REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, November 13, 2012 at 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, November 13, 2012 at 5:30 p.m.**, to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. OPEN SESSION

III. APPROVAL OF TONIGHT'S AGENDA

IV. RECOGNITION/PRESENTATIONS

Youth Trustee Oath of Office for Miss Jocelyne Perdomo.

LAWA Update by Mr. Brian Johnson.

V. REPORTS

Five (5) minutes each for Items A, B and C:

A. Lennox Students (ASB and Officers)
B. Lennox Parents (PTA/DELAC/SPAC/School Site Council)
C. Associations
    I. Teachers' Association (LTA)
    II. Classified School Employees' Association (CSEA)
D. Youth Trustee
E. Superintendent

VI. PUBLIC COMMENTS

A. Agenda Items

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on agenda items only by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The Board may ask for clarification and/or refer the item to staff. The total amount of time allotted to any agenda item is fifteen (15) minutes.

VII. ADOPT AND SIGN MINUTES of the following Board Meeting:

October 23, 2012, Regular Board Meeting

VIII. NEW BUSINESS

A. Superintendent's Office Items

1. Adopt Resolution No. 12-13 Authorizing Compensation for Trustee Juan Navarro for the Regular Board Meeting held on October 23, 2012, because of illness.

B. Instructional Services Items

1. Approve Memorandum of Understanding (MOU) with UCLA Mobile Eye Clinic, to conduct vision screenings for Preschool students, at no cost to the District.

2. Approve agreement with Accelerated Radio School of Broadcasting, to provide instruction, practice, and application skills in the area of radio broadcasting/multi-media for LEAP students during the 2012 – 2013 school year. Cost to be paid with Brighton Collectible fundraiser funds.
   (Est. cost $975)
   (01.3-41240.3-11100-10000-5810-0080000)

3. Salary expenses for up to 55 substitutes, at the appropriate rate, for two days each between November 14, 2012 and June 12, 2013, for all kindergarten and first grade teachers to attend meetings for Repeated Interactive Read Aloud (RIRA). Cost to be paid with Title II Teacher Quality and Special Education Personnel Staff Development funds.
   (Est. cost $12,100)
   (01.3-40350.0-11100-10000-1160-0000013) – Title II - $10,780
   (01.3-65350.0-57700-11100-1160-0000019) – Special Education - $1,320

4. Salary expense for Rosa Hernandez, Buford Teacher, at the teacher hourly rate, not to exceed 12 hours between November 12, 2012 and June 12, 2013, to attend kindergarten/first grade meetings for Repeated Interactive Read Aloud (RIRA) for support for English Learners. Cost to be paid with Title II Teacher Quality funds.
   (Est. cost $450)
   (01.3-40350.0-11100-10000-1130-0000013)

5. Salary expenses for Christine Franco and Consuelo (Chelo) Fernandez, Moffett teachers, at the teacher hourly rate, not to exceed 20.5 hours each between November 14, 2012 and June 12, 2013, to attend the second grade professional development related to the instruction of the Common Core Standards. Cost to be paid with Title II Teacher Quality funds.
   (Est. cost $1,500)
   (01.3-40350.0-11100-10000-1130-0000013)

6. Salary expenses for six teachers, at the teacher hourly rate, not to exceed four hours each between November 14 and December 14, 2012, for planning and implementation of LMS WRITE Institute writing projects. Cost to be paid with District ELAP funds.
   (Est. cost $888)
   (01.3-62860.0-11100-10000-1130-0000013)

7. Accept donation from Mr. Sonny Marshall for the Harps in Our Public Schools Project, in the amount of $4,024.

C. Business Services

1. Adopt Resolution No. 12-14, for the Alternative Observance of Lincoln's Day.

2. Accept donation from Schools First Credit Union to the Lennox School District in the amount of $118 ($10 each for 18 new accounts opened).

Review Regular Purchase Order Listing (*Exhibit B),* attached.

D. Human Resources

Approve Human Resources Report *(Exhibit A),* attached.

IX. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

Instructional Services Items

1. Amendment to June 25, 2012 Consent Agenda Item No. 17, service agreement with Support and Treatment for Autism (STAR), for a change in name change for service agreement vendor to Evidence Based Resources Applied in Education (ERAD), with no change in cost.

2. Amendment to September 12, 2012 Instructional Services Report *(Exhibit A)*, Item No. 15, salary expense for Maria Larson, at the teacher hourly rate, for home teaching from August 27 through October 26, 2012, to extend the assignment to February 28, 2012, for an additional cost of $3,000, and a total revised cost of $5,000, to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-1130-0000019)

3. Amendment to September 12, 2012 Instructional Services Report *(Exhibit A),* Item No. 2, salary expense for one substitute for three participating teachers a total of four days each, and materials and refreshments for BTSA Induction Trainings during the 2012 – 2013 school year, for three additional substitutes and one participating teacher for four days, for an additional cost of $540, and a total revised cost of $2,160, to be paid with Teacher Credentialing Block Grant funds.
   (01.3-97292.0-11100-10000-1160-0000013) – substitutes - $1,860
   (01.3-97392.0-00000-21000-4353-0000013) – materials - $100
   (01.3-97392.0-00000-21000-4355-0000013) – refreshments - $200

4. Amendment to September 12, 2012 Instructional Services Report *(Exhibit A)*, Item No. 3, salary expenses for one substitute and three support providers, a total of four days each, and materials and refreshments to attend four BTSA Induction Trainings during the 2012 – 2013 school year, for three additional substitutes and one additional support provider, for an additional cost of $540, and a total revised cost of $2,160, to be paid with Teacher Credentialing Block Grant funds.
   (01.3-97392.0-11100-10000-1160-0000013) – substitutes - $1,860
   (01.3-97392.0-00000-21000-4353-0000013) – materials - $100
   (01.3-97392.0-00000-21000-4355-0000013) – refreshments - $200

5. Amendment to September 12, 2012 Instructional Services Report *(Exhibit A)*, Item No. 4, salary expense for one substitute for three participating teachers for classroom observation corresponding to Formative Assessment CA Teachers (FACT) modules during the 2012 – 2013 school year, for three additional substitutes and one additional participating teacher, for an additional cost of $135, and a total revised cost of $540, to be paid with Teacher Credentialing Block Grant funds.
(01.3-97392.0-11100-10000-1160-0000013)

6. Amendment to September 12, 2012 Instructional Services Report *(Exhibit A)*, Item No. 5, salary expense for one substitute for three support providers for classroom observation corresponding to Formative Assessment CA Teachers (FACT) modules during the 2012 – 2013 school year, for three additional substitutes and one additional support provider, for an additional $135, and a total revised cost of $540, to be paid with Teacher Credentialing Block Grant funds.
(01.3-97392.0-11100-10000-1160-0000013)

7. Amendment to September 12, 2012 Instructional Services Report *(Exhibit A)*, Item No. 6, for stipends for Beginning Teacher Support Assessment (BTSA) support providers, as part of the BTSA program, to support participating teachers during the 2012 – 2013 school year, for an additional cost of $1,500, and a total revised cost of $6,000, to be paid with Teacher Credentialing Block Grant funds.
(01.3-97392.0-11100-10000-1130-0000013)

8. Ratify salary expense for Christina Aranzazu, Teacher, at the teacher hourly rate, not to exceed 75 hours total from September 24 through December 14, 2012, for a home teaching assignment. Cost to be paid with IDEA-Local Assistance funds.
(Est. cost $2,800)
(01.3-33100.0-57700-11100-1130-0000019)

9. Ratify salary expenses for Yvette Diaz, Special Education Teacher, at the teacher hourly rate, not to exceed 95 hours total from November 1, 2012 through March 30, 2013, for a home teaching assignment. Cost to be paid with General Ed Instruction and Home Teaching funds.
(Est. cost $3,500)
(01.1-00000.0-11100-10000-1130-0000019)

10. Expenses for materials, refreshments and childcare for LMS6 and LMS 7/8 ELAC, SSC and Parent Workshops between November 2012 and June 2013. Cost to be paid with LMS6 Title I Parent funds and LMS 7/8 Title I Parent Carryover funds.
(Est. cost $1,250)
(01.3-30101.0-00000-24950-4353-XXXXXXX) – materials
(01.3-30101.0-00000-24950-4355-XXXXXXX) – refreshments
(01.3-30101.0-85000-24950-2920-XXXXXXX) – childcare

11. Service agreement with Cityspan Technologies, Inc., to provide management for the After-School data management system. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $625)
(01.3-60100.3-00000-21000-5810-0000013)

12. Southwest SELPA Local Plan for Special Education for 2012.

13. Memorandum of Understanding (MOU) with Training and Research Foundation Head Start Program to coordinate services to preschool students and families from July 1, 2012 through June 30, 2013, at no cost to the District.

14. Salary expense for a substitute teacher for LMS6, at the appropriate rate of pay, not to exceed one substitute per day, to provide coverage for teacher collaboration, coaching, teacher observation or staff development, as needed between November 15, 2012 and June 12, 2013. Cost to be paid with LMS6 Title I Carryover funds.
(Est. cost $1,000)
(01.3-30100.0-11100-10000-1160-0070000)

15. Salary expenses for nine LMS6 Learning Center teachers, at the teacher hourly rate, not to exceed 14 hours each between November 12, 2012 and June 7, 2013, to collaborate and create scaffolded standard based units. Cost to be paid with LMS6 Title I Carryover funds.
(Est. cost $4,410)
(01.3-30100.0-11100-10000-1130-0070000)

16. Salary expense for LMS6 Learning Center Teacher, Blanca Estrada, at the teacher hourly rate, not to exceed 28 hours between November 14, 2012 and June 7, 2013, to lead meetings for the purpose of collaborating and creating scaffolded standard based units. Cost to be paid with LMS6 Title I Carryover funds.
(Est. cost $980)
(01.3-30100.0-11100-10000-1130-0070000)

17. Expenses for refreshments and materials for 2012 – 2013 parent/student collaborations: CELDT – January/February 2013; SBA – March 2013; CST – May 2013. Cost to be paid with LMS6 Title I Carryover funds.
(Est. cost $2,000)
(01.3-30100.0-11100-10000-4310-0070000) – materials
(01.3-30100.0-11100-10000-4355-0070000) – refreshments

18. Salary expenses for five math staff development specialists and Monica Vallejo, Math/Data/Assessment Resource Teacher, at the teacher hourly rate, not to exceed a total of 75 hours combined from November 14, 2012 through June 28, 2013, to modify, translate and align Grade K and 1 Math assessments and to develop Inquiry Model Problems. Cost to be paid with the Math Common Core Project Northrop donation.
(Est. cost $2,775)
(01.3-91088.0-11100-10000-1130-0000013)

19. Salary expenses for substitutes to release kindergarten and first grade teachers, to observe Math Inquiry Model Lessons and to sustain implementation of the SWUN Math Program between November 14, 2012 and June 12, 2013. Cost to be paid with District Title I Program Improvement Carryover funds.
(Est. cost $3,900)
(01.3-30102.0-11100-10000-1160-0000013)

20. Salary expenses for nine GATE lead teachers, at the teacher hourly rate, not to exceed a combined total of 225 hours between November 14, 2012 and June 7, 2013, to coordinate GATE programs at the school sites. Cost to be paid with District GATE funds.
(Est. cost $8,325)
(01.3-97140.0-11100-10000-1130-0000013)

21. Expenses for refreshments and salaries for the following teaching assistants, at the appropriate hourly rates, not to exceed 48 hours each, to attend six State Preschool staff development workshops for the 2012 – 2013 school year. Cost to be paid with California State Preschool and Los Angeles Universal Preschool (LAUP) funds.
(Est. cost $12,482)
(12.3-61050.0-00010-10000-1180-0000022) (CSPP)
(12.3-78105.0-00010-10000-1180-0010022 (Buford LAUP)
(12.3-78105.0-00010-10000-1180-0030022 (Moffett LAUP)
(12.3-78105.0-00010-10000-1180-0040022) (Whelan LAUP)
(12.3-61050.0-00010-10000-4355-0000022) – refreshments

22. Salary expenses for 30 new LEAP program leaders, at the appropriate hourly rate, not to exceed six hours each, to attend orientation training on Saturday, December 1, 2012. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $1,560)
(01.3-60100.3-11100-10000-1180-0000013)

23. Service agreement with Gonzalo Gonzalez, at the rate of $12.00 per hour, on an as-needed basis between November 2012 through June 2013, to translate Single Plan for Student Achievement, English Learner Advisory Committee minutes, School Site Council minutes, and brochures. Cost to be paid with LMS 7/8 50% Title I Carryover and 50% EIA funds.
(Est. cost $1,000)
(01.3-30100.0-11100-10000-5810-0080000)
(01.3-70900.0-11100-10000-5810-0080000)

Instructional Services/Study Trips

24. Lennox Middle School trip for 100 sixth through eighth grade students and ten adults to the California Science Center in Los Angeles, CA on December 1, 2012, for LMS team academic enrichment students to attend the exhibit of Egypt and Cleopatra. Cost of transportation and entrance to be paid with After-School Education and Safety (ASES) funds.
(01.3-60100.3-11100-10000-5894-0080000) – transportation - $900
(01.3-60100.3-11100-10000-5880-0080000) – entrance - $1,800

25. Jefferson Elementary School trip for 60 first grade students and six adults to the J. Paul Getty Museum in Los Angeles, CA on December 4, 2012, to enhance the study of art, at not cost to the District. Transportation provided by the J. Paul Getty Museum through Four Winds Transportation.

26. Jefferson Elementary School trip for 54 fourth grade students and six adults to the J. Paul Getty Museum in Los Angeles, CA on February 7, 2013, to enhance the study of art, at no cost to the District. Transportation provided by the J. Paul Getty Museum through Four Winds Transportation.

27. Jefferson Elementary School trip for 54 fourth grade students and six adults to the J. Paul Getty Museum in Los Angeles, CA on February 7, 2013, to enhance the study of art, at no cost to the District. Transportation provided by the J. Paul Getty Museum through Four Winds Transportation.

28. Jefferson Elementary School trip for 54 fourth grade students and six adults to the J. Paul Getty Museum in Los Angeles, CA on February 7, 2013, to enhance the study of art, at no cost to the District. Transportation provided by the J. Paul Getty Museum through Four Winds Transportation.

29. Buford Elementary School trip for 75 first and third grade students and eight adults to the J. Paul Getty Museum in Los Angeles, CA on January 25, 2013, to enhance the study of art, at no cost to the District. Transportation provided by the J. Paul Getty Museum through Four Winds Transportation.

30. Huerta Elementary School trip for 34 fifth grade students and four adults to the Griffith Observatory in Los Angeles, CA on February 21, 2013, to enhance the study of Science. Cost of transportation to be paid with Huerta Site Allocation funds.
(Est. cost $510)
(01.1-11000.0-11100-10000-5894-0060000)

31. Huerta Elementary School trip for 65 fifth grade students and seven adults to the Griffith Observatory in Los Angeles, CA on December 6, 2012, to enhance the study of Science. Cost of transportation to be paid with Huerta Site Allocation funds.
(Est. cost $510)
(01.1-11000.0-11100-10000-5894-0060000)

32. Moffett Elementary School trip for 50 kindergarten through fifth grade students and 50 adults to the Barnes and Noble book store in Manhattan Beach, CA on November 30, 2012, for the Barnes and Noble book fair and fundraising event, via the Metro. Cost for transportation to be paid with Title I Parent Moffett Carryover funds.
(Est. cost $150)
(01.3-30101.0-11100-10000-5894-0030000)

33. Buford Elementary School trip for 120 fifth grade students and 12 adults to the J. Paul Getty Museum in Los Angeles, CA on December 4, 2012, to enhance the study of art, at no cost to the District. Transportation to be provided by the J. Paul Getty Museum through Four Winds Transportation.

34. Moffett Elementary School trip for 66 fourth grade students and seven adults to the Getty Villa in Pacific Palisades, CA on December 3, 2012, to enhance the study of social studies, at no cost to the District. Transportation to be provided by the Getty Villa through Four Winds Transportation.

35. Huerta Elementary School trip for 107 third grade students and 12 adults to the Getty Villa in Pacific Palisades, CA on November 27, 2012, to enhance the study of art, at no cost to the District. Transportation to be provided by the Getty Villa through Four Winds Transportation.

36. Huerta Elementary School trip for 100 fifth grade students and ten adults to the J. Paul Getty Museum in Los Angeles, CA on December 10, 2012, to enhance the study of Greek and Roman art, at no cost to the District. Transportation to be provided by the J. Paul Getty Museum through Four Winds Transportation.

Business Services Items

37. Agreement with Paragon Systems, Inc., to conduct fiber testing and certification at Lennox Middle School. Cost to be paid with District funds.
(Est. cost $500)
(01.1-00000.0-00000-24200-5890-0000029)

X. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is fifteen (15) minutes.

CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

XI. Closed Session Agenda:

A. Public Employment *(Gov. Code §54957)*
B. Public Employee Discipline/Dismissal/Release *(Gov. Code §54957)*
(One Case)
C. Pupil Discipline/Suspension/Expulsion/Appeal/Readmit *(Gov. Code §54954.5)*
(One Case)
(Student No. 21798-92812-8)
D. Conference with Labor Negotiator *(Gov. Code §54957.6)*
Dr. Barbara Flores, Mr. Brian Johnson and Mr. Luis Camarena
Lennox Teachers' Association (LTA)
Classified School Employees' Association (CSEA)
E. Conference with Legal Counsel — Anticipated Litigation *(Gov. Code §54956.9b)*
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9
(Two Cases)

XII. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

XIII. BOARD REPORTS

XIV. ADJOURNMENT

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Human Resources Report *(Exhibit A)*
November 13, 2012

CERTIFICATED PERSONNEL

Additional Status, effective as noted:

1. Vanessa Aguayo, Preschool Substitute Teacher, effective October 1, 2012.
2. After-School Enrichment Teacher, effective date to be determined.

Resignation, effective as noted:

3. Ratify Adrianna Ibraham-Gardner, Substitute Teacher, effective October 1, 2012.
4. Ratify Todd Barker, Education Technology Coordinator, effective October 31, 2012.
5. Ratify Fabiola Carranza, Preschool Teacher, effective November 2, 2012.

CLASSIFIED PERSONNEL

Employment, effective as noted:

6. Yensi Caceres, Jefferson Supervision Duty Aide, effective dates to be determined.
7. Jefferson Intervention Aide, effective date to be determined.

New Felton Non-Classified Position

8. Newly created job description of Volunteer Coordinator, effective November 14, 2012.

Additional Status, effective as noted:

9. Substitute Instructional Aide, as follows, effective date to be determined.

   America Cacho Angelica Cortes
   Ingrid Minera

10. Substitute Campus Supervisors, as follows, effective date to be determined.

    Hugo Alarcon Alejandro Rios

Change of Status, effective as noted:

11. Two Cafeteria Helpers, effective November 14, 2012.

Resignations/Terminations, effective as noted:

12. Ratify resignation of Carolyn James, Supervision Duty Aide, effective October 14, 2012.

13. Ratify resignation of Patricia Posada, Special Education Assistant, effective October 26, 2012.

14. Ratify termination of Samuel Duran, Special Education Assistant, effective June 30, 2012.

STAFF DEVELOPMENT

15. Amendment to October 23, 2012 Human Resource Report *(Exhibit C),* Item No. 20, to include additional transportation expenses for Susana Garcia, Technology Systems Manager, and to include Monica Vallejo in place of Todd Barker.

16. Ratify Bill Abshire, Director of Facilities, to attend the Integrated Pest Management Training in Canyon Country on October 3, 2012. Cost of registration and transportation to be paid with District (location 12) funds.
    (Est. cost $71)
    (01.1-00000.0-00000-73000-5220-0000012)

17. Ratify Evelyn Zarzosa, Director of Food Services, to attend the Menu Certificated Training in San Bernardino on October 25, 2012. Cost of meals, transportation, and parking to be paid with Cafeteria funds.
    (Est. cost $55)
    (13.0-53100.0-00000-37000-5220-0000016)

18. Ratify Armando Mena, LMSTA Principal, to attend the 2012 Fall Leadership Update Conference for Charter Schools in Irvine on November 8 - 10, 2012. Cost of registration and lodging to be paid with LMSTA Site Allocation funds.
    (Est. cost $601)
    (09.0-00000.0-00000-27000-5220-0090000)

19. Dina Gamez, Coordinator of Special Education, to attend the Behavior Intervention Case Manager (BICM) Training in Santa Monica on November 15 and 16, 2012, at no cost to the District.

20. Maria Van Deventer, Moffett Counselor, to attend the Bullying Workshop in Glendale on November 30, 2012, at no cost to the District

21. Claudia Jimenez, Special Education Teacher, Natalie Gaxiola, Jasmine Lua, Reshon Moutra, May Webster, Preschool teachers, and Dolores Torres, Preschool Associate Teacher, to attend the Preschool English Learners (PEL) Resource in Los Angeles on December 14, 2012. Cost of parking and six substitute teachers to be paid with Preschool funds.
    (Est. cost $780)
    (12.3-61050.0-00010-10000-5220-0000022) – parking
    (12.3-61050.0-00010-10000-1160-0000022) – substitutes

22. Claudia Jimenez and Laura de la Torre, Special Education teachers, to attend the Preschool English Learners (PEL) Resource in Los Angeles on January 10, 2013. Cost of parking and six substitute teachers to be paid with Preschool funds.
    (Est. cost $260)
    (12.3-61050.0-00010-10000-5220-0000022) – parking
    (12.3-61050.0-00010-10000-1160-0000022) – substitutes

23. Evelyn Zarzosa, Director of Food Services; Leticia Paz, Food Services Assistant; and Jennifer Molina, Part-time Clerk, to attend the Job-Alike Workshop in El Segundo on January 24, 2012. Cost of registration to be paid with Cafeteria funds.
    (Est. cost $111)
    (13.0-53100.0-00000-37000-5220-0000016)