REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, July 16, 2013 at 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, July 16, 2013 at 5:30 p.m.**, to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. OPEN SESSION

III. APPROVAL OF TONIGHT'S AGENDA

IV. RECOGNITION/PRESENTATIONS

Lennox Arts & Culture Committee
T.H.E. Clinic Presentation

V. REPORTS

Five (5) minutes each for Items A, B and C:

A. Lennox Students (ASB and Officers)
B. Youth Trustee
C. Lennox Parents (PTA/DELAC/SPAC/School Site Council)

VI. PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS

This is the time during the Agenda when the Board of Education is prepared to receive comments of members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a "Request to Address the Board of Education" form giving a brief description of the matter you wish to address and indicate if it is related to a Closed Session or Open Session item. Please bring your completed form to the Board dais.

The Board may not have complete information available to answer questions and may refer specific concerns to the Superintendent for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate

complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

When recognized by the President of the Board, please step to the podium, give your name and address, and limit your comments to three minutes. The Board limits total time for public comment on any topic to 30 minutes.

CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

VII. Closed Session Agenda:

A. Public Employment (Gov. Code *§54957)*
   (One Case)
   (Classified/Confidential Reorganization Update)
B. Public Employee Appointment *(Gov. Code §54957)*
   (Five Cases)
   (Director, Personnel)
   (Director, Special Education)
   (Director, Categorical Programs)
   (Principal, Moffett Elementary)
   (Assistant Principal, Lennox Middle School)
C. Public Employee Discipline/Dismissal/Release *(Gov. Code §54957)*
   (One Case)
D. Conference with Labor Negotiator *(Gov. Code §54957.6)*
   Dr. Barbara Flores, Mr. Kent Taylor
   Lennox Teachers' Association (LTA)
   Classified School Employees' Association (CSEA)
E. Conference with Legal Counsel — Existing Litigation *(Gov. Code §54956.9a)*
   (One Case)
F. Conference with Legal Counsel — Anticipated Litigation *(Gov. Code §54956.9b)*
   Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9
   (Two Cases)

VIII. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

IX. REPORTS (continued)

D. Associations
   I. Teachers' Association (LTA)
   II. California School Employees' Association (CSEA)
E. Superintendent

X. PUBLIC COMMENTS

A. Agenda Items
This is the time during the Agenda when the Board of Education is prepared to receive comments of members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a "Request to Address the Board of Education" form giving a brief description of the matter you wish to address and indicate if it is related to a Closed Session or Open Session item. Please bring your completed form to the Board dais.

The Board may not have complete information available to answer questions and may refer specific concerns to the Superintendent for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

B. Non-Agendized Items
This is the only time on the Agenda that the public will have an opportunity to address the Board on non-agendized matters. When recognized by the President of the Board, please step to the podium, give your name and address, and limit your comments to three minutes. The Board limits total time for public comment on any topic to 30 minutes.

XI. NEW BUSINESS – ACTION ITEMS

A. Superintendent's Office

1. Approve annual membership with LACSTA for Board members for the 2013 – 2014 school year. Cost to be paid with District funds.
(Est. cost $100)

2. Approve expenses for Board of Education for mileage-related costs, which assist them in fulfilling Board Policy 9000 – Role of the Board. Cost to be paid with District funds
(Est. cost $200)

3. Approve expenses for transportation, meals and materials for Superintendent, two Board members, and two parents, to attend the FLI Administrator Observer leadership workshop in Las Vegas, Nevada July 24 – 27, 2013. Cost not to exceed $2,500 to be paid with District or appropriate categorical funds. (Est. cost $2,500)

B. Deputy Superintendent's Office

Business

1. Accept donation of $6,000 from the Marshall Family Trust for the Harps in our Public Schools Program, to cover teaching expenses for the 2012 – 2013 school year.

2. Accept donation of 500 "Modelland" books from the Tyra Banks Corporation.

Review Regular and Food Services Purchase Order Listings (*Exhibit B's),* attached.

Facilities

3. Approve rental of temporary classrooms for Lennox Middle School (two) and Felton (six) utilizing piggyback bid from Kern High School District (Bid No. 2423).

4. Approve escrow agreement for security deposits in lieu of retention with Edge Construction, LLC, for the Jefferson Elementary School ORG project, with California Bank and Trust acting as escrow agent, at no cost to the District.

Human Resources

5. Ratify the following LMS teachers and Classified employees, at the appropriate rate of pay, not to exceed 7.5 hours per day, to participate in the LMS Restructuring Committee Meetings held on June 17, 20, and 24, 2013:

Marty Baum
Patty Coulombe
Janet de La Concha
Blanca Estrada
Claudia Flores
Brian Guerrero
Celina Morales
Efrain Pinedo
Rachel Romero
Erin Smith
Patricia Varela

<u>Classified</u>
Yvan Alcaraz
Bertha Rios

6. Approve Memorandum of Understanding (MOU) with CSEA, Lennox Chapter 575, regarding the effects of the layoffs.

7. Approve salary expenses for the following temporary teachers for moving rooms or school transfers, at the teacher hourly rate, for 6.75 hours per day, between June 17 to August 14, 2013.

Veronica Barba	Vianey Rodriguez
M. Desiree Dorado	Yuri Robles
Angela Hidalgo	Aracely Rojas
Kimberly Holmes	Lizbeth Serrano
Luis Martinez-Hernandez	Yolanda Valdivia-Garcia
Vielka Olmedo	

8. Approve salary expense for the following teachers for moving:

Shannon Alvarado	Lourdes Flores
Priscilla Avila	Christine Franco
Maria Euyoque	Rosa Villanueva

9. Approve unified workdays and salary schedule for all elementary and middle school counselors, effective July 1, 2013.

Approve Human Resources Report *(Exhibit A),* attached.

XII. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

Deputy Superintendent's Office Items

Business Items

1. Approve agreement with Western Exterminator Company for pest control services for all Cafeteria sites for the 2013 – 2014 school year, per the approved schedule of pricing and fees. Cost to be paid with Cafeteria funds.

Facilities Items

2. Approve agreement with AIM Services for DSA required fire alarm inspection, maintenance, monitoring, service and repair, districtwide for the 2013 – 2014 school year. Cost to be paid with Restricted Maintenance funds.
(Est. cost $25,958)

Instructional Services Items

3. Approve amendment to May 28, 2013 Consent Agenda Item No. 18, approve salary expenses for two Preschool teachers and one Speech Therapist, at the appropriate hourly rate, not to exceed six hours each, to increase hours to not to exceed ten hours for the Speech Therapist only, for an additional cost of $150, and a total revised cost of $820, to be paid with Preschool IDEA-Local Assistance funds.
($670 + $150 = $820)

4. Approve amendment to June 25, 2012 Consent Agenda Item No. 17 and December 11, 2012 Consent Agenda Item No. 2, service agreement with Support and Treatment for Autism and Related Disorders, Inc. (STAR), now Evidence Based Resources Applied in Education (ERA-ED), for additional services for an additional cost of $7,000, and a total revised cost of $57,000, to be paid with Special Education Mental Health funds.
($50,000 + $7,000 = $57,000)

5. Approve amendment to June 11, 2013 Consent Agenda Item No. 49, approve salary expenses for 18 Special Education teachers, Occupational Therapist, and five Speech Language Pathologists, at the teacher hourly rate, not to exceed three hours each between July 1 and August 14, 2013, to include three additional Speech Language Pathologists, at an additional cost of $555, and a total revised cost of $3,405, to be paid with IDEA-Local Assistance funds.
($2,850 + $555 = $3,405)

6. Approve the Resolution authorizing designated personnel to sign contract documents for the 2013 – 2014 fiscal year and approve contract agreement (CPKS- 3033) with the California Department of Education, Child Development Division for Prekindergarten and Family Literacy Program funds in the amount of $25,000.

7. Approve the Resolution authorizing designated personnel to sign contract documents for the 2013 – 2014 fiscal year and approve contract agreement (CSPP-3194) with the California Department of Education, Child Development Division for California State Preschool Program funds in the amount of $2,708,295.

8. Approve service agreement with First Response Firefighter First Aid to provide CPR First Aid training to all personnel staff at $35 per person on August 16, 2013. Cost to be paid with State Preschool Program funds.
(Est. cost $2,625)

9. Approve agreement with Los Angeles Universal Preschool (LAUP) (Data Sharing agreement) to assist with the understanding of the long-term impact of LAUP services on students' academic development during the 2013 – 2014 school year, at no cost to the District. Data to be provided to LAUP by the District.

10. Approve salary expense for Irma Medina, Information Systems Specialist, at the appropriate hourly rate, not to exceed 40 hours during the 2013 – 2014 school year, to extract and share data as outlined in the Data Sharing Agreement with Los Angeles Universal Preschool (LAUP). Cost to be paid with Los Angeles Universal Preschool (LAUP) funds.
(Est. cost $1,000)

11. Approve service agreement with HighScope Educational Research Foundation, to provide a HighScope Early Childhood Curriculum training to State Preschool staff on August 13 and 14, 2013. Cost to be paid with State Preschool funds.
(Est. cost $7,000)

12. Approve agreement with Bridges to Educational Excellence (Rebecca Wetzel) for technical assistance and support with Lennox Middle School restructuring plan, coaching and meetings with principal and administrative staff with regard to implementation of the Common Core. Cost to be paid with the appropriate categorical funds and is contingent upon appropriation and availability of funds.
(Est. cost $20,000)

13. Approve agreement with Achievable Leadership Solution, LLC (Howard Bryan) for support and participation in phases of the comprehensive needs assessment and planning for Lennox Middle School to restructure the school at the rate of $500 per day, not to exceed 15 days. Cost to be paid with the appropriate categorical funds
(Est. cost $7,500)

14. Approve agreement with Carla W. Soronen for continued support and technical assistance to the District and Lennox Middle School administration in the implementation of action plan "Road to a Distinguished School" for the 2013 – 2014 school year at the rate of $600 per day, not to exceed 20 days. Cost to be paid with the appropriate categorical funds.
(Est. cost $12,000)

15. Approve agreement with Linda Peralta (LLP & Associates), to provide leadership coaching services for Lennox Middle School administration with the implementation of the "Road to a Distinguished School" action plan for the 2013 – 2014 school year. Cost to be paid with the appropriate categorical funds.
(Est. cost $40,000)

Study Trips

16. Ratify Huerta LEAP trip for 120 kindergarten through fifth grade students and 12 adults to the Seaside Lagoon in Redondo Beach, CA on July 19, 2013, as a LEAP After-School summer reward. Cost for transportation and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $1,640)
transportation - $1,100
entrance - $540

17. Ratify Huerta LEAP trip for 147 kindergarten through fifth grade students and 14 adults to Medieval Times in Buena Park, CA on July 11, 2013, as a LEAP After-School reward to students. Cost for transportation and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $4,400)
transportation - $1,000
entrance - $3,400

18. Huerta LEAP trip for 140 kindergarten through fifth grade students and 14 adults to the Discovery Science Center in Santa Ana, CA on July 26, 2013, as a LEAP After-School reward to students. Cost of transportation and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $2,550)
transportation - $1,100
entrance - $1,450

19. Jefferson LEAP trip for 55 kindergarten through fifth grade students and five adults to the California Science Center in Los Angeles, CA on July 18, 2013, to enhance the study of Science. Cost of transportation to be paid with ACCESS funds and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $810)
transportation - $510
entrance - $300

20. Jefferson LEAP trip for 55 kindergarten through fifth grade students and five adults to the Aquarium of the Pacific in Long Beach, CA on July 25, 2013, to enhance the study of marine life. Cost of transportation to be paid with ACCESS funds and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $1,245)
transportation - $445
entrance - $800

21. Jefferson LEAP trip for 140 kindergarten through fifth grade students and 14 adults to Adventure City in Anaheim, CA on July 24, 2013, as a LEAP reward for end of summer program. Cost of transportation to be paid with ACCESS and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $2,920)
transportation - $1,020
entrance - $1,700

22. Felton LEAP trip for 125 kindergarten through fifth grade students and 13 adults to Adventure City in Anaheim, CA on July 24, 2013, as a LEAP reward for end of summer program. Cost of transportation to be paid with ACCESS funds and entrance to be paid with After-School Education and Safety (ASES) or 21st Century funds.
(Est. cost $2,700)
transportation - $1,200
entrance - $1,500

XIII. BOARD MEMBER REPORTS

XIV. ADJOURNMENT

Time:_____

Dr. Barbara Flores, Superintendent

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Human Resources Report *(Exhibit A)*
July 16, 2013

CERTIFICATED PERSONNEL

Employment, effective as noted:

1. Getsemani Marquez, LMSTA Temporary Teacher, effective July 17, 2013.

Summer Intersession, effective as noted:

2. Ratify Aurora Vásquez-López, LMSTA Teacher, as Summer LEAP Teacher, to provide summer support from July 1 through July 26, 2013.

Additional Status, effective date as noted:

3. Ratify Rachel Dunbabin, Buford Teacher, as Teacher on Special Assignment, to provide support to Buford School during principal's maternity leave, from June 13 - 25, 2013.

4. Ratify $8,000 stipend each for LMS Summer Program for At Risk Students Teacher/Coordinators, as follows, from June 17 through July 26, 2013.

   Minerva Rios
   John Ely

5. Ratify LMS employees, as follows, at the appropriate hourly rate, not to exceed six hours each of pay, to participate in the LMS Distinguished School Meeting on July 9, 2013.

Marty Baum	Renee Maravel
Cora Beteta	Patricia Bridget Martin
Ruben Bojorquez	Merari Martinez
Barbara Buelow	David Misraje
Janet De La Concha	Gary Earl Moore
Patricia Louise Coulombe	Celina Morales
Tanya Enriquez	James Nadler
Blanca Estrada	Kevin O'Neil
Claudia Flores	Cintia Ong
Brian Guerrero	Carrie Ann Ortiz
Karen Lynn Guerrero	Efrain Pinedo
Maria Guerrero	Claudia Piña
Toby Harwell	Minerva Rios
Miguel Hernandez	Violeta Catalina Rodriguez
Teresa Holden-Ilgunas	Maria Saldaña
Erica Kilgore	Julie Smith
Laurence Martin Lamadrid	Angelica Swain
Mary Lang	Sandra Thorman

Classified
Bertha Rios

Revised Certificated Job Description:

6. Ratify Job Description: Psychologist.

7. Ratify Job Description: Teacher on Special Assignment.

8. Ratify Job Description: Director of Categorical Program.

Resignations/Releases, effective date as noted:

9. Ratify resignation of Leticia Varela, Coordinator of Categorical Programs, effective June 26, 2013.

10. Ratify resignation of Raul Pando, District Psychologist, effective July 9, 2013.

CLASSIFIED PERSONNEL

Employment, effective as noted:

11. Jose Nuno, Substitute Custodian, effective July 17, 2013.

12. Preschool Enrollment Task Force clerks, as follows, from July 17 through August 30, 2013:

Anel Cobos	Lizette Nuñez
Sandra Elenes	Janet Rodriguez
Elizabeth Hernandez	Martha Sandoval
Jennifer Molina	Erika Ulloa

13. Ratify Bertha Rios, LMS Library Technician, at the appropriate rate of pay, not to exceed 160 hours, to work on task force from July 10 through August 9, 2013, to assist in the LMS Office and Library,.

Summer Intersession, effective as noted:

14. Ratify Jennifer Castillo-Molina, Food Services Clerk, at the appropriate rate of pay, not to exceed 3.75 hours per day from July 1 through August 2, 2013, for the purpose of preparing and processing lunch applications and state claims.

15. Ratify Special Education Intersession Preschool Assistants, as follows, at the appropriate rate of pay, not to exceed 4 hours per day from July 2 - 5, 2013:

Mitzi Celis	Monica Quezada
Nelli Esparza	Mayra Patino
Aime Hernandez	Cystabel Valle

Revise Classified Job Descriptions

16. Job Description: Facilities Technician (Non-Union).

17. Job Description: Risk Analyst (Non-Union).

18. Job Description: Information Systems Specialist (Union).

19. Job Description: Cafeteria Manager II (Union).

20. Job Description: Custodian (Union).

Resignations, effective as noted:

21. Ratify resignation of Gabriela Marquez, District Technology Assistant, effective June 30, 2013.

22. Ratify resignation of Damariz Arevalo, Technology Assistant, effective July 5, 2013.

23. Ratify resignation of Lilian Escobar, LEAP Leader, effective July 9, 2013.

24. Ratify resignation of Miguel Bañuelos, District Technology Assistant, effective July 5, 2013.

25. Ratify resignation of Juan Romero, LEAP Leader, effective July 12, 2013.

26. Ratify resignation of Sandra Campa, District Secretary I, effective July 31, 2013.

STAFF DEVELOPMENT

27. Guadalupe Laguna, Felton Teacher; Lisa Roberts, Huerta Teacher; Ruth Culqui and Eileen Duffy, Jefferson teachers; David Misraje, Gary Moore, and Maureen Romero, LMS teachers; and Justin Catalan, Maria Fernandez, and Fernando Vigil, Moffett teachers, to attend the 2013 CTA Summer Institute in Los Angeles August 4 - 8, 2013. Cost of registration, mileage, and meals to be paid with District funds and reimbursed by LTA.
(Est. cost $3,933)

28. Daniel King, LMSTA Teacher, to attend Principles of Engineering Training in Pomona July 21 through August 2, 2013. Cost of registration, mileage, and lodging, to be paid with LMSTA funds.
(Est. cost $4,028)

29. James Hall, LMSTA Teacher, to attend the AP Language Training in San Gabriel July 22 - 26, 2013. Cost of registration, mileage, and meals to be paid with LMSTA funds.
(Est. cost $862)

30. Vicente Perez, LMSTA Teacher, to attend the AP Summer Institute in Palos Verdes August 5 - 8, 2013. Cost of registration and mileage to be paid with LMSTA funds.
(Est. cost $777)

31. Nellie Rios, Director of Preschool; Diana Hechinger, Preschool Staff Development Specialist, to attend the Promoting Effective Math Instruction for Young Children Conference in Lawndale August 12 - 15, 2013. Cost of parking to be paid with Preschool Reserve.
(Est. cost $100)

32. Nellie Rios, Director of Preschool; Diana Hechinger, Preschool Staff Development Specialist; and Katherine Laura, Reshon Moutra, and Ana Ulloa, Preschool teachers, to attend the Los Angeles Universal Preschool (LAUP) Let's Play Activity Workshop in Glendale on August 23, 2013. Cost of parking and substitutes to be paid with Preschool Reserve funds.
(Est. cost $380)

33. Katherine Laura, Susana Perez, and Joana Sanabria, Preschool teachers, to attend the 5th Annual Los Angeles Universal Preschool (LAUP) Teacher Institute in Carson on October 5, November 9, and December 7, 2013. Cost of transportation and salary expenses to be paid with LAUP funds.
(Est. cost $1,935)