REGULAR MEETING
OF THE BOARD OF EDUCATION
LENNOX SCHOOL DISTRICT

Tuesday, February 26, 2013 at 5:30 p.m.

A Regular Meeting of the Board of Education of the Lennox School District pursuant to Section 54956 of the Government Code will be held in the Board Room of the Lennox School District, 10319 Firmona Avenue, Lennox, Los Angeles County, California, on **Tuesday, February 26, 2013 at 5:30 p.m.** to discuss the items listed below.

PRELIMINARY AGENDA

I. CALL TO ORDER – The Meeting will be called to order at 5:30 p.m.

The Pledge of Allegiance was led by_____.
Members Present _____. Guests present _____.

II. OPEN SESSION

III. APPROVAL OF TONIGHT'S AGENDA

IV. RECOGNITION/PRESENTATIONS

Moffett Elementary School Presentation

Instructional Services Goals and Data Analysis Presentation

V. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Prior to the Board recessing into Closed Session, the public will have the opportunity to speak on item(s) set forth on the Board's Closed agenda. Members of the audience may speak on an agenda item on the Closed Session agenda by filling out and submitting a "Request to Address the Board" form, found on the table in the back of the Boardroom. After filling out the form, please hand to any one of the Assistant Superintendents. Before the Board recesses into Closed Session, individuals that have submitted a form regarding Closed Session agenda item(s) will be called upon to speak. Pursuant to Board Policy, individuals called upon to speak may address the Board on a Closed Session agenda item for up to three (3) minutes. The total amount of time allocated for public comment is fifteen (15) minutes.

CLOSED SESSION – Following any public comment on item(s) on the Board's Closed Session agenda, the Board will adjourn into Closed Session at ____ p.m. to discuss the following matters pertaining to labor negotiations, property acquisition negotiations, litigation, personnel, expulsions, or other matters as authorized by the Government Code:

VI. Closed Session Agenda:

A. Public Employee Discipline/Dismissal/Release *(Gov. Code §54957)*
   (Two Cases)
   (1. Consider notification to temporary teachers that their contracts are expiring at the end of the school year.)
   (2. Consider management notifications and/or reassignments.)
   (3. Consider non-management certificated employee reassignments and non-reelections.
B. Conference with Labor Negotiator *(Gov. Code §54957.6)*
   Dr. Barbara Flores, Mr. Luis Camarena, and Mr. Jose Dominguez
   Lennox Teachers' Association (LTA)
   Classified School Employees' Association (CSEA)
   (One Case)
C. Conference with Legal Counsel — Existing Litigation *(Gov. Code §54956.9a)*
   (One Case)
   (OAH Case No. 2013010071)
D. Conference with Legal Counsel — Anticipated Litigation *(Gov. Code §54956.9b)*
   Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9
   (One Case)

VII. REPORTS

Five (5) minutes each for Items A, B and C:

A. Lennox Students (ASB and Officers)
B. Lennox Parents (PTA/DELAC/SPAC/School Site Council)
C. Associations
   I. Teachers' Association (LTA)
   II. California School Employees' Association (CSEA)
D. Youth Trustee
E. Superintendent

VIII. PUBLIC COMMENTS

A. Agenda Items

The Board of Education welcomes and encourages public comments. Any member of the audience may speak on agenda items only by submitting a "Request to Address the Board" form found on the table in the back of the Boardroom. Please fill out the form and submit to any Assistant Superintendent. Pursuant to Board Policy, individuals may address the Board for up to three (3) minutes on a specific item on the Board's agenda. The Board may ask for clarification and/or refer the item to staff. The total amount of time allotted to any agenda item is fifteen (15) minutes.

IX. ADOPT AND SIGN MINUTES of the following Board Meeting:

February 12, 2013, Regular Board Meeting

X. NEW BUSINESS – ACTION ITEMS

A. Business Services and/or Facilities

1. Adopt the Budget Calendar for the 2013 – 2014 school year.

2. Accept donation in the amount of $5,000 from Ms. Barbara Hillaire for Harps in Our Public Schools Progam.

3. Adopt Resolution No. 12-22 for the Public Agency Retirement Services (PARS) retirement incentive option.

4. Approve agreement with PARS to administrate and assist the District in the establishment of early retirement incentive programs.

5. Adopt Resolution No. 12-23 for the approving assignment of delinquent tax receivables to the California Statewide Delinquent Tax Finance Authority for the fiscal year ending June 30, 2012, and authorizing execution and delivery of related documents and actions.

Review Regular and Food Services Purchase Order Listings (*Exhibit B's),* attached.

B. Human Resources

1. Accept and Sunshine Lennox Teachers' Associations (LTA) Re-openers for the 2013 – 2014 school year.

2. Approve the Notice to Administrators that they may be released or reassigned at the end of the 2012 – 2013 school year.

3. Approve the Notice to Non-Management Certificated Employees in Non-Classroom Teaching Assignments who are working outside of the classroom that they may be reassigned at the end of the 2012 - 2013 school year.

4. Approve the Notice to Temporary Teachers that their contracts will expire at the end of the 2012 – 2013 school year.

5. Adopt Resolution No. 12-24 for the Reduction in Number of Certificated employees for the 2013 – 2014 school year.

Approve Human Resources Report *(Exhibit A),* attached.

XI. CONSENT AGENDA

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. Items may be pulled and acted on individually. If any Board Member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

Instructional Services Items

1. Approve correction to December 11, 2012 amendment to August 14, 2012 Consent Agenda Item No. 3, and June 14, 2012 Agenda Item No. 885. This amendment should have actually been an amendment to the June 25, 2012 Consent Agenda Item No 13, service agreement with Patric White, Ph.D., for additional services required for the 2012 – 2013 school year, at an additional cost of $2,000, and a total revised cost of $32,000, to be paid with IDEA-Basic Local Assistance Entitlement funds.
   (01.3-33100.0-57700-11100-5100-0000019)

2. Approve additional amendment to June 25, 2012 Consent Agenda Item No. 13, service agreement with Patric White Ph.D., to provide individual counseling services, for additional services required, at an additional cost of $10,000, and a total revised cost of $42,000, and a change in funding source from IDEA-Basic Local Assistance Entitlement funds to Special Education Mental Health funds.
   (01.3-65120.0-57700-11900-5810-0000019) - $25,000
   (01.3-65120.0-57700-11900-5100-0000019) - $17,000

3. Approve amendment to February 12, 2013 Consent Agenda Item No. 20, ratify salary expense for Sandra Thorman for home teaching assignment, to change the funding source from IDEA-Basic Local Assistance Entitlement funds to General Ed Instruction and Home Teaching funds, with no change in cost.
   (Est. cost $555)
   (01.1-00000.0-11100-10000-1130-0080000)

4. Approve amendment to January 15, 2013 Consent Agenda Item No. 9, to create plan leading to CST, to include the date of March 28, 2013, with no change in cost, to be paid with LMS 7/8 EIA funds.
   (Est. cost $4,560)
   (01.3-70900.0-11100-10000-1130-0080000)

5. Approve amendment to June 25, 2012 Consent Agenda Item No. 7, service agreement with Southern California Sensory Screening for hearing, vision and scoliosis screenings, to include additional students not calculated in original item cost, at an additional cost of $900, and a total revised cost of $10,300, to be paid with General funds.
   (Est. cost $10,300)
   (01.1-00000.0-00000-31400-5810-0000019)

6. Ratify salary expenses for three LMS LEAP staff members, at the appropriate rates of pay, not to exceed six hours each on February 10, 2013, to attend the UCLA Harp recital with harp students. Cost to be paid with 21st Century funds.
   (Est. cost $234)
   (01.3-41240.3-11100-10000-XXXX-0080000)

7. Ratify salary expenses for seven LMS LEAP staff members, at the appropriate rates of pay, not to exceed five hours each on February 9, 2013, to attend the YMF Gala “A Night with John Williams” with students and their families. Cost to be paid with 21st Century funds.
   (Est. cost $495)
   (01.3-41240.3-11100-10000-XXXX-0080000)

8. Ratify salary expense for Christina Aranzazu, LMS Teacher, at the teacher hourly rate, not to exceed a total of 95 hours from February 11 – June 12, 2013, for a home teaching assignment. Cost to be paid with General Ed Instruction and Home Teaching funds.
   (Est. cost $3,600)
   (01.1-00000.0-11100-10000-1130-0080000)

9. Ratify salary expense for Loraine Del Buono, Moffett Teacher, at the teacher hourly rate, not to exceed 120 hours from February 12 through June 12, 2013, for a home teaching assignment. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
(Est. cost $4,900)
(01.3-33100.0-57700-11100-1130-0000019)

10. Approve salary expenses for six LEAP coaches, at the appropriate rate of pay, not to exceed eight hours on February 24, 2013, to attend the UCLA basketball game with LEAP sports students. Cost to be paid with 21st Century funds.
(Est. cost $680)
(01.3-41240.3-11100-10000-XXXX-00X0000)

11. Approve salary expenses for seven LMS LEAP staff members, at the appropriate rates of pay, not to exceed eight hours each on March 16, 2013, to attend a study trip to the California Science Center with LEAP students. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $1,080)
(01.3-60100.3-11100-10000-XXXX-0080000)

12. Approve salary expenses for five LMS LEAP staff members, at the appropriate rates of pay, not to exceed eight hours each on March 2, 2013, to attend Dance/Drill competition with LEAP Drill and Cheer students. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $675)
(01.3-60100.3-11100-10000-XXXX-0080000)

13. Approve salary expenses for 20 LMS LEAP staff members, at the appropriate rates of pay, not to exceed eight hours each on March 23, 2013, to attend a study trip with LEAP students to the Long Beach Aquarium of the Pacific. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $2,212)
(01.3-60100.3-11100-10000-XXXX-0080000)

14. Approve salary expenses for two LMS LEAP staff members, at the appropriate rates of pay, not to exceed eight hours each on March 24, 2013, to attend Knott's Berry Farm Dance Competition with LEAP Drill and Cheer students. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $290)
(01.3-60100.3-11100-10000-XXXX-0080000)

15. Approve salary expenses for ten LMS LEAP staff members, at the appropriate rates of pay, not to exceed eight hours each on March 28, 2013, to supervise LEAP students at John's Incredible Pizza. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $1,048)
(01.3-60100.3-11100-10000-XXXX-0080000)

16. Approve salary expenses for all second through fifth grade teachers, SDS and Counselor, at the teacher hourly rate, not to exceed 6.75 hours each, for teacher training and planning on March 28, 2013. Cost to be paid with Felton EIA funds.
(Est. cost $6,000)
(01.3-70900.0-11100-10000-1130-0050000) – teachers and SDS
(01.3-70900.0-00000-31100-1230-0050000) – counselor

17. Approve salary expenses for 28 Huerta teachers, at the teacher hourly rate, not to exceed six hours each on March 28 or 29, 2013, to analyze data on the CST/CMA mirror exams and plan targeted instruction, lessons and activities. Cost to be paid with Huerta EIA funds.
(Est. cost $5,928)
(01.3-70900.0-11100-10000-1130-0060000)

18. Approve salary expenses for Special Education spring intersession instruction for teachers, substitutes, teacher assistants, instructional assistants, and supplies, at the appropriate hourly rate, not to exceed five hours per day between April 1 – 12, 2013. Cost to be paid with IDEA-Basic Local Assistance Entitlement funds.
(Est. cost $50,000)
(01.3-33100.0-57700-11100-1130-0000019) – teachers
(01.3-33100.0-57700-11100-1160-0000019) – substitutes
(01.3-33100.0-57700-11100-1185-0000019) – teacher assistants
(01.3-33100.0-57700-11100-2130-0000019) – instructional assistants
(01.3-33100-57700-11100-4310-0000019) – supplies

19. Approve salary expenses for two substitutes to release LMS 7/8 teachers on March 12, 2013 to plan ELA lessons to increase ELs achievement in Language Arts. Cost to be paid with LMS 7/8 Title I funds.
(Est. cost $266)
(01.3-30100.0-00000-10000-1160-0080000)

20. Approve salary expense for five fourth and fifth grade Huerta teachers, at the teacher hourly rate, not to exceed ten hours each between March 4 and May 17, 2013, to teach remedial writing intervention for reclassification candidates. Cost to be paid with District Title III funds.
(Est. cost $2,000)
(01.3-42030.0-11100-10000-1130-0000013)

21. Approve expenses for incentive materials for 20 fourth and fifth grade Long Term English Learners as part of the daily before school Just Right reading book club at Huerta, not to exceed $150. Cost to be paid with District Title III funds.
(Est. cost $150)
(01.3-42030.0-11100-10000-4310-0000013)

22. Approve salary expenses for Emilia Gutierrez and Alex Carrera, Felton teachers, at the teacher hourly rate, not to exceed 30 minutes per day for eight weeks between February 27 and May 31, 2013, for before-school intervention with students. Cost to be paid with District Title III funds.
(Est. cost $3,000)
(01.3-42030.0-11100-10000-1130-0000013)

23. Approve expenses for instructional materials to support English Learners during Read Across America week, not to exceed $200 at each school. Cost to be paid with District Title III funds.
(Est. cost $1,400)
(01.3-42030.0-11100-10000-4310-0000013)

24. Approve service agreement with Interact Event Products, to provide inflatable equipment for the LEAP Academic Fun Day on March 27, 2013 as a reward for LEAP students academic success and attendance. Cost to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $4,400)
(01.3-60100.3-11100-10000-5810-0080000)

25. Approve Memorandum of Understanding between K to College and the District, to provide as many as possible of the Lennox students defined by the McKinney-Vento Homeless Assistance Act, with kits of school supplies and kits of dental supplies pursuant to K to College's School Supply Initiative (SSI) and Dental Supply Initiative (DKI), programs that provide essential material resources to eligible, under-resourced students, at no cost to the District.

26. Approve submission of 2012 – 2013 Consolidated Application, Part II.

Study Trips

27. Jefferson and Huerta Elementary Schools trip for 100 kindergarten through fifth grade students and ten adults to Arcadia High School on March 2, 2013, for the LEAP Cheer/Drill Team competition. Cost of transportation to be paid with Jefferson and Huerta ACCESS funds and cost of entrance fees to be paid with After-School Education and Safety (ASES) funds.
(Est. cost $2,090)
(01.3-41245.3-11100-10000-5894-0020000) – $620 transportation – Jefferson
(01.3-41245.3-11100-10000-5894-0060000) - $620 transportation – Huerta
(01.60100.3-11100-10000-5880-0000013) - $850 entrance

28. Lennox Middle School trip for 50 sixth through eighth grade students and ten adults to Arcadia High School on March 2, 2013, for the LMS LEAP Dance and Drill Team Competition. Cost of transportation and entrance to be paid with After-School Education and Safety (ASES) funds.
(01.3-60100.3-11100-10000-5880-0080000) – entrance – $700
(01.3-60100.3-11100-10000-5894-0080000) – transportation - $560

29. Lennox Middle School trip for 45 sixth grade students and five adults to the Skirball Cultural Center in Los Angeles, CA on June 6, 2013, to participate in an archeological dig. Transportation to be provided by the Skirball Cultural Center through American Transportation Systems.

30. Huerta Elementary School trip for 35 fifth grade students and four adults to the Korean Cultural Center in Los Angeles, CA on May 2, 2013, to enhance the study of social studies. Cost of transportation to be paid with Huerta Site Allocation funds.
(Est. cost $445)
(01.1-11000.0-11100-10000-5894-0060000)

31. Moffett Elementary School trip for 58 kindergarten students and six adults to the Los Angeles Zoo on May 2, 2013, to enhance the study of animals. Cost of transportation to be paid with Moffett Site Allocation funds, to be reimbursed by PTA funds.
(Est. cost $445)
(01.1-11000.0-11100-10000-5894-0030000)

32. Lennox Middle School trip for 110 sixth grade students and 11 adults to the University of Cal Poly Pomona on March 6, 2013, as a college experience. Cost for transportation to be paid with LMS6 Site Allocation funds.
(Est. cost $1,010)
(01.1-11000.0-11100-10000-5894-0070000)

33. Lennox Middle School trip for 100 sixth grade students and ten adults to the University of Southern California in Los Angeles, CA on May 28, 2013, for college awareness. Cost of transportation to be paid with LMS6 Site Allocation funds.
(Est. cost $900)
(01.1-11000.0-11100-10000-5894-007000)

34. Jefferson Elementary School trip for 120 students and 12 adults to the Getty Museum in Los Angeles, CA on March 26, 2013, to enhance the study of art. Transportation provided by the Getty Museum through Four Winds Transportation.

Business Services and/or Facilities

35. Approve agreement with Julie Avnit, to provide services related to the Jefferson ORG state funded project, continued research and preparation for close-out audits on Huerta/old Whelan projects; analysis and preparation of resulting overall cash flow history and projections, forensic reconciliation of Measures A and L; related analysis and forensic auditing of other facility funding sources as generally indicated per contract, per the approved schedule of fees, not to exceed $75,000. Cost to be paid with LAWA and General funds.
(Est. cost $75,000)
(40.2-98018.0-00000-85000-6293-0050000)
(01.1-00000.0-00000-72000-5810-0000010)

XII. REPORTING OUT OF ANY CLOSED SESSION ACTIONS

XIII. BOARD REPORTS

XIV. ADJOURNMENT

Time:_____

Dr. Barbara Flores, Superintendent

Note: Any individual requiring disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting, should contact the Superintendent or designee.

Human Resources Report *(Exhibit A)*
February 26, 2013

CERTIFICATED PERSONNEL

Employment, effective as noted:

1. Jaime Diaz, Substitute Teacher, effective February 27, 2013.

Change of Status, effective as noted:

2. Ratify Erika Bañuelos, from Preschool Associate Teacher to Preschool Teacher, effective February 1, 2013.

Resignation/Termination, effective as noted:

3. Resignation of Rachel Coleman, Substitute Teacher, effective February 26, 2013.

CLASSIFIED PERSONNEL

Employment, effective as noted:

4. Ratify Silvia Calderon, Moffett/Buford Substitute Supervision Duty Aides, as follows, effective February 13, 2013.

5. LMS 7/8 Staff Development Specialist Aide, effective date to be determined.

6. Doraine Thetford, Preschool Substitute Teacher, as Preschool Substitute Teacher Assistant, effective February 27, 2013.

Change of Status, effective as noted:

7. Ratify Yaritsa Estrada, from LEAP Leader to Preschool Teacher Assistant, effective February 11, 2013.

8. Nora Vinluan, from Felton Supervision Duty Aide to Felton Intervention Aide, effective February 27, 2013.

Resignation/Termination, effective as noted:

9. Resignation of Evelyn Zarzosa, Director of Food Services, effective March 6, 2013.

STAFF DEVELOPMENT

10. Ratify Brian Guerrero, LMS 7/8 Teacher, to attend the Bay Valley Service Center President's Day Meeting in Culver City on February 19, 2013. Cost of one substitute teacher will be paid with District funds and reimbursed by LTA.
    (Est. cost $125)
    (01.1-00000.0-11100-10000-1160-0002110)

11. Ratify Armando Mena, LMSTA Principal, to attend the Charter Schools Development Center (CSDC) Business Training in Sacramento on February 21 and 22 and May 22 - 24, 2013. Cost of registration, transportation, and lodging to be paid with LMSTA funds.
    (Est. cost $3,410)
    (09.0-00000.0-00000-27000-5220-00900000)

12. Diana Hechinger, Preschool Staff Development Specialist; Lorena Marin, Preschool Literacy Coach/Parent Coordinator; Maricela Cobiellas and Leslie Zapata, Preschool teachers; and Dolores Torres and Nidia Muniz, Preschool Associate teachers, to attend the California Preschool Instructional Network (CPIN) Phonological Awareness Conference in Downey on February 28, 2013. Cost of four half-day substitutes to be paid with California Prekindergarten Literacy funds.
    (Est. cost $260)
    (12.3-60520.0-10000-00010-1160-0000022)

13. Veronica Jimenez, LMSTA Counselor, to attend the Suicide Prevention/Postvention Suicide and Self Injury Workshop in Downey on March 1, 2013, at cost to the District.

14. Nellie Rios-Parra, Director State Preschool, to attend the California Signature Program Quality Enhancement Orientation in Los Angeles on March 4, 2013. Cost of parking to be paid with Los Angeles Universal Preschool (LAUP) funds.
    (Est. cost $15)
    (12.3-78105.0-00010-10000-5220-0030022)

15. Nellie Rios-Parra, Director State Preschool, and Allison Gribben, Program Specialists Teacher, to attend the Special Education Legal Consortium in Cerritos on March 5, 2013. Cost of registration, meals, and parking to be paid with IDEA-Local Assistance Entitlement funds.
    (Est. cost $150)
    (01.3-33100.0-57700-72000-1160-0000019)

16. Becky Lowe, Secretary to the Assistant Superintendent, and Zuleika Braden, Payroll Clerk, to attend the ASCIP Annual Membership Meeting in Costa Mesa on March 7, 2013. Cost of transportation and parking to be paid with District funds.
    (Est. cost $114)
    (01.1-00000.0-00000-73000-5220-0000012)

17. Nellie Rios, Director of State Preschool, and Christina Hector, Preschool Teacher, to attend the 6th Annual Preschool Teacher of the Year Awards in Hollywood on April 6, 2013. Cost of registration and parking to be paid with Preschool Donation and Los Angeles Universal Preschool (LAUP) funds.
    (Est. cost $430)
    (12.3-91034.0-00010-10000-5220-0000022)
    (12.3-78105.0-00010-10000-5220-0030022)

18. Eddie Garcia, Director of the After School Program; Maria Venegas, After-School Program Coordinator; and Karina Ayon, Stephanie Castro, Eduardo Cortes, Delmy Jaime, Carolina Gonzalez, Ramona Gonzalez, Cristina Hernandes, Edwin Maldonado, Jessy Martinez, Emely Morales, Maria Ochoa, Norma Portillo, Luis Ramirez, and Esmeralda Sanchez, LEAP Leaders, to attend the 2013 BOOST Collaborative Conference in Palm Springs on May 2 - May 4, 2013. Cost of registration, meals, lodging, transportation, parking and salary to be paid with After-School Education and Safety (ASES) funds.
    (Est. cost $17,858)
    (01.3-60100.3-11100-10000-5220-0000013) – Coordinator/LEAP Leaders
    (01.3-60100.3-00000-21000-5220-0000013) - Director

19. Lander Espinosa, LMS 7/8 Teacher, to attend the Nonviolent Crisis Intervention (NCI) Workshop in Redondo Beach on May 21 and 28, 2013. Cost of two substitute teachers to be paid with IDEA-Basic Local Assistance Entitlement funds.
    (Est. $255)
    (01.3-33100.0-57700-11100-1160-0000019)

20. Armando Mena, LMSTA Principal, to attend the PowerSchool University Workshop in Anaheim June 23 - 27, 2013. Cost of registration and lodging to be paid with LMSTA funds. (Est. cost $3,025)
(09.0-00000.0-11100-10000-5220-00900000)