REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, May 8, 2012 at 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, May 8, 2012 at 5:30 p.m.**, to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is fifteen (15) minutes.

III. CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

Closed Session Agenda:

A. Public Employee Discipline/Dismissal/Release *(Gov. Code §54957)*
   (One Case)
B. Pupil Discipline/Suspension/Expulsion/Appeal/Readmit *(Gov. Code §54954.5)*
   (One Case)
   (Student No. 1172011-6111998-8)
C. Conference with Labor Negotiator *(Gov. Code §54957.6)*

Dr. Fred Navarro, Mr. Brian Johnson and JoAnn Isken
Lennox Teachers' Association (LTA)
Classified School Employees' Association (CSEA)

D. Conference with Real Property Negotiator *(Gov. Code §54956.8)*

IV. OPEN SESSION

Reconvene into Open Session at 7:00 p.m.

V. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

VI. APPROVAL OF TONIGHT'S AGENDA

VII. RECOGNITION/PRESENTATIONS AND SPECIAL ORDERS OF BUSINESS

Library Technician Presentation

LMS 7/8 Students Presentation (with Meg Sanchez)

VIII. REPORTS

Five (5) minutes each for Items A, B and C:

A. Lennox Students (ASB ad Officers)
B. Lennox Parents (PTA/DELAC/SPAC/School Site Council)
C. Associations
   I. Teachers' Association (LTA)
   II. Classified School Employees' Association (CSEA)
D. Youth Trustee
E. Superintendent

IX. PUBLIC COMMENTS

A. <u>Agenda Items</u>

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on any agenda item by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. When the specific item is being considered by the Board, individuals who have submitted a form will be called upon prior to the Board Action. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The total amount of time allotted to any agenda item is fifteen (15) minutes.

B. Topics Not on the Agenda
This is the time and place on the agenda when any member of the audience may address the Board for up to three (3) minutes on any item(s) not on tonight's agenda. Please follow the same request to address the Board process as stated above. Per the Brown Act, no action may be taken and no discussion can be held on items raised during public comment. The Board may ask for clarification and/or refer the item to staff. The total amount of time allotted is fifteen (15) minutes.

X. ADOPT AND SIGN MINUTES of the following Board Meeting(s):

March 27, 2012, Regular Board Meeting
April 24, 2012, Regular Board Meeting
April 30, 2012, Special Board Meeting

XI. NEW BUSINESS

A. Superintendent's Office

1. Adopt Resolution No. 11-31 Authorizing Compensation for Trustee Angela Fajardo for the Regular Board Meeting held on April 24, 2012, because of absence due to a personal emergency.

B. Instructional Services

1. Third reading of the Transitional Kindergarten Board Policy.

Approve Instructional Services Report *(Exhibit A),* attached.

C. Business Services

1. Approve the District School Calendar for the 2012-2013 school year.

2. Approve LMSTA School Calendars for 2012-2013, 2013-2014 and 2014-2015 school years.

3. Recommend withdrawal of the SERP retirement incentive.

Ratify and/or Approve Regular and Food Services Purchase Order Listings (*Exhibit B's),* attached.

D. Human Resources

1. Ratify Memorandum of Understanding for substitute teacher on loan for reimbursement between Lennox and the following school districts at an amount not to exceed $142 per substitute. Cost will be paid by the appropriate district and reimbursed by the Lennox School District. Cost to be paid with General funds (location 17).
(01.1-00000.0-00000-74000-5890-0000017)

   Inglewood Unified School District

Discussion on Seniority List Criteria, Layoff Implementation and Staff Training Charts.

Approve Human Resources Report *(Exhibit C),* attached.

XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

1. Amendment to January 17, 2012 Consent Agenda, Item No 16, to increase hours for Shana Savitz, Preschool Disabilities Coordinator, at the teacher hourly rate, not to exceed 250 hours, to provide additional translation services of Special Education documents, for an additional cost of $9,250, and a total revised cost of $18,500, to be paid with IDEA-Basic Local Assistance Entitlement funds.
(01.3-33100.0-57700-11100-5810-0000019)

XIII. BOARD REPORTS

XIV. BOARD REQUESTS AND FOLLOW-UP

XV. ADJOURNMENT

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Instructional Services Report *(Exhibit A)*
May 8, 2012

1. Amendment to August 9, 2011 Instructional Services Report *(Exhibit A),* Item No 16, salary expenses for substitute teachers for Special Education Mathematics Program teachers, to add Lourdes Flores, for an additional $50, and a total revised cost of $1,350, to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1160-0000019)

2. Amendment to March 13, 2012 Instructional Services Report *(Exhibit A)*, Item No. 1, salary expenses for Brian Kane for a home teaching assignment from February 17 through June 26, 2012, to add Lourdes Flores and Maria Ceja-Martinez, at no additional cost (hours stayed the same but previously scheduled teacher did not participate). Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1130-0000019)

3. Salary expenses for LMS LEAP staff, at the appropriate rates, not to exceed eight hours each, to take students on a field trip to the Griffith Observatory on May 19, 2012. Cost to be paid with After-School Education and Safety (ASES) funds.
   (Est. cost $1,200)
   (01.3-60100.2-11100-10000-2910-0080000) – Coordinator
   (01.3-60100.2-11100-10000-2990-0080000) – LEAP Leaders
   (01.3-60100.2-11100-10000-2990-0080000) – Academic Coach

4. Salary expense for Stephanie Castro, LMS LEAP Leader, at the appropriate rate, not to exceed eight hours, to take students on a field trip to the Santa Monica Pier on May 19, 2012. Cost to be paid with After-School Education and Safety (ASES) funds.
   (Est. cost $120)
   (01.3-60100.2-11100-10000-2990-0080000) – LEAP Leaders

5. Salary expenses for LMS LEAP staff, at the appropriate hourly rate, not to exceed eight hours each, to take students on a Dance/Cheer Competition on May 20, 2012. Cost to be paid with After-School Education and Safety (ASES) funds.
   (Est. cost $800)
   (01.3-60100.2-11100-10000-2910-0080000) – Coordinator
   (01.3-60100.2-11100-10000-2990-0080000) – LEAP Leaders
   (01.3-60100.2-11100-10000-2990-0080000) – Academic Coach

6. Salary expenses for five substitute teachers, at the appropriate rate of pay, not to exceed 40 hours each, to release Special Education Teachers to attend five Functional Skills Transitions meetings during May and June 2012. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (Est. cost $3,300)
   (01.3-33100.0-57700-11100-1160-0000019)

7. Salary expenses for five substitute teachers, at the appropriate rate of pay, not to exceed 30 hours each, to release teachers to attend four Preschool Assessment Support meetings during May and June 2012. Cost to be paid with Preschool IDEA-Local Assistance funds.
   (Est. cost $2,200)
   (01.3-33200.0-57300-11100-1160-0000019)

8. Service agreement with TNT Dunk Squad to perform an acrobatic slam-dunk show at LMS on June 19, 2012. Cost to be paid with LMS 7/8 Site Allocation funds.
   (Est. cost $1,250)
   (01.1-11000.0-11100-10000-5810-0080000)

9. Service agreement with Duerr Evaluation Resources to conduct local data collection and prepare local evaluation report at Buford, Felton and Moffett elementary schools for the 2011-2012 school year. Cost to be paid with Early Mental Health Initiative (EMHI) funds.
   (Est. cost $750)
   (01.3-62500.0-11100-10000-5810-0050000)

STUDY TRIPS

10. Correction to January 17, 2012 Instructional Services Report (Exhibit A), Item No. 17, study trip for Huerta Elementary School, to include transportation cost, and to change the date from April 20, 2012 to June 8, 2012. Cost of transportation to be paid with Huerta Site Allocation funds.
    (Est. cost $380)
    (01.1-11100.0-11100-10000-5894-0060000)

11. Huerta Elementary School trip for 47 SDC kindergarten through fifth grade students and eight adults to the California Science Center in Los Angeles on May 31, 2012. Cost of transportation to be paid with PTA funds.
    (Est. cost $380)
    (01.1-11000.0-11100-10000-5894-0060000)

12. Jefferson Elementary School trip for 64 second grade students and seven adults to the Natural History Museum in Los Angeles on June 8, 2012, to enhance the study of second grade Science and Social Studies Standards. Cost of transportation to be paid with Jefferson Site Allocation funds.
    (Est. cost $430)
    (01.1-11000.0-11100-10000-5894-0020000)

13. Jefferson Elementary School trip for 60 second grade students and 15 adults to La Placita Olvera in Los Angeles on June 25, 2012, to learn about the history and birth of Los Angeles. Transportation via the Metrolink at no cost to the District.

14. LMS trip for 60 sixth grade students and six adults to the J. Paul Getty Museum in Los Angeles in Los Angeles on May 31, 2012, to expose students to Greek art and culture, at no cost to the District. Transportation to be provided by the J. Paul Getty Museum through Four Winds Transportation.

15. Jefferson and Huerta Elementary Schools trip for 60 third grade students and six adults to the Getty Villa in Pacific Palisades on June 8, 2012, to enhance the study of art and history, at no cost to the District. Transportation to be provided by the Getty Villa through Four Winds Transportation.

16. Buford Elementary School trip for 64 third grade students and seven adults to the California Science Center in Los Angeles on June 5, 2012, for a hands-on Science experience. Cost of transportation to be paid with Buford PTA funds.
    (Est. cost $380)
    (01.1-11000.0-11100-10000-5894-0010000)

17. Huerta Elementary School trip for 46 third grade students and five adults to the Skirball Center in Los Angeles on June 8, 2012, to enhance the study of Social Studies by exploring the cultural landscape of Los Angeles by touring galleries. Cost of transportation to be paid with Huerta Site Allocation funds.
    (Est. cost $380)
    (01.1-11000.0-11100-10000-5894-0060000)

18. Huerta Elementary School trip for 60 kindergarten through fifth grade students and six adults to La Puente High School on May 26, 2012, for the LEAP Elementary dance team to participate in the SHARP Competition. Cost of transportation to be paid with ACCESS funds and entrance to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $500)
    (01.3-41245.2-11100-10000-5894-0060000) – transportation
    (01.3-60100.2-11100-10000-5880-0060000) – entrance

19. LMS trip for 45 sixth through eighth grade students and five adults to the Go Kart World in Carson on May 9, 2012, as appreciation for helping school DJ at school events and for earning good grades. Cost of transportation and entrance to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $380)
    (01.3-60100.2-11100-10000-5894-0080000) – transportation
    (01.3-60100.2-11100-10000-5880-0080000) – entrance

20. LMS trip for 15 sixth through eighth grade students and three adults to the Museum of Tolerance in Los Angeles on May 16, 2012, for the LEAP Journalism to close the unit on the Holocaust. Cost of entrance to be paid with After-School Education and Safety (ASES) funds. Transportation to be provided by LEAP vans.
    (Est. cost $200)
    (01.3-60100.2-11100-10000-5880-0080000)

21. LMS trip for 50 first through fifth grade students and five adults to the Griffith Park Observatory in Los Angeles on May 19, 2012, to complete the unit on outer space. Cost of transportation and entrance to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $450)
    (01.3-60100.2-11100-10000-5894-0080000) – transportation
    (01.3-60100.2-11100-10000-5880-0080000) – entrance

22. LMS trip for 28 sixth through eight grade students and three adults to the Santa Monica Pier on May 19, 2012, as an appreciation for students who have done a great job with scene projects. Cost of entrance to be paid with After-School Education and Safety (ASES) funds. Transportation to be provided by LEAP vans.
    (Est. cost $525)
    (01.3-60100.2-11100-10000-5880-0080000) – entrance

23. Buford Elementary School trip for 132 fourth grade students and 14 adults to the Natural History Museum in Los Angeles on June 4, 2012, to enhance the study of California history. Cost of transportation to be paid with Buford PTA funds.
    (Est. cost $450)
    (01.1-11000.0-11100-10000-5894-0010000) – transportation

24. LEAP LMS trip for 50 sixth through ninth grade students and five adults to Mira Costa High School in Manhattan Beach on May 20, 2012, for the LMS LEAP dance and cheer competition. Cost of transportation and entrance to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $1,100)
    (01.3-60100.2-11100-10000-5894-0080000) – transportation
    (01.3-60100.2-11100-10000-5880-0080000) – entrance

25. Felton Elementary School trip for 57 third thorugh fifth grade students and six adults to the Dance Sport Studio in Signal Hill, CA on May 16, 2012, for LEAP Journalism students to visit a dance studio and interview staff. Cost of transportation to be paid with After-School Education and Safety funds.
    (Est. cost $340)
    (01.3-60100.2-11100-10000-5894-0080000) – transportation

26. LMS trip for 40 sixth through eighth grade students and four adults to the Los Angeles Opera in Los Angeles on May 9, 2012, to promote English language development to students. Cost of transportation to be paid with LMS6 Site Allocation funds.
    (Est. cost $380)
    (01.1-11000.0-11100-10000-5894-0070000)

Human Resources Report *(Exhibit C)*
May 8, 2012

CERTIFICATED PERSONNEL

Employment, effective as noted:

1. Rosa Archuleta, Substitute Teacher, effective date to be determined.

Unpaid Leave of Absence, effective as noted:

2. Gabriela Zaragoza, second year request, from July 1, 2012 through June 30, 2013.

CLASSIFIED PERSONNEL

Employment, effective as noted:

3. Meghan Hechinger, Special Education Aide, effective date to be determined.

4. LEAP Leaders, as follows, effective date to be determined.

Lilian Escobar	Daniel Martin
Natalie Hernandez	Arely Magallanes
Arely Magallanes	Natalia Salvatierra

5. LEAP Leader Substitutes on call, as follows, effective date to be determined.

Daniela Martin	Melissa Morales
Nancy Maya	Elizabeth Sanchez
Melissa Morales	

Change of Status, effective as noted:

6. Esther Espinosa, from Payroll Clerk to Secretary, effective April 16, 2012.

Additional Status, effective as noted:

7. Mirla Ramos, Substitute Teacher, as EMHI Paraprofessional, effective May 9, 2012.

Resignations/Termination, effective as noted:

8. Resignation of Christopher Padilla, Site Technology Aide, effective May 4, 2012.

9. Termination of Daniel Lopez, Supervision Duty Aide, effective March 23, 2012.

Medical Separation due to Exhaustion of Medical Benefits, effective as noted:

10. Hiraida Reyes, Cafeteria Helper, effective June 2, 2012.

Unpaid Leave of Absence, effective as noted:

11. Luz Rojas, Instructional Aide, beginning April 23, 2012 through June 30, 2012.

STAFF DEVELOPMENT

12. Rick Hornstra, LMS Teacher, to attend the Subject Matter Project Board Meeting in San Jose on May 11, 2012. Substitute coverage will be paid with District funds and reimbursed by California State Subject Matter Project.
    (Est. cost $125)
    (01.1-00000.0-11100-10000-1160-0002110)

13. Nellie Rios, Director of Preschool, to attend the California Child Development Administrators Association Southern Section Meeting in Rancho Cucamonga on May 18, 2012. Cost of registration, transportation, and parking to be paid with Preschool funds.
    (Est. cost $335)
    (12.3-61050.0-00010-21000-5220-0000022)

14. Julie Smith, LMS 7/8 Teacher, Bertha Rios, CSEA Vice President/LMS 7/8 Library Technician, and Luz Riley, CSEA Secretary/Receptionist II, to attend the May Revision Workshop in Ontario on May 21, 2012. Cost of registration, transportation, and one substitute to be paid with District (location 12) funds. Cost for Luz Riley to be reimbursed by CSEA.
    (Est. cost $525)
    (01.1-00000.0-00000-73000-5220-0000012)

15. Aracelia Fernandez and Irene Kasch, Accounting Technicians; Betzy Greenberg, Accounting Clerk; Monica Barron, Accounting Assistant; and Leticia Paz, Clerical Assistant-Food Services, to attend the Year End Closing Meeting in Downey on May 24, 2012. Cost of transportation to be paid with District (location 12) funds.
    (Est. cost $85)
    (01.1-00000.0-00000-73000-5220-0000012)

16. Zuleika Braden, Payroll Clerk, to attend the CalSTRS Regional Conference in Diamond Bar on June 11, 2012. Cost of meals and transportation to be paid with District (location 12) funds.
    (Est. cost $75)
    (01.1-00000.0-00000-73000-5220-0000012)

17. Roxanne Bronson and Carla Harwell, School Psychologists, to attend the Educationally Related Mental Health Services (ERMHS) Guidelines and Resources Training in Redondo Beach on May 16, 2012, at no cost to the District.

18. Leticia Gomez, Payroll Clerk, to Downey to attend the Human Resources System (HRS) Training in Downey on May 23, 2012. Cost of meals and transportation to be paid with District (location 12) funds.
    (Est. cost $32)
    (01.1-00000.0-00000-73000-5220-0000012)