REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

**Tuesday, March 13, 2012 at 5:30 p.m.**

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, March 13, 2012 at 5:30 p.m.**, to discuss the items listed below.

## PRELIMINARY AGENDA

**I. CALL TO ORDER** – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

**II. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is twenty (20) minutes.

**III. CLOSED SESSION** – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

**Closed Session Agenda:**

A. Public Employee Appointment *(Gov. Code §54957)*
B. Public Employee Discipline/Dismissal/Release *(Gov. Code §54957)*
C. Pupil Discipline/Suspension/Expulsion/Appeal/Readmit *(Gov. Code §54954.5)*
   (Two Cases)
   Student No. 081999-22712-7
   Student No. 82797-8-2162012

E. Conference with Labor Negotiator *(Gov. Code §54957.6)*
Fred Navarro, Brian Johnson, JoAnn Isken and Alex Ayala
Lennox Teachers' Association (LTA)
Classified School Employees' Association (CSEA)

F. Conference with Legal Counsel — Anticipated Litigation *(Gov. Code §54956.9b)*
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
(One case)

## IV. OPEN SESSION

Reconvene into Open Session at 7:00 p.m.

## V. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

## VI. APPROVAL OF TONIGHT'S AGENDA

## VII. RECOGNITION/PRESENTATIONS AND SPECIAL ORDERS OF BUSINESS

Preschool Presentation

## VIII. REPORTS

A. PTA and/or any Parents

B. Associations

C. Youth Trustee

D. Superintendent

## IX. PUBLIC COMMENTS

A. Agenda Items

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on any agenda item by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. When the specific item is being considered by the Board, individuals who have submitted a form will be called upon prior to the Board Action. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The total amount of time allotted to any agenda item is twenty (20) minutes.

B. Topics Not on the Agenda

This is the time and place on the agenda when any member of the audience may address the Board for up to three (3) minutes on any item(s) not on tonight's agenda. Please follow the same request to address the Board process as stated above. Per the Brown Act, no action may be taken and no discussion can be held on items raised during public comment. The Board may ask for clarification and/or refer the item to staff.

**X. ADOPT AND SIGN MINUTES** of the following Board Meeting(s):

February 28, 2012, Regular Board Meeting
March 6, 2012, Special Board Meeting

**XI. NEW BUSINESS**

**A. Superintendent's Office**

1. Adopt Resolution No. 11-20 Authorizing Compensation for Trustee Mercedes Ibarra for the Regular Board Meeting held on February 28, 2012, because of absence due to a personal family emergency.

2. Accept donation of six $10 gift certificates from Tony's, an Italian Deli, for the District Office Employee of the Month program.

3. Accept donation of a one-night stay for two and dinner for two from Sheraton Gateway Hotel Los Angeles, with a total value of $400, for the District Office Employee of the Month program.

4. Accept donation of two one-night stays for two and seven nights complimentary parking at the Hilton Los Angeles Airport Hotel, with a total approximate value of $800, for the District Office Employee of the Month program.

**B. Instructional Services**

Approve Instructional Services Report *(Exhibit A)*

**C. Business Services**

1. Approve Construction Management agreement with Telacu Construction Management for Jefferson Expansion #2 (ORG) project.

2. Approve recommendations for multiple Inspectors of Record (IOR's) for ORG and LAWA projects.
   Knowland Construction Services
   Sandy Pringle Associates
   BPI Inspection Services

3. Approve recommendations for multiple geotechnical and special inspection firms for ORG and LAWA projects.
   Petra Geotechnical
   MTGL Geotechnical Engineering
   Ninyo & Moore

4. Approve reimbursement agreement with Greendot: Renovation of Animo Leadership Charter High School - Lennox Sound Attenuation Program.

Second Interim Report Presentation.

5. Adopt Second Interim Report.

Update on Bond Sales Presentation by Ms. Lori Raineri of Government Financial Strategies (GFS).

Approve Regular and Food Services Purchase Order Listings (*Exhibit B's*)

**D. Human Resources**

1. Approve and amend Resolution No. 11-17, Resolution Regarding Reduction or Discontinuance of Particular Kinds of Service.

2. Ratify Resolution No. 11-19, Resolution Regarding Non-Reelection and Release from Employment of Temporary Certificated Employees.

3. Adopt Resolution No. 11-21 for the Lennox School District Supplemental Employee Retirement Plan (SERP).

4. Approve District's Initial Bargaining Proposal.

5. Accept Lennox Teachers' Association Initial Bargaining Proposal.

6. Approve reimbursement of $55 each for credentialing processing for the following teachers:

| Teacher | Position | Credential |
|---|---|---|
| Priscilla Avila | Special Ed. Teacher | Early Childhood |
| Tanya Enriquez | Math Teacher | Supp. Auth/Math |
| Laura Gonzalez | Math Teacher | Supp. Auth/Math |

   Cost to be paid with Title III, Part A funds.
   (Est. cost $165)
   (01.3-40350.0-11100-10000-5880-0000013)

7. Approve reimbursement to Dina Gamez, Coordinator of Special Education, in the amount of $511, for Certification in Speech-Language Pathology, to supervise District Speech teachers. Cost to be paid with Title III, Part A funds.
   (Est. cost $511)
   (01.3-40350.0-11100-10000-5880-0000013)

Approve Human Resources Report *(Exhibit C)*

## XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

1. Amendment to June 29, 2011 Agenda, Item No. 960, service agreement with Personal Coaching Systems (PCS), to provide educational support to Special Education students for the 2011-2012 school year, for an additional $35,000, and a total revised cost of $65,000, to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-5810-0000019)

2. Expenses for two substitutes and meals for interview panel participants on March 9, 2012 for the Assistant Superintendent of Human Resources position. The estimated cost of $320 to be paid with District (location 17) funds.

3. Salary expenses for LMS LEAP staff, at the appropriate hourly rates, not to exceed eight hours each on March 10, 2012, to take students on a study trip to the Los Angeles Zoo. Cost to be paid with After-School Education and Safety (ASES) funds.
   (Est. cost $800)
   (01.3-60100.2-11100-10000-1185-0080000)

4. Salary expense for LMS LEAP staff, at the appropriate hourly rates, not to exceed eight hours each on March 10, 2012, to take students on a study trip to the La Brea Tarpits. Cost to be paid with After-School Education and Safety funds (ASES).
   (Est. cost $600)
   (01.3-60100.2-11100-10000-1185-0080000)

5. Salary expenses for four substitute teachers to release Transitional Bilingual Education (TBE), Dual Language (DL) and Language Academy (LA) teachers to participate in a focus group on March 22, 2012, to then provide feedback regarding the implementation of the TBE, DL and LA programs. Cost to be paid with District Title III funds.
   (Est. cost $532)
   (01.3-42030.0-11100-10000-1160-0000013)

6. Salary expenses for LEAP staff, at the appropriate rates, not to exceed four hours per day each, to administer the annual Bilingual Syntax Measure (BSM) for students in the Dual Language (DL) program between March 19 and 28, 2012. Cost to be paid with District Title III funds.
   (Est. cost $3,328)
   (01.3-42030.0-11100-10000-1185-0000013)

7. Salary expenses for LMS 7/8 teachers and staff development specialist, at the teacher hourly rate, not to exceed 196 total hours between March 29, and April 13, 2012, to analyze English Learner student data, collaborate on effective English Learner teaching strategies, and refine ELA lessons on highly-tested CST standards to address the needs of those students. Cost to be paid with LMS 7/8 EIA funds.
   (Est. cost $7,500)
   (01.3-70900.0-11100-10000-1130-0080000)

8. Salary expenses for LMS 7/8 teachers and staff development specialist, at the teacher hourly rate, not to exceed 98 hours total between March 29 and April 13, 2012, to refine English Language Development pacing plans to incorporate effective teaching strategies and sentence frames. Cost to be paid with LMS 7/8 EIA funds.
   (Est. cost $3,800)
   (01.3-70900.0-11100-10000-1130-0080000)

9. Stipend for Aurora Vásquez-López, LMSTA Teacher, to provide ASB Advisory review for the 2011-2012 school year. Cost to be paid with Associated Student Body (ASB) funds.
   (Est. cost $1,500)
   (09.0-00000.0-11100-10000-1110-0090000)

10. Salary expense for LMS LEAP staff, at the appropriate hourly rates, not to exceed eight hours each per day on March 16 and 17, 2012, to attend and supervise the annual El Espejo Overnight. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $1,440)
(01.3-60100.2-11100-10000-1185-0080000)

11. Salary expenses for LMS LEAP staff, at the appropriate hourly rates, not to exceed eight hours each on March 24, 2012, to attend the Loyola Marymount University (LMU) Centennial Service Day with El Espejo students. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $720)
(01.3-60100.2-11100-10000-1185-0080000)

12. Salary expenses for LMS LEAP staff, at the appropriate hourly rates, not to exceed eight hours each on April 21, 2012, to attend the Gryphon Games at Loyola Marymount University (LMU) with El Espejo students. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $720)
(01.3-60100.2-11100-10000-1185-0080000)

13. Service agreement with WestEd to provide professional development and coaching to LMSTA teachers for four days between March 21 and June 30, 2012. Cost to be paid with LMSTA Title I funds.
(Est. cost $8,000)
(01.3-30100.0-11100-10000-5810-0090000)

14. Agreement with Patriot Environmental Laboratory Services, Inc. for asbestos and lead abatement monitoring at the Jefferson ORG site. Cost in an amount not to exceed $52,610 to be paid with ORG funds.
(Est. cost $52,610)

15. Salary expenses for Edwin Maldonado and Sandra Santiago, LEAP Program Assistants, at the appropriate hourly rate, not to exceed eight hours each, to chaperone students on a study trip to Griffith Park and A Noise Within Theatre Company on March 31, 2012. Cost to be paid with LEAP ACCESS funds.
(Est. cost $400)
(01.3-609100.2-11100-10000-2990-0080000)

16. Salary expenses for Amir Najafi and Santa Santiago, LEAP Program Assistants, at the appropriate hourly rate, not to exceed eight hours each, to chaperone LMS Young Musician Foundations students on a study trip to a concert by the Young Musician Foundation Debut Orchestra on March 25, 2012. Cost to be paid with LEAP ACCESS funds.
(Est. cost $400)
(01.3-609100.2-11100-10000-2990-0080000)

**XIII. BOARD REPORTS**

**XIV. UPCOMING MEETINGS AND EVENTS**

**XV. ADJOURNMENT**

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

**Instructional Services Report *(Exhibit A)***
**March 13, 2012**

1. Salary expense for Brian Kane, Teacher, at the teacher hourly rate, not to exceed 74 hours, to provide a "Home Teaching Assignment" from February 27 through June 26, 2012. The total estimated cost of $2,738 to be paid with IDEA-Basic Local Entitlement Assistance funds.
   (01.3-33100-57700-11100-1130-0000019)

2. Salary expense for Brenda Janairo, LMSTA Teacher, at the teacher hourly rate, not to exceed 14 hours total between March 14 through June 30, 2012, to conduct art workshops for after-school students and parents. Cost to be paid with 21st Century Parent Literacy funds.
   (Est. cost $455)
   (01.3-41242.2-11100-10000-1130-0080000)

3. Salary expense for Yvette Diaz, Teacher, at the teacher hourly rate, not to exceed 34 hours, to provide a "Home Teaching Assignment" from February 27 through April 30, 2012 (or further review). The total estimated cost of $1,258 to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100-57700-11100-1130-0000019)

4. Expenses for Cynthia Torres, parent to provide transportation for her daughter to attend Oak Street Elementary in Inglewood from February 1 through June 30, 2012. The estimated cost of $500 to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-5810-00000019)

5. Service agreement with Eva Vega-Olds, A World of Difference Institute, Anti Defamation League, to provide two assemblies in March 2012 for sixth graders and staff covering bullying, being a bystander, and creating a safe forum for students to examine tough issues and affect positive changes in their own behavior. Cost to be paid with Healthy Family/Safe School grant funds, elements 1, 2 and 3.
   (Est. cost $2,000)
   (01.3-59105.2-11100-10000-5850-0000013)

6. Service agreement with Interact Event Productions to provide services for the LMSTA Fair on May 18, 2012. Cost to be paid with LMSTA Associated Student Body (ASB) funds.
   (Est. cost $2,500)

7. Service agreement with Interact Event Productions to provide inflatables for the annual LMS Academic Fun Day on March 28, 2012. Cost to be paid with LMS After-School Education and Safety (ASES) funds.
   (Est. cost $4,400)
   (01.3-41245.2-11100-10000-5810-0080000)

8. Service agreement with K-Nect for a one-to-one technology pilot at LMSTA and LMS during the 2011-2012 school year, at no cost to the District.

**STUDY TRIPS**

9. Ratify LMS LEAP elementary group trip for 50 first and fifth grade students and five adults to the La Brea Tarpits in Los Angeles on March 10, 2012, for a culminating study on tar pits. The estimated cost of $600 for transportation and entrance to be paid with After-School Education and Safety (ASES) funds.
   (01.3-60100.2-11100-10000-5894-0080000) – transportation
   (01.3-60100.2-11100-10000-5880-0080000) – entrance

10. Ratify LMS LEAP digital group trip for 50 sixth through eighth grade students and five adults to the Los Angeles Zoo on March 10, 2012, for students to take pictures and videos of animals and create a digital media project. The estimated cost of $450 for transportation to be paid with After-School Education and Safety (ASES) funds.
    (01.3-60100.2-11100-10000-5894-0080000)

11. Lennox Middle School trip for 120 sixth through eighth grade students and 12 adults to Loyola Marymount University in Los Angeles on March 16, 2012, for an overnight trip returning March 17, 2012, for LEAP El Espejo students have a college experience. Cost of transportation to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $1,550)
    (01.3-60100.2-11100-10000-5894-0080000)

12. Lennox Middle School trip for 30 parents to Loyola Marymount University in Los Angeles on March 17, 2012, to join students already at the university to share in the college experience. Cost of transportation to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $325)
    (01.3-60100.2-11100-10000-5894-0080000)

13. Felton Elementary School trip for 85 second grade students and nine adults to the James Armstrong Theater in Torrance on March 28, 2012, to enhance the study of literature. Cost of transportation and entrance to be paid with Felton Site Allocation funds.
    (Est. cost $1,250)
    (01.1-11000.0-11100-10000-5880-0050000) – entrance
    (01.1-11000.0-11100-10000-5894-0050000) – transportation

14. Buford Elementary School trip for 60 first and third grade students and six adults to The Getty Museum in Los Angeles on April 17, 2012, to enhance the study of art, at no cost to the District. Transportation provided by The Getty Museum via Four Winds Transportation.

15. Buford Elementary School trip for 53 third and fourth grade students and five adults to The Getty Center in Los Angeles on April 19, 2012, to enhance the study of art, at no cost to the District. Transportation provided by The Getty Center via Four Winds Transportation.

16. Buford Elementary School trip for 60 first and third grade students and six adults to the Los Angeles Zoo in Los Angeles on June 22, 2012, to conclude the animal habitat project. Cost of transportation to be paid with Buford PTA funds. Cost of entrance to be paid for by teacher's personal funds.
    (Est. cost $400)

17. LMS trip for 650 kindergarten through ninth grade students and ten adults to the Home Depot Center in Carson on June 16, 2012, for LEAP Arts Night at the Chivas USA game. Cost of transportation to be paid with ACCESS funds, and cost of entrance to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $11,000)
    (01.3-41245.2-11100-10000-5894-0080000) – transportation
    (01.3-60100.2-11100-10000-5880-0080000) – entrance

18. LMS LEAP site trip for 100 third through eighth grade students and 20 adults to UCLA in Los Angeles on March 25, 2012, for LEAP music students to attend the Young Musicians' Foundation Orchestra presentation. Cost for transportation to be paid with ACCESS funds.
    (Est. cost $760)
    (01.3-41245.2-11100-10000-5894-0000013)

**Human Resources Report *(Exhibit C)***
**March 13, 2012**

**CERTIFICATED PERSONNEL**

**Employment, effective as noted:**

1. Rachel Merten, Substitute Teacher, effective March 14, 2012.
2. Assistant Superintendent of Human Resources, effective date to be determined.

**Leave of Absence, effective as noted:**

3. Ingrid Olivas, Felton Teacher, effective March 20 through June 30, 2012.

**CLASSIFIED PERSONNEL**

**Employment, effective as noted:**

4. Clerical Assistant Food Services, effective date to be determined.
5. Jonathan Lorenzana, LEAP Leader, effective date to be determined.
6. Alvaro Robles, LEAP Leader, effective date to be determined.

**Change of Status, effective as noted:**

7. Patricia Carrillo, from LEAP Leader to Supervision Duty, effective date to be determined.

**Resignations/Termination, effective as noted:**

8. Resignation of Miriam Lopez, Supervision Duty Aide, effective date to be determined.

**Medical Separation due to Exhaustion of Medical Benefits, effective as noted:**

9. Carmen Corona, Cafeteria Helper, effective April 18, 2012

**STAFF DEVELOPMENT**

10. Lorena Marin, Preschool Literacy Coach/Parent Coordinator, to attend the 2012 California Association of the Education of Young Children (CAEYC) Annual Conference and Expo in San Diego on March 16 and March 17, 2012. Cost of registration to be paid with Los Angeles Universal Preschool (LAUP) funds.
    (Est. cost $255)
    (12.3-78105.0-00010-21000-5220-0030022)

11. Betsy McLaurin, Preschool Secretary, and Hilda Sanchez, Preschool Health Specialist, to attend the Understanding the Eligibility and Need Regulations Workshop on March 27, 2012. Cost of registration, transportation, and parking to be paid with State Preschool funds.
    (Est. cost $238)
    (12.3-61050.0-0000010-21000-5220-0000022)

12. Michele Lopez, Personnel Administrative Secretary, to attend the 2012 Spring Credential Webcast in Downey on March 27, 2012, at no cost to the District.

13. Katherine Laura and Wendy Sanchez, Preschool teachers, attend the Pre-K Hands-on Science Workshop Series in Los Angeles on the following Saturdays: April 21, May 19, and June 23, 2012. Cost of registration to be paid with Los Angeles Universal Preschool (LAUP) funds.
    (Est. cost $270)
    (12.3-78105.0-00010-10000-5220-0030022)