REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, February 28, 2012 at 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, February 28, 2012 at 5:30 p.m.**, to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is twenty (20) minutes.

III. CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

Closed Session Agenda:

A. Public Employee Discipline/Dismissal/Release *(Gov. Code §54957)*
   Administrative Regulation 4031 Level IV Appeal to Board Re Discrimination Complaint Against Employee
B. Conference with Labor Negotiator *(Gov. Code §54957.6)*
   Dr. Navarro, Mr. Brian Johnson, Ms. JoAnn Isken, Mr. Alex Ayala

Lennox Teachers' Association (LTA) and Classified School Employees Association (CSEA)

C. Conference with Legal Counsel — Anticipated Litigation *(Gov. Code §54956.9b)*
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: (one case)

IV. OPEN SESSION

Reconvene into Open Session at 7:00 p.m.

V. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

VI. APPROVAL OF TONIGHT'S AGENDA

VII. RECOGNITION/PRESENTATIONS AND SPECIAL ORDERS OF BUSINESS

LMS 7/8 Presentation

Food Services Report/Presentation

VIII. REPORTS

A. PTA and/or any Parents

B. Associations

C. Youth Trustee

D. Superintendent

IX. PUBLIC COMMENTS

A. Agenda Items

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on any agenda item by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. When the specific item is being considered by the Board, individuals who have submitted a form will be called upon prior to the Board Action. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The total amount of time allotted to any agenda item is twenty (20) minutes.

B. Topics Not on the Agenda

This is the time and place on the agenda when any member of the audience may address the Board for up to three (3) minutes on any item(s) not on tonight's agenda. Please follow the same request to address the Board process as stated above. Per the Brown Act, no action may be taken and no discussion can be held on items raised during public comment. The Board may ask for clarification and/or refer the item to staff.

X. ADOPT AND SIGN MINUTES of the following Board Meeting:

January 31, 2012, Regular Board Meeting
and February 2, 2012, Continuation of January 31, 2012 Meeting (combined)
February 14, 2012, Regular Board Meeting
February 16, 2012, Special Board Meeting

XI. NEW BUSINESS

A. Superintendent's Office

1. 2012 California School Board Association (CSBA) Delegate Assembly Election

2. Accept donation from Ayara Thai Cuisine for two $25 gift cards for the District Office Employee of the Month Program.

B. Instructional Services

Ratify and/or Approve the following items:

1. Memorandum of Understanding with Eric Eisner for the Young Eisner Scholars (YES) program.

Instructional Services Report *(Exhibit A)*.

C. Business Services

Ratify and/or Approve Purchase Order Listing (*Exhibit B*).

D. Human Resources

Ratify/Approve the following employment and staff development items:

1. Resolution No. 11-18 Determination of Seniority Among Certificated Employees With the Same Seniority Date ("Tie-breaker Resolution").

Human Resources Report *(Exhibit C).*

XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

1. Salary expenses for Buford teachers, at the teacher hourly rate, not to exceed eight hours each, to work on analyzing test results of English Learners and planning for instruction on March 29, 2012. Cost to be paid with Buford EIA funds.
   (Est. cost $7,500)
   (01.3-70900.0-11100-10000-1130-0010000)

2. Salary expenses for four substitutes for Transference Training for teachers of the Transitional Bilingual Education (TBE) program to be held on March 15, 2012. Cost to be paid with Title III funds.
   (Est. cost $440)
   (01.3-42030.0-11100-10000-1160-0000013)

3. Salary expenses for three substitutes for Dual Language (DL) UCLA Teacher Initiated Inquiry Project (TIIP) teachers to plan for instruction and staff development on March 20, 2012. Cost to be paid with Title III funds, District will be reimbursed with UCLA TIIP funds.
   (01.3-42030.0-11100-10000-1160-0000013)

4. Amendment No. 2 for 2011-2012 contract with the Child Development Division for Contract CSPP-1210, in the amount of $2,775,335, at no cost to the District.

5. Stipends for the following LMSTA coaches to provide coaching during the 2011-2012 school year for the softball and baseball seasons. Cost to be paid with LMSTA Site Allocation funds.
(Est. cost $9,000)
(09.0-00000.0-11100-10000-2190-0090000)

Gilberto Rivera – Head Girls' Softball Coach - $3,000
Victor Ibarra – Assistant Girls' Softball Coach - $1,500
Victor Esqueda – Head Boys' Baseball Coach - $3,000
Eduardo Mineda – Assistant Boys' Baseball Coach - $1,500

XIII. BOARD REPORTS

XIV. UPCOMING MEETINGS AND EVENTS

XV. ADJOURNMENT

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Instructional Services Report *(Exhibit A)*
February 28, 2012

1. Salary expenses for five LMS 7/8 Special Education teachers, at the teacher hourly rate, not to exceed 70 total hours combined, to analyze English Learner student data, collaborate on effective English Learner teaching strategies, and refine ELA lessons on highly tested CST standards to address the needs of those students between March 29 and April 13, 2012. Cost to be paid with LMS 7/8 EIA funds.
   (Est. cost $2,700)
   (01.3-70900-11100-10000-1130-0080000)

2. Service agreement with Eleazar Rodarte to provide Folklorico classes to after-school students between February 1 and June 30, 2012 at the rate of $25 per hour. Cost to be paid with LMS After-School Education and Safety (ASES) funds.
   (Est. cost $2,500)
   (01.3-60100.2-11100-10000-5810-0080000)

3. Salary expenses for intervention task force for 15 elementary school teachers, at the teacher hourly rate, not to exceed ten hours each, to understand critical elements of literacy intervention, Lennox RTI framework and essential documentation. Cost to be paid with Title II funds.
   (Est. cost $5,600)
   (01.3-40350.0-10000-11100-1130-0000013)

4. Salary expenses for clinical psychologists to do an Independent Education Evaluation for the 2011-2012 school year. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (Est. cost $1,500)
   (01.3-33100.0-57700-11100-5810-0000019)

5. Salary expenses for five LMS 7/8 teachers, at the teacher hourly rate, not to exceed 12 hours each, to develop a class for the 2012-2013 school year to enhance writing for English Learner students. Cost to be paid with LMS 7/8 EIA funds.
   (Est. cost $2,100)
   (01.3-70900.0-11100-10000-1130-0080000)

STUDY TRIPS

6. Correction to January 17, 2012, Instructional Services Report *(Exhibit A),* Item No. 15, to include transportation expense for Huerta study trip to the Skirball Cultural Center in Los Angeles on March 13, 2012, for a cost of $400, to be paid with Huerta Site Allocation funds.
   (01.1-11000.0-11100-10000-5894-0060000)

7. Correction to January 17, 2012, Instructional Services Report *(Exhibit A),* Item No. 16, to include transportation expense for Huerta study trip to the Skirball Cultural Center in Los Angeles on February 28, 2012, for a cost of $400, to be paid with Huerta Site Allocation funds.
   (01.1-11000.0-11100-10000-5894-0060000)

8. Lennox Academy School trip for 31 twelfth grade students and four adults to Knott's Berry Farm in Buena Park on March 1, 2012, for the AP Physics class to enhance the study of Physics. Cost of transportation and entrance to be paid with Carlston Foundation Grant funds.
   (Est. cost $1,300)
   (09.0-00000.0-11100-10000-5894-0090000) – transportation
   (09.0-00000.0-11100-10000-5880-0090000) – entrance

9. Moffett Elementary School trip for 140 third and fourth grade students and 14 adults to the Walt Disney Concert Hall in Los Angeles on March 7, 2012, to enhance the study of art. Cost of transportation to be paid with Moffett Site Allocation funds.
   (Est. cost $1,150)
   (01.3-11000.0-11100-10000-5894-0030000)

10. Huerta Elementary School trip for 120 fourth and fifth grade students and 11 adults to the Knott's Berry Farm in Buena Park on March 9, 2012, to enhance the study of early Native American California History. Cost of transportation to be paid with Huerta PTA funds, and cost of entrance fees to be paid with Huerta Site Allocation funds.
    (Est. cost $2,320)
    (01.1-11000.0-11100-10000-5894-0060000) – transportation
    (01.1-11000.0-11100-10000-5880-0060000) – entrance

11. Buford Elementary School trip for 60 second grade students and ten adults to the California Science Center in Los Angeles on March 20, 2012, to enhance the study of physical science. Cost of transportation and entrance to be paid with Buford PTA funds.
    (Est. cost $490)
    (01.1-11000.0-11100-10000-5894-0010000) – transportation
    (01.1-11000.0-11100-10000-5880-0010000) – entrance

12. Moffett Elementary School trip for 60 fourth grade students and eight adults to the Marine Science Floating Lab in Long Beach on March 26, 2012, to enhance the study of marine science. Cost of transportation to be paid with Moffett School Site Allocation funds.
    (Est. cost $450)
    (01.3-11000-11100-10000-5894-00300000) – transportation

13. School Readiness Center trip for 51 children and 59 parents and teachers to the Central Library in Los Angeles on May 16, 2012, as a parent incentive for completion of Literacy, Family and Library Program, and to encourage family literacy. Cost of transportation to be paid with New Visions Foundations funds.
    (Est. cost $640)
    (12.3-91086.0-85000-10000-5894-0000021) – transportation

14. School Readiness Center trip for 41 children and 50 parents and teachers to the Central Library in Los Angeles, on May 30, 2012, as a parent incentive for completion of Literacy, Family and Library Program, and to encourage family literacy. Cost of transportation to be paid with New Visions Foundation funds.
    (Est. cost $640)
    (12.3-91086.0-85000-10000-5894-0000021) – transportation

15. Jefferson Elementary School trip for 60 first through fourth grade students and six adults to the Cabrillo Marine Aquarium in San Pedro on June 8, 2012, to enhance the study of marine animals and the ocean environment. Cost of transportation to be paid with Jefferson Site Allocation funds.
    (Est. cost $380)
    (01.1-11000.0-11100-10000-5894-0020000) – transportation

16. LMSTA trip for 30 eleventh grade students and three adults to various universities (UC Merced, UC Berkeley, University of San Francisco and Cal Poly) between April 3 – 5, 2012. Cost of transportation (Tour Coach Charter) to be paid with LMSTA Associated Student Body (ASB) funds.
    (Est. cost $2,900)

17. Huerta LEAP trip for 80 kindergarten through fifth grade students and eight adults to Lakewood High School on March 11, 2012, for the drill and dance team competition. Cost of transportation to be paid with ACCESS funds and cost of entrance to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $500)
    (01.3-41245.2-11100-10000-5894-0060000) – transportation
    (01.3-60100.2-11100-10000-5880-0060000) – entrance

Human Resources Report *(Exhibit C)*
February 28, 2012

CERTIFICATED PERSONNEL

Employment, effective as noted:

1. Judith Ramirez, Substitute Teacher, effective February 29, 2012.

2. Jacqueline Gomez, Substitute Teacher, effective February 29, 2012.

3. Travis Ross, Certificated Title I Consultant for St. Joseph teachers, effective January 1, 2012 though February 29, 2012, not to exceed $4,800. (The MOU was approved at 2/14/12 Board Meeting.)

Unpaid Leave of absence, effective as noted:

4. Maria G. Cervantes, School Readiness Teacher, requesting 11 half days of unpaid leave of absence to be taken from February 23 through June 21, 2012.

CLASSIFIED PERSONNEL

Employment, effective as noted:

5. Rogelio Diaz, LMSTA Athletic Soccer Coach Assistant, effective date to be determined.

6. School Readiness Data Entry Clerk, effective date to be determined.

Resignations/Termination, effective as noted:

7. Resignation of Miguel Angel Bañuelos, LEAP Leader, effective February 3, 2012.

STAFF DEVELOPMENT

8. Ratify Evelyn Zarzosa, Director of Food Services; Betzy Greenberg, Food Services Assistant; and Jennifer Castillo-Molina, Part-time Food Services Clerk, to attend the Job-A-Like Workshop on January 27, 2012. The estimated cost of $105 for registration to be paid with Cafeteria funds.
   (13.0-53100.0-00000-37000-5220-00X00XX)

9. Armando Mena, LMSTA Principal, and Mario Villanueva, LMSTA Assistant Principal, to attend the Highly Engaged Classroom and Teacher Supervision and Evaluation Workshop in Hemet on February 28 and 29 and March 1 and 2, 2012. Cost of registration, meals, lodging, transportation, and parking to be paid with LMSTA Site Allocation funds.
   (Est. cost $4,384)
   (09.0-00000.0-11100-10000-5220-0090000)

10. Rebecca Lowe, Secretary to the Assistant Superintendent; Zuleika Braden, Payroll Clerk, and Letty Gomez, Accounts Payable Clerk, to attend the ASCIP 2011-2012 Annual Membership Meeting in Anaheim on March 2, 2012. Cost of transportation to be paid with District (location 12) funds.
    (Est. cost $72)
    (01.1-00000.0-00000-73000-5220-0000012)

11. Leticia Varela, Coordinator of Categorical Programs, to attend the California Association for Bilingual Education (CABE) 2012 Conference in Sacramento on March 7 through 9, 2012, at no cost to the District.

12. Cathy Waller, District Program Specialist; Allison Ish, Special Education Teacher/Disabilities Specialist; and Lourdes Flores, Special Education Teacher, to attend the 2012 Special Education Training Academy in Downey on March 16, 2012. Cost of one half-day substitute to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. cost $65)
    (01.3-33100.0-57700-11100-1160-0000019)

13. Leticia Varela, Coordinator of Categorical Programs; Monica Vallejo, Math Student Assessment Teacher; and Armando Mena, LMSTA Principal, to attend the Closer Look at the Smarter Balanced Assessment Consortium in Burbank on March 22, 2012. Cost of registration to be paid with District Title II, Part A funds.
    (Est. cost $300)
    (01.3-40350.0-11100-10000-5220-0000013)

14. Susan Chavez, Personnel Secretary, to attend the 2012 Annual Unemployment Insurance Workshop in Downey on March 6, 2012. Cost of transportation to be paid with District (location 17) funds.
    (Est. cost $12)
    (01.1-00000.0-00000-74000-5220-0000017)