REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, January 31, 2012, 4:00 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, January 31, 2012, at 4:00 p.m.**, to discuss the items listed below.

AGENDA

I. CALL TO ORDER – The Meeting will be called to order at _____ p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is twenty (20) minutes.

III. CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

Closed Session Agenda:

A. Public Employment (*Gov. Code §54957)*
   R. Collins BP 4030/AR 4031 Level IV Complaint Appeal
B. Pupil Discipline/Suspension/Expulsion/Appeal/Readmission
   (Gov. Code §54954.5)
C. Conference with Labor Negotiator *(Gov. Code §54957.6)*
   Fred Navarro, Brian Johnson, JoAnn Isken and Alex Ayala

D. Conference with Real Property Negotiator
(Gov. Code §54956.8)

IV. OPEN SESSION
Reconvene into Open Session at 7:00 p.m.

V. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

VI. APPROVAL OF TONIGHT'S AGENDA

VII. RECOGNITION/PRESENTATIONS AND SPECIAL ORDERS OF BUSINESS

VIII. REPORTS

A. PTA and/or any Parents

B. Associations

C. Youth Trustee

D. Superintendent

IX. PUBLIC COMMENTS

A. Agenda Items
The Board of Education welcomes and encourages public comments. Any member of the audience may speak on any agenda item by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. When the specific item is being considered by the Board, individuals who have submitted a form will be called upon prior to the Board Action. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The total amount of time allotted to any agenda item is twenty (20) minutes.

B. Topics Not on the Agenda
This is the time and place on the agenda when any member of the audience may address the Board for up to three (3) minutes on any item(s) not on tonight's agenda. Please follow the same request to address the Board process as stated above. Per the Brown Act, no action may be taken and no discussion can be held on items raised during public comment. The Board may ask for clarification and/or refer the item to staff.

X. ADOPT AND SIGN MINUTES of the following Board Meeting(s):

January 17, 2012, Regular Board Meeting
January 19, 2012, Special Board Meeting
January 24, 2012, Special Board meeting

XI. NEW BUSINESS

A. Instructional Services

Ratify and/or Approve the following items:

1. License agreement for the operation of T. H. E. Clinic at Lennox School District Office.

Instructional Services Report *(Exhibit A, attached)*

B. Business Services

2010-2011 Audit Presentation. A representative of the auditing company will provide a brief synopsis of the results of the fiscal audit prior to Board action for acceptance.

Staff will share with the Board the process that will be used for the Board to select a Consultant Management Company for the Jefferson Overcrowding Relief Grant (ORG) Project.

Ratify and/or Approve the following items:

1. Resolution No. 11-13 for Board Members, authorizing "in lieu" benefits to Board Members who are eligible for District health and welfare benefits but opt out of said benefits.

2. Resolution No. 11-14 approving the form of and authorizing execution and delivery of an official statement and authorizing the execution and delivery of continuing disclosure certificates and authorizing certain related actions.

3. Accept the fiscal audit report for the 2010-2011 school year prepared by Christy White.

4. Ratify agreement with Bottom Utility Solutions to retrofit all toilet fixtures districtwide, at no cost to the District.

5. Agreement with Green Dot re: LAWA, to indemnify District against possible ineligible reimbursement claims.

6. Agreement with Leal Trejo APC for special counsel and general legal services.

Accept the following *Exhibit B* reports:

Purchase Order Listing *(Exhibit B, attached)*

C. Human Resources

Ratify/Approve the following employment and staff development items:

1. Agreement with Safe and Civil Schools for LMS 7/8 for a schoolwide culture and climate audit on March 1 and 2, 2012, with a report out the week of March 12, 2012, to include consultation with administrators, review of existing behavioral and academic data, review of school and District discipline policies and handbooks, final written report, consultation regarding report and planning with school and District staffs to address a filed uniform complaint. Cost not to exceed $10,000 to be paid with District funds.

HRS Report *(Exhibit C, attached)*

XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

1. Amendment to June 14, 2011 Board Agenda, Item No. 850, to increase the allotment for materials for Board Meetings for the 2011-2012 school year to $3,000, with no other changes, to be paid with District funds.
   (01.1-00000.0-00000-71000-4355-0000011)

2. Ratify expenses for one substitute and meals for Director of Fiscal Services interviews held on January 19, 2012. The estimated cost of $194 to be paid with District (location 17) funds.
   (01.1-00000.0-11000-10000-1160-0000017) – substitute
   (01.1-00000.0-00000-74000-4355-0000017) – meals

3. Agreement with Aloha Doors to install metal on existing fence at Moffett Preschool. Cost to be paid with Los Angeles Universal Preschool (LAUP) funds.
   (Est. cost $5,000)
   (12.3-78105.0-00010-10000-5630-0030000)

4. Agreement with Christy White to audit the general purpose financial statements of the District for the 2011-2012, 2012-2013 and 2013-2014 school years. Cost for all three years to be paid with District General funds.
(Est. cost $80,381)
(01.1-00000.0-00000-71000-5810-0000011)

5. Agreement with Los Angeles Southwest College for use of their baseball and softball fields for practice and games on various days between January 30 and May 10, 2012, at a lump sum rate of $3,500. Cost to be paid with LMSTA Site Allocation funds.
(Est. cost $3,500)
(09.0-00000.0-00000-00000-9520-0090000)

6. Service agreement with Timothy Holcomb to provide staff development and training in the areas of construction design, construction management, assessment of construction projects, bond management, reports to the Board of Trustees when requested on construction and bond management, and to provide study sessions to the Board of Trustees when requested, from February 1 through June 30, 2012, at a cost not to exceed $55,000. Cost to be paid with Los Angeles World Airports (LAWA), Overcrowding Relief Grant (ORG), Measure L, and District funds.
(Est. cost $55,000)
(40.2-98010.0-00000-85000-5810-0000010) – LAWA
(35.0-77132.0-00000-85000-5810-0020000) – ORG
(21.9-00000.0-00000-24200-5810-0000010) – Measure L
(01.1-00000.0-00000-71000-5810-0000010) – District

7. Salary expenses for LMS LEAP staff, at the hourly rates, not to exceed eight hours each, to attend a drill/dance competition on February 11, 2012. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $900)
(01.3-60100.2-11100-10000-2910-0080000) – Coordinator
(01.3-60100.2-11100-10000-2910-0080000) – Program Assistant
(01.3-60100.2-11100-10000-2990-0080000) – LEAP Leaders

8. Salary expenses for LMS LEAP staff, at the appropriate hourly rates, not to exceed eight hours each, to go on a field trip to Aquarium of the Pacific on February 12, 2012. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $480)
(01.3-60100.2-11100-10000-2910-0080000) – Coordinator
(01.3-60100.2-11100-10000-2990-0080000) – LEAP Leader

9. Service agreement with To Imagine, Joanne Allain, to provide RTI support for the 2011-2012 school year. Cost to be paid with Title II funds.
(Est. cost $3,735)
(01.3-40350.0-11100-10000-5810-0000013)

10. Service agreement with #1 We Can (West East Community Access Network, Inc.) for LMSTA, as required by the No Child Left Behind Act, between February 1 and June 26, 2012. Cost to be paid with Title I Program Improvement funds.
(Est. cost $4,500)
(01.3-30102.0-11100-10000-5810-0000013)

11. Service agreement with Aavanza (Extreme Learning dba Aavanza) for LMSTA, as required by the No Child Left Behind Act, between February 1 and June 26, 2012. Cost to be paid with Title I Program Improvement funds.
(Est. cost $6,000)
(01.3-30102.0-11100-10000-5810-0000013)

12. Service agreement with Club Z! In-Home Tutoring: Romano Shuster, Incorporated, dba Club Z! Manhattan Beach In-Home Tutoring for LMSTA, as required by the No Child Left Behind Act, between February 1 and June 26, 2012. Cost to be paid with Title I Program Improvement funds.
(Est. cost $18,000)
(01.3-30102.0-11100-10000-5810-0000013)

13. Service agreement with Educate Online Learning, LLC for LMSTA, as required by the No Child Left Behind Act, between February 1 and June 26, 2012. Cost to be paid with Title I Program Improvement funds.
(Est. cost $10,000)
(01.3-30102.0-11100-10000-5810-0000013)

14. Service agreement with Total Education Solutions for LMSTA, as required by the No Child Left Behind Act, between February 1 and June 26, 2012. Cost to be paid with Title I Program Improvement funds.
(Est. cost $9,000)
(01.3-30102.0-11100-10000-5810-0000013)

15. Salary expenses for Blanca Estrada and Claudia Flores, LMS6 GATE teachers, at the teacher hourly rate, not to exceed 11 hours each, to provide after-school enrichment instruction between February 1 and June 30, 2012. Cost to be paid with District GATE funds.
(Est. cost $770)
(01.3-97140.0-11100-10000-1130-0000019)

16. Expenses for materials for the LMS6 GATE program for the 2011-2012 school year. Cost to be paid with District GATE funds.
(Est. cost $80)
(01.3-97140.0-11100-10000-4310-0000019)

17. Salary expenses for all Moffett Dual Language teachers K-4, and both ELA and Math SDS's, at the teacher hourly rate, not to exceed six hours each for one day of across grade level Collaboration between February 15 and June 26, 2012. Cost to be paid with Moffett EIA funds.
(Est. cost $5,000)
(01.3-70900.0-11100-10000-1160-0030000)

XIII. BOARD REPORTS

XIV. UPCOMING MEETINGS AND EVENTS

XV. ADJOURNMENT

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Instructional Services Report *(Exhibit A)*
January 31, 2012

1. Service agreement with Access to Learning for LMSTA, as required by the No Child Left Behind Act, between February 1 and June 26, 2012. Cost to be paid with Title I Program Improvement funds.
   (Est. cost $3,000)
   (01.3-30102.0-11100-10000-5810-0000013)

2. Service agreement with Eleazar Rodarte to provide Folklorico classes to after-school students between February 1 and June 30, 2012 at the rate of $25 per hour. Cost to be paid with After-School Education and Safety (ASES) funds.
   (Est. cost $2,500)
   (01.3-60100.2-11100-10000-5810-0080000)

3. Expenses for materials and refreshments for crisis team response workshops for the 2011-2012 school year. Cost to be paid with Healthy Families Grant funds (elements 1, 2 & 3).
   (Est. cost $500)
   (01.3-59105.2-11100-10000-4310-0000013) – materials
   (01.3-59105.2-11100-10000-4355-0000013) – refreshments

4. Memorandum of Understanding with Inside Out to conduct data arts classes for LEAP students between February 1 and June June 30, 2012, at no cost to the District.

5. Salary expense for Carmen Castro, Moffett Teacher, at the teacher hourly rate, not to exceed 24 hours, to organize and exhibit GATE student work and coordinate field trips for GATE students. Cost to be paid with GATE funds.
   (Est. cost $900)
   (01.3-97140.0-11100-10000-1130-0000019)

6. Salary expenses for Allison Buitenveld and Christian Mendoza, Buford Teacher, at the teacher hourly rate, not to exceed 24 hours total, to organize and exhibit GATE student work and coordinate field trips for GATE students. Cost to be paid with GATE funds.
   (Est. cost $900)
   (01.3-97140.0-11100-10000-1130-0000019)

7. Expenses for Buford GATE program materials for the 2011-2012 school year. Cost to be paid with District GATE funds.
   (Est. cost $80)
   (01.3-97140.0-11100-10000-4310-0000019)

8. Expenses for Moffett GATE program materials for the 2011-2012 school year. Cost to be paid with District GATE funds.
   (Est. cost $80)
   (01.3-97140.0-11100-10000-4310-0000019)

9. Expenses for refreshments for Crisis Response trainings through June 2012. Cost to be paid with LSSA Grant (elements 1, 2 & 3) and Title I funds.
   (Est. cost $500)
   (01.3-59105.2-11100-10000-4355-0000013) – refreshments
   (01.3-30101.0-11100-10000-4355-0000013) – refreshments

10. Salary expenses for no more than seven substitutes per day for a total of five days between February 15 and June 26, 2012, for kindergarten through fifth grade Moffett teachers for peer observation and coaching in the area of Language Arts Direct Instruction. Cost to be paid with Moffett Title I funds.
    (Est. cost $4,700)
    (01.3-30100.0-11100-10000-1160-0030000)

STUDY TRIPS

11. Felton Elementary School trip for six third and fifth grade students and five adults to Disneyland in Anaheim on February 16, 2012, for SDC and autism students to explore the community and practice social skills, coping with social anxiety and following a schedule, at no cost to the District. Teachers will be driving their own vehicles.

12. Jefferson Elementary School trip for 60 third grade students and six adults to The Getty Villa in Pacific Palisades on February 1, 2012, to enhance the study of animals in art, at no cost to the District. Transporation provided by The Getty Villa through Four Winds Transportation.

13. Buford, Felton, Jefferson, Huerta and Moffett Elementary Schools trip for 60 fourth and fifth grade students and six adults to the Autry Museum in Los Angeles on March 30, 2012, to enhance the study of the California Gold Rush period for the GATE program students, at no cost to the District. Transportation provided by the Autry Museum through Durham Transportation.

14. Lennox Middle School trip for 60 sixth through eighth grade students and six adults to the Skirball Cultural Center in Los Angeles on March 30, 2012, to enhance the study of archeology for GATE program students, at no cost to the District. Transportation provided by the Skirball Cultural Center through Durham Transportation.

15. Buford Elementary School trip for 42 third grade students and five adults to the West Basin's Water Education Center in Carson on February 9, 2012, to enhance the study of water recycling, at no cost to the District. Transportation to be provide by the West Basin's Water Education Center.

16. Moffett Elementary School for 50 fifth grade students and six adults to the The Getty Villa in Pacific Palisades on March 19, 2012, to enhance the study of art, at no cost to the District. Transportation to be provided by the Getty Villa through Four Winds Transportation.

17. Moffett Elementary School trip for 50 fifth grade students and five adults to the Japanese American National Museum in Los Angeles on March 9, 2012, to enhance the study of the Japanese American historical impact, at no cost to the District. Transportation provided by the American National Museum through Four Winds Transporation.

18. Lennox Middle School trip for 40 sixth through eighth grade students and four adults to the Aquarium of the Pacific in Long Beach on Sunday, February 12, 2012, to enhance the study of marine life. Cost for transportation and entrance fees to be paid with LMS After-School Education and Safety (ASES) funds.
    (Est. cost $2,450)
    (01.3-60100.2-11100-10000-5880-0080000) – entrance
    (01.3-60100.2-11100-10000-5894-0080000) – transportation

19. Lennox Middle School trip for 50 sixth through eighth grade students and five adults to Arroyo High School in El Monte on Saturday, February 11, 2012, for the LMS LEAP Drill and Dance Team for a team competition. Cost for transportation and entrance fees to be paid with LMS After-School Education and Safety (ASES) funds.
    (Est. cost $1,100)
    (01.3-60100.2-11100-10000-5880-0080000) – entrance
    (01.3-60100.2-11100-10000-5894-0080000) – transportation

20. Felton Elementary School trip for 70 third grade students and seven adults to the Natural History Museum in Los Angeles on June 7, 2012, to enhance the study of extinct animals and organisms from long ago. Cost for transportation to be paid with Felton PTA funds.
    (Est. cost $375)
    (01.1-11000.0-11100-10000-5894-0050000)

21. Lennox Middle School trip for 27 sixth through eighth grade students and three adults to the Museum of Tolerance in Los Angeles on February 27, 2012, to reinforce the concepts of the study unit on tolerance. Cost of transportation and entrance fees to be paid with LMS ELAP and Target Grant funds.
    (Est. cost $900)
    (01.3-91068.0-11100-10000-5880-0080000) – entrance fees
    (01.3-91068.0-11100-10000-5894-0080000) – half of transportation
    (01.3-62860.0-11100-10000-5894-0080000) – balance of transportation

22. Lennox Middle School trip for 140 sixth grade students and 14 adults to Loyola Marymount University in Los Angeles on March 28, 2012, for LMS6 Team LMU college awareness. Cost of transportation to be paid with LMS6 Site Allocation funds.
    (Est. cost $1,200)
    (01.1-11000.0-11100-10000-5894-0070000)

23. Lennox Middle School trip for 140 sixth grade students and 14 adults to UCLA in Los Angeles on February 24, 2012, for LMS6 Team UCLA college awareness. Cost of transportation to be paid with LMS6 Site Allocation funds.
    (Est. cost $1,300)
    (01.1-11000.0-11100-10000-5894-0070000)

24. Lennox Middle School trip for 140 sixth grade students and 14 adults to USC in Los Angeles on March 22, 2012, for LMS6 Team USC college awareness. Cost of transportation to be paid with LMS6 Site Allocation funds.
    (Est. cost $1,300)
    (01.1-11000.0-11100-10000-5894-0070000

25. Felton Elementary School trip for 120 third and fourth grade students and 12 adults to The J. Paul Getty Museum in Los Angeles on January 31, 2012, to enhance the study of art in the environment, at no cost to the District. Transportation provided by The J. Paul Getty Museum through Four Winds Transportation.

Human Resources Report *(Exhibit C)*
January 31, 2012

CERTIFICATED PERSONNEL

Change of Status, effective as noted:

1. Veronica Barba, from Teacher Assistant to Substitute Teacher, effective January 23, 2012.

2. Barbara Flores, Professional Development Consultant, effective February 1, 2012 through June 30, 2012, not to exceed $3,000.

3. Rosangel Garcia, Substitute Teacher, effective date to be determined.

Additional Status, effective as noted:

4. Claudia Flores, LMS6 Teacher, as Olweus Bullying Prevention Program Lead Teacher, effective date January 9, 2012.

CLASSIFIED PERSONNEL

Employment, effective as noted:

5. LEAP Leaders as follows, effective date to be determined.

Karina Ayon	Delmy Jaime
Stephanie Alvarado	Julie Leyva
Mayra Bañuelos	Sergio Reynoso
Alejandro Calderon	Alejandro Rios
Fatima Gonzalez	Esmeralda Sanchez
Nadia Gurrola	

6. Betzy Greenberg, effective date to be determined.

7. Eveline Chavez, Supervision Duty Aide, effective date to be determined.

Resignations/Retirements, effective as noted:

8. Resignation of Alma Barajas, Preschool Teacher Assistant, effective January 2, 2012.

9. Resignation of Barbara Brown, Special Education Aide, effective January 9, 2012.

10. Resignation of Christina Navarro, Supervision Duty aide, effective January 11, 2012.

11. Resignation of Jocelyn Ayala, effective January 19, 2012.

12. Resignation of Maricela Nuñez, effective February 3, 2012.

STAFF DEVELOPMENT

13. Ratify Nellie Rios, Director of State Preschool, and Diana Hechinger, Preschool Staff Development Specialist, to attend the Desired Results Developmental Profile (DRDP) Access new Assessor Training in Downey on January 26 and 27, 2012. The estimated cost of $40 for transportation and parking to be paid with Preschool Reserve funds.
(12.3-61300.1-00010-21000-5220-0000022) – Director
(12.3-61300.1-00010-10000-5220-0000022) – SDS

14. Ratify Dina Gamez, Coordinator of Special Education, and Roxanne Bronson and Janie Kissel, District Psychologists, to attend the Assessment Procedures and Practices Workshop in Glendale on January 26, 2012, at no cost to the District.

15. Ratify Dina Gamez, Coordinator of Special Education, to attend the Breakfast Briefing-Legal Fundamentals of Serving Deaf and Hard of Hearing (DHH) Students in Cerritos on January 27, 2012, at no cost to the District.

16. Ratify Raul Pando, District Psychologist, to attend the Practical Apply Behavior Analysis (ABA) Workshop in Redondo Beach on January 27, 2012, at no cost to the District

17. Ratify Dina Gamez, Coordinator of Special Education, to attend the Mental Health Disorders in Schools Conference in Redondo Beach on January 31, 2012, at no cost the District.

18. Dina Gamez, Coordinator of Special Education; Roxanne Bronson, Carla Harwell, Janie Kissel, and Paul Pando, District Psychologists; and Lourdes Flores, Special Education Teacher/Case Manager, to attend the School Psychologists Update Conference in Redondo Beach on February 10, 2012. Cost of one half-day substitute teacher to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. cost $64)
    (01.3-33100.0-57700-11100-1160-0000019) - substitute

19. Jose Rivas, LMSTA Teacher, to attend the UC Davis Academic Literacy Conference in Davis on February 2, 2012. Cost of one substitute to be paid with Carlston Foundation Grant funds.
    (Est. cost $110)
    (09.0-91089.0-11100-10000-1160-0090000) – substitute

20. Aura Martinez, LMS 7/8 Counselor, to attend the Childhood Grief and Traumatic Loss Conference in Pasadena on March 22, 2012. Cost of registration and parking to be paid with Healthy Families Grant funds (elements 1, 2 & 3).
    (Est. cost $110)
    (01.3-59105.2-00000-31100-5220-0000013)

21. Rick Hornstra and Erika Kilgore, LMS 7/8 Teachers, to attend the 2012 California Association for Health, Physical Education, Recreation, and Dance (CAHPERD) State Conference in Pasadena on February 24 and Saturday, February 25, 2012. Cost of registration, meals, transportation, parking and two substitutes to be paid with LMS 7/8 Site Allocation Funds.
    (Est. cost $650)
    (01.1-11000.0-11100-10000-5220-0080000) – conference
    (01.1-11000.0-11100-10000-1160-0080000) – substitutes