



**Union Grove ISD  
Discipline Management Plan  
2026-2027**



## Grades PK-2

These consequences will be applied at the administrator's discretion:

|                                                   |                                                       |
|---------------------------------------------------|-------------------------------------------------------|
| Verbal reprimand                                  | Withdrawal or restriction of bus privileges           |
| Cooling-off time or "time out."                   | Detention (before school, during lunch, after school) |
| Temporary confiscation of the item of distraction | Temporary removal from class                          |
| Behavioral contracts                              | Required parent meeting                               |
| Loss of privilege(s)                              | Correction of dress code violation                    |
| Parent call or conference                         | Restitution of damages/restoring to order             |
| Counselor/student conference                      | Special assignment or duties                          |
| Change of seat assignment                         |                                                       |



## Grades K-12

Students should refer to and be aware of all behaviors and consequences in the Student Code of Conduct.

- Any step, assignment of levels, or punishments are at the discretion of the principal or assistant principal
- Defining and categorizing the offense is at administrator's discretion
- Only an administrator can place students in detention, ISS, or DAEP

### **Part I**

#### **STEPS IN DISCIPLINE:**

The following discipline management plan will be used for minor infractions. Each minor offense will result in a progression to the next step. All steps also include parent/guardian contact.

Campus administration may use discretion when implementing specific consequences in order to meet the needs of individual students.

|                             |                                                                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <b>Step 1</b>               | One 30-minute detention (lunch, before, or after school, at admin. discretion)                                                  |
| <b>Step 2</b>               | One 30-minute detention (lunch, before, or after school, at admin. discretion)                                                  |
| <b>Step 3</b>               | One 60-minute detention or (2) 30-minute detentions at different times of the day (lunch or after school, at admin. discretion) |
| <b>Step 4<br/>(Level 2)</b> | One day ISS (admin discretion to give a Suspension with or in place of ISS)                                                     |
| <b>Step 5</b>               | Two days ISS (admin discretion to give a Suspension with or in place of ISS)                                                    |
| <b>Step 6<br/>(Level 3)</b> | Three days ISS (admin discretion to give a Suspension with or in place of ISS)                                                  |
| <b>Step 7</b>               | Five days ISS (admin discretion to give a Suspension with or in place of ISS)                                                   |
| <b>Step 8</b>               | Ten days ISS/DAEP placement (admin discretion) (admin discretion to give a Suspension with or in place of ISS)                  |
| <b>Step 9</b>               | DAEP placement (30-day minimum) *Student must be at least 10 years old*                                                         |

## **Part II**

### **Level 1, 2, and 3 Infractions**

Major violations may result in consequences determined by the administration, in accordance with the Student Code of Conduct.

| <b><u>LEVEL 1</u></b><br>(Consequences begin at Step #1)                          | <b><u>LEVEL 2</u></b><br>(Consequences begin at Step #4)                               | <b><u>LEVEL 3</u></b><br>(Consequences begin at Step #6)                                            |
|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Minor Infractions</b><br><i>(include but are not limited to the following)</i> | <b>Mid-level Infractions:</b><br><i>(include but are not limited to the following)</i> | <b>Serious Infractions:</b><br><i>(include but are not limited to the following)</i>                |
| 3 Tardies (Each subsequent tardy) (JH/HS)                                         | Dishonesty toward school personnel                                                     | Offensive contact/ touching                                                                         |
| 5 Tardies (Each subsequent tardy) (Elem.)                                         | Defying authority                                                                      | Bullying/ Harassment/Hazing<br>Harassment and bullying will fall under the State Bullying Protocol. |
| Dress code violations                                                             | Minor vandalism                                                                        | Threats toward school personnel, staff, officials, administrators, and/or students                  |
| Throwing objects                                                                  | Obscene language or gestures, either written or spoken                                 | Abusive/ profane/ harsh language or behavior toward school personnel                                |
| Repetitive failure to participate in classroom activities or assignments          | Repeated misbehavior                                                                   | Vandalism                                                                                           |
| Mild disrespect                                                                   | Disrespect                                                                             | Fighting and/ or instigating a fight                                                                |
| Minor classroom disruption                                                        | Failure to accept or adhere to a prescribed consequence                                | Indecent exposure                                                                                   |
| Horseplay with no injury                                                          | Cheating, copying, or using AI without teacher's permission.                           | Intent to commit bodily harm                                                                        |

| <b><u>LEVEL 1</u></b><br><b>(Continued)</b>                                                | <b><u>LEVEL 2</u></b><br><b>(Continued)</b>                                                                                                                                                         | <b><u>LEVEL 3</u></b><br><b>(Continued)</b>                                                                                                     |
|--------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Repetitive Loitering                                                                       | Damage to or loss of school property including, but not limited to instructional materials, buildings, desks, etc.                                                                                  | Tampering with food or drink                                                                                                                    |
| Minor violations of the <i>Acceptable Use Policy</i> (school internet use policy)          | Major disruptive behavior                                                                                                                                                                           | Possession of prohibited items (as defined by Union Grove School Board policy)                                                                  |
| Repetitive sleeping in class.                                                              | Skipping Class                                                                                                                                                                                      | Theft                                                                                                                                           |
| Littering                                                                                  | Repeatedly out of assigned area                                                                                                                                                                     | Alcohol-related offenses: possession, distribution and/or consumption on any and all UGISD grounds or events.                                   |
| Hall violation (out of designated area)                                                    | Violation of the Stay-Away Agreement                                                                                                                                                                | Use of a “Slur” including but not limited to ethnic, racial, sexual, gender, religious, etc, referring to another student, personnel, or group. |
| Use of any substance (NON TOBACCO) in a manner that simulates, dipping chewing of tobacco, | Failure to comply with campus cell phone protocols. Unauthorized use of an electronic communication device including, but not limited to: cell phones, tablets, iPads, smart watches, earbuds, etc. | All tobacco offenses on or within 300 feet of school property                                                                                   |
| PDA (public displays of affection)                                                         | Other offenses as determined by campus administration                                                                                                                                               | Gambling                                                                                                                                        |
| Possession of food or drink in undesignated areas.                                         |                                                                                                                                                                                                     | Major violation of the Acceptable Use Policy (school internet)                                                                                  |

| <b><u>LEVEL 1</u></b><br><b>(Continued)</b>                             | <b><u>LEVEL 2</u></b><br><b>(Continued)</b> | <b><u>LEVEL 3</u></b><br><b>(Continued)</b>                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Other minor offenses as determined by campus faculty and administration |                                             | Possession of prohibited items such as vaping materials, electronic smoking devices, lighters, matches, or anything that causes a flame or sparks                                                                                                                                             |
|                                                                         |                                             | Unauthorized presence in restricted areas of school property                                                                                                                                                                                                                                  |
|                                                                         |                                             | Threats to or retaliation against another student                                                                                                                                                                                                                                             |
|                                                                         |                                             | Making a false report or statement (written, verbal, or via technology) that may damage the reputation of another individual or group. This includes, but is not limited to, statements made through media such as Facebook, Instagram, Snapchat, Twitter, TikTok, and all messaging formats. |
|                                                                         |                                             | Extortion                                                                                                                                                                                                                                                                                     |
|                                                                         |                                             | Possession of prohibited items such as lighters, matches, anything that causes a flame or spark                                                                                                                                                                                               |
|                                                                         |                                             | Gang-related activities                                                                                                                                                                                                                                                                       |
|                                                                         |                                             | Pretending to have a weapon, homemade/handmade weapons or making false claims of having a weapon.                                                                                                                                                                                             |

|  |  |                                                                                                                                                                                                     |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | Failure to comply with campus cell phone protocols. Unauthorized use of an electronic communication device including, but not limited to: cell phones, tablets, iPads, smart watches, earbuds, etc. |
|  |  | Other serious violations of the Student Code of Conduct as determined by campus administration                                                                                                      |

Possession and /or use of prohibited items such as **BUT NOT LIMITED TO** vapes, vaping paraphernalia, cigarettes, smokeless tobacco (ex: Copenhagen), Nicotine patches, pouches, or gum, materials and fluids, smoking devices

- **First Offense**, 15 Days DAEP
- **Second Offense**, 30 Days DAEP
- **Third Offense**, 45 days DAEP
  - Other serious violations of the Student Code of Conduct as determined by campus Administration.

Any students that are enrolled at Union Grove ISD, and violate the following laws: **Tex. Health & Safety Code § 161.252(a)(d), Texas Alcoholic Beverage Code, Section 106.05**, a complaint will be filed with Upshur County Court Justice of the Peace JP1. These charges are in addition to the schools Discipline Management Plan consequences and protocols.

**This Includes but is not limited to:**

- Alcohol related offenses: Possession, distribution and/or consumption on UGISD property grounds.
- Possession, distribution and/or consumption during UGISD events, at UGISD or out of town events in which Union Grove is involved, or off campus UGISD events (example: Prom)
- Possession and/or use and/or distribution of any nicotine product.
- Possession, use and/or distribution of Vape, E- cigarette, tobacco product.