REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, October 25, 2011, 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, October 25, 2011, 5:30 p.m.**, to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is twenty (20) minutes.

III. CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

Closed Session Agenda:

A. Public Employee Discipline/Dismissal/Release
(Gov. Code §54957)
B. Conference with Labor Negotiator *(Gov. Code §54957.6)*
SKIP Criteria
LMS QEIA

C. Conference with Legal Counsel — Existing Litigation
(Gov. Code §54956.9a)
Suite by Sazo - $900,000,000

IV. OPEN SESSION

Reconvene into Open Session at 7:00 p.m.

V. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

VI. APPROVAL OF TONIGHT'S AGENDA

VII. RECOGNITION/PRESENTATIONS AND SPECIAL ORDERS OF BUSINESS

Scott Wilcox introduction.

Instructional Services Data Summary.

Youth Trustee Oath of Office.

Nutritional value of District meals.

VIII. REPORTS

A. PTA and/or any Parents

B. Associations

C. Youth Trustee

D. Superintendent

IX. PUBLIC COMMENTS

A. <u>Agenda Items</u>
The Board of Education welcomes and encourages public comments. Any member of the audience may speak on any agenda item by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. When the specific item is being considered by the Board, individuals who have submitted a form will be called upon prior to the Board Action. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The total amount of time allotted to any agenda item is twenty (20) minutes.

B. Topics Not on the Agenda
This is the time and place on the agenda when any member of the audience may address the Board for up to three (3) minutes on any item(s) not on tonight's agenda. Please follow the same request to address the Board process as stated above. Per the Brown Act, no action may be taken and no discussion can be held on items raised during public comment. The Board may ask for clarification and/or refer the item to staff.

X. ADOPT AND SIGN MINUTES of the following Board Meeting(s):

October 11, 2011, Regular Board Meeting
October 20, 2011, Special Board Meeting

XI. NEW BUSINESS

A. Instructional Services

Ratify and/or Approve the following items:

1. Memorandum of Understanding (MOU) with Los Angeles County Education Foundation (LACEF) *Stay Well = Lean Well*, to accept $25,000 in grant funds to further family health and wellness in partnership with T.H.E.

2. Memorandum of Understanding (MOU) with New Visions for the Literacy Families & Libraries Program $167,082 grant funding for Readiness families. The District will receive the funds to be used in the Readiness Program.

Instructional Services Report *(Exhibit A, attached)*

B. Business Services

Ratify and/or Approve the following items:

1. Ratify agreement with Davis Langdon, estimator, for consulting services for the Overcrowding Relief Grant (ORG). The estimated cost of $12,000 to be paid with ORG funds.
(35.0-77132.0-00000-85000-5810-0020000)

2. Increase in conference allotment for Board President Angela Fajardo in the amount of $2,500, not to exceed $4,500 for the 2011-2012 school year.
(01.1-00000.0-00000-71000-5220-0000011)

3. Accept donation to Moffett Elementary School of shade trees for Kindergarten area and three pop-up shade 10 x 10 canopies by the Manhattan Beach Rotary Club.

4. Discussion and action on key replacement throughout the District.

Accept the following *Exhibit B* reports:

"A" and "B" Warrant Listing *(Exhibit B, attached)*

Overtime Report *(Exhibit B, attached)*

Collection Report *(Exhibit B, attached)*

Financial Report *(Exhibit B, attached)*

QEIA Report *(Exhibit B, attached)*

Purchase Order Listing *(Exhibit B, attached)*

C. Human Resources

Ratify/Approve the following employment and staff development items:

1. Elyse Tebow, Speech Consultant, to attend Speech and Language workshops on November 17, 2011, January 17, March 6 and May 8, 2012, at no cost to the District.

2. Discuss Williams Quarterly Report on Uniforms Complaints.

HRS Report *(Exhibit C, attached)*

XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

1. Correction to May 24, 2011 Board Item No. 810, to change funding source from 21st Century and After-School Education and Safety (ASES) funds to MediCal Administrative Activities (MAA) funds, with no change in cost. (01.3-91024.0-00000-31400-5810-0000013)

2. Correction to September 13, 2011 Consent Agenda Item No. 14, 2011-2012 Board Authorization of Teachers, to include the names of the following LMS 7/8 Math 7/8 teachers:

   Laura Gonzalez Tanya Enriquez

3. Correction to August 23, 2011 Board Agenda, New Business, Business Office Item No. 6, service agreement with Tim Holcomb, to expand work services to include assisting with Overcrowding Relief Grant (ORG), Los Angeles World Airports (LAWA) sound attenuation, and Facilities Committee and Construction Audits, at an additional cost of $55,000, and a total revised cost of $70,000, to be paid with Measure L funds, ORG, LAWA and Deferred Maintenance funds.
   (21.0-00000.0-00000-24200-5810-0000010) Measure L
   (35.0-77132.0-00000-85000-5810-0020000) ORG
   (40.2-98010.0-00000-85000-5810-0000010) LAWA
   (01.1-00000.0-00000-85000-5810-0000010) Deferred Maintenance

4. Ratify salary expenses for Liliana Mendez, Teacher, at the teacher hourly rate, not to exceed 72 hours, to provide home teaching for a recently recovered ninth grade student, from September 12 through December 20, 2011 (or further review). The estimated cost of $2,736 to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1130-0000019)

5. Ratify agreement with Loyola Marymount University, for the District to provide employment for university students to work at the Lennox Math, Science and Technology Academy (LMSTA) for the period of October 13, 2011 through August 24, 2012, per the approved schedule of fees. The estimated cost to be paid with 25% LMSTA Site Allocation funds and 75% by LMU.
   (09.0-00000.0-11100-10000-5810-0090000)

6. Ratify stipends for the following LMSTA coaches to provide coaching during the 2011-2012 school year for fall, winter and spring sports. The estimated cost of $15,000 to be paid with LMSTA Site Allocation funds.
   (09.0-00000.0-11100-10000-2190-0090000)

   Mike Carroll, Head Girls' Basketball Coach - $3,000
   Lloyd Hooper, Assistant Girls' Basketball Coach - $1,500
   Steve LaGuardia, Head Boys' Basketball Coach - $3,000
   Holly Lipscomb, Head Cross Country Coach - $3,000
   Funaki Mateaki, Assistant Boys' Basketball Coach - $1,500
   Julian Wright, Head Boys' Soccer Coach - $3,000

7. Ratify agreement with the California Department of Justice (CDOJ) and FBI to provide background checks through the LiveScan Program from information submitted by the District for the 2011-2012 school year at the rate of approximately $65 per person. Cost to be paid with District funds.
(01.1-00000.0-00000-74000-5860-0000017)

8. Salary expense for substitute for Brian Kane, Special Education Teacher, to participate in professional development for six days between October 26, 2011 and June 30, 2012. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
(Est. cost $800)
(01.3-33100.0-57700-11100-1160-0000019)

9. Salary expense for substitutes for LMS6 teachers, not to exceed one substitute per day as needed between October 26, 2011 and June 30, 2012, to provide coverage for teacher collaboration, coaching, teacher observation, and staff development. Cost to be paid with LMS6 Title I funds.
(Est. cost $5,400)
(01.3-30100.0-11100-10000-1160-0070000)

10. Salary expense for one half-day substitute for Lourdes Flores, LMS 7/8 Special Education Teacher, to participate in the Special Education 101 Training: Overview of the Law, Policies, Procedures and Dealing with Challenging IEP's on November 8, 2011. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
(Est. cost $55)
(01.3-33100.0-57700-11100-1160-0000019)

11. Salary expenses for all Moffett Elementary School teachers, at the teacher hourly rate, not to exceed six hours each between January 3 – 6, 2012, for one day of Trimester 3 Collaborative Planning. Cost to be paid with Moffett EIA funds.
(Est. cost $9,800)
(01.3-70900.0-11100-10000-1130-0030000)

12. Salary expenses for three substitutes each for Moffett School Site Council meetings on the following dates. Cost to be paid with Moffett Title I funds.
(Est. cost $2,400)
(01.3-30100.0-11100-10000-1160-0030000)

November 21, 2011
December 12, 2011
February 13, 2012
March 26, 2012
May 7, 2012
June 11, 2012

13. Expenses for materials, refreshments, substitutes, meals and buses for fieldtrips for LMS 7/8 Quarter 2 Incentives and celebrations from November 2011 through March 2012. Cost to be paid with 1/3 Title I, 1/3 EIA, and 1/3 LMS 7/8 Instructional Materials Realignment funds.
(Est. cost $1,300)
(01.3-30100.0-11100-10000-4310-0080000) – materials
(01.3-30100.0-11100-10000-4355-0080000) – refreshments
(01.3-30100.0-11100-10000-1160-0080000) – substitutes
(01.3-30100.0-11100-10000-5894-0080000) – buses

(01.3-70900.0-11100-10000-4310-0080000) – materials
(01.3-70900.0-11100-10000-4355-0080000) – refreshments
(01.3-70900.0-11100-10000-1160-0080000) – substitutes
(01.3-70900.0-11100-10000-5894-0080000) – buses

(01.3-97156.0-11100-10000-4310-0080000) – materials
(01.3-97156.0-11100-10000-4355-0080000) – refreshments
(01.3-97156.0-11100-10000-1160-0080000) – substitutes
(01.3-97156.0-11100-10000-5894-0080000) – buses

XIII. BOARD REPORTS

XIV. UPCOMING MEETINGS AND EVENTS

XV. ADJOURNMENT

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Instructional Services Report *(Exhibit A)*
October 25, 2011

1. Correction to October 11, 2011 Consent Agenda Item No. 16 to correct amount from $14 per day to $1,400 per day for service agreement with Kai Kaiser/WestEd Center to provide Professional Development pyramid model on October 17, 2011, to be paid with CD Center-Based Reserve 2008-2009 CPRE funds.
   (12.3-61300.1-00010-10000-5810-0000022)

2. Salary expenses for Alejandra Olmedo, Marty Baum and Rocio Hernandez, teachers, at the teacher hourly rate, not to exceed a total of 75 hours total, to analyze student/classroom data, plan and refine the Tier II and III intervention courses and assessments as needed from October 26, 2011 through June 30, 2012. Cost to be paid with Title II funds.
   (Est. cost $2,775)
   (01.3-40350.0-11100-10000-1130-0000013)

3. Salary expenses for substitutes for the following LMS6 teachers to attend the LMS6 Learning Center Program Data meeting for one half day each between December 1, 2011 and June 30, 2012. Cost to be paid with LMS6 Title I funds.
   (Est. cost $945)
   (01.3-30100.0-11100-10000-1160-0070000)

   Ruben Bojorquez
   Marty Baum
   Rocio Hernandez
   Mary Lang
   Jim Nadler
   Alejandra Olmedo
   Claudia Piña
   Rafael Ramos
   Claudia Uribe-Luna

4. Salary expenses for substitutes for the following LMS6 teachers to attend the LMS Learning Center Reflection meetings between January 1 and June 30, 2012. Cost to be paid with LMS6 Title I funds.
   (Est. cost $2,430)
   (01.3-30100.0-11100-10000-1160-0070000)

   Ruben Bojorquez
   Marty Baum
   Rocio Hernandez
   Mary Lang
   Jim Nadler
   Alejandra Olmedo
   Claudia Piña
   Rafael Ramos
   Darci Uhart
   Claudia Uribe-Luna

STUDY TRIPS

5. Ratify LMSTA trip for 149 ninth grade students and six adults to UCLA and LMU in Los Angeles, CA on September 30, 2011, for the freshman college trip and university exposure. The estimated cost of $1,900 for transportation to be paid with LMSTA Site Allocation funds. (09.0-00000.0-11100-10000-5894-0090000)

6. Lennox Middle School trip for 49 sixth grade students and five adults to A Noise Within Theater in Pasadena, CA on March 1, 2012, to see a live performance of Shakespeare's Anthony and Cleopatra, to honor Language Arts students. Cost of transportation to be paid with LMS Site Allocation funds.
   (Est. cost $380)
   (01.1-11000.0-11100-10000-5894-0070000)

7. Lennox Middle School trip for 60 sixth grade students and six adults to the Skirball Cultural Center in Los Angeles, CA on November 17, 2011, to expose students to Hebrew and Mesopotamian Art and to receive hands-on archeology experience, at no cost to the District. Transportation provided by the Skirball Center via American Transportation Systems.

8. Lennox Middle School trip for 50 sixth grade students and five adults to the Skirball Cultural Center in Los Angeles, CA on October 20, 2011, to expose students to archeology in the Near East and receive a hands-on experience to dig and identify artifacts, at no cost to the District. Transportation provided by the Skirball Center via American Transportation Systems.

9. Buford Elementary School trip for 42 first grade students and four adults to the Skirball Cultural Center in Los Angeles, CA on November 22, 2011, to enhance the study of the Noah's Ark Exhibit. Cost for transportation to be paid with Buford Site Allocation funds and teachers' personal funds.
   (Est. cost $450)
   (01.1-11000.0-11100-10000-5894-0010000)

10. Buford Elementary School trip for 60 fifth grade students and six adults to the J. Paul Getty Museum in Los Angeles, CA on November 3, 2011, to integrate art with Language Art Standards, at no cost to the District. Transportation provided by the J. Paul Getty Museum via Four Winds Transportation.

11. Lennox Middle School trip for 110 sixth through eighth grade students and 11 adults to the Toyota Sports Center in El Segundo, CA on November 4, 2011, as a reward for LMS LEAP students to engage with their mentors. Cost for transportation and entrance fees to be paid with Associated Study Body (ASB) funds.
    (Est. cost $2,060)
    (01.3-60100.2-11100-10000-5894-0080000)

Exhibit B's

(Available for review at the District Office if desired.)

Human Resources Report *(Exhibit C)*
October 25, 2011

CERTIFICATED PERSONNEL

Change of Status, effective as noted:

1. Aracely Rojas, from 70% to 100% Temporary Teacher, effective October 12, 2011 through June 30, 2012.

Additional Status, effective as noted:

2. Esmeralda Reynoso, Preschool Substitute Teacher, effective October 12, 2011.

3. Alicia Antonio, Preschool Substitute Teacher, effective October 17, 2011.

4. Vicente Alvarez, Preschool Substitute Teacher, effective October 17, 2011.

5. Evangelina Saldaña, Preschool Substitute Teacher, effective October 17, 2011.

CLASSIFIED PERSONNEL

Employment, effective as noted:

6. Supervision Duty Aides, as follows, effective date to be determined.

   Danny Castillo Martha Sarabia

Re-employment, effective date as noted:

7. Erika Jimenez, LEAP Leader, effective October 3, 2011.

8. Leslie Cabrera, Intervention Aide, effective October 3, 2011.

9. Ana Uribe-Jackson, LMSTA Teacher Assistant, effective October 6, 2011.

Change of Status, effective as noted:

10. Norberto Cabrera, from 3.75 hour Part-time Custodian to 4.75 hour benefited Part-time Custodian, effective November 1, 2011.

Resignations/Retirements, effective as noted:

11. Resignation of Carlos Reyes, Supervision Duty Aide, effective October 11, 2011.

Termination, effective as noted:

12. Ana Argueta, Childcare Provider, effective October 26, 2011.

STAFF DEVELOPMENT

13. Nancy Orozco, LMSTA Teacher, to participate in an on-line course 2011 Associate Student Body Workshop from October 10, 2011 through February 28, 2012. Cost of course to be paid with LMSTA Site Allocation funds.
    (Est. cost $99)
    (09.0-00000.0-11100-10000-5220-0090000)

14. Vicente Perez, LMSTA Teacher, to attend the National Board Biology Teachers Association Conference in Los Angeles on October 13 and Saturday, October 15, 2011. Cost of one substitute to be paid with LMSTA Site Allocation funds.
    (Est. cost $110)
    (09.0-00000.0-11100-10000-1160-0090000)

15. Christina Hector, Susana Perez, and Paz Soto, Preschool Teachers, to attend the RENEW Los Angeles County Session II in Lennox on October 21, 2011. Cost of three substitutes to be paid with Los Angeles Universal Preschool (LAUP) funds.
    (Est. cost $330)
    (12.3-78105.0-00010-10000-1160-0030022)

16. Rebecca Lee, LMSTA Teacher, to attend the California Mathematic Council South Conference in Palm Springs on November 4 and Saturday, 5, 2011. Cost of registration, transportation, parking, lodging and one substitute to be paid with LMSTA Site Allocation funds.
    (Est. cost $450)
    (09.0-00000.0-11100-10000-5220-0090000) - expenses
    (09.0-00000.0-11100-10000-1160-0090000) – substitute

17. Debra Johnson, LMS 7/8 Principal, to attend the Thirty-Third District PTA Presidents and Principals Conference in Long Beach on November 3, 2011. Cost of registration to be paid with LMS PTA funds.

18. Armando Mena, LMSTA Principal, and Veronica Jimenez, LMSTA Counselor, to attend the California Student Aid Commission Workshop in Los Angeles on October 27, 2011, at no cost to the District.

19. Robert Collins, LMS 7/8 Teacher, to attend the CTA GLBT Conference in Palm Springs on October 28, Saturday, October 29, and Sunday, October 30, 2011. Cost of one half-day substitute to be paid with LMS District funds.
    (Est. cost $55)
    (01.1-11000.0-11100-10000-1160-0080000)

20. Allison Ish, Disabilities Specialist; Rebecca Angelino, LMS 7/8 Speech Teacher, Lourdes Flores, LMS 7/8 Special Education Teacher; and Wendy Dominguez, Moffett Speech Teacher, to attend the Special Education 101 Training in Manhattan Beach on November 8, 2011. Cost of transportation to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. cost $91)
    (01.3-33100.0-57700-11100-5220-0000019) - transportation
    (01.3-33100.0-57700-11100-1160-0000019) – substitute

21. Jessie Sullivan, BTSA Coordinator, and Julie Smith and Patricia Varela, LMS 7/8 teachers, to attend the BTSA Advisory Committee Training on in Lawndale October 28, 2011. Cost of two substitutes to be paid with Teacher Credentialing Block Grant funds.
    (Est. cost $248)
    (01.3-97392.0-11100-10000-1160-0000013)