REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

**Tuesday, September 27, 2011, 5:30 p.m.**

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, September 27, 2011, at 5:30 p.m.**, to discuss the items listed below.

## PRELIMINARY AGENDA

**I. CALL TO ORDER** – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

**II. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is twenty (20) minutes.

**III. CLOSED SESSION** – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

**Closed Session Agenda:**

A. Public Employment *(Gov. Code §54957)*
B. Public Employee Discipline/Dismissal/Release
*(Gov. Code §54957)*
C. Conference with Legal Counsel — Existing Litigation
*(Gov. Code §54956.9a)*
D. Conference with Legal Counsel — Anticipated Litigation
*(Gov. Code §54956.9b)*

## IV. OPEN SESSION

Reconvene into Open Session at 7:00 p.m.

## V. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

## VI. APPROVAL OF TONIGHT'S AGENDA

## VII. RECOGNITION/PRESENTATIONS AND SPECIAL ORDERS OF BUSINESS

## VIII. REPORTS

A. PTA and/or any Parents

B. Associations

C. Youth Trustee

D. Superintendent

## IX. PUBLIC COMMENTS

A. Agenda Items

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on any agenda item by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. When the specific item is being considered by the Board, individuals who have submitted a form will be called upon prior to the Board Action. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The total amount of time allotted to any agenda item is twenty (20) minutes.

B. Topics Not on the Agenda

This is the time and place on the agenda when any member of the audience may address the Board for up to three (3) minutes on any item(s) not on tonight's agenda. Please follow the same request to address the Board process as stated above. Per the Brown Act, no action may be taken and no discussion can be held on items raised during public comment. The Board may ask for clarification and/or refer the item to staff.

**X. ADOPT AND SIGN MINUTES** of the following Board Meeting(s):

September 13, 2011, Regular Board Meeting

**XI. NEW BUSINESS**

**A. Instructional Services**

Ratify and/or Approve the following items:

Conduct a Public Hearing regarding sufficiency of textbooks and instructional materials for all students for the 2011-2012 school year.

1. Adopt Resolution No. 11-03 regarding sufficiency of textbooks and instructional materials for all students in core content areas of language arts, math, English language development, social studies, and science, consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education for the 2011-2012 school year.

Instructional Services Report *(Exhibit A, attached)*

**B. Business Services**

Ratify and/or Approve the following items:

1. Adopt Resolution No. 11-04 approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority and authorizing execution and delivery of related documents and actions.

2. Accept donation of various school supplies from Schools First Federal Credit Union to Huerta Elementary School.

Accept the following *Exhibit B* reports:

"A" and "B" Warrant Listing *(Exhibit B, attached)*

Overtime Report *(Exhibit B, attached)*

Collection Report *(Exhibit B, attached)*

Financial Report *(Exhibit B, attached)*

QEIA Report *(Exhibit B, attached)*

Purchase Order Listings *(Exhibit B's, attached)*

**C. Human Resources**

HRS Report *(Exhibit C, attached)*

## XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

1. Correction to May 24, 2011 Consent Agenda Item 802-1, to extend agreement for Bruce McDaniel from June 30, 2011 to December 31, 2011, with no change in cost, to be paid with District funds.
   01.1-00000.0-00000-71000-1310-0000011
   01.1-00000.0-00000-71000-5220-0000011

2. Correction to August 23, 2011 Consent Agenda Item No. 1 for Paragon Systems to change funding from 01.3-60100.2-11100-10000-5810-0000013 to 01.3-60100.2-00000-81100-5810-0000013.

3. Correction to June 29, 2011 Board Agenda Item No. 935, to include two additional substitute release days for BTSA Support Provider to attend Lawndale Lennox Hawthorne Centinela Valley (LLHCV) BTSA Induction Advisory Committee Meetings during the 2011-2012 school year, at an additional cost of $720, and a total revised cost of $2,610, to be paid with Teacher Credentialing Block Grant funds.
   (01.3-97392.0-11100-10000-1160-0000013)

4. Correction to June 14, 2011 Board Agenda Item No. 886, “Salary expense for Shana Savitz”, to include 250 additional hours, for an additional cost of $9,250, and a total revised cost of $18,500, to be paid with IDEA Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1130-0000019)

5. Approve agreement with Loyola Marymount University for the District’s participation in the University Intern Program awarded by the California Commission on Teacher Credentialing under Alternative Grant No. 969, for the 2011-2012 school year. Cost of $693,539 to be paid with University Intern Program funds.
   (01.3-96260.1-00000-92000-7211-0000010)

6. Salary expenses for childcare, at the appropriate rate of pay, not to exceed three hours each month, materials and refreshments for District English Learners Advisory Committee (DELAC) meetings during the 2011-2012 school year. Cost to be paid with EIA funds.
(Est. cost $1,400)
(01.3-70900.0-11100-10000-4310-0000018)
(01.3-70900.0-11100-10000-2920-0000018)

7. Expenses for materials and meals for School Attendance Review Board (SARB) meetings during the 2011-2012 school year. Cost to be paid with District funds.
(Est. cost $1,000)
(01.1-11000.0-00000-31300-4355-0000019)

**XIII. BOARD REPORTS**

**XIV. UPCOMING MEETINGS AND EVENTS**

**XV. ADJOURNMENT**

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

**Instructional Services Report *(Exhibit A)***
**September 27, 2011**

1. Correction to July 26, 2011 Board Minutes, Exhibit A, Item No. 19, to remove the names of Lisbeth Evans and Yuri Robles, and include an additional 6.25 hours so the remaining teachers can continue the work and extend the timeframe from August 2011 through November 2011, at no additional cost.

2. Correction to August 23, 2011 Board Minutes, Exhibit A, Item No. 6, Service Agreement with Sandy Maeshiro, to include an additional $700 for travel expenses for providing school-based mental health services, for a total revised cost not to exceed $7,000, to be paid with Early Mental Health Initiative (EMHI) funds.
   (01.3-62500.0-11100-10000-5810-0050000) consultant
   (01.3-62500.0-11100-10000-5220-0050000) travel, meals

3. Correction to August 9, 2011 Board Minutes, Exhibit A, Item No. 19, to include an additional substitute for Brian Kane, for an additional $400, and a total revised cost of $4,400, to be paid with IDEA-Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1160-0000019)

4. Ratify salary expenses for seven substitutes for the following sixth to eighth grade Special and General Education English Language Arts Program teachers to participate in professional development for three days each between September 6, 2011 and June 30, 2012. The estimated cost of $3,000 to be paid with IDEA – Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1160-0000019)

   Barbara Buelow — Claudia Luna-Uribe
   Maria Ceja-Martinez — Kevin O'Neil
   Erin Smith

5. Salary expenses for up to 27 substitutes each day for two days between December 1, 2011 and June 26, 2012, for kindergarten and first grade teachers to participate in math professional development and planning to sustain implementation of the SWUN Math Program. Cost to be paid with Title II funds.
   (Est. cost $4,000)
   (01.3-40350.0-11100-10000-1160-0000013)

6. Salary expenses for up to 15 substitutes each day for three days between October 1, 2011 and June 26, 2012, for second through fifth grade math lead teachers for professional development, exploration and planning of the Common Core standards. Cost to be paid with Title II funds.
   (Est. cost $6,000)
   (01.3-40350.0-11100-10000-1160-0000013)

7. Salary expenses for the following teachers, at the teacher hourly rate, not to exceed six hours per week each, to provide specialized instruction to After-School students during the 2011-2012 school year. Cost to be paid with 21st Century and After-School Education and Safety (ASES) funds.
   (Est. cost $6,750)
   (01.3-41240.2-11100-10000-1130-0080000)
   (01.3-60100.2-11100-10000-1130-0080000)

   Marty Baum - Musical Theater
   Aaron Fong – Music Instruction
   Toby Harwell – Music
   Jose Rivas – Robotics Instruction

8. Salary expense for Mayra Gonzalez, LMS 7/8 Teacher, at the teacher hourly rate, not to exceed 32 hours, to provide ELD training to After-School staff during the 2011-2012 school year. Cost to be paid with 21st Century and After-School Education and Safety (ASES) funds.
   (Est. cost $1,120)
   (01.3-41240.2-11100-10000-1130-0080000)
   (01.3-60100.2-11100-10000-1130-0080000)

9. Salary expenses for 13 kindergarten and first grade Dual Language/Transitional Bilingual Education teachers, at the teacher hourly rate, not to exceed 21 hours each from October 1, 2011 through April 30, 2012, to receive professional development and collaboration on teaching for transference. Cost to be paid with Title III funds.
   (Est. cost $10,004)
   (01.3-42030.0-11100-10000-1130-0000013)

10. Salary expense for Aurora Vásquez-López, After-School Coordinator, at the appropriate hourly rate, not to exceed 20 hours, to adapt LMS pacing plans to LMS LEAP curriculum. Cost to be paid with 21st Century and After-School Education and Safety (ASES) funds.
    (Est. cost $480)
    (01.3-41240.2-11100-10000-1130-0080000)
    (01.3-60100.2-11100-10000-1130-0080000)

11. Salary expense for Gonzalo Gonzalez, LMS 7/8 Counseling Assistant, at the appropriate rate, not to exceed 50 hours, to translate English Learner Advisory Committee Minutes, School Site Council Minutes, and Single Plan for Student Achievement Minutes between September 30, 2011 and June 30, 2012. Cost to be paid with LMS6 and LMS 7/8 Title I funds.
    (Est. cost $1,850)
    (01.3-30100.0-11100-10000-1185-0070000 (1/3 LMS6)
    (01.3-30100.0-11100-10000-1185-0080000 (2/3 LMS 7/8)

12. Salary expenses for the following LMS LEAP staff, at the appropriate rates of pay, not to exceed eight hours each, to attend the El Espejo kick-off event at Loyola Marymount University (LMU) on October 1, 2011. Cost to be paid with 21st Century After-School funds. (Est. cost $642)

    Coordinator
    Aurora Vásquez-López
    (01.3-41240.2-11100-10000-2930-0080000)

    Assistant Coordinator
    Fabiola Martin
    (01.3-41240.2-11100-10000-2930-0080000)

    Academic Coaches
    Nancy Espinoza
    Miguel Hernandez
    (01.3-41240.2-11100-10000-1185-0080000)

13. Salary expense for Carmen Torres, Jefferson Parent Coordinator, at the appropriate hourly rate, not to exceed three hours for each meeting date, to prepare and coordinate DELAC meetings. Cost to be paid with EIA funds.
    (Est. cost $450)
    (01.3-70900.0-11100-10000-2920-0000018)

**STUDY TRIPS**

14. Jefferson Elementary School trip for 55 fourth grade students and five adults to The Getty Museum in Los Angeles on October 13, 2011, to develop student understanding of art concepts. Cost of entrance and transportation provided by The Getty through Four Winds Transportation, at no cost to then District.

15. Huerta Elementary School trip for 95 fifth grade students and ten adults to The Getty Museum in Los Angeles on October 27, 2011, to learn about artists as storytellers and visual arts. Cost of entrance and transportation provided by The Getty through Four Winds Transportation, at no cost to the District.

16. Huerta Elementary School trip for 65 fifth grade students and seven adults to The Getty Museum in Los Angeles on December 1, 2011, to learn about the people and stories in Greek and Roman art. Cost of entrance and transportation provided by The Getty through Four Winds Transportation, at no cost to the District.

17. Jefferson Elementary School trip for 50 fourth grade students and five adults to The Getty Museum in Los Angeles on February 23, 2012, to enhance student understanding of art concepts. Cost of entrance and transportation provided by The Getty through Four Winds Transportation, at no cost to the District.

18. Huerta Elementary School trip for 65 fifth grade students and seven adults to The Autry National Center in Los Angeles on January 31, 2012, to enhance the study of Social Studies on the Westward Expansion. Cost of entrance to be paid with Huerta PTA funds. Cost of transportation to be provided by The Getty through Four Winds Transportation, at no cost to the District.
    (Est. cost $65)
    (01.1-11000.0-11100-10000-5880-0060000)

19. Lennox Middle School trip for 120 sixth and seventh grade students and 12 adults to Loyola Marymount University (LMU) in Los Angeles on October 1, 2011, for a college trip and university tour. Cost of transportation to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $900)
    01.3-60100.2-11100-10000-5894-0080000)

20. Lennox Math, Science and Technology Academy (LMSTA) trip for 121 twelfth grade students and six adults to Cal Poly Pomona and Claremont Colleges on September 30, 2011, for the senior college trip and university tour exposure. Cost of transportation to be paid with LMSTA Site Allocation funds.
    (Est. cost $1,200)
    (09.0-00000.0-11100-10000-5894-0090000)

21. Lennox Math, Science and Technology Academy (LMSTA) trip for 129 tenth grade students and six adults to Cal State Fullerton and Cal State Long Beach on September 30, 2011, for the sophomore college trip and university tour. Cost of transportation to be paid with LMSTA Site Allocation funds.
    (Est. cost $1,900)
    (09.0-00000.0-11100-10000-5894-0090000)

22. Lennox Math, Science and Technology Academy (LMSTA) trip for 143 eleventh grade students and six adults to University of Southern California (USC) and Cal State Los Angeles on September 30, 2011, for the junior college trip and university tour. Cost of transportation to be paid with LMSTA Site Allocation funds.
    (Est. cost $1,900)
    (09.0-00000.0-11100-10000-5894-0090000)

# Exhibit B's

(Available for review at the District Office if desired.)

**Human Resources Report *(Exhibit C)***
**September 27, 2011**

## CERTIFICATED PERSONNEL

### Employment, effective as noted:

1. Robert Bertran, Substitute Teacher, effective September 28, 2011.

### Re-employment, effective as noted:

2. John Ely, Substitute Teacher, effective September 28, 2011.

### Change of Status, effective as noted:

3. Leticia Lopez, from School Readiness Teacher Assistant to School Readiness Associate Teacher, effective September 19, 2011.

### Additional Status, effective as noted:

4. Alicia Garcia, Substitute Preschool Teacher, effective September 12, 2011.

5. Angelica Cortes, Substitute Preschool Teacher, effective September 28, 2011.

6. Teacher on Special Assignment-Staff Development Specialist, effective date to be determined.

7. Teacher on Special Assignment-Assistant Principal, effective date to be determined.

### Resignations, effective as noted:

8. Andres Orozco, Substitute Teacher, effective September 8, 2011.

## CLASSIFIED PERSONNEL

### Employment, effective as noted:

9. Cafeteria Helpers, as follows, effective date to be determined.

10. LEAP Leaders, as follows, effective date to be determined.

11. Myriam Hernandez, School Readiness Assistant, effective September 28, 2011.

12. Special Education Aides, as follows, effective date to be determined.

13. Intervention Aides, as follows, effective date to be determined.

14. School Readiness Clerks, effective date to be determined.

15. Temporary School Readiness Data Clerk, effective date to be determined.

**Re-employment, effective date as noted:**

16. Elizabeth Vilches, Special Education Aide, effective September 6, 2011.

17. Aracely Rojas, Intervention Aide, effective date September 26, 2011.

**Resignations/Retirements, effective as noted:**

18. Miguel Alvarez, Special Education Aide, effective September 6, 2011.

19. Nestor Franco, LEAP Leader, effective September 6, 2011.

20. Sara Rivas, Substitute Receptionist/Clerk, effective September 8, 2011.

21. Nellie Reynolds, Instructional Aide, effective September 22, 2011.

**Termination, effective as noted:**

22. Elena Huitron-Molina, Supervision Duty Aide, effective September 9, 2011.

**STAFF DEVELOPMENT**

23. Jesus Rius, LMSTA Teacher, to attend the Support Provider Training on September 20, 2011 in Lawndale. Cost of one substitute, meals and transportation to be paid with Teacher Credentialing Block Grant funds.
(Est. cost $124)
(01.3-97392.0-11100-10000-5220-0000013) transportation
(01.3-97392.0-11100-10000-1160-0000013) substitute

24. Leticia Varela, Coordinator of Categorical Programs, to attend the 2011-2012 Categorical Program Directors' Meetings in Downey on September 22, October 27 and November 17, 2011, and January 26, February 23, March 22 and May 24, 2012. Cost of meals to be paid with District Title I funds.
(Est. cost $140)
(01.3-30100.0-00000-21000-5220-0000013)

25. Mary Colburn, LMS 7/8 Teacher, to attend the NG Zero Gravity Flight in Long Beach on September 26, 2011. Cost of one substitute to be paid with LMS Site Allocation funds.
(Est. cost $110)
(01.1-11000.0-11100-10000-1160-0080000)

26. Oscar Cux, LMSTA Library Technician, to attend the Reading is Fundamental of Southern California in Los Angeles on September 28, 2011, at no cost to the District.

27. Faviola Carranza, Jennifer Gomez, Katherine Laura, Reshon Moutra, Wendy Sanchez and May Webster, Preschool teachers, to attend the LAUP Effective Teacher-Child Interactions Conference in Long Beach on October 3, 2011. Cost of transportation and six substitutes to be paid with Los Angeles Universal Preschool (LAUP) funds.
(Est. cost $744)
(12.3-78105.0-00010-10000-5220-0030022) transportation
(12.3-78105.0-00010-10000-1160-0030022) substitutes

28. Luisa Barba, Lena Garcia, Ruben Garcia, Margarita Fernandez and Sara Vargas, Moffett teachers, to attend the Spanish Language Arts Conference in San Diego in October 7, 2011. Cost of five substitutes to be paid with District funds and reimbursed by UCLA TIIP.
(Est. cost $630)
(01.3-40350.0-11100-10000-1160-000003)

29. Mike Boone, Felton Counselor, Ernie Casillas, Buford Counselor, and Lizeth Arias, Heidi Piedra and Adalberto Ramos, Felton Early Mental Health Initiative Paraprofessionals, to attend the Early Mental Health Initiative Conference in Sacramento on October 26 and 27, 2011. Cost of registration, meals, lodging and transportation to be paid with EMHI Grant funds.
(Est. cost $3,550)
(01.3-62050.0-00000-31100-5220-0050000)