MISSISSIPPI DEPARTMENT OF EDUCATION - FEDERAL PROCUREMENT DECISION TREE

Revised 8/23/18

Uniform Administrative Requirements Procurement Standards 2 C.F.R. §200.317 - §200.320 Click Here

OSA - MS Purchasing Law Summary Click Here

Office of Management and Budget, Office of Federal Financial Management Memo (M-18-18) Implementing Statutory Changes to the Micro Purchase and the Simplified Acquisition Thresholds for Financial Assistance - June 21, 2018 Click Here

Reverse Auction House Bill 1109 from the 2017 Regular Session of the Mississippi Legislature Effective Date January 1, 2018 Click Here

MDE Disclaimer: This Federal Procurement Decision Tree is based on the minimum requirements of 2 CFR 200 & the MS Purchase Law Summary. Local School Boards may set more stringent board policies or may impose more stringent processes on a case by case basis. This decision tree is to assist with decisions regarding competitive procurements.

Using Federal funds?

No → Utilize State Purchase Procedures as described by the MS Purchase Law Summary Click Here.

Yes

Need Services?

Yes → Is it less than $10,000?

Yes → 2 C.F.R. §200.320(a) This is considered a Micro Purchase. Only one quote required. Micro Purchases must be distributed equitably among qualified suppliers. Click Here

EXCEPTION OMB Memo (M-18-18) Revises the threshold to $10,000. Click Here

No → Is it $10,001 to $250,000?

Yes → 2 C.F.R §200.320 (b) - Two (2) quotes are required. Click Here

EXCEPTION OMB Memo (M-18-18) revises the threshold to $250,000. Click Here

No → 2 C.F.R §200.320 (d) - Procurment by competitive proposals. Please click the link to follow guidelines outlined in the federal statute. Click Here

No

Need Commodities or Goods?

Yes → Is it less than $5,000?

Yes → 2 C.F.R. §200.320(a) This is considered a Micro Purchase. Only one quote required. Micro Purchases must be distributed equitably among qualified suppliers. Click Here

The State of MS has a more restrictive rule; therefore, $5,000 is the threshold. MS Purchase Law Summary §31-7-13 (pg. 4)

EXCEPTION OMB Memo (M-18-18) revises the threshold to $10,000. Click Here

No → Is it $5,001 to $50,000?

Yes → 2 C.F.R §200.320 (b) - Two (2) quotes are required. LEAs must use the Purchase Procedures described by MS Purchase Law Summary §31-7-13 (pg. 4) Click Here

No → 2 C.F.R §200.320 (c-d) Procurement by sealed bids must be completed. LEAs must use the Purchase Procedures for bidding as described by the MS Purchase Law Summary §31-7-13 (Pg. 4 - 9) Click Here.

HB1109 requires that a Reverse Auction take place inorder to procure this purchase. Please click here to read the bill.

Please click here for information regarding the use of Reverse Auction under the "For Governing Authorities" section

EXCEPTION Express Product List (EPL) purchases do not require Reverse Auction. Click Here

EXCEPTION State Contracts purchases do not require Reverse Auction. Click Here