REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Wednesday, September 12, 2012 at 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Wednesday, September 12, 2012 at 5:30 p.m.**, to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. OPEN SESSION

III. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed Session agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is fifteen (15) minutes.

IV. CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

Closed Session Agenda:

A. Conference with Labor Negotiator *(Gov. Code §54957.6)*
Dr. Barbara Flores, Mr. Brian Johnson, Ms. JoAnn Isken and Mr. Luis Camarena
Lennox Teachers' Association (LTA)

Classified School Employees' Association (CSEA)

B. Conference with Legal Counsel — Anticipated Litigation *(Gov. Code §54956.9b)*
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9
(No. of Cases)

V. REPORTING OUT ON CLOSED SESSION ACTIONS

VI. OPEN SESSION

VII. APPROVAL OF TONIGHT'S AGENDA

VIII. RECOGNITION/PRESENTATIONS

2012 Unaudited Actuals presentation.

IX. REPORTS

Five (5) minutes each for Items A, B and C:

A. Lennox Students (ASB and Officers)
B. Lennox Parents (PTA/DELAC/SPAC/School Site Council)
C. Associations
   I. Teachers' Association (LTA)
   II. Classified School Employees' Association (CSEA)
D. Youth Trustee
E. Superintendent

X. PUBLIC COMMENTS

A. Agenda Items

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on agenda items only by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The Board may ask for clarification and/or refer the item to staff. The total amount of time allotted to any agenda item is fifteen (15) minutes.

XI. ADOPT AND SIGN MINUTES of the following Board Meeting(s):

August 28, 2012, Regular Board Meeting

XII. NEW BUSINESS

A. Superintendent's Office

1. Adopt Resolution No. 12-03, Conflict of Interest.

B. Instructional Services

Approve Instructional Services Report *(Exhibit A),* attached.

C. Business Services

1. Adopt Resolution No. 12-02, adoption of appropriations limit for the Lennox School District for the 2012 – 2013 school year, in the amount of $26,939,473, calculated in accordance with Article XIIB of the State Constitution and Division IX of Title I of the Government Code.

2. Approve the Unaudited Actuals for the 2011 – 2012 school year.

3. Accept donation from Ms. Barbara Hilaire in the amount of $10,000 for the Harp in our Public Schools project.

Review Regular Purchase Order Listing (*Exhibit B),* attached.

D. Human Resources

1. Discuss Williams Quarterly Report (Second quarter - April 1 through June 30, 2012) on Uniforms Complaint.

2. Adopt Resolution No. 12-04, Resolution Regarding Reduction or Discontinuance of Particular Kinds of Services.

Approve Human Resources Report *(Exhibit C),* attached.

XIII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

Business Services

1. Ratify agreement with Dave Bang Associates, Inc. to repair the Jefferson play structure. The estimated cost of $3,000 to be paid with Restricted Maintenance funds.
   (01.3-81500.0-00000-81100-5630-0000015)

2. Agreement with American Fidelity Assurance Company to provide Internal Revenue Service Qualified Pre-Tax Section 125 flexible spending accounts for District employees, effective October 1, 2012 through September 30, 2013, at no cost to the District.

Instructional Services

3. Expenses for materials and refreshments for LMS 7/8 Principal's Parent Workshops for the 2012 – 2013 school year. Cost to be paid with LMS 7/8 Title I Parent funds.
   (Est. cost $420)
   01.3-30101.0-11100-10000-4355-0080000)

4. Service agreement with American Language Services to provide translation and interpretation services on an as-needed basis for Board Meetings for the 2012 – 2013 school year. Cost to be paid with District funds.
   (Est. cost $10,000)
   (01.1-00000.0-00000-72000-5810-0000011)

5. Memorandum of Understanding (MOU) between New Visions for the Lennox Educational Neighborhood Zone (LENZ) and the Lennox School District.

6. Agreement with California School Board Association (CSBA) for one year access to the GAMUT online Board Policy service for use in updating Board Policies for compliance review, and Manual Maintenance Plus for 2012 - 2013. Cost to be paid with District Title I funds.
   (Est. cost $5,350)
   (01.3-30100.0-00000-21000-5810-0000013)

XIV. BOARD REPORTS

XV. BOARD REQUESTS AND FOLLOW-UP

XVI. ADJOURNMENT

Time:_____

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Instructional Service Report *(Exhibit A)*
September 12, 2012

1. Amendment to July 10, 2012 Instructional Services Report *(Exhibit A),* Item No. 5, salary expenses for substitutes to release Dual Language teachers to plan for instruction and to meet the requirements of the California Teachers Association (CTA) Institute for Teacher (IFT) grant, during the 2012 - 2013 school year, to include salary expense for teacher participation, for an additional cost of $750, and a total revised cost of $9,927, and the funding source to be changed from Title III funds to District General funds, to be reimbursed with IFT Grant funds.
   (01.3-42030.0-11100-10000-1130-0000013)

2. Ratify salary expense for one substitute for three participating teachers, a total of four days each, and materials and refreshments, to hold trainings and for the participating teachers to attend the four BTSA Instruction Trainings during the 2012 - 2013 school year. Cost to be paid with Teacher Credentialing Block Grant funds.
   (Est. cost $1,620)
   (01.3-97392.0-11100-10000-1160-0000013) - $1,320
   (01.3-97392.0-11100-10000-4353-0000013) - $100
   (01.3-97392.0-11100-10000-4355-0000013) - $200

3. Ratify salary expense for one substitute for three support providers, a total of four days each, and materials and refreshments, to hold trainings and for the support providers to participate in the four BTSA Induction Trainings during the 2012 - 2013 school year. Cost to be paid with Teacher Credentialing Block Grant funds.
   (Est. cost $1,620)
   (01.3-97392.0-11100-10000-1160-0000013) - $1,320
   (01.3-97392.0-11100-10000-4353-0000013) - $100
   (01.3-97392.0-11100-10000-4355-0000013) - $200

4. Salary expense for one substitute for three participating teachers, one day each, for classroom observation corresponding to FACT (Formative Assessment CA Teachers) modules during the 2012 - 2013 school year. Cost to be paid with Teacher Credentialing Block Grant funds.
   (Est. cost $405)
   (01.3-97392.0-11100-10000-1160-0000013)

5. Salary expense for one substitute for three support providers, one day each, for classroom observation corresponding to FACT (Formative Assessment CA Teachers) modules during the 2012 - 2013 school year. Cost to be paid with Teacher Credentialing Block Grant funds.
   (Est. cost $405)
   (01.3-97392.0-11100-10000-1160-0000013)

6. Stipends for BTSA (Beginning Teacher Support Assessment) support providers, as part of the BTSA program to support participating teachers during the 2012 - 2013 school year. Cost to be paid with Teacher Credentialing Block Grant funds.
   (Est. cost $4,500)
   (01.3-97392.0-11100-10000-1130-0000013)

7. Service agreement with Satellite Sports Group (dba Perfection on Wheels) for two school shows at LMS 7/8. Cost to be paid with LMS 7/8 Site Allocation funds.
   (Est. cost $1,397)
   (01.1-11000.0-11100-10000-5810-0080000)

8. Service agreement with Shauna Kent of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
   (Est. cost $1,400)
   (01.3-91093.0-11100-10000-5810-0000013)

9. Service agreement with Jacqueline Marshall of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
   (Est. cost $1,400)
   (01.3-91093.0-11100-10000-5810-0000013)

10. Service agreement with Lou Anne Neill of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
    (Est. cost $1,400)
    (01.3-91093.0-11100-10000-5810-0000013)

11. Service agreement with Claire Pettengill of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
    (Est. cost $1,400)
    (01.3-91093.0-11100-10000-5810-0000013)

12. Service agreement with Elizabeth La Plante of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
    (Est. cost $1,400)
    (01.3-91093.0-11100-10000-5810-0000013)

13. Service agreement with Carol Robbins of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
    (Est. cost $1,400)
    (01.3-91093.0-11100-10000-5810-0000013)

14. Service agreement with Amy Shulman of Harps in Our Public Schools to provide harp lessons to Lennox School District students during the 2012 – 2013 school year. Cost to be paid with Harp in Our Public Schools funds.
    (Est. cost $1,400)
    (01.3-91093.0-11100-10000-5810-0000013)

15. Salary expense for Maria Larson, at the teacher hourly rate, for home teaching from August 27 through October 26, 2012. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. cost. $2,000)
    (01.3-33100.0-57700-11100-1130-0000019)

16. Salary expense for Jacqueline Gomez, at the teacher hourly rate, for home teaching from August 20 through September 24, 2012. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. cost $1,000)
    (01.3-33100.0-57700-11100-1130-0000019)

17. Salary expense for Graciela Jimenez, at the teacher hourly rate, for home teaching from September 19 through October 14, 2012. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. cost $800)
    (01.3-33100.0-57700-11100-1130-0000019)

18. Salary expenses for five childcare providers, at the appropriate hourly rate, not to exceed 40 hours each, for childcare during the School Readiness Parent Orientation between September and October 2012. Cost to be paid with School Readiness Funds.
    (Est. cost $1,000)
    (12.3-91086.0-85000-24950-2920-0000021)

19. Salary expense for a Referee/Umpire for Lennox Academy Sports Programs for the 2012 - 2013 school year. Cost to be paid with LMSTA Site Allocation funds.
    (Est. cost $5,000)
    (09.0-00000.0-00000-27000-5310-0090000)

20. Salary expenses for eight coaches, at the appropriate rate, to coach the LMSTA winter sports program from September 2012 through January 2013. Cost to be paid with LMSTA Site Allocation funds.
    (Est. cost $18,000)
    (09.0-00000.0-11100-10000-2190-0090000)

STUDY TRIPS

21. Felton Elementary School trip for fifty-six fourth grade students and seven adults to the Skirball Cultural Center in Los Angeles on October 12, 2012, to develop perceptual skills and visual art vocabulary. Cost to be paid with Felton Site Allocation Funds.
    (Est. cost $390)
    (01.1-11000.0-11100-10000-5894-0050000)

22. Dolores Huerta Elementary School trip for ninety-five fifth grade students and ten adults to the Getty Villa in Pacific Palisades on September 13 2012, to enhance the study of ancient Greek and roman civilization, at no cost to the District. Transportation provided by the Getty Villa through Four Winds Transportation.

23. Felton Elementary School trip for forty-five third grade students and ten adults to the Skirball Cultural Center in Los Angeles on April 18, 2013, to attend a guided tour of the "At Home in Los Angeles" exhibit. Cost of transportation to be paid with Felton Site Allocation funds.
(Est. cost $350)
(01-1-11000.0-11100-10000-5894-00500000)

24. Lennox Academy trip for a hundred and forty twelfth grade students and five adults to the Los Angeles Convention Center on October 4, 2012, to attend the Los Angeles Cash for College Convention. Cost of transportation to be paid with LMSTA General funds.
(Est. cost $1,170)
(09.0-11000.0-11100-10000-5894-0090000)

25. Jefferson Elementary School trip for fifty fifth grade students and five adults to the Getty Villa in Pacific Palisades on September 27, 2012, to enhance the study of ancient Greek and Roman life through art, at no cost to the District. Transportation provided by the Getty Villa through Four Winds Transportation.

26. Jefferson Elementary School trip for fifty-six fourth grade students and six adults to the J. Paul Getty Museum in Los Angeles on September 20, 2012, to enhance the study of art, at no cost to the District. Transportation provided by the J. Paul Getty Museum through Four Winds Transportation.

Human Resources Report *(Exhibit C)*
September 12, 2012

CERTIFICATED PERSONNEL

Employment, effective as noted:

1. Sonia Beltran, Substitute teacher, effective August 27, 2012.
2. Melissa Madrigal, Substitute teacher, effective September 13, 2012.
3. Brian Kane, Substitute Teacher, effective September 13, 2012.
4. Jenniffer Gonzalez, Substitute Teacher, effective September 4, 2012.
5. Merle Chaj, Substitute Teacher, effective September 4, 2012.

Resignation/Termination, effective as noted:

6. Resignation of Alejandra Bucar, Preschool Teacher, effective August 14, 2012.
7. Resignation of Claudia Sachs, LMS6 Teacher, effective August 21, 2012.

Rescind Leave of Absence, effective as noted:

8. Lander Espinosa, Moffett Teacher, effective August 20 – December 14, 2012.

CLASSIFIED PERSONNEL

Employment, effective as noted:

9. LEAP Leaders District-wide, as follows, effective September 17, 2012:

Eduardo Cortes	Juan Romero
Karla de la Torre	Eduardo Sanchez
Diana Garcia	Cristina Torres
Jorge Mesa	Jorge Torres
Jacqueline Paredes	

10. Supervision Duty Aide, as follows, effective August 20, 2012:

Carolyn James	Maria Quintana
Sonia Lopez	Nora Vinluan

11. Guillermina Alonso, Counseling Assistant effective August 20, 2012.

12. Intervention Teacher Assistant, as follows, effective August 20, 2012:

Annette Alejo	Liliana Nassif
Elva Arias	Claudia Ponce
Patricia De Anda P/T	Maria Sanchez
Miguel Machain P/T	

13. Special Education Teacher Assistant, as follows, effective August 20, 2012:

Patricia de Anda	Diana Mendez
Miguel Machain	Michael Pompa
Hermelinda Martinez	Monica Quezada

14. Approve newly-created job description of Felton Volunteer Organizer/Coordinator.

Change of Status, effective as noted:

15. Ruth Alonso, from Supervision Duty Aide to LEAP Leader, effective August 20, 2012.

Resignations/Terminations, effective as noted:

16. Resignation of Erika Marquez-Santillan, School Readiness Parent Outreach Coordinator/Health Literacy Coach.

17. Resignation of Berenice Fuentes, LEAP Leader, effective August 13, 2012.

18. Resignation of Jacqueline Madrid, Preschool Teacher Assistant, effective August 19, 2012.

19. Resignation of Alejandra Lara, Preschool Teacher Assistant, effective August 18, 2012.

20. Resignation of Jose Gonzalez, LEAP Leader, effective August 20, 2012.

21. Resignation of Jadon Chavez, LEAP Leader, effective August 21, 2012.

22. Resignation of Maria Aurora Gomez, Childcare Provider, August 31, 2012.

23. Resignation of Johana Reyes, Huerta Supervision Duty Aide, effective September 7, 2012.

24. Resignation of Sara Herrera, Special Education Teacher Assistant, effective September 16, 2012.

25. Termination of Angelica Garcia, LMSTA Cafeteria Helper, effective June 30, 2012.

26. Termination of Yasmin Ruiz, Supervision Duty Aide, effective September 13, 2012.

27. Termination of Clara Cruz, Substitute Preschool Teacher, effective September 13, 2012.

28. Termination of Alicia Villega, LEAP Leader, effective September 13, 2012.

STAFF DEVELOPMENT

29. Mario Villanueva, LMSTA Assistant Principal, to attend the Drug Impairment Training for Educational Professionals Training in Downey on September 13 and 14, 2012. Cost of registration to be paid with LMSTA funds.
(Est. cost $95)
(09.0-00000.0-00000-27000-5220-0030000)

30. Nellie Rios, Director of State Preschool, to attend the California Child Development Administrators Association Meeting in San Bernardino on September 14, 2012. Cost of registration and transportation to be paid with CSPP funds.
(Est. cost $60)
(12.3-61050.0-00010-10000-5220-0000022)

31. Dina Gamez, Coordinator of Special Education, and Eva Muñoz, District Secretary I, to attend the New SEIS Training in Redondo Beach on September 19, 2012, at no cost to the District.

32. Armando Mena, LMSTA Principal, and Veronica Jimenez, LMSTA Counselor, to attend the College Board Conference in Pasadena on September 24, 2012, at no cost to the District.

33. Armando Mena, LMSTA Principal, and Veronica Jimenez, LMSTA Counselor, to attend UC High School Conference in Irvine on September 19, 2012. Cost of registration and parking to be paid with LMSTA funds.
(Est. cost $110)
(09.0-00000.0-00000-27000-5220-0090000)

34. Allison Gribbens, Disabilities Specialist, to attend the Not All ABA (Apply Behavior Analysis) is the Same: Foundation in Contemporary ABA (Apply Behavior Analysis) Workshop in Seal Beach on September 25, 2012. Cost of transportation to be paid with IDEA-Basic Local Assistance Entitlement funds.
(Est. cost $20)
(01.3-33100.0-57700-72000-5220-0000019)

35. Alva Diaz, Director of Fiscal Services, to attend the Conquering District Budgets on September 24, 2012 in Costa Mesa. Cost of registration and transportation to be paid with District funds.
(Est. cost $223)
(01.1-00000.0-00000-73000-5220-0000012)

36. Armando Mena, LMSTA Principal, and Veronica Jimenez, LMSTA Counselor, to attend CSU High School Conference on in Pasadena October 1, 2012. Cost of registration and parking to be paid with LMSTA funds.
(Est. cost $160)
(09.0-00000.0-00000-27000-5220-0090000)

37. Claudia Jimenez, Special Education Teacher, to attend the New SEIS and New Teacher Training in Redondo Beach on September 27, 2012. Cost of one substitute teacher to be paid with Special Education funds.
(Est. cost $110)
(01.3-33100.0-57700-72000-1160-0000019)

38. Margarita Amador, Moffett Principal, to attend the 2012 AASA/ACSA Women in School Leadership Forum in Newport Beach on September 27 and 28, 2012, at no cost to the District.

39. Ingrid Minera, State Preschool Teacher Assistant/Preschool Substitute Teacher, to attend the 4th Annual LAUP Teacher Institute in Carson on October 6, November 3, and December 8, 2012. Cost of salary to be paid with Los Angeles Universal Preschool (LAUP) funds.
    (Est. cost $336)
    (12.3-78105.0-00010-10000-5220-0000022)

40. Eddie Garcia, Director of the After-School Program, and Maria Venegas, After-School Program Coordinator, to attend The Conference for Community Arts Education in Dallas, Texas November 15 - 17, 2012. Cost of registration, meals, lodging, transportation, and salary to be paid with 21st Century Community Learning Centers funds.
    (Est. cost $3,000)
    (01.3-41240.2-11100-10000-5220-0080000)

41. Leticia Varela, Coordinator of Categorical Programs; Mayra Gonzalez, Moffett Staff Development Specialist; and Merari Martinez, Cintia Ong, Tanya Enriquez, Cathy Rodriguez, and Minerva Rios, LMS 7/8 teachers, to attend WestEd Write Institute Writing Training in Torrance on September 24, November 5 and December 12, 2012; and February 25, 2013. Cost of substitutes to be paid with District funds and reimbursed by WestEd. Transportation and meals to be paid with District Title I funds.
    (Est. cost $3,152)
    (01.1-00000.0-11100-10000-1160-0000010) – substitutes
    (01.3-30100.0-11100-10000-5220-0000013) – transportation/meals