BP-7131(a)

BOARD AD HOC COMMITTEES

The Board Members will generally function as a committee of the whole. Nevertheless, the Board may create Board Ad Hoc Advisory committees as deemed necessary. Ad Hoc Committees shall act in an advisory capacity, making recommendations to the Board. No committee action shall be binding on the full Board. The Board, as a whole, shall have final consideration in all matters.

The purpose of an Ad Hoc Committee is to provide unbiased input from community members, external experts, and stakeholders to the Board. As such, Ad Hoc committees will typically include Board Members and may include school staff.

All committee members have equal standing in the committee. Board Members and staff shall not exercise undue influence on the Ad Hoc committee's deliberations, input or recommendations. Board Members and staff shall not exercise *individual* influence over the Ad Hoc committee. Balanced Governance Board Conduct emphasizes that Board Members exercise no individual influence prematurely over items that will eventually come to the whole Board for discussion and decision-making.

General Guidelines for Board Ad Hoc Committees
Board Ad Hoc committees:

1. Are to support the Board in doing its job, not to help, advise, or exercise authority over the staff. As the Superintendent works for the full Board, he or she shall not be required to obtain approval of a Board Ad Hoc Committee before taking executive action.

2. May not speak or act for the Board.

3. Shall be used sparingly and for a specific purpose as deemed necessary. The Board shall approve the committee's objectives, determine a timeline, and allocate an appropriate budget. All Ad Hoc Committee meetings shall comply with Open Meeting Law requirements.

4. Board Ad Hoc Committees should be comprised of membership that reflects the diversity of the Wrangell Public Schools stakeholder community. The Board should actively seek committee participation from the community at large by advertising via general methods used by the District. The President of the Board shall appoint all committee members from the applicants received.

BOARD AD HOC COMMITTEES

5. Shall be presided over by a Committee Chair, nominated and elected by the committee, who has the responsibility to determine meeting schedules, approve agenda items, facilitate the meeting, direct discussion, delegate assignments to committee members, direct the budget to meet the objectives of the committee, assign a facilitator in the absence of the chair, keep the full Board informed of the committee's progress, and assume the commonly accepted responsibility of the position. Board Members and the Superintendent should not serve as the Committee Chair.

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