

## On Time Attendance Resources

- Attendance Policy (from Student/Parent Handbook, pgs 9-10)
  - <https://docs.google.com/document/d/1dug8eynJsEPd1SUWTsX498k8KfMttF8hwdBVHh6vj7g/edit?usp=sharing>
- Metro Link bus routes
  - <https://www.metroqc.com/391/Moline-Middle-Schools>
- Bell schedule
  - <https://wilson.molineschools.org/students-parents/bell-schedule>
- Tips for reporting student absences:
  - **Call Early:** Call the school at (309)743-1623 and select “1” from the automatic message then leave a message as soon as you know the student will be out.
  - **Provide Key Details:** Clearly state the student's full name, grade, and the reason for the absence (e.g., illness, doctor's appointment).
  - **Specify Duration:** Let them know if the student will be out all day or arriving late/leaving early for an appointment.
  - **Doctor's Notes:** Mention if you will be providing a medical note to excuse the absence. ***\*\*On the third consecutive medical related absence, a doctor's note is required.***
- More information on the importance of attendance and chronic absence from Attendance Works
  - <https://www.attendanceworks.org/chronic-absence/the-problem/>
  - <https://awareness.attendanceworks.org/wp-content/uploads/Research2016.pdf>