3.0 CONSENT AGENDA
- 3.1 Previous Meeting Minutes
- 3.2 Routine Personnel
- 3.3 Gifts and Grants
- 3.4 Request for Approval: Secondary School Activity Fund Credit Cards – Ryan
- 3.5 BSN – Allen and Seeley
- 3.6 Surplus Furniture - Knudson

MOTION TO APPROVE/AMEND 3.0 CONSENT AGENDA (No Documentation)

4.0 TREASURER'S REPORT / BILLS – Ryan - PDF

5.0 REPORTS – Focus on Learning
- Capital Improvement Update (Place Holder) - *(Student Engagement, Goals 1-3; Culture, Goal 1; Resources, Goals 1-3)*
- Budget Workshop – Ryan - *(Resources, Goal 2)*

6.0 ACTION ITEMS
- 6.1 Food Service Policy – Macias - PDF *(Student Engagement, Goal 3; Culture, Goals 1-3; Resources, Goal 1)*
- 6.2 New KASB Policies – Macias – PDF *(Student Engagement, Goal 3; Culture, Goals 1-3; Resources, Goal 1)*

7.0 FIRST READINGS
- 7.1 Access Control Upgrade – Soupene - *(Resources, Goal 2)*
- 7.2 Alternative Energy – Hersh – PDF - *(Resources, Goal 2)*

8.0 EXECUTIVE SESSION – If Needed

9.0 ADJOURNMENT (No Documentation)

1.0 MEETING OPENING

No supporting documentation.

End of Section

1.1 Call to Order

No supporting documentation.

End of Section

1.2 Flag Salute

No supporting documentation.

End of Section

1.3 President's Announcements

No supporting documentation.

End of Section

1.4 Superintendent's Announcements

No supporting documentation.

End of Section

1.5 Campus High School Student Council Report

No supporting documentation.

End of Section

1.6 New and Good

No supporting documentation.

End of Section

1.7 Approve / Amend Agenda

No supporting documentation.

End of Section

2.0 DISTRICT PATRON / PERSONNEL TIME

No supporting documentation.

End of Section

2.1 Hearing of Scheduled District Patrons/District Personnel – 5 minutes

No supporting documentation.

End of Section

2.2 Remarks / Comments from District Visitors – 2 minutes

No supporting documentation.

End of Section

3.0 CONSENT AGENDA

No supporting documentation.

End of Section

BOARD OF EDUCATION MEETING U.S.D. # 261
ADMINISTRATION BUILDING, 1745 W. GRAND AVE.
HAYSVILLE, KANSAS
July 21, 2025 – 7:00 P.M.
(A live link to this meeting has been made available on the USD 261 website.)

Subject to Board Approval

The meeting of the Board of Education of Haysville School District # 261, Haysville, Kansas was called to order at 7:00 p.m., by Board President Jennifer Bain. Six Board members were present.

MEMBERS PRESENT	OTHERS PRESENT
Jennifer Bain - President	Jeff Hersh, Superintendent of Schools
Jeremy Bennett	Debbie Coleman, Clerk of the Board
Kelly Ramseyer	Craig Ryan, Assistant Supt. of Business and Finance
Greg Fenster	Gillian Macias, Assistant Supt. of Human Resources and Student Services
Tosha White	Jennifer Reed, Asst. Supt. of Learning Services
Barb Walters	Melody Stuckey, Director of Special Services
	Trinidy Boes, IT Systems Analysist
	Adia Ludwig, Community Relations Director
	Others

1.0 REORGANIZATION MEETING OPENING

1.1 Call to Order
Board President Jennifer Bain called the meeting to order at 7: 00 p.m. with six members present.

1.2 Flag Salute

1.3 President's Announcements (No Documentation)

- The Campus FCCLA team attended the FCCLA Nationals in Orlando and did an outstanding job.
  The team brought home 2-Silver (Cerina, Kylie, KDawg, and Gabbi). Xavier, Nate, Grant, Serenity, and Audrea brought home 3-Bronze medals. Star Event rankings by team members: Kylie placed 52nd in the Nation in Culinary Arts. Serenity and Gabbi received a Gold medal and placed 13th in the Nation and Cerina and Connor received a Gold medal and placed 16th in the Nation in Event Management. Xavier received a Silver medal placing 32nd in the Nation for Nutrition and Wellness. Brandt received the Silver medal and placed 21st in the Nation for Say Yes to FCS. Nate received a Silver medal and placed 30th in the Nation for Chapter Service Project Portfolio.
  Great job Colts.

1.4 Superintendent's Announcements (No Documentation)

- USD261derful Presentation – No Presentations
- Capital Improvement Process
  Mr. Hersh gave a brief update on the Capital Improvement Process.
- July 31st will be the Community Retreat.
- New Teacher luncheon will be held on Tuesday, July 22, 2025.
  The Back to School celebration will be held on August 6, 2025 at Bethel Life.
- The Board will hold three budget related Special Board Meetings:
  - Needs Assessment on August 18, 2025 at 6:00 p.m.
  - Revenue Neutral Rate Hearing on September 8, 2025 at 6:15 p.m.
  - Budget Hearing on September 8, 2025 at 6:30 p.m.

1.5 Campus High School Student Council Report (No Report)

1.6 New and Good (No Documentation)

1.7 Approve / Amend Agenda (No Documentation)
MOTION to approve the agenda as presented.
(Ramseyer/Bennett) Motion carried 6-0.

2.0 BOARD REORGANIZATION - PDF

Standard BOE reorganization as required by Kansas Statutes and BOE Policy - Action Requested

2.1 Designate Regular Meeting Date, Time, and Place

The regular Board of Education meetings for 2025-2026 will be held on the third* Monday of each month at 7:00 p.m. in the Board of Education room of the Administration Building located at 1745 W. Grand, Haysville, Kansas.

*Exceptions to include the following designated dates:

- September 8th rather than September 15th (in order to immediately follow the Special BOE Meetings for Revenue Neutral Rate Hearing and Budget Hearing)
- December 8th rather than December 15th (Due to Holiday Music Programs)
- January 26th rather than January 19th (MLK Day Holiday)
- February 23rd rather than February 16th (President's Day)
- March 9th rather than March 16th (Need to meet before Spring Break)
- May 11th rather than May 18th (HWMS Promotion Parade)

2.2 Personnel Appointments and Resolutions

2.2.1	Clerk of the Board	Debra M. Coleman
2.2.2	Deputy Clerk of the Board	Gillian Macias
2.2.3	Treasurer of the Board	Craig Ryan
2.2.4	Custodian of District Office Records	Craig Ryan
a.	Custodian of Early Childhood Program	Prog. Administrator
b.	Parents As Teachers Program	Prog. Administrator
c.	Custodian of Oatville Elementary Office Records	Building Principal
d.	Custodian of Rex Elementary Office Records	Building Principal
e.	Custodian of Nelson Elementary Office Records	Building Principal
f.	Custodian of Freeman Elementary Office Records	Building Principal
g.	Custodian of Ruth Clark Elementary Office Records	Building Principal
h.	Custodian of Prairie Elementary School Office Records	Building Principal
i.	Custodian of Haysville Middle School Office Records	Building Principal
j.	Custodian of Haysville West Middle Schl. Office Records	Building Principal
k.	Custodian of Campus High School Office Records	Building Principal
l.	Custodian of Haysville High School	Building Principal
m.	Custodian of Tri-City Day School	Building Administrator
2.2.5	Representative for Title Projects	Jennifer Reed
2.2.6	Attorney for the Board of Education	John Robb with Somers Robb & Robb
2.2.7	KPERS Designated Agent	Craig Ryan
2.2.8	Freedom of Information Officer	Communications Dir.
2.2.9	Kansas Educational Risk Management Insurance Pool Rep.	Craig Ryan
2.2.10	Food Service/Lunch Agreement Representative	Dir. of Food Service
2.2.11	Hearing Officer for Free & Reduced Meal Application Appeals	Craig Ryan
2.2.12	Attendance Officer	
a.	Early Childhood Program	Dir. of Special Services
b.	Attendance Officer for Parents As Teachers	Dir. of Special Services
c.	Attendance Officer for Oatville Elementary	Building Principal
d.	Attendance Officer for Rex Elementary	Building Principal
e.	Attendance Officer for Nelson Elementary	Building Principal
f.	Attendance Officer for Freeman Elementary	Building Principal
g.	Attendance Officer for Ruth Clark Elementary	Building Principal
h.	Attendance Officer for Prairie Elementary	Building Principal

	i.	Attendance Officer for Haysville Middle School	Building Principal
	j.	Attendance Officer for Haysville West Middle Schl.	Building Principal
	k.	Attendance Officer for Campus High School	Building Principal
	l.	Attendance Officer for Haysville High School	Building Principal
	m.	Attendance Officer for Tri-City Day School	Building Administrator
2.2.13	a.	Title Six Coordinator	Asst. Supt. of Human Resources and Student Services
	b.	Title Nine Coordinator	Asst. Supt. of Human Resources and Student Services
2.2.14		District Hearing Appeal Officer	Jeff Lowe
2.2.15		504 Coordinator	Asst. Supt. of Human Resources and Student Services
2.2.16		Coordinator for Homeless Children	Support Services Coordinator

2.2.17 Resolutions - Agenda Topics - 2.2.17.1 – 2.3.17.11

The superintendent suggests the below resolutions for agenda topics 2.2.17.1 – 2.2.17.11.

2.2.17.1 1116 - Hour School Year –

"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the 1116 hour policy calendar as defined by the Kansas State Department of Education for the 2025-2026 school year."

2.2.17.2 Surety Bond for District Treasurer and High School and Middle School Principals –

"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize the procurement of surety bonds for the district treasurer and high school and middle school principals."

2.2.17.3 Official Newspaper –

"Be it resolved that the Board of Education of Unified School District 261 does hereby designate the Times Sentinel as the official newspaper publication of the district for the 2025-2026 school year."

2.2.17.4 Participation in Federal Programs –

"Be it resolved that the Board of Education of Unified School District 261 does hereby approve and authorize the district to participate in federal programs as appropriate."

2.2.17.5 Early Payment of Bills –

"Be it resolved that the Board of Education of Unified School District 261 does hereby authorize Mr. Jeff Hersh, superintendent of schools, and Craig Ryan, associate superintendent of business and finance, to make early payment of bills when such payments result in a reduction in the amount charged to the district for goods or services or penalty or interest." This resolution is allowed for in Board policy DJEJ.

2.2.17.6 Official Depository of Funds –

Please see the attached resolution example.

2.2.17.7 (a & b) Rescinding Policy Statement and Adoption of New Board Policies –

Please see Exhibit # 2.2.17.7 a & b for supporting information.

2.2.17.8 Waiver of GAAP Resolution –

Please see the attached resolution example.

2.2.17.9 Home Rule Resolution –

Please see the attached resolution example.

2.2.17.10 Authority to Dispose of School Property with Value of Less than $5,000.00 Resolution -
Please see the attached resolution example.

2.2.17.11 Authority to Re-Fund Bonds if in Best Interest of USD 261 Resolution-
Please see the attached resolution example.

MOTION to approve items 2.1, 2.2, 2.2.1 through 2.2.17.11 as presented.
(Bain/White) Motion carried 6-0.

2.2.18 Appointment of Board Member(s) / KASB Governmental Relations Network
MOTION to appoint Tosha White as the KASB Governmental Relations Network representative and Jeremy Bennett as the alternate.
(Bain/Bennett) Motion carried 6-0.

2.2.19 PANDO Initiative Representative
MOTION to appoint Barb Walters as the PANDO Initiative representative.
(Bain/Ramseyer) Motion carried 6-0.

2.2.20 Site Council BOE Representatives
Freeman Elementary School Kelly Ramseyer
Nelson Elementary School – Jeremy Bennett
Oatville Elementary School – Jennifer Bain
Prairie Elementary School – Barb Walters
Rex Elementary School – Greg Fenster
Ruth Clark Elementary School – Courtney Williams
HMS – Jennifer Bain (Kelly Ramseyer as alternate)
HWMS – Tosha White
Campus High School – Jeremy Bennett (Tosha White as alternate)
MOTION to approve Site Council BOE representatives as presented.
(Bain/Ramseyer) Motion carried 6-0.

2.2.21 Crisis Team Representative
MOTION to appoint Barb Walters as the BOE representative.
(Bain/White) Motion carried 6-0.

2.2.22 Classified/Administrative Sick Leave Bank Representative
MOTION to appoint Courtney Williams as the Board representative for the Classified/Administrative Sick Leave Bank.
(Bain/Walters) Motion carried 6-0.

2.2.23 District Professional Advisory Committee (DPAC) Representative
MOTION to appoint Courtney Williams and Greg Fenster as the BOE representatives for the District Professional Advisory Committee (DPAC).
(Bain/White) Motion carried 6-0.

2.2.24 Board Representation for Negotiations
MOTION to appoint Jeremy Bennett, Jennifer Bain, and Kelly Ramseyer as the Board representatives and adding a District representative to set on the 25-26 Negotiations team. If legal counsel approves a fourth Board member to "set on the wall" as an alternate, Greg Fenster will fill that position.
(Bain/Bennett) Motion carried 6-0.

3.0 DISTRICT PATRON/PERSONNEL TIME

3.1 Hearing of Scheduled District Patrons/District Personnel – 5 min.
None

3.2 Remarks/Comments from District Visitors – 2 min.
None

4.0 CONSENT AGENDA *(Student Engagement, Goal 2; Resources, Goal 3; Community Engagement, Goal 2)*

4.1 Previous Minutes
4.2 Routine Personnel - PDF
4.3 Gifts and Grants
4.4 MobileMind Renewal

MOTION to approve the consent agenda as presented.
(Ramseyer/Walters) Motion carried 6-0.

5.0 TREASURER'S REPORT / BILLS – PDF *(Student Engagement, Goal 1, 2, 3; Resources, Goal 1; Community Engagement, Goal 2)*

- 2024-2025 Closeout Update

Mr. Craig Ryan presented information to the Board regarding the Treasurer's Report and Bills.
MOTION to approve the Treasurer's Report/Bills as presented.
(White/Bennett) Motion carried 6-0.

6.0 REPORTS – Focus on Learning

- Insurance Update – Ryan - *(Student Engagement, Goal 2)*
  - Medical
  - Property
- Capital Improvement Update – Hersh and Reed

  Mr. Hersh presented information on solar panels and the possibility of installation of the panels on the Robert Curless Transportation Building and the Glenn Crum Natatorium.
  Mr. Hersh asked if the Board was interested in moving ahead with RFP (request for proposal) for solar energy.
  It was the general consensus of the Board to issue an RFP and bring the proposals back to the Board in August.

7.0 ACTION ITEMS

7.1 Board Policy KG – Use of School Facilities by Community Groups - Macias

Gillian Macias was present to answer questions from the Board.
MOTION to approve Board Policy KG – Use of School Facilities by Community Groups as presented and review the policy and usage report annually.
(Walters/Ramseyer) Motion carried 6-0.

8.0 FIRST READINGS

8.1 Food Service Policy – Macias

Ms. Macias presented information to the Board regarding the Food Service Policy – EE.
This was a First Reading with no Action requested from the Board.

8.2 New KASB Policies - Macias

Ms. Macias presented information to the Board regarding the new KASB Policies for Board review.
This was a First Reading with no Action requested from the Board.
The KASB Policies will come back to the Board for Action in August unless the Board requests more time to review the policies.

9.0 EXECUTIVE SESSION – Non-Elected Personnel
Non-Elected Personnel - To protect the privacy interests of an identifiable individual.

Board President Jennifer Bain declared a three-minute break from 8:34 to 8:37 p.m.
Six members of the Board returned to the Board room at 8:37 p.m.

MOTION for only the Board to go into executive session at 8:39 p.m. for 20-minutes, to return at 8:59 p.m. for the discussion of Non-Elected Personnel.
(Bain/Bennett) Motion carried 6-0.

The Board reconvened at 8:59 p.m. with four members present.
(Bain, Bennett, Fenster, and Walters)

MOTION to extend executive session for 15-minutes from 9:00 a.m. to return at 9:15 p.m.
The Board invited Mr. Hersh to join them in Executive Sessions at 9:00 p.m.
(Bain/Bennett) Motion carried 4-0.

The Board reconvened at 9:15 p.m. with four members present.
(Bain, Bennett, Walters, and White)
Mr. Hersh was also present.

MOTION to extend executive session for 15-minutes from 9:16 p.m. to return at 9:31 p.m.
The Board invited Mr. Hersh to join them in Executive Sessions at 9:16 p.m.
(Bain/Bennett) Motion carried 6-0.

Mr. Hersh returned to the Board room at 9:31 p.m.

The Board reconvened at 9:31 p.m. with six members present.

No Action Taken

10.0 ADJOURNMENT
Meeting adjourned at 9:31 p.m.

_____
Jennifer Bain, Board of Education President

_____
Debra M. Coleman, Board of Education Clerk

New Hires						
Staff Last Name	Staff First Name	Position	Building / Department	Years of Experience	Effective Date	Position Type
Allan	Jake	Lunchroom Supervisor	CHS	N/A Supplemental	8/6/2025	Supplemental
Baty	Taylor	Secretary (Athletic)	HMS	3	7/22/2025	Classified
Bearup	Alexandria	SpEd Para	Prairie	3	8/11/2025	Classified
Bowen	Corey	Assistant Football Coach	HMS	N/A Supplemental	08/06/2025	Supplemental
Brehm	Frances	SpEd Para (Special Programs)	Tri-City	3	8/14/2025	Classified
Capps	Kristi	Elective Department Chair	HWMS	N/A Supplemental	8/6/2025	Supplemental
Colvin	Garielle	GenEd Para	Prairie	1	8/11/2025	Classified
Conrad	Josie	Title 1 Para	Freeman / Ruth Clark	3	8/11/2025	Classified
Cook	Jessica	ELA Department Chair	HWMS	N/A Supplemental	8/6/2025	Supplemental
Cooke	Erin	Food Service	Prairie	5	8/6/2025	Classified
Cornejo	Adriana	SpEd Para (Special Programs - Life Skills)	CHS	3	8/6/2025	Classified
Coy	Leah	SpEd Para	Ruth Clark	1	8/19/2025	Classified
Drinnen	Calvin	Assistant 8th Grade Volleyball Coach	HMS	N/A Supplemental	8/18/2025	Supplemental
Driskill	Amy	Supplemental TV (1/3)	Ruth Clark	N/A Supplemental	8/6/2025	Supplemental
Duvall	Angela	Secretary	Nelson	3	8/6/2025	Classified
Eck	Alyssa	Elementary Yearbook	Rex	N/A Supplemental	8/6/2025	Supplemental
Green	Corey	Boys Assistant Wrestling Coach	HMS	N/A Supplemental	8/6/2025	Supplemental
Green	William (Cody)	SpEd Para (Special Programs - PBIS)	Freeman	3	8/13/2025	Classified
Habermehl	Alicia	Math Department Chair	HWMS	N/A Supplemental	8/6/2025	Supplemental
Hailey	Jason	Assistant Football Coach	HMS	N/A Supplemental	8/6/2025	Supplemental
Hamilton	Payton	SpEd Para (Special Programs - Life Skills)	Campus	3	8/12/2025	Classified
Henschel	Cadence	SpEd Para	Oatville	1	8/11/2025	Classified
Hyde	Lakota	SpEd Para (Special Programs - Mixed Abilities)	Rex	3	8/12/2025	Classified
Jacobs	Traci	Reading Department Chair	HWMS	N/A Supplemental	8/6/2025	Supplemental
Johnson	Anthony	Assistant Football Coach	CHS	N/A Supplemental	8/6/2025	Supplemental
Kindrick	Dawn	Senior Class Co-Sponsor	CHS	N/A Supplemental	8/6/2025	Supplemental
Kindrick	Elic	Custodian	Ruth Clark	2	8/4/2025	Classified
Klingsporn	Matthew	Assistant Football Coach	HWMS	N/A Supplemental	8/6/2025	Supplemental
Knudson	Callie	Assistant Softball Coach	CHS	N/A Supplemental	8/6/2025	Supplemental
Lauer	Angela	SpEd Para	Nelson	9	8/6/2025	Sped Para
Luper	Kimberly	FCCLA Assistant Sponsor	CHS	N/A Supplemental	8/6/2025	Supplemental
Mashburn	Connie	SpEd Para	Prairie	1	8/11/2025	Classified
Masters	Tabitha	Health Aide Para	HMS	5	8/6/2025	Classified
Middendorp	Dara	SpEd Para	Prairie	3	8/11/2025	Classified
Moran	Ximena	Food Service	Oatville	1	8/11/2025	Classified
Munk	Dennis	Lunchroom Supervisor	CHS	N/A Supplemental	8/6/2025	Supplemental
Ormond	Teresa	SpEd Para (Special Programs - Mixed Abilities)	Ruth Clark	0	8/12/2025	Classified
Patterson	Kiana	SpEd Para (Special Programs - Life Skills)	CHS	3	8/6/2025	Classified
Phillips	Natasha	Supplemental SMD	Prairie	N/A Supplemental	8/6/2025	Supplemental
Pierson	Alexander	Advanced PC Tech	Admin	0	8/12/2025	Classified
Pottier	Alexandra	SpEd Para (Special Programs)	CHS	3	8/11/2025	Classified
Reddy	Madhavi	Speech Language Para	Rex	5	08/25/2025	Classified
Reed	Jacob	SpEd Para	Ruth Clark	0	08/19/2025	Classified
Ritthaler	Mariah	2nd Grade Teacher	Freeman	0	08/06/2025	Certified
Rubeck	Bobbi	Elective Department Chair	HWMS	N/A Supplemental	8/6/2025	Supplemental
Seaburn	Cerenity	SpEd Para	Prairie	1	8/11/2025	Classified
Selby	Madeline	GenEd Para	Prairie	1	8/11/2025	Classified
Sheler	Dylan	SpEd Para	HMS	0	8/19/2025	Classified
Soto	Jennifer	Food Service	Freeman	4	8/11/2025	Classified
Stiles	Lexis	SpEd Para (Special Programs - Mixed Abilities)	Ruth Clark	1	8/15/2025	Classified
Stroebel	Anna	SpEd Para	Nelson	5	8/6/2025	Classified
Sutherland	Brandon	Security Guard	Campus	3	8/12/2025	Classified
Tomlinson	Allie	SpEd Para	Rex	3	8/15/2025	Classified
Whalen	Ashley	SpEd Para	Nelson	3	8/6/2025	Classified
Willig	Jeremy	Lunchroom Supervisor	CHS	N/A Supplemental	8/6/2025	Supplemental
Willig	Jeremy	Assistant Softball Coach	CHS	N/A Supplemental	8/6/2025	Supplemental
Willig	Jeremy	eSports Coach	CHS	N/A Supplemental	8/6/2025	Supplemental
Wright	Kellie	SpEd Para	Nelson	3	8/11/2025	Classified

*Please Note: The maximum years of experience a new hire for Classified Staff can be given is five years.

In-District Transfers							
Staff Last Name	Staff First Name	Current Position	Current Building/Department	New Position	New Building/Department	Effective Date	Position Type
Bearup	Kristin	Social Worker	Rex	Social Worker	HWMS	8/6/2025	Certified
Belt	Amanda	Food Service	Rex	Food Service	Nelson	8/6/2025	Classified
Brown	Alissa	Food Service	Campus High School	Food Service	Prairie	8/6/2025	Classified
Caudell-Wallace	Tabatha	SpEd Para	Nelson	Early Childhood Para	Nelson	8/6/2025	Classified
Charters	Raven	SpEd Para	Oatville	SpEd Para (Special Programs - Life Skills)	HWMS	8/6/2025	Classified
Chavez	Makayla	Receptionist	CHS	Early Childhood Para	Rex	8/18/2025	Classified
Contreras Villegas	Estela	Food Service	Nelson	Food Service	Rex	8/6/2025	Classified
Cybulski	Kristine	Food Service	Campus High School	Food Service	Nelson	8/6/2025	Classified
Finley	Misty	Title 1 Para	Freeman / Ruth Clark	GenEd Para	Ruth Clark	8/6/2025	Classified
Frazier	Chelsea	Kindergarten Readiness Para	Freeman	Behavior Specialist Para (Special Programs)	Ruth Clark	8/6/2025	Classified
Garrison	Jan	SpEd Para	Rex	Health Aide Para	HMS	8/6/2025	Classified
Green	Corey	Assistant Football Coach	HMS	Head 7th Grade Football Coach	HMS	8/18/2025	Supplemental
Janisch	Barbara	Early Childhood Para	Ruth Clark	Early Childhood SpEd Para	Ruth Clark	8/6/2025	Classified
Jones	Patricia	Food Service	Haysville Middle School	Food Service	Tri-City	08/06/2025	Classified
Knudson	Callie	SpEd Para (Special Programs - Structured Learning)	Ruth Clark	SpEd Para (Special Programs - FAA)	HMS	8/6/2025	Classified
Lacy	Summer	SpEd Para	HWMS	SpEd Para (Special Programs - PBIS)	HMS	8/6/2025	Classified
Lane	Morgan	Kindergarten Readiness Para	Freeman	Behavior Specialist Para (Special Programs)	Oatville	8/6/2025	Classified
McDaniel	Rose	Food Service	Tri City Day School	Food Service	Ruth Clark	8/6/2025	Classified
McDonald	Grace	SpEd Para (Special Programs - PBIS)	Freeman	SpEd Para (Special Programs)	Tri-City	8/6/2025	Classified
Meza	Mayra	SpEd Para (Special Programs - Structured Learning)	Rex	SpEd Para (Special Programs - Structured Learning)	Nelson	8/6/2025	Classified
Nakakura	Yoshiko	GenEd Para	Prairie	Title 1 Para	Prairie	8/6/2025	Classified
Oquendo	Victoria	SpEd Para	HMS	Alternative Middle School Para	HMS	8/6/2025	Classified
Ponce	Anabel	Food Service	Prairie	Food Service	Rex	8/6/2025	Classified
Rhea	Andrea	Athletic Secretary	HWMS	Receptionist	CHS	9/1/2025	Classified
Rhodes-Butler	Mary	Kindergarten Readiness Para	Freeman	Behavior Specialist Para (Special Programs)	Prairie	8/6/2025	Classified
Shepherd	Rebecca	Food Service	Ruth Clark	Food Service	HWMS	8/6/2025	Classified
Stoner	Ashlynn	Library Para	Ruth Clark	GenEd Para	Ruth Clark	8/6/2025	Classified
Terry	Jessica	Kindergarten Teacher	Rex	Kindergarten Teacher	Oatville	7/30/2025	Certified
Wells	Stephanie	Custodian	Campus High School	Head Custodian	HHS/TCDS	08/01/2025	Classified
Wille	Pascuela	Kindergarten Readiness Para	Freeman	Behavior Specialist Para (Special Programs)	Freeman	8/6/2025	Classified

Separations (Resignations, Retirements, Terminations)					
Staff Last Name	Staff First Name	Position	Building / Department	Effective Date	Position Type
Balint	Brittany	SpEd Para	Prairie	5/20/2025	Classified
Barton	Rebecca	Elementary Yearbook	Rex	6/2/2025	Supplemental
Bennett	Andretta	Custodian	Prairie	8/6/2025	Classified
Bohannon	Kaitlyn	Early Childhood SpEd Para	Nelson	5/20/2025	Classified
Boney	Tara	Van Driver	Transportation	5/19/2025	Classified
Brewer	Angela	SpEd Para	Ruth Clark	5/20/2025	Classified
Brown	Amy	SpEd Para	HMS	5/20/2025	Classified
Chapman	Steele	Assistant Girls Basketball Coach	CHS	07/30/2025	Supplemental
Cox	Rachel	Food Service	Freeman	5/20/2025	Classified
Gamble	Brenda	Math Department Chair	HWMS	5/20/2025	Supplemental
Garrett	Autumn	SpEd Para (Special Programs)	Tri-City	5/20/2025	Classified
Grissom	Deanna	SpEd Para	Ruth Clark	5/20/2025	Classified
Gutierrez	Anthony	Custodian	HMS	07/28/2025	Classified
Hicks	Kimberly	Reading Department Chair	HWMS	05/20/2025	Supplemental
Hughes	Summer	2nd Grade Teacher	Freeman	6/30/2025	Certified
Jessup	Bethany	SpEd Para	CHS	7/31/2025	Classified
Loffland	Carla	Lunchroom Supervisor	Rex	5/19/2025	Classified
Lund	Maria	SpEd Para	Nelson	5/20/2025	Classified
McCarty	Krystal	Supplemental SMD	Prairie	5/21/2025	Supplemental
McDaniel	Rose	Food Service	Ruth Clark	5/21/2025	Classified
Meritt	Melissa	Food Service	Oatville	5/20/2025	Classified
Michaud	Candice	ELA Department Chair	HWMS	5/20/2025	Supplemental
Miller	Steve	Supplemental TV (1/3)	Ruth Clark	5/21/2025	Supplemental
Portley	Chevella	Life Skills/Keyboarding Teacher	HMS	5/21/2025	Certified
Unruh	Rachel	Elective Department Chair	HWMS	5/20/2025	Supplemental
Ward	Trudy	SpEd Para (Special Programs - Life Skills)	Campus	5/20/2025	Classified
Washburn	Kristena	Bus Driver	Transportation	5/19/2025	Classified
Whitney	Alana	Elective Department Chair	HWMS	5/20/2025	Supplemental
Zenon	Licsy	Health Aide Para	Ruth Clark	5/21/2025	Classified

3.3 Gifts and Grants

No supporting documentation.

End of Section

Credit Card Process Update

C

Craig Ryan **July 1, 2025**

Request for Approval: Secondary School Activity Fund Credit Cards

The Business Office respectfully requests approval to obtain dedicated credit cards for secondary school activity funds for the upcoming school year. These credit cards would be issued to designated administrators and secretaries at the High School and both Middle Schools.

Current Process: Currently, secondary school personnel utilize district-issued credit cards from the administration building to make purchases for their respective activity funds. Following these purchases, a manual check is generated from the individual school's activity fund and mailed to the credit card company to reconcile the expenditure. While the district's primary credit card bill is now paid online, the activity fund payments continue to require physical checks to be mailed.

Proposed Process and Benefits: Issuing dedicated credit cards directly linked to the secondary school activity funds would streamline the purchasing and payment process significantly. This would enable school personnel to pay for purchases directly from their activity fund at the point of sale, eliminating the need for subsequent check issuance and mailing. This transition would:

- Enhance efficiency in managing activity fund expenditures.
- Reduce administrative burden associated with generating and mailing checks.
- Align activity fund payments with the district's current online payment practices, reducing reliance on physical mail.

Security and Oversight: The proposed credit cards will be established with the same robust safety measures and oversight protocols currently in place for the district's primary credit cards. Each card will be subject to daily spending limits. Ms. Jennifer Shumaker will retain full control over adjusting credit limits and managing monthly statement payments, mirroring her current responsibilities with the district credit cards.

Recommendation: We believe this initiative will significantly improve financial operations and efficiency for our secondary school activity funds while maintaining stringent financial controls. We respectfully request your approval to proceed with obtaining these dedicated credit cards.

Thanks,

--

Craig Ryan

Assistant Superintendent

Finance and Business Operations

Haysville USD 261

USD 261 AND BSN AGREEMENT

A POSITIVE FOR OUR SCHOOLS

What, who and why

1. BSN and USD261 would enter into an agreement to be the primary supplier for athletic uniforms, apparel and equipment.
2. This would include Campus, Haysville Middle and Haysville West middle schools. We would also provide an opportunity for the elementary schools to get involved in purchasing.
3. The agreement provides financial benefits for our schools in pricing of Nike branded gear, uniforms, and footwear along with BSN branded apparel, uniforms and equipment.
4. USD261 would receive prebate and rebate funds over the course of the agreement that would enhance our ability to outfit our teams and staffs at reduced/free cost.

Pricing, Prebates and Rebates

1. Pricing incentives:
   a. 40% of Nike apparel
   b. 35% off Nike footwear
   c. 30% off custom uniforms
   d. 15% off BSN branded apparel & uniforms
   e. 10% off catalgo prices
2. We receive $10,000 one time signing bonus and $8,000 in branding/marketing products. Every year after year 1, we receive $6,000 at retail value of Nike gear.
3. Based on total sales, we will receive an additional 4% ($40-59,999), 6% ($60-79,999) or 8% ($80,000+) rebate to be used for apparel or equipment.

Elementary Schools and Staff

We will set up school shops for our elementary schools so that they may be part of the program to purchase school branded gear. These shops will be open to our school staff members and be at our cost.

We can also do USD261 branded items if requested.

All purchases would go toward our rebate amounts.

HAYSVILLE SCHOOLS USD 261

USD 261 Service Center

1745 W. Grand
Haysville, KS 67060
Phone: 316-554-2210 • Fax 316-554-2212
bknudson@usd261.com

B.J. Knudson
Executive Director of Operations

TO: Haysville Board of Education

FR: B.J. Knudson, Executive Director of Operations

DA: 8/13/2025

RE: Surplus Furniture

The Haysville School District will be selling a variety of surplus furniture through an online auction. Items include cafeteria tables, student desks, student chairs, and other assorted furniture.

The auction is being conducted at no cost to the district, making this a great opportunity for community members and organizations to purchase quality used furniture while helping the district clear space for future needs.

APPROVE / AMEND CONSENT AGENDA

(No Documentation)

End of Section

4.0 TREASURER'S REPORT / BILLS - PDF

No supporting documentation.

End of Section

HAYSVILLE USD #261

DATED: 08/18/2025

AUTHORIZATION FOR PAYMENT OF CLAIMS AS FOLLOWS:

DATE	PAYROLL	
7/1/2025	Direct Deposit	$ 6.40
7/1/2025	Wire Transfer	$ 66,306.21
7/3/2025	Wire Transfer	$ 18,106.43
7/10/2025	Wire Transfer	$ 5,328.04
7/11/2025	Wire Transfer	$ 140,015.09
7/14/2025	Wire Transfer	$ 4,600.00
7/16/2025	Wire Transfer	$ 249.07
7/21/2025	Wire Transfer	$ 15,722.14
7/21/2025	88870	$ 6.40
7/25/2025	Wire Transfer	$ 210,392.40
7/25/2025	Direct Deposit	$ 208,044.47
7/25/2025	88874	$ 364.61
7/30/2025	Wire Transfer	$ 13,346.58
7/31/2025	88875-88885	$ 561,246.05
8/12/2025	Direct Deposit	$ 316,725.47
8/12/2025	Wire Transfer	$ 925.00

DATE	ACCOUNTS PAYABLE	
7/16/2025	88780-88855	$ 1,501,648.16
7/17/2025	88856-88869	$ 78,052.05
7/22/2025	88871-88873	$ 109,153.01
7/31/2025	88886-88888	$ 474,456.88
8/13/2025	88889-89037	$ 774,717.81
8/13/2025	89038-89039	$ 93,221.18
	TOTAL REGISTER:	$ 4,592,633.45

SUBMITTED BY:

TREASURER

APPROVED BY:

BOARD PRESIDENT

ATTESTED BY:

BOARD CLERK

Bank Statement Closing Date: 07/31/2025
Bank Cash Account: PAY (Checking)
Cash Account #: ** A 9010 000 0000 000
Reconciled: YES **Reconciliation Date:** 08/14/2025 **Reconciled By:** Jennifer C. Shumaker
Transitional Reconciliation: NO **Initial Reconciliation:** NO

Bank Statement Balance			
Ending Balance Shown on this Bank Statement:		35,930,666.81	
Items Not Listed on this Statement			
Checks:	-2,265,847.60		
Cash Receipts Sources:	0.00		
Journal Entries Sources:	0.00		
Subtotal of Skyward Sources not on Statement:		-2,265,847.60	
Manual Adjustments:		226.77	
Adjusted Bank Statement Balance:			33,665,045.98
Ending Cash Balance as of 07/31/2025			
Beginning Cash Balance:		34,471,946.32	
Items from Skyward Sources			
Accounts Payable Sources:	-3,037,557.59		
Cash Receipts Sources:	4,355,788.45		
Journal Entries Sources:	-1,537,480.02		
Payroll Sources:	-587,651.18		
Subtotal of Skyward Sources:		-806,900.34	
Month End Balance:			33,665,045.98
Variance:			0.00

********** End of report **********

Haysville USD 261, KS
Cash Summary Report (7/2025 - 7/2025)

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
06	GENERAL FUND	458.25	2,118,854.00	-811,282.40	1,308,029.85	-243,352.96	1,064,676.89	210,309.39
07	FEDERAL FUNDS	-295,923.67	66,587.18	-183,290.68	-412,627.17	-8,864.74	-421,491.91	8,088.54
08	SUPPLEMENTAL GENERAL	273,541.93	0.00	-1,414,268.63	-1,140,726.70	-99,094.37	-1,239,821.07	-6,869.27
11	AT-RISK (4 YEAR OLD)	0.00	0.00	-2,368.55	-2,368.55	-640.30	-3,008.85	2,082.38
13	AT-RISK (K-12)	1,308.85	300.00	-106,104.30	-104,495.45	-1,342.38	-105,837.83	19,376.28
14	BILINGUAL	21.97	0.00	-10.20	11.77	0.00	11.77	2,824.38
15	VIRTUAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	CAPITAL OUTLAY	3,431,964.15	108,358.52	-10,613.32	3,529,709.35	-9,456.99	3,520,252.36	0.00
18	DRIVER TRAINING	118,162.48	215.00	-25,861.50	92,515.98	0.00	92,515.98	2.27
24	FOOD SERVICE	3,048,830.55	61,719.12	-37,723.52	3,072,826.15	-17,994.80	3,054,831.35	634.54
26	PROFESSIONAL DEVELOPMENT	578,311.00	0.00	-19,829.00	558,482.00	-25,819.14	532,662.86	0.00
28	PARENTS AS TEACHERS PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	5,205.88
30	SPECIAL EDUCATION	2,988,515.01	626.10	-109,232.72	2,879,908.39	-3,920.40	2,875,987.99	64,912.96
31	CONSTRUCTION	0.00	250,000.00	-249,556.86	443.14	0.00	443.14	0.00
34	VOCATIONAL EDUCATION	0.44	0.00	0.00	0.44	0.00	0.44	5,081.32
51	KPERS RETIREMENT CONTRIBUTIO	0.00	1,536,522.00	-1,536,522.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	500,000.00	0.00	0.00	500,000.00	0.00	500,000.00	0.00
55	TEXTBOOK & STUDENT MATERIAL	2,232,642.58	196,217.69	-84,366.39	2,344,493.88	-43,996.33	2,300,497.55	0.00
62	BOND & INTEREST #1	14,771,262.22	0.00	0.00	14,771,262.22	0.00	14,771,262.22	0.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	337,115.84	10,671.20	-513,744.66	-165,957.62	0.00	-165,957.62	-1,293.10
TOTAL		27,986,211.60	4,350,070.81	-5,104,774.73	27,231,507.68	-454,482.41	26,777,025.27	310,355.57

FUND	DESCRIPTION	BEGINNING	REVENUE	EXPENDITURE	ENDING	ENCUMBRANCES	UNENCUMBERED	OUTSTANDING LIABILITIES

REPORT ACCOUNT PARAMETERS

BEGINNING Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9000 and 9000

REVENUE Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9110 and 9110

EXPENDITURE Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9650 and 9650

ENCUMBRANCES Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 9630 and 9630

OUTSTANDING LIABILITIES Column Ranges
Inclusions:
Balance Sheet account FUNCTION is between 8941 and 8941

********** End of report **********

Haysville USD 261, KS
Budget Summary of Funds (Date: 7/2025)

FD	FD	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD Unexpended Bal	Encumbered Amount	2025-26 FYTD Unencumbered Bal	2025-26 FYTD %
06	GENERAL FUND	0.00	811,282.40	-811,282.40	243,352.96	-1,054,635.36	0.00
07	FEDERAL FUNDS	0.00	183,290.68	-183,290.68	8,864.74	-192,155.42	0.00
08	SUPPLEMENTAL GENERAL	0.00	1,414,268.63	-1,414,268.63	99,094.37	-1,513,363.00	0.00
11	AT-RISK (4 YEAR OLD)	0.00	2,368.55	-2,368.55	640.30	-3,008.85	0.00
13	AT-RISK (K-12)	0.00	106,104.30	-106,104.30	1,342.38	-107,446.68	0.00
14	BILINGUAL	0.00	10.20	-10.20	0.00	-10.20	0.00
15	VIRTUAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
16	CAPITAL OUTLAY	0.00	10,613.32	-10,613.32	9,456.99	-20,070.31	0.00
18	DRIVER TRAINING	0.00	25,861.50	-25,861.50	0.00	-25,861.50	0.00
24	FOOD SERVICE	0.00	37,723.52	-37,723.52	17,994.80	-55,718.32	0.00
26	PROFESSIONAL DEVELOPMENT	0.00	19,829.00	-19,829.00	25,819.14	-45,648.14	0.00
28	PARENTS AS TEACHERS PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
30	SPECIAL EDUCATION	0.00	109,232.72	-109,232.72	3,920.40	-113,153.12	0.00
31	CONSTRUCTION	0.00	249,556.86	-249,556.86	0.00	-249,556.86	0.00
34	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
51	KPERS RETIREMENT CONTRIBUTIONS	0.00	1,536,522.00	-1,536,522.00	0.00	-1,536,522.00	0.00
53	CONTINGENCY RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
55	TEXTBOOK & STUDENT MATERIAL -R	0.00	84,366.39	-84,366.39	43,996.33	-128,362.72	0.00
62	BOND & INTEREST #1	0.00	0.00	0.00	0.00	0.00	0.00
70	ECC STATE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
71	KANSAS PRESCHOOL PILOT GRANT	0.00	0.00	0.00	0.00	0.00	0.00
95	PAYROLL CLEARING	0.00	513,744.66	-513,744.66	0.00	-513,744.66	0.00
	Grand Expense Totals	0.00	5,104,774.73	-5,104,774.73	454,482.41	-5,559,257.14	0.00

Number of Accounts: 2687

********** End of report **********

FD	T	FUNC	OBJ	BLDG	PRG	Account Level Description	2025-26 Revised Budget	July 2025-26 Monthly Activity	2025-26 FY Activity	Encumbered Amount	2025-26 Available Funds
06	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
06	E	5211	911	0000	000	Transfer to At Risk (4 Yr. Old	0.00	0.00	0.00	0.00	0.00
06	E	5213	913	0000	000	Transfer to At Risk (K-12)	0.00	0.00	0.00	0.00	0.00
06	E	5216	918	0000	000	Transfer To Capital Outlay	0.00	0.00	0.00	0.00	0.00
06	E	5226	926	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
06	E	5228	928	0000	000	Transfer To Parent Ed	0.00	0.00	0.00	0.00	0.00
06	E	5230	930	0000	000	Transfer To Special Education	0.00	0.00	0.00	0.00	0.00
06	E	5234	934	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
06	E	5251	951	0000	000	Transfer to KPERS	0.00	0.00	0.00	0.00	0.00
06	E	5253	953	0000	000	Transfer To Contingency Reser	0.00	0.00	0.00	0.00	0.00
06	E	5255	974	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
08	E	5211	000	0000	000	Transfer to At Risk (4 Yr. Old	0.00	0.00	0.00	0.00	0.00
08	E	5213	000	0000	000	Transfer to At Risk (K-12)	0.00	0.00	0.00	0.00	0.00
08	E	5214	000	0000	000	Transfer To Bilingual	0.00	0.00	0.00	0.00	0.00
08	E	5215	000	0000	000	Transfer to Virtual	0.00	0.00	0.00	0.00	0.00
08	E	5226	000	0000	000	Transfer to Professional Devel	0.00	0.00	0.00	0.00	0.00
08	E	5228	000	0000	000	Transfer To Parent Ed	0.00	0.00	0.00	0.00	0.00
08	E	5230	000	0000	000	Transfer To Special Ed	0.00	0.00	0.00	0.00	0.00
08	E	5234	000	0000	000	Transfer To Vocational Ed	0.00	0.00	0.00	0.00	0.00
08	E	5255	000	0000	000	Transfer to Textbook & Student	0.00	0.00	0.00	0.00	0.00
30	E	5253	953	0000	000	Transfer to Contingency Reserv	0.00	0.00	0.00	0.00	0.00
53	E	5200	000	0000	000	Transf to Const Fund 31 (22-23	0.00	0.00	0.00	0.00	0.00
53	E	5206	910	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5206	930	0000	000	Transfer to General Fund	0.00	0.00	0.00	0.00	0.00
53	E	5208	931	0000	000	Transfer to Supplemental Gener	0.00	0.00	0.00	0.00	0.00
53	E	5230	930	0000	000	Transfer to Special Education	0.00	0.00	0.00	0.00	0.00
Grand Expense Totals							0.00	0.00	0.00	0.00	0.00

Number of Accounts: 26

********** End of report **********

5.0 REPORTS

No supporting documentation.

End of Section

6.0 ACTION ITEMS

No supporting documentation.

End of Section

6.1 Food Service Policy
See Supporting Information in PDF

End of Section

6.2 New KASB Policies
See Supporting Information in PDF

End of Section

7.0 FIRST READINGS

No supporting documentation.

End of Section

To: USD 261 Board of Education & Mr. Jeff Hersh
From: Jason Soupene
Re: Door Access Control System Upgrade
Date: 8/18/2025

History/Relevance: Our current door access control system is 15+ years old, has limited management capabilities and out of date security protocols.

What: We are requesting an upgrade to our door access control system to meet districts current needs and security requirements.

Why: Our current system was originally purchased years ago to manage a few doors, and we have slowly outgrown it. With this proposed upgrade we would have the latest security measures, will enable each building to manage its own door access and provide new wireless capabilities to manage doors that we cannot physically reach with wiring. The building level management will also make our facility use process much more efficient & secure.

Where: All district owned buildings.

When: With Board approval the purchase would be made fall/winter of 2025. Rollout will begin shortly after purchase. This rollout will be done one building at a time with no interruption to door access for staff or students. Our current badges will work on both the old and new system.

How: With Board approval the district will purchase the new door access control system from chosen vendor. This purchase will be covered under state contract.

Who: The upgrade would benefit all students, staff & community that utilize our facilities.

How much: **The total cost to district would not exceed $350,000.** The $350,000 has been set aside and will be paid for out of the technology department general fund line item.

Thank you,

Jason Soupene
Director of Technology

7.2 Alternative Energy

See Supporting Information in PDF

End of Section

8.0 EXECUTIVE SESSION

No supporting documentation.

End of Section

9.0 ADJOURNMENT

No supporting documentation.

End of Section