Partnership Application

Houston ISD | Future 2 Schools • Experience Houston • City Partner Application

Purpose: This application is for city partners interested in becoming approved providers for student experiences and field trip opportunities for Houston ISD campuses, including Future 2 schools and NES campus field trips.

HISD's Future 2 schools are part of the district's next phase of instructional and student-experience innovation, designed to prepare students for a rapidly changing, AI-enabled world and workplace. Future 2 builds on the district's New Education System foundation by pairing strong academic instruction with intentional, real-world learning experiences that help students develop durable competencies, career awareness, leadership, problem-solving, communication, and a deeper understanding of the city around them.

Through the Experience Houston initiative, HISD seeks partners who can help students learn beyond the classroom by connecting classroom learning to Houston's culture, history, industries, institutions, and communities through meaningful, engaging experiences. These experiences should support student growth, expand awareness of future opportunities, and align with the competencies and goals of the Future 2 model.

1. Application Timeline

Milestone	Date
Application Opens	June 24
Submit Questions via email future2coso@houstonisd.onmicrosoft.com	June 29
All Answered Questions Published (FAQ)	July 2
Application closes	July 8
Cycle 1 Partners notified of Approval	July 31
Remaining Cycle Partners notified	August 31

2. Application Criteria

Review focus: Applications will be reviewed based on the extent to which the proposed field trip opportunity is educationally aligned, operationally feasible, safe for students, accessible to all learners, and cost-effective for campuses and families.

- **Alignment to learning objectives:** The proposal clearly connects the field trip experience to Future 2 competencies, classroom learning, and student outcomes.
- **Quality of student engagement:** The proposal offers an engaging, age-appropriate, well-structured experience that can serve the intended grade levels.
- **Operational readiness:** The partner can support scheduling, staffing, student capacity, transportation logistics, arrival/departure procedures, budget constraints and communication with campuses.
- **Safety and supervision:** The proposal includes clear safety procedures, supervision expectations, emergency plans, and risk management practices.
- **Accessibility and inclusivity:** The partner can accommodate students with diverse learning, language, mobility, sensory, medical, and support needs.

3. Partner Organization Information

Please provide an overview of your organization's program and the educational experience you propose to offer students. Include the program mission, student learning goals, target grade levels, content areas, and how the program supports classroom learning or district priorities.

Organization Name	
Primary Contact Name and Title	
Email Address	
Phone Number	
Organization Address	
Website or Public Program Page	
Type of Organization	☐ City Department ☐ Museum/Cultural Institution ☐ Nonprofit ☐ Higher Education ☐ Business/Industry ☐ Other: _____
Years Providing Student or Youth Programming	
Have you previously partnered with HISD?	☐ Yes ☐ No
If so, provide a brief description of your partnership	

4. Alignment to HISD Learning Objectives

Future 2 alignment: Future 2 campuses focus on ten competencies through planned off-site experiences, so reference how your learning objectives connect to these competencies in your program description.

Future 2 Competencies	
Collaboration & Teamwork	Working together to achieve shared goals.
Emotional Intelligence	Managing emotions and building positive relationships.
Learning How to Learn	Reflecting, adapting, and improving through feedback.

Problem Solving & Decision-Making	Identifying challenges and choosing effective solutions.
Critical Thinking	Analyzing information and reasoning logically.
Information Literacy	Finding, evaluating, and using reliable information.
Communication	Expressing ideas clearly and effectively.
Building Perspective	Understanding and respecting diverse viewpoints.
Values-Based Action	Aligning actions with personal and ethical values.
Innovation & Design Thinking	Creating and improving solutions through iteration.

Please provide an overview of your organization's program and the educational experience you propose to offer students. Include the program mission, student learning goals, content areas, and how the program supports classroom learning or district priorities.

Program Name		
Program Description & Mission *(Maximum 200 words)*		
Language(s) Available		
Learning Objective(s) Aligned to Future 2 Competencies		
Competency Select Competency from Dropdown	**Grade Level** Select Grade Level	**Description of Aligned Activity** Max. 100 words per activity
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5. Quality of Student Engagement

Please provide one example agenda of an experience with your organization. You can attach this separately or paste into this section below. Please ensure your plan takes into account how all ~150 students would be engaged at all times.

Please also include a short description of how the agenda is proactively and intentionally designed to ensure all students are highly engaged during the activities and the duration of the experience.

How do you intentionally ensure all students are engaged while participating in an activity? (Max. 200 words)	
How do you intentionally design experience to ensure students are engaged for duration of event? (Max. 200 words)	

6. Experience Operations

Please describe how your organization would conduct field trips with a school district. Include the student arrival process, schedule of activities, staffing model, supervision expectations, group rotations, and how the experience is adapted for different grade levels or student needs.

Typical Field Trip Recommended Duration Include recommended time on site as well as minimum time required for students to meet learning objective. Please note if there are flexible/optional components of the experience (e.g., lunch).	

Recommended Adult-to-Student Ratio	
Please include minimum, recommended and maximum student capacity on a given day.	
Is lunch available or provided? Is there space available for lunch?	

Calendar

Please complete this calendar to confirm the field trip blocks your organization can support. Partners can select multiple blocks if they have flexibility. This increases the likelihood of a partnership.

Partner Notes:

- HISD seeks partners who can accommodate HISD students for all academic days flagged in a field trip block
- Partners can sign up for more than one block
- Partners can sign up to support students across multiple grades
- Partners will be prioritized that can support at least 150 students in one day during the full block. Actual numbers will provided to partners after school starts based on campus enrollment
- Students will attend field experience Tuesday - Friday during block. Mondays are an exception during holiday weeks.

Focus Competency	Field Trip Data Block	Date Range	3rd/4th	5th/6th	7th/8th
Emotional Intelligence	Cycle 1, Weeks 4–6	August 31 – September 18			
Learning How to Learn	Cycle 2, Weeks 7–9	September 21 – October 9			
Problem Solving & Decision - Making	Cycle 2, Weeks 10–12	October 12 – October 30			
Innovation & Design Thinking	Cycle 3, Weeks 13–15	November 2 – November 20			
Information Literacy	Cycle 3, Weeks 16 -	November 30 – December 18			

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Communications	Cycle 4, Weeks 19–21	January 4 – January 22			
Learning How to Learn	Cycle 4, Weeks 22–24	January 25 – February 12			
Building Perspective	Cycle 5, Weeks 25–27	February 15 – March 5			
Values-based Action	Cycle 5, Weeks 28–30	March 15 – April 2			
Values-based Action	Cycle 6, Weeks 31–33	April 5 – April 23			
Innovation & Design Thinking	Cycle 6, Weeks 34–36	April 26 – May 14			

Associated Costs

Please provide a complete overview of all costs associated with the proposed field trip experience. Include any student admission fees, group rates, facilitator or staffing costs, materials and supplies, meals, deposits, cancellation or rescheduling fees, and any expenses that may vary based on group size, grade level, scheduling, or program options. HISD will prioritize no cost vendors that can provide transportation support.

Cost Item	**Amount**	**Required or Optional**	**Notes**
Student admission or participation fee			
Adult/chaperone fee			
Program facilitation or staffing fee			
Materials or supplies			
Deposit, cancellation, or rescheduling fees			
Other costs			

Please include information if the partner can support HISD to cover transportation costs (Max. 200 words)	

7. Safety, Supervision, and Risk Management

Please describe student supervision and safety procedures, identify any potential risks or restricted activities/areas, outline emergency and first aid protocols, summarize adult screening and background check practices, and confirm the availability of insurance and safety documentation upon request. (Max. 500 words)

8. Accessibility and Student Supports

Please describe the accessibility and accommodation supports available for students with diverse learning, language, mobility, sensory, communication, medical, or other needs. Include any advance planning requirements for participation and outline available language assistance, translated materials, and interpretation services. *(Maximum 200 words)*

9. Partner Assurances

By submitting this application, the partner acknowledges and agrees to the following:

- ☐ The partner will comply with all applicable district policies, safety expectations, and student privacy requirements.
- ☐ The partner will provide accurate cost information and disclose all required fees before schools schedule visits.
- ☐ The partner will notify the district promptly of any material changes to programming, staffing, facility access, safety conditions, or costs.
- ☐ The partner will work with the district to support equitable access for all students, including students with disabilities and students requiring accommodations.

10. New Education System Field Trips :

The New Education System (NES) is Houston ISD's plan to make sure every child gets a strong, high-quality education, especially at schools that need the most support. NES schools are designed to give our students a strong academic foundation, more opportunities to explore their interests, and the support they need to succeed.

Is your organization interested in hosting students for a field trip?	
Please list Grade Level(s) your organization can host. (Kindergarten - 10th Grade)	
Please describe the activities, demonstrations, tours, or hands-on experiences that students would participate in during the field trip.	

11. Career and Technical Education

Houston ISD's Career and Technical Education (CTE) program prepares high school students for high-demand, high-wage careers by offering hands-on training, industry-based certifications, and dual-credit college courses starting in the ninth grade.

Is your company interested in discussing industry-based internship opportunities with the Career and Technical Education (CTE) Department?

12. On-Campus Experiences

Are you interested in providing the students of Future 2 with an on campus experience?

Please provide a detailed description of what your on campus experience would entail?	

12. Applicant Signature

Name	
Title	
Organization	
Signature	
Date	

Save your application as a PDF.
Submit your application with all supporting documents to future2coso@ghoustonisd.onmicrosoft.com.

14. Submission Checklist (Internal Use Only)

- ☐ Completed application
- ☐ Program overview and sample itinerary
- ☐ Complete cost overview
- ☐ Safety procedures or risk management summary
- ☐ Proof of insurance or liability coverage, if requested
- ☐ Accessibility and accommodations information
- ☐ References or evidence of prior school partnerships, if available