

# **Union Grove ISD District Parent and Family Engagement Plan**

## **PARENT ENGAGEMENT, RESPONSIBILITIES, AND RIGHTS:**

**Education succeeds best when there is a strong partnership between home, school, and community. A partnership that thrives on communication. Parents are partners with teachers, administrators, and the Board and are encouraged to:**

- ❖ Encourage your child to put a high priority on education and commit to making the most of the educational opportunities provided.
- ❖ Attend Board meetings to learn more about District and Campus operations, including the procedure for addressing the board when appropriate. Regular board meetings are scheduled for the third Monday of each month at the Union Grove JH/HS Library.
- ❖ Review the information in the Union Grove ISD Student Handbook, including the attached Student Code of Conduct, with your child, and sign and return the acknowledgement form(s). Parents with questions are encouraged to contact the school office.
- ❖ Become familiar with all your child's school activities and with the academic programs offered on the campus. Discuss with the principal any questions, such as concerns about placement, assignment and the options available to your child. Monitor your child's academic progress and contact teachers as needed.
- ❖ Exercise your right to review teaching materials, textbooks, and other aids, and to examine tests that have been administered to your child.
- ❖ Review your child's student records when needed. You may review attendance records, test scores, grades, disciplinary records, counseling records, psychological records, applications for admission, health and immunization information, teacher and counselor evaluations, reports of behavioral patterns, and state assessments administered to your child.
- ❖ Review the annual school report card. Title I campuses and districts must disseminate an annual local education agency report card that includes information on the district and each campus.
- ❖ If an instructional activity in which your child is scheduled to participate interferes with your religious or moral beliefs, you may temporarily remove your child from the classroom. The removal cannot be for the purpose of avoiding a test and may not

extend an entire semester. If your child is removed, your child must satisfy grade-level requirements as determined by the school and by TEA.

- ❖ Become a school volunteer. For further information, contact the specific campus.
  - Volunteer to read to classes.
  - Volunteer to help at morning and afternoon drop-off and pick-up.
  - Sign-up to be a room-parent volunteer to help your student's teacher.
- ❖ Participate in campus parent organizations. For further information, contact the school office.
- ❖ Any student who becomes a victim of a violent criminal offense while on the grounds of the specific campus, the parent is entitled to transfer their child to a safe campus under Legal/Local Policy FDD.
- ❖ As a parent of a student on a Title I designated campus, parents may request, and the LEA must provide information regarding state qualifications of the student's classroom teachers and paraprofessionals providing instructional services to the student.
- ❖ The school district must provide each individual parent timely notice if a student has been assigned or taught for four or more consecutive weeks by a teacher who does not meet state certification or licensure requirements.

### **Statement of Purpose**

**In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a school Parent and Family Engagement Plan that contains information required by section 1118(b) of the Elementary and Secondary Education Act (ESEA). The plan establishes the school's expectations for parental engagement and describes how the school will implement a number of specific parental engagement activities.**

#### **The school agrees to implement the following statutory requirements:**

- ❖ The school will jointly develop with parents, distribute to parents of participating children, a school Parent and Family Engagement Plan that the school and parents of participating children agree on.
- ❖ The school will notify parents about the school's Parent and Family Engagement Plan in an understandable and uniform format and, to the extent practicable, will distribute this plan to parents in a language the parents can understand.
- ❖ The school will periodically update the school Parent and Family Engagement Plan to meet the changing needs of parents and the school.

- ❖ The school will adopt the school's school-parent compact as a component of its School Parent and Family

### **Engagement Plan.**

- ❖ The school agrees to be governed by the following statutory definition of parental engagement, and will carry out programs, activities and procedures in accordance with this definition: Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
  - Parents play an integral role in assisting their child's learning.
  - Parents are encouraged to be actively involved in their child's education at school.
  - Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
  - The carrying out of other activities, such as those described in section 1118 of the ESEA.

### **Parent and Community Input in Plan Development**

Our Campus Improvement Committee, CIC, is comprised of parents, community members, business representatives, teachers, administrators, and staff members. They have the responsibility of annually reviewing and revising this plan. Any changes are shared with the CIC to receive input on this plan on an annual basis. The campus actively recruits volunteers for each of these committees through various forms of publicity. Committee selections provide a diverse group of stakeholders that is representative of the community. Meetings are held at times and locations convenient to all members. CIC meetings are scheduled at different times of the day at 7:30a.m. and 4:00 p.m. to encourage parent participation as much as possible. If a translator is needed, one will be provided when possible. A copy of the Union Grove Elementary and district Parent and Family Engagement Plan is available on the district website.

### **Parent Engagement Activities to Improve Achievement and School Performance**

One of the functions of the Campus Improvement Committee will be to identify means for the campus to create and provide assistance and support for effective parent engagement. The administration will assist the school's staff in understanding the requirements of Title I, Part A

and in planning for effective programs to assist parents in improving academic achievement. Campus assistance may consist of the distribution of informational handouts which explain state academic standards, assessments and curriculum. The district will promote and encourage staff development on establishing effective relationships with parents as a means to increase academic achievement. The campus will host events informing and including parents in the educational processes of their students.

### **Building Capacities for Strong Parent Engagement**

Definition of Title I and Title I Components: Title I provides Federal funding to schools to help students who are low achieving or are most at risk of falling behind academically. Title I funds are allocated to schools based on the percentage, at least 40%, of students that are eligible to receive Free-Reduced lunches. Union Grove Elementary operates under the Title I Schoolwide Program.

#### **A. Annual Parent Meeting**

An annual meeting is held to review Title I guidelines and services provided by the elementary campus. Copies of the current Parent and Family Engagement Plan are available at the meeting. Parents are encouraged to become involved in revising and updating the plan as necessary, and parent volunteers are invited to become members of the District and Campus Improvement Committees. These meetings are held at convenient times and locations. These meetings are held at Meet the Teacher and Open House. Notice of the meetings are posted on the district website. If necessary, a translator will be available. The elementary campus will identify and eliminate barriers to effective family engagement. The elementary campus will involve parents in the process of school review and improvement by providing a campus Texas Academic Performance Report, TAPR, Report Card. The elementary campus will communicate and explain the TAPR as well as providing opportunities for parents to participate in district and campus decision making through Site-Based Decision Making-Committee, SBDM.

#### **B. Home/School Compact**

In accordance with Title I regulations, the elementary campus has developed a home/school compact which is reviewed annually. The compact explains how students, parents and staff share responsibility for student performance and success. The Elementary Campus Improvement Committee is responsible for reviewing and providing revisions as needed. All parents are given a copy of the compact at an annual Title I meeting which is held on the

elementary campus to discuss the contents at the beginning of the year. Teachers, parents and students are encouraged to discuss the contents of the compact. The compact is also available for parents to review during Union Grove ISD Online Student Registration during the summer break. They are also encouraged to sign that they have received a copy of the compact.

### **C. Staff/Parent Communication**

Parents are informed of school activities through a variety of different means of communication throughout the school year. Newsletters, conferences, notices on the district website, articles in the local newspaper, personal contacts, emails by principal(s) and teachers through our student data system, and written notices are used to establish and maintain an open line of communication. Staff development includes strategies to promote effective parent engagement activities and to foster two-way communication with parents and the school.

### **D. Decision Making Opportunities**

Union Grove Elementary School will engage parents and encourage participation in decision-making by administering and then reviewing a Parent Satisfaction Survey. The campus will identify and eliminate barriers to effective family engagement. The district will involve parents in the process of school review and improvement by providing a district and campus Texas Academic Performance Report, TAPR, and Report Card. The district will communicate and explain the TAPR as well as providing opportunities for parents to participate in district and campus decision making through Site-Based Decision-making Committees, SBDM.

### **F. Student Achievement:**

Each Union Grove campus provides parents with information on how individual students and student groups enrolled in Union Grove ISD performed on the State of Texas Assessment of Academic Readiness, STAAR/EOC. Instructions on how to access district, campus, and individual student assessment reports are sent to parents via email; and posted on the Union Grove ISD website and Facebook Page.

### **G. Curriculum and Assessment:**

Union Grove ISD's curriculum is based on the Texas Education Agency's Texas Essential Knowledge and Skills, TEKS.

- Pre-K utilizes Frog Street as the core curriculum.
- Kindergarten–2nd Grade use Pearson's Pearlized Math to teach the Math TEKS.

- 3rd–5th Grade use Sharon Wells to teach the Math TEKS.
- 6th Grade uses Maneuvering the Middle to teach the Math TEKS.
- K–5 Reading instruction is based on Bluebonnet Reading to teach the Reading TEKS.
- 6th Grade RLA uses Mirrors and Windows to teach the RLA TEKS.
- K–5 Science uses HMH to teach the Science TEKS.
- 6th Grade Science uses Summit K-12 to teach the Science TEKS.
- K–6 Social Studies uses Studies Weekly to teach the Social Studies TEKS.

Students are assessed using formative and summative assessments throughout the school year. Union Grove ISD employees the use of diagnostic evaluations from NWEA MAP, IXL, mClass, STAAR (grades 3-6), and other student assessments that are designed to show student growth from year to year as well as beginning of the year to end of year growth.

## NWEA MAP Achievement Norms

### Student achievement norms

2025 reading student achievement norms						
Grade	Fall		Winter		Spring	
	Mean	SD	Mean	SD	Mean	SD
K	138	9	146	11	152	13
1	155	13	163	14	168	16
2	170	17	177	17	182	17
3	185	18	190	18	194	18
4	196	18	199	18	202	18
5	204	17	206	17	208	17
6	209	17	211	17	212	17
7	212	17	214	17	215	17
8	216	17	217	17	218	17
9	216	18	217	18	217	18
10	218	18	218	18	218	18
11	218	18	218	18	218	19
12	218	19	217	19	216	19

2025 mathematics student achievement norms						
Grade	Fall		Winter		Spring	
	Mean	SD	Mean	SD	Mean	SD
K	141	12	151	13	158	13
1	159	13	168	14	175	14
2	173	15	181	16	187	16
3	184	16	193	16	199	17
4	197	16	204	17	210	18
5	206	16	212	17	216	18
6	210	16	216	17	220	18
7	217	17	221	18	224	19
8	222	18	226	19	229	20
9	225	18	227	19	229	21
10	227	19	229	20	231	22
11	229	20	231	22	233	23
12	228	21	230	22	231	23

2025 general science student achievement norms						
Grade	Fall		Winter		Spring	
	Mean	SD	Mean	SD	Mean	SD
2	176	14	181	13	185	13
3	187	13	191	13	194	13
4	195	13	198	13	200	13
5	201	13	204	13	207	14
6	204	13	206	13	207	14
7	207	14	209	14	210	14
8	210	14	211	15	213	15
9	212	13	213	14	213	15
10	213	13	214	14	215	15

### District Initiated Communication and Meetings

- ❖ Each campus will notify parents of their children’s eligibility for special programs and educational services.
- ❖ District news is posted on the district webpage and updated regularly, UGISD Facebook, and the Union Grove Elementary Facebook Page.
- ❖ Progress reports are made available to parents following the progress report schedule adopted annually twice each nine-week grading period.
- ❖ Report cards are available at the end of each nine-week grading period for grades PK-12.
- ❖ Access to student grades and attendance using the web-based program Skyward accessible through the district website.
- ❖ Teachers email address listed on the school website under “Staff Directory.”
- ❖ Teachers are available for conferences with parents. These may be scheduled by calling the office of the appropriate school.
- ❖ At the first meeting of the Union Grove Elementary Parent Teacher Organization at the Elementary campus, parents will be provided an opportunity to ask questions about any of the campus’ programs for its students.
- ❖ Parents are encouraged to email teachers to set up conferences to discuss growth at any time. All staff member’s email addresses are posted on the UGISD website.

Goal	Activity or Strategy
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<p>#1 - Facilitate family-to-family support.</p>	<p>Union Grove ISD encourages Parental Involvement by providing parents/guardians with opportunities to participate in campus/district activities:</p> <ul style="list-style-type: none"> <li>● Meet the Teacher/Parent Orientation (District)</li> <li>● Meet the Lions/Lady Lions (JH/HS)</li> <li>● Positive Phone Calls to each student (Elementary)</li> <li>● Union Grove Elementary PTO (Elementary)</li> <li>● Field Day (Elementary)</li> <li>● Grandparent's Day Lunch (Elementary)</li> <li>● Grade level performances (Elementary)</li> <li>● Classroom Parties (Elementary)</li> <li>● Facebook Groups/Pages (District/Campuses)</li> <li>● Parent Volunteer Opportunities</li> <li>● Union Grove Elementary Open House/ Title 1 Meeting (Elementary)</li> <li>● Muffins with Mom (Elementary)</li> <li>● Donuts with Dad (Elementary)</li> <li>● Harvest Carnival (Elementary)</li> <li>● Veterans Day Program (District)</li> <li>● Thanksgiving Feast at the Elementary (Elementary)</li> <li>● Campus Improvement Plans (District/Campus)</li> <li>● Lion of the Month (District)</li> <li>● CTE Showcase (JH/HS)</li> <li>● Student Pathway meetings with Counselor (JH/HS)</li> <li>● Career Day (District)</li> <li>● Positive Post Cards (Elementary)</li> </ul>
<p>#2 - Establish a network of community resources.</p>	<p>Union Grove ISD will establish partnerships with the community to provide resources and services to the students, parents, and caregivers:</p> <ul style="list-style-type: none"> <li>● Backpack Food Program through a local church.</li> <li>● Establish and maintain partnerships with businesses, faith based organizations, and community agencies</li> <li>● Identify partners to provide translators and culturally relevant resources reflective of the home language</li> <li>● Identify community partners from various agencies, including mental and physical health providers (Lions Club and Counseling Services)</li> <li>● Identify persons and students on campus willing to</li> </ul>

	<p>help with translating for resource needs</p> <ul style="list-style-type: none"> <li>● School-Sponsored Angel Tree from Change Challenge.</li> </ul>
<p>#3 - Increase family participation in decision making</p>	<p>Union Grove ISD encourages family participation in decision making:</p> <ul style="list-style-type: none"> <li>● Parent Input Surveys</li> <li>● Community Surveys</li> <li>● Union Grove Elementary PTO</li> <li>● Social Media (Facebook, Twitter, Webpage)</li> <li>● Skyward Student   Family Access</li> <li>● Program Remind App   SeeSaw</li> <li>● Parent Conferences</li> <li>● Campus Improvement Plan</li> <li>● Student Health Advisory Committee</li> <li>● PTO Officer Committee</li> </ul>
<p>#4 - Equip families with tools to enhance and extend learning.</p>	<p>Union Grove ISD will provide families with opportunities to enhance and extend learning by providing:</p> <ul style="list-style-type: none"> <li>● Campus Literacy Events (Book Fairs) (Elementary)</li> <li>● Handouts of activities and skills that are developmentally appropriate for each grade level (Beginning of Year Getting Ready for School brochures)</li> <li>● Parent Communication Apps</li> <li>● Pre-k and Kindergarten Round Up (Elementary)</li> <li>● Parent Conferences (District)</li> <li>● Home Visits (District)</li> <li>● Meet-the-Teacher (District)</li> <li>● Meetings with Counselor to discuss career pathways (JH/HS)</li> <li>● Newsletters with Counselor's Corner (Elementary)</li> </ul>
<p>#5 - Develop staff skills in evidence-based practices that support families in meeting their</p>	<p>Union Grove ISD will promote and develop family engagement as a core strategy to improve teaching and learning among all educators and staff.</p>

children's learning benchmarks.	<ul style="list-style-type: none"> <li>● Parent Volunteer Program</li> <li>● PTO Program</li> <li>● CPI and AED Training</li> <li>● Region 7 ESC Staff Development</li> </ul>
#6 - Evaluate family engagement efforts and use evaluations for continuous improvement.	<p>Union Grove ISD will use data to ensure alignment between family engagement activities/school teaching and learning goals to promote continuous family engagement:</p> <ul style="list-style-type: none"> <li>● Ensure teachers play a role in the family engagement process</li> <li>● Invite family members to be volunteers in classrooms</li> </ul>

This document can be translated into Spanish or any other language upon request. Please contact the elementary office if you need a full translation, and we will be happy to provide it.

Este documento se puede traducir al español o a cualquier otro idioma si se solicita. Si necesita una traducción completa, comuníquese con la oficina de primaria y con gusto se la proporcionaremos.

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## Union Grove ISD School–Parent–Student Compact 2025-2025

### **Student Pledge**

1. I pledge to come to school on time every-day unless I am ill.
2. I pledge to enter my school and classroom ready to perform the tasks that my teacher asks of me.
3. I pledge to read outside of school time;
4. I pledge to complete all the homework by making sure I understand the assignment before I leave school.
5. I pledge to encourage my parent/guardian to attend and support school functions.
6. I pledge to take responsibility for my own learning and actions.
7. I pledge to spend time with my family discussing my future goals.
8. I pledge to believe that learning is a life-long process that takes place at school and home.

### **Parent/Guardian Pledge**

1. I pledge to make sure my child attends school and is on time each day unless he/she is ill.
2. I pledge to communicate to my child that I expect him / her to give others the same respect he/she expects from them.
3. I pledge to ensure that my child has completed his homework every day.
4. I pledge to spend time listening to and talking with my child on a one-to-one basis about their day.
5. I pledge to be involved in my child's school by attending events and parent -teacher conferences to learn what the school is trying to do for my child.
6. I pledge to encourage my child to read something every day.
7. I pledge to praise my child often.
8. I pledge to model the belief that learning is a life-long process that takes place at school and home.

### **School Pledge**

1. We pledge to do all that we can to see that your child has a positive school experience each day.
2. We pledge to notify you of all occurrences that we believe may have contributed to any negative school experience for your child.
3. We pledge to keep parents/guardians informed of student progress on a regular basis by sending home 3 week progress reports, sending home report cards every 9 weeks for grades PK-12 and sending home the results of State assessments annually.
4. We pledge to provide translations of written notifications and interpreters at parent conferences, meetings and training sessions for non-English-speaking parents/guardians as much as possible.
5. We pledge to be available to meet with parents/guardians and students when necessary by providing parents with teacher conference periods at the beginning of school, scheduling at least one Open House event annually, and posting the UGISD contact information on the school's website.
6. We pledge to model the belief that learning is a life-long process that takes place at school and home.

7. We pledge to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to demonstrate mastery on all required State assessments by following the State mandated curriculum; responding to student academic difficulties in a timely, effective manner; hiring only highly-qualified personnel; and providing on-going professional development to instructional personnel.
8. We pledge to do all we can to have parents realize that we have an “open door” policy, and that you are always welcome at Union Grove ISD Schools!
9. Communication with families occurs through a weekly Tuesday note from the office, while important updates are sent via Skyward and Blackboard.
10. Join the PTO to volunteer in your student’s classroom and participate in activities around the school.