No. 3300
SECTION: BUSINESS
TITLE: PURCHASES SUBJECT TO BIDDING

ADOPTED: 7/27/99
READOPTED: 6/15/09;6/20/13;1/29/14;
11/15/16;3/17/20;1/21/25
REVISED:

OXFORD AREA SCHOOL DISTRICT

It shall be the policy of the Oxford Area School District to obtain competitive bids for products and services where such bids are required by law or where such bids may be beneficial in bringing a cost saving to the school district.

The school district's Business Administrator shall be responsible for establishing the bidding process within the school district consistent with established bidding practices and laws governing competitive bidding.

By this policy the school district Business Administrator is authorized to establish bid specifications, advertise for bids, conduct bid openings, and make recommendations to the Board of School Directors for the awarding of bids and maintain detailed records regarding each competitive bid conducted.

Whenever practical, it shall be the policy of the school district to permit the participation in consortia with other school entities to competitively bid products and services, so long as such participation is foreseen as being beneficial to the school district.

Competitive bidding conducted by the school district shall result in contracts for products and services being awarded to the lowest responsible bidder upon resolution of the Board of School Directors. At the discretion of the Board of Directors, the Board may choose to reject all bids.